



**REGULAR MEETING OF THE
SALADO BOARD OF ALDERMEN**

REGULAR MEETING AGENDA

**6:30 P.M., THURSDAY, SEPTEMBER 17, 2015
MUNICIPAL BUILDING
301 NORTH STAGECOACH, SALADO, TX
BOARD OF ALDERMEN CHAMBERS**

I. CALL TO ORDER

1. Invocation/Moment of Silence
2. Pledge of Allegiance, Texas Pledge of Allegiance

(“Honor the Texas flag: I pledge allegiance to thee, Texas, one state under God, one and indivisible.”)

II. REPORTS

Mayor’s Report

Alderman Reports:

- Environmental Report – Alderman Dankert and Alderman McDougal
- ETJ/Annexation Report – Alderman Dankert and Alderman McDougal
- Ordinance Committee Report – Alderman Coachman and Alderman Williams
- Main Street Report – Mayor Pro Tempore Brown and Alderman Dankert
- Street Improvement Report – Alderman McDougal
- Stagecoach /Wastewater Status Report – Mayor Pro Tempore Brown, Alderman McDougal, and Administrator Foutz

Financial Report

III. PROCLAMATIONS / SPECIAL RECOGNITION

- Proclamation: Constitution Week, Betty Martin Chapter of the Daughters of the American Revolution
- Special Recognition: Curtis Strong

IV. PUBLIC COMMENTS

3. Citizens who desire to address the Board of Aldermen on any matter may sign up to do so prior to this meeting. Public comments on issues not listed on the agenda will be received during this portion of the meeting. Comments related to items on the agenda will be received during consideration of the individual agenda item. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board of Aldermen.

V. CONSENT AGENDA

All items listed under this section, Consent Agenda, are considered to be routine by the Board of Aldermen and may be enacted by one motion. If discussion is desired by the Board of Aldermen, any item may be removed from the Consent Agenda at the request of an Alderman and will be considered separately.

4. Consider approving the Consent Agenda item:
 - a. Minutes, September 3, 2015, regular meeting
 - b. Minutes, September 10, 2015, called public hearing / workshop meeting
 - c. Sewer Certificate of Convenience and Necessity, Kasberg Patrick and Associates
 - d. Resolution R-2015-122, Official Newspaper Designation
 - e. Resolution R- 2015-124, Designating Persons with Signing Authority

VI. REGULAR SESSION

5. Discuss and consider action on the following proposed agreements related to the Sanctuary Community development project:
 - a. Donation Agreement between the Village of Salado and Billie Hanks Jr., and Salado Utility Company, Inc. for the donation of 6 acres of land and Water Quality Permit No. WQ0014898001;
 - b. Wastewater Service Agreement between the Village of Salado and Sanctuary Development Company, LLC. for the funding and constructing of improvements to the Village's wastewater collection , pumping, treatment, and disposal system, and the terms and conditions for retail wastewater services to the proposed 297 acre development to be constructed by Sanctuary Development Co.; and
 - c. Development Agreement between the Village of Salado and Sanctuary Development Company, LLC. for the terms and conditions of economic development incentives related to the proposed 297 acre development to be constructed by Sanctuary Development Co.
6. Consider authorizing Change Order #3 to the street improvement contract with APAC-Texas, Inc. DBA Wheeler from Belton, Texas for the 2015 Street Rehabilitation Program increasing the scope and contract in an amount not to exceed \$2,539.50.

VII. EXECUTIVE SESSION

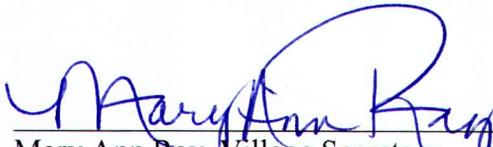
7. Discuss economic development projects as authorized by Texas Government Code § 551.087, Economic Development.
8. Discuss real estate as authorized by Texas Government Code § 551.072, Deliberations about Real Property.

VIII. ADJOURN

The Village of Salado reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Village Secretary's office at (254) 947-5060 for further assistance.

I hereby certify that a true and correct copy of this Notice of Meeting was posted in a public place at 5:45 p.m. on **Monday, September 14, 2015.**



Mary Ann Ray, Village Secretary

Removed from display: _____

Village of Salado, Texas
Regularly Scheduled Board of Aldermen
Meeting Minutes
6:30 p.m. Thursday, September 3, 2015
Municipal Building, 301 N. Stagecoach Road

Members present: Mayor Skip Blancett, Mayor Pro Tempore Fred Brown, Alderman Frank Coachman, Alderman Amber Preston Dankert, Alderman Michael McDougal, Alderman David Williams.

Others present: Kim Foutz, Village Administrator; Mary Ann Ray, Village Secretary; Jack Hensley, Chief of Police; Morgan Bird, Salado High School representative.

I. Call to Order.

Mayor Blancett called the meeting to order at 6:31 p.m.

1. Citizen Cathy Sands opened the meeting with prayer.
2. Mayor Blancett led the Pledge of Allegiance and the Texas Pledge of Allegiance.

II. Reports.

Mayor's Report – Mayor Blancett reported on meeting the new Garrison Commander at Fort Hood and getting his positive impressions of Salado. He discussed the possibility of a golf tournament at Mill Creek Golf Club with the goal of raising funds specifically for cleaning out the low-water bridge.

Police Report – Chief Hensley reported positive feedback from Salado Independent School District regarding school traffic control. He said the Police Department is looking into participating in National Takeback Day, sponsored by the Drug Enforcement Agency. This program allows citizens who have expired medicines to turn them in for disposal by the DEA. He said that a ceremony to honor police will take place at 11 a.m. Friday, September 4, 2015, in Temple; officers are asked to run lights for one minute as a salute to fallen officers. See attached report for statistics.

Alderman Dankert commended the Police Department for outstanding public service after seeing an officer help change a tire for a citizen.

Fire Department Report – Chief Berrier reported that the Department's annual fish fry will be from 5 p.m. to 8 p.m. September 12, 2015. The annual Family Fun Day will be on October 10, 2015, and is open to the public. The grand opening of Station No. 2 will coincide. Department members built the new station without incurring any debt. Both fire engines are more than 20 years old; he will investigate the possibility of grants to help pay for upgrades. See attached report for statistics.

Chamber of Commerce/Tourism Report – Administrator Foutz reported that staff is working on fiduciaries and hotel/motel accounts for the budget and meeting with individual event chairmen to determine expenses and revenues. Applications have been received for the Executive Director position; interviews will start soon and the position will remain open until filled. A second position at the Chamber has come open, as another employee gave notice recently.

III. Public Comments.

Rick Ashe, 524 Santa Rosa, suggested the Village honor its first mayor, Charlotte Douglas, as the 15th anniversary of incorporation nears by naming the Municipal Building for her.

Linda Reynolds, 507 Santa Rosa, addressed the Village's negotiations with The Sanctuary and questioned that a piece of property in the Historical District was zoned Commercial.

Charles Vickers, 713 Arrowhead, said that his neighborhood shows all the signs of overpopulation of white-tailed deer: ruined ground cover and landscaping plants, browse lines on trees, etc.

William Griffin, 600 Willow Creek, suggested that the Board of Aldermen visit with other communities that have had deer overpopulation to find a workable solution.

David Carter, 69 Runway Lane, Temple, invited the members of the Board of Aldermen to a law enforcement appreciation event October 13, 2015, in Temple.

IV. Consent Agenda.

Consider approving the Consent Agenda items:

- a. Minutes, Called Meeting, August 17, 2015
- b. Minutes, Regular Meeting, August 20, 2015
- c. Minutes, Called Meeting, August 27, 2015

Alderman McDougal made the motion to approve the Consent Agenda as presented. Mayor Pro Tempore Brown seconded. The motion passed unanimously.

V. Regular Agenda.

The Mayor asked to move Item 6 up on the agenda. Mayor Pro Tempore Brown introduced Bill Doss, former Killeen city manager.

6. Discuss the Intentional Feeding and Management of Deer proposed ordinance

Bill Doss, 601 Arrowhead Drive, addressed the growing problem with white-tailed deer in Salado. He estimated there are about 400 to 500 deer in the Village, and he understands that there are people who feed the deer, just as there are people who are opposed to feeding. He voiced opposition to bow-hunting as a solution. He suggested a town hall meeting, during which all sides of the issue can be heard. He said that no one wants to rid Salado of a deer population; people just want a manageable deer population. He offered the community of Lakeway -- 15 years into a deer management program -- as an example. He distributed "Please Don't Feed the Deer" brochures to the Board members.

Comments:

Dr. Paul Cromwell, 342 O.W. Lowery Road, said he loves seeing the deer but recognizes there are too many. He said it is not sporting to kill tame deer and is opposed to bow-hunting as a solution. He urged the Board not to make any decisions without getting input from citizens.

Hans Fields, 818 Blaylock Circle, expressed confusion as to why this issue was brought back up after the Board of Aldermen voted down the proposed ordinance about feeding the deer.

Jon McDermott, 2105 Chisholm Trail, said Salado is a beautiful place to live and visit, and that one of the things that visitors enjoy most is seeing the deer, but that the overpopulation is a problem. The Village needs careful management of the deer population.

Joyce Pennington, 339 Van Bibber, said she is an avid feeder of the deer. She stressed the importance of managing the deer population without endangering children and other citizens. She said her yard and lawn are in excellent condition despite about 40 to 50 deer that regularly feed at her home, and she offered to assist other citizens as to what to plant that deer will not eat. She said the deer are part of the charm and beauty of Salado.

Kate Darnell, 2200 Indian Trail, said that nutrition is the big issue about feeding the deer and compared corn – a popular food that people give deer – to candy bars. She expressed concern that these animals have become dependent on humans for food as the humans have taken their habitat.

The Mayor closed the Comments and thanked the speakers for their good comments. He explained that the Board of Aldermen struggles with this issue and that he is considering a town hall meeting with a representative from Texas Parks and Wildlife present. He expressed that there is no easy answer for this dilemma facing the Village.

5. Discuss and consider action on the following proposed agreements related to the Sanctuary Community development project:
- a. Donation Agreement between the Village of Salado and Billie Hanks Jr., and Salado Utility Company, Inc. for the donation of 6 acres of land and Water Quality Permit No. WQ0014898001;
 - b. Wastewater Service Agreement between the Village of Salado and Sanctuary Development Company, LLC. for the funding and constructing of improvements to the Village's wastewater collection , pumping, treatment, and disposal system, and the terms and conditions for retail wastewater services to the proposed 297 acre development to be constructed by Sanctuary Development Co.; and
 - c. Development Agreement between the Village of Salado and Sanctuary Development Company, LLC. for the terms and conditions of economic development incentives related to the proposed 297 acre development to be constructed by Sanctuary Development Co.

Alderman Coachman made the following motion: the Village Administrator shall contact a professional to pursue a contract for property within the specifications by the Village's wastewater engineering firm for the purpose of acquiring a wastewater treatment plant site, such recommendations for acquisition of a specific site to be brought forth to the BOA as soon as practically possible. The property should be no less than 8 acres. Alderman McDougal seconded. The motion was approved unanimously.

Alderman Coachman made the following motion: to instruct Village staff to negotiate and prepare an engineer's contract for consideration at the next meeting for services to establish the Village's Certificate of Convenience and Necessity Service Area for a wastewater system. Alderman McDougal seconded. The motion was approved unanimously.

Alderman Coachman made a motion to amend the Sanctuary Wastewater Agreement and Donation Agreement submitted on September 2, 2015 in the appropriate location or locations within the documents to reflect the following terms and conditions:

- 1) *The land donation location and bounds for the purpose of building the Salado Wastewater Treatment Plant must meet the required stipulations of the current and non-amended TPDES Permit No. WQ0014898001 which states "north of the intersection of Shepard Drive and Farm-to-Market Road 2268, approximately 2,000 feet north from the end of Shepard Drive in Bell County Texas 76571.*
- 2) *The discharge point must meet the required stipulations of the current and non-amended TPDES Permit No. WQ0014898001 which states "north of the intersection of Shepard Drive and Farm-to-Market Road 2268, approximately 2,000 feet north from the end of Shepard Drive in Bell County Texas 76571.*
- 3) *Sanctuary, LLC shall make notification to the Commission and apply for permit transfer to the Application Review and Processing Team of the Water Quality Division of TCEQ within 48 hours of the execution of all related documents to these agreement.*

- 4) Sanctuary, LLC will bear all expense related to extending or connecting to the Wastewater treatment plant and/or the discharge line.
- 5) All references to eminent domain requirements of the Village are to be removed from the documents
- 6) Section 4.8 Wastewater Effluent Matters; Subsection (a) shall be amended to at no cost, for a period no longer than the length of the Public Improvement District taxing period.
- 7) "Service Availability Date" shall be set at 2 calendar years (730 days) from the execution date of all related documents
- 8) Edit all references of Sanctuary, LP to Sanctuary, LLC
- 9) Edit all document numbering and lettering to be consecutive.
- 10) The Village reserves the right to choose the design and engineering firms for the construction of the Village System, including the wastewater plant and system funded by the bonds secured for this purpose.
- 11) Sanctuary will provide the amended Wastewater Agreement, amended Donation Agreement, the Public Improvement District Agreement and an Economic Development Agreement, along with all supporting exhibits by 4 PM, September 8th, 2015.
- 12) On September 10, 2015, a Salado Village BOA workshop session will be held with Sanctuary officials present or in attendance via video conference to negotiate the final version of all documents.
- 13) On September 17th, during the regularly scheduled BOA meeting, the Village will conduct a public hearing regarding all agreements with Sanctuary, LLC. All signatories from Sanctuary, LLC must be present to finalize the agreements with the Village of Salado.

Alderman McDougal seconded.

Discussion:

Alderman Williams asked what was being amended since the Village has not approved the contract. Alderman Coachman explained that the Village is asking the Sanctuary representatives to amend what they have signed and submitted. Alderman Dankert praised the motion but said she has doubts it will make a difference. There was additional discussion about the dates and deadlines involved in the motion. Mayor Pro Tempore Fred Brown called for the question.

The motion was approved by a 4-1 vote (Alderman Dankert voting against).

VI. Executive Session.

Mayor Blancett and Village Administrator Foutz determined that no executive session was necessary.

VI. Adjourn.

Alderman Dankert made the motion to adjourn. Alderman Williams seconded. The motion to adjourn passed unanimously.

The Mayor adjourned the meeting at 8:02 p.m.

Skip Blancett, Mayor

Mary Ann Ray, Village Secretary

Village of Salado, Texas
**Special Called Workshop Meeting Board of Aldermen
Meeting Minutes**

6:30 p.m. Thursday, September 10, 2015
Municipal Building, 301 N. Stagecoach Road

Present: Mayor Skip Blancett, Mayor Pro Tempore Fred Brown, Alderman Frank Coachman, Alderman Amber Dankert, Alderman Michael McDougal, Alderman David Williams.

Others present: Kim Foutz, Village Administrator; Leah Hayes, Village Attorney; Robert Sulaski, Sanctuary chief executive officer; Mary Ann Ray, Village Secretary.

I. Call to Order

Mayor Blancett called the meeting to order at 6:30 p.m. and opened the meeting with prayer.

II. Public Hearing – Proposed Tax Rate of .3395/\$100 for FY 2016

Administrator Foutz reviewed the proposed tax rate.

Mayor Blancett opened the first of two public hearings on the tax rate at 6:36 p.m. He called twice for speakers.

Linda Reynolds, 507 Santa Rosa, approached on the second call. She said that while many Salado citizens are not affected by the tax increase because of exemptions, young families are affected. One young family has already moved from her neighborhood, and others may make the same decision.

The mayor made the third call for speakers at 6:38 p.m. No additional speakers approached; he closed the public hearing at 6:39 p.m.

III. Workshop

The mayor opened the workshop at 6:39 p.m. and introduced Leah Hayes, Village Attorney, and Robert Sulaski, Sanctuary CEO.

Alderman Williams reviewed several documents provided by the Sanctuary team and said that it would be prudent for the Village to have an alternate plan.

The mayor turned the floor over to Mr. Sulaski at 7:06 p.m. Mr. Sulaski addressed the 13 points that were included in a motion made by Alderman Coachman at the Board's September 3, 2015, meeting. He surrendered the floor at 8:36 p.m.

The mayor called for a 5-minute recess at 8:37 p.m. He brought the Board back into workshop at 8:44 p.m.

There was discussion about Mr. Sulaski's presentation with particular attention to the wastewater permit and land donation; annexation; the proposed Public Improvement District; and timeframe. Attorney Hayes said she would forward the Board's concerns and changes to the Sanctuary attorney with intent of writing an actionable item for the Board's called meeting on Tuesday, September 15, 2015.

The mayor opened the floor for citizen comments.

Pat Broecker, 1417 Elizabeth, expressed support for Sanctuary and dissatisfaction with Village administration.

Jill Shipman, 711 College Hill, expressed support for Sanctuary and her fear that Salado will suffer without the development.

Johnny Shipman, 711 College Hill, expressed a desire for Sanctuary and the Village to find a way to work together for the wastewater plant and proposed development.

IV. Adjourn

Alderman Williams made the motion to adjourn; Alderman McDougal seconded. The mayor adjourned the meeting at 9:09 p.m.

Skip Blancett, Mayor

Mary Ann Ray, Village Secretary

BOARD OF ALDERMAN

AGENDA ITEM MEMORANDUM

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DEPT/DIVISION REVIEW: Kim Foutz, Village Administrator

ITEM DESCRIPTION: Consider a professional services agreement with Kasberg, Patrick & Associates, LP to prepare an application for a wastewater Certificate of Convenience and Necessity (CCN) through the Public Utility Commission of Texas in the amount of \$36,800

STAFF RECOMMENDATION: Staff recommends approval.

ITEM SUMMARY AND ANALYSIS: At the September 3, 2015 Board of Aldermen meeting the BOA directed staff to negotiate and prepare an engineer's contract for consideration at the next meeting for services to establish the Village's Certificate of Convenience and Necessity Service area for the wastewater system. Please see the attached engineering proposal.

The application can be completed within 90 days and it is anticipated that the approval process will take approximately six to nine months, assuming there are no contested hearings.

Staff plans to meet with the Wastewater Committee to receive their recommendations on proposed service territory and any other related matters. These recommendations will be forwarded to the BOA for consideration and approval.

FISCAL IMPACT: The contract amount is \$36,800. It is anticipated that there will be other expenditures related to this initiative including filing fees with the state as well as published notices. Proposed fees do not include costs associated with contested hearings or financial forecasts or rate schedules that may be necessary for the preparation of the application.

ATTACHMENTS:

Proposed Contract



KASBERG, PATRICK & ASSOCIATES, LP
CONSULTING ENGINEERS
Texas Firm F-510

Temple
One South Main Street
Temple, Texas 76501
(254) 773-3731

RICK N. KASBERG, P.E.
R. DAVID PATRICK, P.E., CFM
THOMAS D. VALLE, P.E.
GINGER R. TOLBERT, P.E.
ALVIN R. "TRAE" SUTTON, III, P.E., CFM

Georgetown
1008 South Main Street
Georgetown, Texas 78626
(512) 819-9478

September 9, 2015

Ms. Kim Foutz
City Administrator
Village of Salado
P. O. Box 219
Salado, Texas 76571

Re: Village of Salado – Application for Sewer CCN
KPA Proposal for Professional Services

Dear Ms. Foutz:

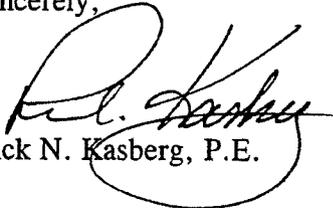
This letter proposal is submitted in response to your request for professional services required to obtain a Sewer Certificate of Convenience and Necessity (CCN) through the Public Utility Commission of Texas. The attached Scope of Services outlines the documents and exhibits required as part of the application process. We have noted items that are to be provided by the Village for incorporation into the application packet.

We can complete the application submittal within 90 days. In our most recent experience, the review and approval process generally takes 6 to 9 months, assuming there are no contested hearings.

Our lump sum cost for providing the required services will be \$36,800. We will not exceed this amount without your authorization. Our costs do not include notices published in the newspaper, or services pertaining to contested hearings.

Thank you for this opportunity and we look forward to the work if you so choose to authorize us to proceed.

Sincerely,


Rick N. Kasberg, P.E.

Approved and Accepted this _____ day of _____, 2015.

Authorized Signature

Exhibit A – Scope of Services

Village of Salado Application for Sewer CCN

**Kasberg, Patrick & Associates, LP
September 9, 2015**

1. Define Sewer CCN Boundary for the application.
2. Complete and Submit 7 copies of the application package, including the original and electronic submission. The application generally requires the following information:
 - Written description of Service Area;
 - Identification of property owners within the Proposed Sewer CCN for tracts of land 25 acres and larger;
 - Written description of economic need;
 - Written description of environmental need;
 - List of water supply corporations and/or sewer systems within 2 mile radius;
 - Copies of written requests seeking sewer service;
 - Documentation of discharge permit;
 - Summary of how project is to be constructed, including phasing;
 - Copy of TCEQ Review/Approval of plans and specifications for construction of the project;
 - List of certified sewer operators for the sewer facilities;
 - Data for number of connections proposed for initial and ultimate phases of the project;
 - Description of the Village's ability to provide adequate service;
 - Description of effect on land;
 - Analysis of necessary cost for construction, O&M, sources of funding, financial statements, projected profit and loss statements, balance sheets, proposed rate schedule.
3. Complete and Submit 7 copies, including the original and electronic submission, of Oaths confirming accuracy of application and also oaths confirming required notices are mailed and/or published.
4. Complete and Submit 7 copies, including the original and electronic submission, of required Maps described below:
 - A location map delineating the proposed service area with sufficient detail to locate the proposed area within the applicable county or counties;
 - A map showing only the proposed area by projectable digital data with metadata;
 - A map showing requests for service.

5. Prepare and Submit 7 copies, including the original and electronic submission, of the following proposed Notices:
 - Notice for publication (Two consecutive newspaper publications, submitted with affidavit). Costs for publications are not included in this proposal;
 - Individual notice to landowners with a copy of the proposed CCN map; (submitted with affidavit);
 - Individual notice to cities and neighboring systems with a copy of the proposed CCN map (submitted with affidavit).
6. Submit 7 copies, including the original and electronic submission, of Current Tariff Sheet, service rules and extension policies.
7. Submit 7 copies, including the original and electronic submission, of the plan approval letter or evidence that a preliminary engineering report has been filed with the TCEQ.
8. Submit 7 copies, including the original and electronic submission, of the by-laws and articles of incorporation.
9. Submit 7 copies, including the original and electronic submission, of all required approvals from counties or state agencies for facility plans associated with the proposed service area.
10. Submit 7 copies, including the original and electronic submission, of requests seeking service from all water or sewer utilities within 2 miles and their written responses or documentation that they failed to respond. Requests to include either:
 - a statement that service is not available from systems within 2 miles of the proposed service area; or
 - an explanation explaining why it is not economically feasible to obtain the offered service.
11. Submit 7 copies, including the original and electronic submission, of the five year projected financial plan for new systems (worksheet provided in application to be completed by Village).
12. Submit 7 copies, including the original and electronic submission, of a list of all utilities within five miles of the requested area.

The Village will be responsible for costs associated with publication of Notices in newspaper. The following items, which are required as part of the Application, are to be furnished by the Village of Salado for incorporation into the Application by KPA:

- Sources of funding, financial statements, projected profit and loss statements, balance sheets, proposed rate schedule
- Current Tariff Sheet, service rules and extension policies
- By-laws and articles of incorporation
- Five year projected financial plan for new systems (worksheet provided in application)
- Requests seeking service from all water or sewer utilities within 2 miles and their written responses or documentation that they failed to respond.

BOARD OF ALDERMAN

AGENDA ITEM MEMORANDUM

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DEPT/DIVISION REVIEW: Mary Ann Ray, Village Secretary

ITEM DESCRIPTION: Consider a resolution of the Board of Aldermen designating an official newspaper and an alternate official newspaper for the Village of Salado for Fiscal Year FY 2015-16

STAFF RECOMMENDATION: Staff recommends designating the Salado Village Voice as the official newspaper and the Temple Daily Telegram as the alternate newspaper.

ITEM SUMMARY AND ANALYSIS: The Village is required to publish notices of ordinances, public hearings, bids, and other functions of municipal government. The Village Voice and Temple Daily Telegram meet the requirements set forth by Local Government Code 52.004 with respect to General Law Type A municipalities:

- 1) Devote not less than 25 percent of its total column lineage to general interest items;
- 2) Be published at least once a week;
- 3) Be entered as a 2nd class postal matter in the county where published; and
- 4) Have been published regularly or continually for at least 12 months before the Village publishes notice.

FISCAL IMPACT: Newspapers are required by law to charge municipalities the lowest advertising rate. The Village Voice charges \$6/column inch. The Temple Daily Telegram charges \$18/column inch on Sundays and \$17.50/column inch weekdays, including Saturday.

ATTACHMENTS:

- Resolution Designating an Official Newspaper and Alternate Official Newspaper



VILLAGE OF SALADO
RESOLUTION

No. R-2015-122

**A RESOLUTION OF THE BOARD OF ALDERMEN DESIGNATING AN
OFFICIAL NEWSPAPER AND AN ALTERNATE OFFICIAL
NEWSPAPER FOR THE VILLAGE OF SALADO FOR FISCAL YEAR
2015 - 2016**

WHEREAS, the Board of Aldermen finds that the Salado Village Voice newspaper and the Temple Daily Telegram newspaper are both a paper of general circulation within the Village of Salado; and

WHEREAS, the Board of Aldermen finds that the Salado Village Voice and Temple Daily Telegram:

- (1) devotes not less than 25% of its total column lineage to general interest items;
- (2) is published at least once each week;
- (3) is entered as 2nd class postal matter in the county where published; and
- (4) has been published regularly and continuously for at least 12 months before the governmental entity or representative publishes notice; and

WHEREAS, the Board of Aldermen finds that the Salado Village Voice and the Temple Daily Telegram are publications that meet all of the criteria legally required of an officially designated newspaper for the Village of Salado.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE
VILLAGE OF SALADO THAT:**

1. The Salado Village Voice is designated as the official newspaper for the Village of Salado for the fiscal year of 2015 – 2016 and the Temple Daily Telegram is designated as the official alternate newspaper for the Village of Salado for the fiscal year of 2015 - 2016, commencing on October 1, 2015.
2. The Village of Salado shall pay all applicable fees for its publications in the Village Voice as agreed upon between the Village and the Salado Village Voice per the attached price list.
3. The Village of Salado shall pay all applicable fees for its publications in the Temple Daily Telegram as agreed upon between the Village and the Temple Daily Telegram.
4. Until September 30, 2016, the Village of Salado shall continue to publish in the Salado Village Voice each notice or other matter required to be published by law.

5. Until September 30, 2016, the Village of Salado may publish in the Temple Daily Telegram notices and other matters required to be published by law and which do not require publication in the official newspaper.

**APPROVED AND PASSED this, the 17th day of September, 2015, by a vote of
_____ ayes to _____ nays to _____ abstentions.**

VILLAGE OF SALADO, TEXAS

Skip Blancett, Mayor

ATTEST:

Mary Ann Ray, Village Secretary

BOARD OF ALDERMAN

AGENDA ITEM MEMORANDUM

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DEPT/DIVISION REVIEW: Mary Ann Ray, Village Secretary

ITEM DESCRIPTION: Consider a resolution by the Board of Aldermen designating persons with signing authority on Village bank accounts.

STAFF RECOMMENDATION: Staff recommends approval.

ITEM SUMMARY AND ANALYSIS: This resolution provides for the following individuals to have authority to endorse and make deposits, sign checks, withdraw funds, and otherwise operate any and all bank accounts on behalf of the Village:

Mayor Skip Blancett
Mayor Pro Tempore Fred Brown
Investment Officer Dan Nixon
Village Administrator Kim Foutz

The Village's Investment Policy has the following provisions:

Items of less than \$1,000 require one signature, and the Village Administrator is the logical person to sign. Items of \$1,000 or more require two signatures; in the event that the mayor is unable to sign, the mayor pro tempore can sign in his stead.

FISCAL IMPACT: None.

ATTACHMENTS: None.



RESOLUTION

No. R-2015-124

A RESOLUTION OF THE VILLAGE OF SALADO DESIGNATING PERSONS WITH SIGNING AUTHORITY ON VILLAGE BANK ACCOUNTS

WHEREAS, the Board of Aldermen has established bank accounts in accordance with its Investment Policy and Chapter 105 of the Local Government Code; and

WHEREAS, it is prudent to establish appropriate accounts to achieve the Village's Investment Policy of safety and liquidity; and

WHEREAS, the Board of Aldermen is required to appoint authorized signers of checks for the Village; and

WHEREAS, banks routinely require all authorized signature authorities to be approved by the governing board;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO THAT:

Section 1: The Board of Aldermen approve the Mayor, Investment Officer, Mayor Pro Tem, and Village Administrator as authorized signers of checks.

Section 2: The following individuals shall have authority to endorse and make deposits, sign checks, withdraw funds, and otherwise operate any and all bank accounts on behalf of the Village:

Mayor Skip Blancett
Mayor Pro Tempore Fred Brown
Investment Officer Dan Nixon
Village Administrator Kim Foutz

APPROVED AND PASSED this the 17th day of September, 2015, by a vote of
____ ayes, ____ nays, and ____ abstentions.

VILLAGE OF SALADO, TEXAS

Skip Blancett, Mayor

ATTEST:

Mary Ann Ray, Village Secretary

BOARD OF ALDERMEN

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DEPT/DIVISION REVIEW:

Kim Foutz, Village Administrator
Alderman McDougal, Streets Improvement Committee

ITEM DESCRIPTION: Discussion and possible action on authorizing Change Order #3 to the street improvement contract with APAC-Texas, Inc. DBA Wheeler from Belton, Texas for the 2015 Street Rehabilitation Program increasing the scope and contract in an amount not to exceed \$11,798.95

STAFF RECOMMENDATION: Approve change order. The Street Improvement Committee also recommends approval.

ITEM SUMMARY AND ANALYSIS: On March 5, 2015 the Board of Aldermen approved a Street Improvement contract with APAC-Texas Inc. DBA Wheeler in the amount of \$305,620. On April 23, 2015 the BOA approved Change Order #1, reducing the contract amount by \$52,205.50 yielding a net contract amount of \$253,414.50. Change Order #2 increased the contract amount by \$2,539.50 with a net contract amount of \$255,954.00. This Change Order #3 will increase the contract amount by \$11,798.95 with a net contract amount of \$267,752.95

This change order includes adjustments identified by the Street Improvement Committee including the following:

- Add – Fog seal, fog seal, striping, and buttons to Mill Creek Drive
- Add – Drainage walls at the Sculpture Park Driveway (cures hazard)
- Deducts – Various savings as listed on change order attachment

FISCAL IMPACT: There is \$400,000 in this fiscal year's budget for all street improvements. Below is a summary for the FY 2015 Streets Program including Change Order #1, #2, and #3.

Options:	Award of Bid	Notes
Mill Creek - hot mix	\$ -	
Salado Plaza - hot mix	\$ 91,907	
Thomas Arnold - hot mix	\$ 45,071	
Mill Creek -seal coat, fog, pt	\$ -	
Mill Creek ribbon curb	\$ -	
Salado Plaza ribbon curb	\$ 117,663	
Thomas Arnold ribbon curb	\$ 50,980	
SUBTOTAL	\$ 305,620	
Less Change Order #1	-\$52,205.50	
Plus Change Order #2	+2539.50	
SUBTOTAL CHANGE ORDERS	-\$49,666	
Plus Change Order #3	+\$11,798.95	
NET PAVING CONTRACT	\$267,752.95	
Seal coat - Royal	\$9,750	\$9,750 point repair; seal coat cost delayed to FY 2015-16**
Seal coat - Baines	\$7,150	\$7,150-point repair; seal coat cost delayed to FY 2015-16**
Seal coat - Chisholm	\$0	Seal coat cost delayed to FY 2015-16**
Eng A,B,C,D & curbing	\$61,500	Committed
Inspection	\$0	Not including
Testing	\$8,762	Final
Crack seal	\$20,000	Committed
Cold mix material	\$3,441	Committed by contract w/County
SUBTOTAL - OTHER	\$110,603	
TOTAL STREET PROGRAM	\$378, 355.95	**The remainder of County seal coat costs (\$60,230-\$16,900=\$43,330) will be taken out of the FY 2015-16 Streets Improvement Program budget

ATTACHMENTS:

Change order #3

CHANGE ORDER

PROJECT: 2015 Street Rehabilitation Project
OWNER: Village of Salado
CONTRACTOR: APAC-Texas, Inc. DBA Wheeler
ENGINEER: Kasberg, Patrick & Associates, LP
CHANGE ORDER #: 3

Make the following additions, modifications or deletions (circle those that apply) to the work described in the Contract Documents:

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Cost</u>	<u>Total</u>
C-1	For Mobilization, Bonds and Insurance, Complete For	100%	LS	\$ 1,600.00	\$ 1,600.00
C-2	For Implementing Traffic Control Plan, Complete For	100%	LS	\$ 1,200.00	\$ 1,200.00
C-3	Furnish & Install Two-Course Penetration Surface Treatment, Complete in Place For	5,600	SY	\$ 4.85	\$ 27,160.00
C-4	Furnish & Install Fast Set Fog Seal	5,600	SY	\$ 0.45	\$ 2,520.00
C-5	Double 4" Width Yellow Solid Striping, TxDOT Type I Material (Thermoplastic)	2,260	LF	\$ 1.25	\$ 2,825.00
C-6	Type II (Double Sided) Reflectorized Raised Pavement Markers	115	EA	\$ 4.10	\$ 471.50
C-7	For Placing Blue Reflective Buttons at All Fire Hydrants, Complete For	2	EA	\$ 5.00	\$ 10.00
C-8	For Performing Point Repairs in Areas Shown on Plans Per Detail on Sheet G-03 (Part A: Mill Creek Drive from Main Street to Chisholm Trail), Complete For (A-6)	78	SY	\$ 33.00	\$ 2,574.00
C-9	Sawcut Existing Concrete (B-5)	31	LF	\$ 3.50	\$ 108.50
C-10	Furnish & Place 2" Type 'D' HMAC Including Prime & Tack Coat (B-7)	-272	SY	\$ 10.00	\$ (2,720.00)
C-11	Type "D" HMAC Level Up (B-8)	-22	TN	\$ 120.00	\$ (2,640.00)
C-12	Double 4" Width Yellow Solid Striping, TxDOT Type I Material (Thermoplastic)(B-9)	-217	LF	\$ 1.25	\$ (271.25)

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Item	Description	Quantity	Unit	Cost	Total
C-13	Type II (Double Sided) ReflectORIZED Raised Pavement Markers (B-11)	-14	EA	\$ 4.10	\$ (57.40)
C-14	Adjust Existing Water Valves to Grade (B-11)	-1	EA	\$ 500.00	\$ (500.00)
C-15	Crack Seal Existing Asphalt Pavement Prior to Overlay	-200	LF	\$ 3.00	\$ (600.00)
C-16	For Constructing Standard 12-Inch Ribbon Curb Including Placement and Compaction of Base Material [™] Beneath Curb, Complete in Place For (Add Alt B)(AB-3)	-266	LF	\$ 23.00	\$ (6,118.00)
C-17	Sawcut Existing Asphalt (AB-4)	-266	LF	\$ 2.40	\$ (638.40)
C-18	Sawcut Existing Concrete (AB-5)	-20	LF	\$ 3.50	\$ (70.00)
C-19	For 5' Wide Edge Milling (0"-2" Depth) and Disposing of Existing Asphalt, Complete For (Add Alt B)(AB-6)	58	LF	\$ 2.25	\$ 130.50
C-20	For Furnishing and Installing Flexbase Material (AB-7)	-17	CY	\$ 50.00	\$ (850.00)
C-21	For Constructing Standard 12-Inch Ribbon Curb Including Placement and Compaction of Base Material Beneath Curb, Complete in Place For (Add Alt C)(AC-3)	-520	LF	\$ 23.00	\$ (11,960.00)
C-22	Sawcut Existing Asphalt (AC-4)	-520	LF	\$ 2.40	\$ (1,248.00)
C-23	Sawcut Existing Concrete (AC-5)	70	LF	\$ 3.50	\$ 245.00
C-24	For 5' Wide Edge Milling (0"-2" Depth) and Disposing of Existing Asphalt, Complete For (Add Alt C)(AC-6)	-430	LF	\$ 2.75	\$ (1,182.50)
C-25	For Furnishing and Installing Flexbase Material (AC-7)	-10	CY	\$ 50.00	\$ (500.00)
C-26	Sculpture Park Driveway Culvert SETs - Includes Mobilization, Bevel Pipe, Pour SETs and Place 4 CY of Flexbase Backfill	100%	LS	\$ 2,310.00	\$ 2,310.00
				Sub-Total	\$ 11,798.95

The compensation agreed upon in this Change Order is full, complete and final payment for all costs the Contractor may incur as a result of or relating to this change whether said costs are known, unknown, foreseen or unforeseen at this time, including without limitation, any cost for delay (for which only revised time is available), extended overhead, ripple or impact cost, or any other effect on changed or unchanged work as a result of this Change Order.

Original Contract Amount	\$	<u>305,620.00</u>
Previous Net Change in Contract Amount	\$	<u>-49,666.00</u>
Net Change in Contract Amount	\$	<u>11,798.95</u>
Revised Contract Amount	\$	<u>267,752.95</u>
Original Contract Time		<u>90 calendar days</u>
Previous Net Change in Contract Time		<u>40 calendar days</u>
Net Change in Contract Time		<u>25 calendar days</u>
Revised Contract Time		<u>155 calendar days</u>
Original Final Completion Date		<u>July 15, 2015</u>
Revised Final Completion Date		<u>September 18, 2015</u>

DRAFT

Recommended By Engineer: _____ Approved By Contractor: _____

By _____ Date _____ By: _____ Date _____

Approved by Village of Salado:

By: _____