

Village of Salado, Texas
Board of Aldermen
Minutes
Regular Meeting and Workshop
6:30 p.m. Thursday, April 7, 2016
Municipal Building, 301 N. Stagecoach Road

Present: Mayor Skip Blancett, Mayor Pro Tempore Fred Brown, Alderman Frank Coachman, Alderman Amber Preston Dankert, Alderman Michael McDougal, Alderman David Williams.

Others Present: Kim Foutz, Village Administrator; Dottie Palumbo, Village Attorney; Jack Hensley, Chief of Police; Mary Poché, Executive Director, Salado Chamber of Commerce/Tourism Bureau; Mary Ann Ray, Village Secretary.

I. Call to Order.

Mayor Blancett called the meeting to order at 6:30 p.m.

1. Dr. Travis Burleson of First Baptist Church delivered the invocation.
2. Eagle Scout candidate Ryan Flanagan led the Pledge of Allegiance and the Texas Pledge of Allegiance.

II. Proclamations/Special Recognition.

The Mayor awarded two proclamations:

3. April as Fair Housing Month in the Village of Salado.
4. Honoring Boy Scout Ryan Flanagan for his Eagle Scout Project, a promotional video for Be the Match, an organization that encourages people to register as bone marrow donors.

III. Public Comments.

5. Jennifer McFarland, 707 DeGrummond Way, thanked the Village for outstanding turnout for the Wildflower Weekend, conducted April 2-3.

IV. Reports.

Mayor's Report.

Mayor Blancett deferred to Rick Lewis of the Texas Department of Transportation for his report. Mr. Lewis gave an overview of construction progress on Interstate 35 in Salado.

Village Administrator's Report.

Administrator Foutz reported that the Village audit is complete and will be presented to the BOA at the April 21, 2016, meeting. She reported on the various sources of Village revenues; the hike-and-bike trail; the Stagecoach Wastewater Treatment Plant; revisions to the Subdivision Ordinance; design of the new wastewater treatment plant; and drainage.

Police Department Report.

Chief Hensley reported that the Public Safety/Emergency Management Committee will conduct its first meeting at 6:30 p.m. Tuesday, April 12, 2016, at city hall. Trainings are set for officers and a decoy vehicle is being set up around the Village to discourage traffic violations. See attached report.

Fire Department Report.

Chief Shane Berrier reported that nine of the 16 recent motor vehicle accidents involved semi-tractor/trailers on the Interstate. The firetruck that burned was deemed a total loss; a comparable new vehicle costs \$190,000. Insurance will pay \$100,000. The department will consider a loan and accept donations to make up the shortfall. See attached report.

Chamber of Commerce/Tourism Bureau Report.

Executive Director Mary Poché gave an update on the Chamber's Plan of Work and said that while Hotel-Motel tax numbers are down at this point, the summer is expected to bring an increase. See attached report.

V. Consent Agenda.

6. Consider approving the Consent Agenda items:
 - a. Minutes, March 10, 2016, Regular Meeting.
 - b. Purchase of fence materials for the Stagecoach Wastewater Treatment Plant in an amount not to exceed \$1,700.
 - c. A Professional Services Contract with KPA Engineers, Inc., for preparation of a permit renewal application for the Stagecoach Wastewater Treatment Plant in the amount of \$5,400.
 - d. Award a bid to PrimeSpec Construction for a blower unit and associated installation expenses for the Stagecoach Wastewater Treatment Plant in the amount of \$31,556.

Alderman McDougal made a motion to approve the Consent Agenda as presented. Mayor Pro Tempore Fred Brown seconded. The motion carried unanimously.

VI. Regular Agenda.

7. Presentation, discussion and possible action on an Ordinance (Ordinance No. 2016.09) establishing Design Standards for the Sanctuary development.

Administrator Foutz reviewed the history of Sanctuary annexation and zoning through Planned Development Districts.

Mayor Pro Tempore Brown made a motion to approve Ordinance 2016.09, establishing Design Standards for the Sanctuary development as presented. Alderman McDougal seconded.

David Williams suggested some administrative and non-substantive changes to the Ordinance. Village Attorney Dottie Palumbo said the changes do not affect the meaning of the Ordinance.

Alderman Williams made a motion to amend the original motion to approve Ordinance 2016.09 with two exhibits as presented. Mayor Pro Tempore Brown seconded. The amendment carried unanimously.

There was discussion about metes and bounds. Administrator Foutz said the developer will get the metes and bounds from the surveyor and provide them to the Village.

Alderman Coachman made a motion to amend the motion substituting Exhibit A with the metes and bounds description from the annexation agreement minus the Historic Area plus the metes and bounds as included Planned Development District #2 and Planned Development District No. 3 that were not part of the annexation petition. Mayor Pro Tempore Brown seconded. The amended amendment carried by a 4-1 vote (Alderman Dankert).

The original motion with two amendments carried by a 4-1 vote (Alderman Dankert).

8. Presentation, discussion, and possible action on a Certificate of Acceptance for a Permanent Utility Easement from The Sanctuary for wastewater improvements.

Administrator Foutz explained that this easement connects the wastewater line to the wastewater plant site.

Mayor Pro Tempore Brown made a motion to approve the Certificate of Acceptance for a Permanent Utility Easement from The Sanctuary as presented. Alderman McDougal seconded. The motion carried unanimously.

9. Presentation, discussion, and possible acceptance of a TCEQ permit from Sanctuary Utility Company Inc./Billie Hanks, Jr., for a wastewater treatment plant in accordance with the Donation Agreement, and authorizing the Village Administrator to process and sign any necessary documents and authorizations to execute the permit transfer for the Village of Salado.

Alderman Coachman made a motion to approve the acceptance of a TCEQ permit from Sanctuary Utility Company Inc./Billie Hanks, Jr., for a wastewater treatment plant in accordance with the Donation Agreement, and authorizing the Village Administrator to

process and sign any necessary documents and authorizations to executive the permit transfer for the Village of Salado, as presented. Alderman McDougal seconded. The motion carried unanimously.

10. Presentation, discussion, approval and acceptance of a Special Warranty Deed for six acres from The Sanctuary, in accordance with the Donation Agreement, for a wastewater treatment plant site and authorizing the Mayor to execute the certificate of Acceptance on behalf of the Village of Salado.

Alderman Coachman made a motion to approve the acceptance of a Special Warranty Deed for six acres from The Sanctuary, in accordance with the Donation Agreement, for a wastewater treatment plant site and authorizing the Mayor to execute the certificate of Acceptance on behalf of the Village of Salado, as presented. Mayor Pro Tempore Brown seconded. The motion carried unanimously.

11. Consider a Resolution (R-2016-140) authorizing submission of an application for Project Development by the Texas Department of Transportation through the Killeen-Temple Metropolitan Planning Organization for street, stormwater drainage, bicycle lane, on-street parallel parking, and trail design for Main Street.

Administrator Foutz explained that the deadline for applications is April 18, 2016. If awarded, the funds would be used for project development but not actual construction.

Mayor Pro Tempore Brown made a motion to approve Resolution (R-2016-140) authorizing submission of an application for Project Development by the Texas Department of Transportation through the Killeen-Temple Metropolitan Planning Organization for street, stormwater drainage, bicycle lane, on-street parallel parking, and trail design for Main Street. Alderman Dankert seconded. The motion carried unanimously.

12. Presentation, discussion, and possible action on the following items relating to tourism and partnership with the Salado Chamber of Commerce:

- a. Presentation, discussion, and possible action on an ordinance (Ordinance 2016.11) amending Ordinance 2008.25, Hotel-Motel Tax Ordinance, abolishing the Tourism Council.

Alderman Coachman made a motion to approve Ordinance 2016.11, amending Ordinance 2008.25, Hotel-Motel Tax Ordinance, abolishing the Tourism Council, as presented. Mayor Pro Tempore seconded. The motion carried unanimously,

- b. An ordinance (Ordinance 2016.08), repealing and replacing Ordinance 2015.03, Delegation of Authority, to establish reporting and oversight of the Executive Director of the Chamber of Commerce and Tourism Bureau and his/her direct reports to the Mayor and Board of Aldermen.

Alderman Coachman made a motion to approve Ordinance 2016.08, repealing and replacing Ordinance 2015.03, Delegation of Authority, to establish reporting and oversight of the Executive Director of the Chamber of Commerce and Tourism Bureau and his/her direct reports to the Mayor and Board of Aldermen, as presented. Mayor Pro Tempore Brown seconded.

Alderman Williams pointed out that the Mayor already has a supervisory role, and including the Board of Aldermen as supervisors gives the appearance that the Executive Director will have multiple supervisors.

Alderman Williams made a motion to amend the original motion, removing the phrase "and Board of Aldermen" from sub-paragraph 5. Alderman McDougal seconded. The amendment carried unanimously.

The amended motion carried unanimously.

- c. Presentation, discussion and possible action on a Contract for Consultant Services between the Village of Salado and the Salado Chamber of Commerce.

Alderman Coachman made a motion to approve a Contract for Consultant Services between the Village of Salado and the Salado Chamber of Commerce as presented. Alderman McDougal seconded. The motion carried unanimously.

13. Presentation, discussion, and possible action on the purchase of a clarifier unit from Matous Construction for the Stagecoach Wastewater Treatment Plant for \$47,500.

Administrator Foutz explained that when Barrow Brewing Company came online to the treatment plant, the flow has increased dramatically with food/beverage waste, thereby increasing the number of times for pump and haul. The Village had to pump and haul twice in one week at a cost of \$1,100. Renovation of the Stagecoach Inn restaurant will further increase flow. A new clarifier would allow the treatment plant to handle the increase in flow along with food/beverage waste and eliminate the need for pump and haul.

Alderman Coachman made a motion to approve the purchase of a clarifier unit from Matous Construction for the Stagecoach Wastewater Treatment Plant for \$47,500.

The Mayor closed the Regular Session at 8:44 p.m.

Prior to the start of the Workshop Session, the Mayor announced that the Executive Session item (Evaluation of the Chief of Police as authorized by Texas Government Code §5451.074, Personnel Matters) would be postponed until the April 21, 2016, BOA meeting.

VII. Workshop Session.

The Mayor opened the Workshop Session at 8:45 p.m.

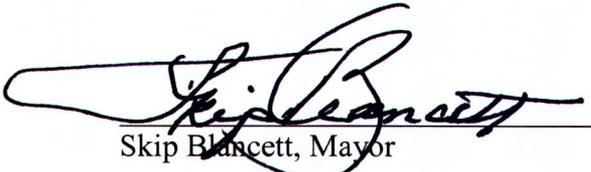
14. Discussion on realignment of the multi-use Main Street trail as part of the Future Trails System.

Administrator Foutz reviewed the route of the trail, which will be located south of Salado Creek. Some property owners have withdrawn their offers of land donation for the trail, necessitating the acquisition of new property and thereby changing the route. There was discussion about grants and funding.

The Mayor closed the workshop at 8:55 p.m.

VIII. Adjourn.

Mayor Pro Tempore Fred Brown made a motion to adjourn. Alderman Dankert seconded. The meeting was adjourned at 8:56 p.m.



Skip Blacett, Mayor



Mary Ann Ray, Village Secretary

