



**REGULAR MEETING OF THE
SALADO BOARD OF ALDERMEN**

REGULAR MEETING AGENDA

**6:30 P.M., THURSDAY, AUGUST 4, 2016
MUNICIPAL BUILDING
301 NORTH STAGECOACH, SALADO, TX
BOARD OF ALDERMEN CHAMBERS**

I. CALL TO ORDER

1. Invocation/Moment of Silence
2. Pledge of Allegiance, Texas Pledge of Allegiance

("Honor the Texas flag: I pledge allegiance to thee, Texas, one state under God, one and indivisible.")

II. PROCLAMATIONS / SPECIAL RECOGNITION

3. Cultural District Designation awarded to the Village of Salado by the Texas Commission on the Arts, Jill Shipman, President, Public Art League of Salado.

III. PUBLIC COMMENTS

4. Citizens who desire to address the Board of Aldermen on any matter may sign up to do so prior to this meeting. Public comments on issues not listed on the agenda will be received during this portion of the meeting. Comments related to items on the agenda will be received during consideration of the individual agenda item. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board of Aldermen.

IV. REPORTS

Mayor's Report

Departmental reports:

- Police Department Report, Chief Jack Hensley
- Fire Department Report, Chief Shane Berrier – moved to August 18 per request by Chief Berrier
- Chamber of Commerce/Tourism Bureau Report, Executive Director Mary Poche'

Investment Report: Dan Nixon, Financial Advisor

V. CONSENT AGENDA

All items listed under this section, Consent Agenda, are considered to be routine by the Board of Aldermen and may be enacted by one motion. If discussion is desired by the Board of Aldermen, any item may be removed from the Consent Agenda at the request of an Alderman and will be considered separately.

5. Consider approving the Consent Agenda items:
 - a. Minutes, July 21, 2016 Workshop and Regular Meeting.
 - b. A Resolution (R-2016-144) to join and participate in the PACE Purchasing Cooperative.
 - c. An Interlocal Agreement with PACE Purchasing Cooperative.

VI. REGULAR AGENDA

6. Presentation, discussion, and possible action on a 60-month contract with Dahill for the lease of a copier and copier supplies/services in the amount of \$295.77 per month.

VII. WORKSHOP SESSION

7. Discuss the Fiscal Year 2016-2017 budget.
8. Discuss issues at Salado Creek and springs.

VIII. EXECUTIVE SESSION

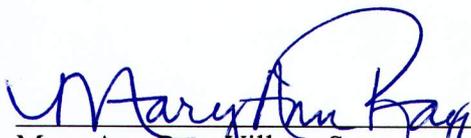
9. Conduct an executive session as authorized by Texas Government Code, Section 551.074, Personnel Matters, for the evaluation of the Chief of Police.
10. Conduct an executive session as authorized by Texas Government Code, Section 551.071, Consultation with Attorney, concerning an investigation into possible misconduct by an employee, possible misuse of government information, and available legal remedies.

IX. ADJOURN

The Village of Salado reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Village Secretary's office at (254) 947-5060 for further assistance.

I hereby certify that a true and correct copy of this Notice of Meeting was posted in a public place at 5:00 p.m. on **Monday, August 1, 2016.**


Mary Ann Ray, Village Secretary

Removed from display: _____

**POLICE DEPARTMENT
MONTHLY REPORT
July 31, 2016**

GOALS / WORK PLAN	UPDATE
Update General Orders	Pending Public Safety Committee review.
Develop 5 year action/strategic plan	Draft of 5 year plan completed, will go before committee for review

SPECIAL PROJECTS	
Early Outdoor Warning Systems	Federal Signal Safety and Security Systems , 3 Electro-mechanical rotating sirens.
Code Red	Will continue to publicize the need for citizens to register their cell phones
Department Training	Law Update: Hensley, Volk
	Open Carry: Hensley, Volk
	Ethics: Volk
	Stress Management: Volk
	Human Trafficking: Volk

ACTIVITIES / PERFORMANCE MEASURES	
Calls For Service	241 (97% in city,3% outside city)
BREAKDOWN OF TYPE OF CALLS FOR SERVICE	
Average response time	4:03
Offenses	5
Arrests	4
Motor Vehicle Accidents	6
Alarm Calls	5 (4 residential,1 business, 0 other)
Citations	18
Warning Citations	11
Violator Contacts	39

Citations Chart (Total 29 Citations)		
Number of Citations	Charge	Location
1	Drove on Shoulder	Stagecoach
1	Fail to stop at Stop Sign	Stagecoach at TA
1	No Driver's License	West Village
1	Speeding	West Village
1	Speeding	Baines
1	Defective Equipment	West Village
1	No Insurance	Main
5	Defective Equipment	Main
4	Speeding	Stagecoach
1	Speeding	I-35
1	Expired Registration	Salado Plaza
1	Driving while License Invalid	West Village
1	No Insurance	West Village
1	Expired Registration	West Village
1	Fail to stop at Stop Sign	Royal Street
2	No Insurance	Main
1	Expired Vehicle Registration	Robertson
1	No Insurance	Robertson
1	No Driver's License	Robertson
1	No Driver's License	Main
1	Expired Vehicle Registration	Main
CONTINUING PROGRAMS		
House watch	Physically check the house while Citizens are out of town	Positive feedback from citizens

Salado Chamber of Commerce/Tourism Bureau 2016-2017 ACTION PLAN UPDATE – August 4, 2016

CATEGORY	DESCRIPTION	CURRENT STATUS	EXPECTED OUTCOME
Chamber	1. Sugar Shack, Sophstikatz, J.B. Goodwin	1. Upcoming – date TBD	Increase Ambassador and other business attendees to show support; reinforce open communication and Chamber programs
Chamber	Networking After Hours	1. Working on reinstating program in fall 2016 – one company interested	Providing quality programs that can directly impact business growth and profit should support the overall Chamber program and goals
Chamber	Pocket Music Series	July 9, 2016 1. Chupacabra – Noon – 2 pm 2. Sofi's – Noon – 2 pm 3. Salado Square – 2- 4 pm 4. Well's Gallery – Fri. 7 – 9 pm	Provide pleasant experience for visitors-branding the Village 1. 25 people 2. 24 people 3. 36 people 4. 18 people
Chamber	Membership Budget & Membership Committee	Through June 2016 have exceeded budget by over \$5,000	Continue to push membership with new program of work and new membership committee
Chamber	Event(s)	1. Salado Swirl – July 8 th 2. Art Fair – August 6-7 3. Golf Tournament – Oct. 6 4. Chocolate & Wine Weekend – Sept. 16 & 17 5. Christmas Stroll – 1 st two weekends in December	1. Preliminary actuals show exceeded budget net by \$250 2. Juried event for artists and artisans- current count is approximately 40 vendors; 3 food trucks, historical displays by Kinnison Family; Children's activities hosted by the Library all at Jack's Barn; Legend's actors singing and bagpipe player; KGSR commercial running 3. Committee working to finalize sponsors and running of tournament; 4. At this point C & W has 15 businesses that want to host 5. Committee formed – sponsorship package created; advisory chair in place; working with staff to secure sponsors
Chamber/Tourism	2017 FY Budget	Draft Stage	Approved by Chamber Board and Alderman by end of September
Chamber/Tourism	Website Revamp	Work continues	Viable site showing both tourism and chamber

**Salado Chamber of Commerce/Tourism Bureau
2016-2017 ACTION PLAN UPDATE – August 4, 2016**

Chamber/Tourism	Stroll Billboards	Going up first of September – one specifically for Stroll and one for Stroll with sponsors listed	Increase numbers in attendance
Tourism	Branding Billboard	Contract initiated for a yearly billboard ((start of marketing plan roll out)	Up now at mile marker 275; I 35 Northbound, sign is south facing
Tourism	Digital Marketing	Contract initiated for geo-fenced areas on mobile platforms	Capture individuals searching for shopping, staying, dining in other communities similar to Salado; campaign started July 7; preliminary numbers are good

Village of Salado, Texas
Board of Aldermen
Minutes
Regular Meeting
6:30 p.m. Thursday, July 21, 2016
Municipal Building, 301 N. Stagecoach Road
Salado, Texas

Present: Mayor Skip Blancett, Mayor Pro Tempore Fred Brown, Alderman Amber Preston Dankert, Alderman Michael McDougal, Alderman David Williams.

Absent: Alderman Frank Coachman.

Others Present: Kim Foutz, Village Administrator; Mary Ann Ray, Village Secretary.

I. Call to Order.

Mayor Blancett called the meeting to order at 6:32 p.m.

1. Scott Mescher, First Baptist Church of Salado, led the invocation.
2. The Mayor led the Pledge of Allegiance and the Texas Pledge of Allegiance.

II. Proclamations/Special Recognition.

3. Victor and Modene Marek presented a check for \$500 for the Main Street Improvements Program and challenged the Village to raise \$3,000 for the project by Monday, July 25, 2016. If \$3,000 is raised, the Mareks will give another \$500.
4. The Mayor presented a proclamation of welcome to singer/songwriter Alex Harvey, who has decided to make his home in Salado. Mr. Harvey and his wife sang two songs for the Board of Aldermen.

III. Public Comments.

5. Albert Vanderkroon, 101 Roseway Circle, said he disapproves of the recently passed ordinance to prevent the feeding of deer and wishes to see a referendum on the matter in the fall.

IV. Reports.

Mayor's Report:

Mayor Blancett reported that Salado Legends opens July 23, 2016, and gave an update on Interstate 35 construction.

Alderman Reports:

Environmental/Deer Committee: Alderman Dankert reported that a position on the Committee has come open; there are several promising prospects to fill the vacancy. Her report included discussion on oak wilt, the deer ordinance, and Salado Creek.

ETJ/Annexation Committee: Alderman McDougal reported that the Committee did not meet because members were on vacations. A meeting will be set soon.

Ordinance Committee: Alderman Williams reported that members are working on various ordinances. His report included discussion on the possibility of combining the Pace Park Ordinance and the Parks Regulation Ordinance.

Main Street Committee: Mayor Pro Tempore Brown reported that TxDOT is working on a plan for Main Street engineering. He reported that the funds raised through the Marek matching program will be used to purchase benches with covers.

Street Improvements Committee: Alderman McDougal discussed the crack-seal program, potholes, point repairs on Salado Plaza Drive, and the ongoing update to the Transportation Plan.

Economic Development Committee: Mayor Pro Tempore Brown reported that the Target Team met in July and Alderman Coachman made a presentation explaining all the different facets that make up the economic development effort.

Trails/Parks Committee: Alderman Dankert reported that TxDOT has requested more information about the TAP grant for the trail. An "Advanced Funding Agreement" must be signed and submitted.

Public Safety Committee: Alderman McDougal reported that the Committee did not have a July meeting but will meet in August. Alderman Dankert said a "Police Appreciation Day" might be planned.

Stagecoach/Wastewater Status Report: Mayor Pro Tempore Brown explained that the use of the Stagecoach Wastewater Treatment Plant is temporary until the new WWTP is built. Administrator Foutz explained the permit renewal process for both the Stagecoach plant and the Sanctuary plant that will be constructed with bond funds.

Financial Report:

Administrator Foutz explained that property taxes are just a bit low but sales taxes are on target. Water franchise fees look low but do not reflect recent payments. She said she has not received all departmental budget requests. See attached report.

V. Consent Agenda.

6. Consider approving the Consent Agenda item:
 - a. Minutes, July 7, 2016, Regular Meeting.

- b. Minutes, July 14, 2016, Regular and Workshop Meeting.
- c. Resolution (R-2016.143) of the Board of Aldermen of the Village of Salado, Texas, to provide preference to local bidders of Village contracts in accordance with Chapter 271 of the Local Government Code; establishing a Severability Provision and an Effective Date.

Mayor Pro Tempore Brown made a motion to approve the Consent Agenda as presented. Alderman Dankert seconded. The motion carried unanimously (4-0).

The Mayor closed the Consent Agenda at 7:38 p.m. As there was no Regular Agenda business, he convened the Workshop Agenda at 7:44 p.m.

VI. Workshop Agenda.

- 7. Discussion on water quality and usage of Salado Creek and springs within the Village limits.

There was lengthy discussion about increased activity in the creek, particularly in the area next to the Stagecoach WWTP, because all the park areas at the lakes are closed for the remainder of the year. More trash is accumulating in the creek access areas, people are building dams with rocks to create “swimming holes”, and people are consuming alcohol in the area near the Sirena statue.

It was suggested to close access to the area near Sirena for the rest of the summer and direct people to go to Pace Park, which is more manageable and child-friendly for swimming. There also was discussion about “no swimming/no littering” signage.

The Mayor closed the Workshop Session at 8:23 p.m.

VII. Adjourn.

Mayor Pro Tempore Brown made the motion to adjourn; Alderman Dankert seconded.

The Mayor adjourned the meeting at 7:24 p.m.

Skip Blancett, Mayor

Mary Ann Ray, Village Secretary

BOARD OF ALDERMEN

AGENDA ITEM MEMORANDUM

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DEPT/DIVISION REVIEW: Mary Ann Ray, Village Secretary

ITEM DESCRIPTION: Consider approval of a Resolution (R-2016-144) of the Board of Aldermen of the Village of Salado, Texas, to join the PACE Purchasing Cooperative.

ITEM SUMMARY: The Village's contract for copier services with Dahill expires August 30, 2016. Dahill is a service member of the PACE Purchasing Cooperative, a purchasing cooperative based in Educational Service Center Region 20 in San Antonio. Membership is free and open to municipalities, and other political subdivisions, and non-profits. PACE has already conducted the competitive bidding process and offers best prices to its members. A Resolution by the Board of Aldermen is necessary to join PACE.

COMMITTEE / STAFF RECOMMENDATION: Staff recommends approval.

FISCAL IMPACT: NA

ATTACHMENTS:

- Resolution R-2016-144
- PACE fact sheet



RESOLUTION R-2016-144

PACE PURCHASING COOPERATIVE

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, TEXAS, TO JOIN THE PACE PURCHASING COOPERATIVE.

WHEREAS, it is the intent of the Village of Salado to join and participate in the PACE Purchasing Cooperative, being organized and administered by the Education Service Center, Region 20; and

WHEREAS, authority for this commitment is authorized by Article 791.011 Interlocal Cooperation Act as amended and would allow for substantial savings to be realized by volume purchasing of specific commodity items;

THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, TEXAS, THAT:

Section 1.

The Village of Salado Board of Aldermen hereby joins and elects to participate in the PACE Purchasing Cooperative being organized and administered by the Education Service Center, Region 20, and recognizes that there will be no fee for participation.

Section 2.

The Village of Salado Board of Aldermen hereby authorizes the Mayor to execute such documents as are appropriate and necessary to implement the Village’s participation in said PACE Purchasing Cooperative.

Section 3.

This Resolution shall become effective upon passage.

PASSED AND APPROVED this ____ day of _____, 2016, by a vote of
____ (ayes) to ____ (nays) to ____ (abstentions).

Skip Blancett, Mayor

Mary Ann Ray, Village Secretary



Purchasing Association of Cooperative Entities

About Us

The Purchasing Association of Cooperative Entities (PACE) is designed to give its members additional awarded contract tools to assist their entities in meeting bidding requirements, saving valuable staff resources. PACE finds vendors to assist members in meeting their operation goals and save funds when obtaining best value supplies.

PACE was created by Education Service Center, Region 13 in Austin, Texas and Education Service Center, Region 20 in San Antonio, Texas. PACE is administered by Education Service Center, Region 20. Education Service Center, Region 20 was established by the Texas Legislature in 1967 to assist school districts and charter schools in improving efficiencies and student performance. Region education service centers are non-regulatory, intermediate education units. Texas Education Code, Chapter 8, gives each school district the opportunity to voluntarily be served by and participate with a regional educational service center.



PACE welcomes public and government entities, including cities, counties, independent school districts, higher education institutions, non-profit agencies, political subdivisions, and others.

Why Should I Join?

PACE

- Provides government agencies opportunities for greater efficiency and economy in acquiring goods and services
- Takes advantage of state-of-the-art purchasing procedures to insure the most competitive contracts
- Provides competitive price solicitation and bulk purchasing for multiple government agencies that yield economic benefits unobtainable by the individual entity
- Provides quick and efficient delivery of goods and services by contracting with high performance vendors
- Equalizes purchasing power for smaller agencies that are unable to command the best contracts due to size limitations
- Maintains credibility and confidence in business procedures by maintaining open competition for purchases and by complying with purchasing laws and ethical business practices

[PACE FAQs](#)

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Cooperative Purchasing Agreement for Texas

This PACE Cooperative Purchasing Membership Agreement will allow a Member Agency to purchase commodities and/or services, from any and all PACE vendors, under the same terms, conditions and price as stated in each awarded contract. It is hereby agreed to by PACE and the Member Agency that:

1. PACE will Provide organizational and administrative structure of PACE. Provide Administrative and Support Staff necessary for efficient operation of PACE. Provide marketing of the PACE to expand membership, awarded contracts and commodity categories. Initiate and implement activities required for competitive bidding and vendor award process including posting, advertising, collecting proposals, scoring proposals, and awarding of vendor contracts. Provide members with current awarded vendor contracts, instructions for obtaining quotes and ordering procedures. Maintain filing system for all competitive bidding procedure requirements. Provide Reports as requested.
2. PACE member agency will Commit to participate in PACE. Designate a Primary Contact for the entity to be responsible for promoting PACE within the organization. Commit to purchase products and services from PACE Vendor Awarded Contracts when in the best interest of the entity. Accept shipments of products ordered from Awarded Vendors in accordance with standard purchasing procedures. Pay Awarded Vendors in a timely manner for all goods and services received. Report any vendor issues that may arise to the PACE Cooperative Contact.
3. PACE member agency agrees to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.
4. This Agreement shall be governed by the laws of the State of Texas and venue shall be in the county in which the administrative offices of Education Service Center, Region 20 are located which is Bexar County, Texas.
5. It is the responsibility of the Entity purchasing from PACE Purchasing Cooperative awarded vendors to insure that the respective State purchasing laws are being followed.
6. This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms and it may not be modified in any manner without the express written consent of the Parties.
7. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.
8. Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to the nonbinding mediation.
9. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

Interlocal Agreement

Please send a signed Interlocal Agreement to: Education Service Center, Region 20, Attention: PACE Coop/Jim Metzger, 1314 Hines Avenue, San Antonio, TX 78208 or e-mail to jim.metzger@esc20.net

 [Interlocal Agreement](#)

Resolution

Please send a signed Resolution to: Education Service Center, Region 20, Attention: PACE Coop/Jim Metzger, 1314 Hines Avenue, San Antonio, TX 78208 or e-mail to jim.metzger@esc20.net

 [Resolution - City](#)

 [Resolution - County](#)

 [Resolution - School District](#)

Frequently Asked Questions

Who awards PACE contracts? New proposals are awarded by the Board of Directors of Education Service Center, Region 20.

Who can join PACE? PACE is for local government agencies, school districts, cities, counties, Colleges, Universities and non-profits throughout the United States.

When can an agency join? Right now. Interlocal agreements are listed on the PACE web site under membership.

Where are coop prices listed? For vendors that have pricing and contract information on the PACE site, a member needs to login to see those listed prices and information. Other non-listed prices are on awarded vendors web site (please follow links on the PACE vendor page).

Where is PACE located? PACE is based in San Antonio, Texas and operates as a service of Education Service Center, Region 20 (a Texas local government Education agency, a political subdivision). Members include ISD's, Cities, Counties, Universities, Non-profits and local governments.

Are PACE contracts bid? All PACE Contracts are competitively bid.

Are PACE Contracts advertised? PACE Contracts are advertised nationally in USA Today for 2 consecutive weeks followed by a 2 week response time.

Is there any membership cost or fee to join PACE? There is no agency cost or member fee.

Why should my agency join? To save money by utilizing the PACE competitively bid contract. This can you your agency time and money.

BOARD OF ALDERMEN

AGENDA ITEM MEMORANDUM

8/4/16
Item #4c
Consent Agenda
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DEPT/DIVISION REVIEW: Mary Ann Ray, Village Secretary

ITEM DESCRIPTION: Consider approval of an Interlocal Agreement with PACE Purchasing Cooperative.

ITEM SUMMARY: The Village's contract for copier services with Dahill expires Austin 31, 2016. Membership in the PACE Purchasing Cooperative will allow the Village to take advantage of best prices for various goods and services. PACE has conducted the competitive bidding process for its service members and can offer the best prices. Membership is free.

COMMITTEE / STAFF RECOMMENDATION: Staff recommends approval.

FISCAL IMPACT: N/A

ATTACHMENTS:

- Interlocal Agreement with PACE Purchasing Cooperative.

PACE PURCHASING COOPERATIVE

INTERLOCAL AGREEMENT

Member Name: _____ County District Number: _____

Education Service Center, Region 20 (Coop) and the above named agency (member) enter into the following cooperative service arrangement.

This agreement is effective _____ (date) and shall automatically renew unless either party gives ninety (90) days prior notice of non-renewal. This agreement may be terminated with or without cause by either party upon thirty (30) days written notice.

The Coop will:

- Handle bidding procedures
- Abide by all bid laws in the State of Texas
- Enter proposals for tabulation and evaluation
- Arrange for an Award Committee to test, evaluate and award proposals
- Develop award information forms for member use
- Send award information to vendors
- Develop system for gathering evaluation information from members on vendor performance and product quality
- Provide comparison information with previous awards to evaluate effectiveness of proposals

The Member will:

- Designate a member employee to serve as a liaison with Coop
- Provide release time for meetings, proposal openings, and testing assistance as needed
- Identify delivery location within Member on purchase orders
- Prepare purchase orders for items awarded on proposals
- Ensure timely payments to vendors who receive proposal awards
- Provide Coop with evaluation forms regarding vendor and product concerns
- Ensure a Resolution is properly executed if required

Authorization:

Education Service Center, Region 20 and the PACE Purchasing Cooperative executed a contract to provide cooperative purchasing services to government entities.

PACE PURCHASING COOPERATIVE

INTERLOCAL AGREEMENT

Member Name: _____ County District Number: _____

Please send a signed Interlocal Agreement to (or fax to 210-370-5776 or e-mail to jim.metzger@esc20.net):

Education Service Center, Region 20
Attn: PACE Coop
1314 Hines Ave
San Antonio, TX 78208.

Public Entity

Education Service Center, Region 20

BY: _____

Authorized Signature

BY: _____

Authorized Signature

Title

Purchasing Coordinator

Title

Date

Date

Contact Person

Jim Metzger

Contact Person

Title of Contact Person

Purchasing Coordinator

Title of Contact Person

Street Address

210-370-5204

Phone Number

City, State, Zip

210-370-5776

Fax Number

Phone/Fax Number

jim.metzger@esc20.net

E-mail Address

E-mail Address

BOARD OF ALDERMEN

AGENDA ITEM MEMORANDUM

8/4/16
Item #5
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DEPT/DIVISION REVIEW: Mary Ann Ray, Village Secretary

ITEM DESCRIPTION: Presentation, discussion, and possible action on a 60-month contract with Dahill for the lease of a copier and copier services in the amount of \$295.77 per month.

ITEM SUMMARY: The Village's contract with Dahill for copier services expires August 31, 2016.

Current contract (48 months starting in 2012):

\$195.98/month copier lease
\$43.20 base charge for service/supplies
4,100 B&W prints/month (49,200/year)
0.01 overage for B&W
0.055 overage for color

Since May 2015, the Village has made 60,966 B&W and 48,659 color copies, producing an overage costs of \$2,801.31; the Village has averaged a monthly copier payment of \$472.64.

The Village received six options from Dahill:

	35-ppm Xerox Copier & Service	45-ppm Xerox Copier & Service
36 months	\$337.73	\$363.42
48 months	\$301.19	\$321.07
60 months	\$279.36	\$295.77

All options include 5,500 B&W prints (overage charge .008) and 3,000 color prints (overage charge .044) per month. All options also include a new Xerox printer, color all parts, labor, travel time, and supplies (toner, developer, staples).

Membership in the PACE Purchasing Cooperative assures of best pricing for this contract. Comparative bids are not necessary.

STAFF RECOMMENDATION: Staff recommends approval of a 60-month contact for a 45-PPM copier.

FISCAL IMPACT: \$295.77 per month.

ATTACHMENTS:

- 35-PPM and 45-PPM proposals for copier services
- Copier specs
- Current contract



Proposed Solution for Village of Salado

<p>(1) New Xerox Color WC7845PT Printer</p> <ul style="list-style-type: none"> • Network Printing with Adobe PostScript • Network Scanning, Scan to Email, Scan to Folder • Single Line Fax Kit • (2) 520 Sheet Paper Drawers, 2,000 Sheet Tandem Tray and 100 Sheet Bypass • Scan to and Print from USB Memory Device • Data Security • Office Finisher LX with Stapling • Print speed: 45 Prints Per Minute B/W and 45 Prints Per Minute Color <p>36 Month Lease \$ 363.42/month</p> <p>48 Month Lease \$ 321.07/month</p> <p>60 Month Lease \$ 295.77/month</p>	
<p>Service Included:</p> <ul style="list-style-type: none"> • 5,500 B/W Impressions per Month (Excess @ \$.008) • 3,000 Color Impressions per Month (Excess @ \$.044) • All Parts, Labor, Travel Time, and Supplies(Toner, Developer and Staples) 	
<p>Pricing per the PACE Cooperative Contract</p>	



Proposed Solution for Village of Salado

<p>(1) New Xerox Color WC7835P2 Printer</p> <ul style="list-style-type: none"> • Network Printing with Adobe PostScript • Network Scanning, Scan to Email, Scan to Folder • Single Line Fax Kit • (4) 520 Sheet Paper Drawers and 100 Sheet Bypass • Scan to and Print from USB Memory Device • Data Security • Integrated Office Finisher with Stapling • Print speed: 35 Prints Per Minute B/W and 35 Prints Per Minute Color 		
36 Month Lease		\$ 337.73/month
48 Month Lease		\$ 301.19/month
60 Month Lease		\$ 279.36/month
<p>Service Included:</p> <ul style="list-style-type: none"> • 5,500 B/W Impressions per Month (Excess @ \$.008) • 3,000 Color Impressions per Year (Excess @ \$.044) • All Parts, Labor, Travel Time, and Supplies(Toner, Developer and Staples) 		
<p>Pricing Based off of the PACE Cooperative Contract</p>		

Xerox® WorkCentre®
7830i/7835i/7845i/7855i
Tabloid-size
Color
Multifunction Printer



Xerox® WorkCentre® 7800i Series Color Multifunction Printer

Transform the way you work.



Xerox® WorkCentre® 7800i Series Color Multifunction Printer

Xerox gives you the tools and technologies that make it possible to automate common office workflows, and to greatly simplify the ways in which you share business-critical information. For more information, visit www.connectkey.com

Enabling More Time for the Work that Matters Most

Experience a simplified, and intuitive user interface that can be tailored for your individual business needs. Easily create a workflow that enables you to scan information to your selected destinations, (email, desktop, network folders, cloud repositories) in secure text searchable formats, at the touch of a button. This saves time, and allows more to be done with the information you scan and store.

Embedded apps allow you to easily connect your mobile workers to the device. Xerox® App Gallery allows you to download new apps, such as Print from DropBox™ and Scan to Microsoft® Office 365 directly from the user interface. Xerox® ConnectKey® Technology helps to streamline how your business deals with critical information—in-house or in the cloud.

Apps are available at the Xerox® App Gallery. Visit www.xerox.com/AppGallery.

Innovative Ways to Maximize Efficiency and Minimize Costs

Xerox® print drivers based on Microsoft® Windows® give you the ability to save different settings per application, minimizing the need to make changes and reducing the risk of potential errors. Xerox® ConnectKey Technology evolves with your needs by restricting usage and regulating color printing. The User Permission control integrates with your internal authentication system, allowing you to prevent pre-determined or non-authenticated users from seeing specific features on the user interface.

Xerox is here so you can connect anywhere.

The WorkCentre 7800i series allows you to control device functions from any workstation. The Remote Control Panel makes it more convenient to train users and for IT staff to remotely view and monitor the user interface.

Xerox® devices built on ConnectKey Technology support a Wi-Fi Direct connection that lets you print from your mobile device without having to connect to a network.

Xerox enables secure and accurate printing and scanning with a continuum of mobile options that fit your environment, with free print and scan apps, such as Xerox® Mobile Link App, plus a robust set of mobile enterprise solutions.

Learn more about why Xerox is the only choice for today's mobile professionals by visiting www.xerox.com/mobile.

Unrivaled Security for Total Peace of Mind

ConnectKey Technology provides advanced features and technologies to help ensure your company's confidential information stays secure. Our standard security features include AES 256-bit hard disk encryption, McAfee® protection powered by Intel Security, image overwrite, secure print with timed deletion and emailing to external mail servers.

For more information about how Xerox helps make you more secure, visit www.xerox.com/security.



Continuing the Innovation

- **High-resolution output.** 1200 x 2400 dpi, photo quality color images and crisp text give your documents clarity and impact.
- **Harness the power of Fiery.** Upgrading your WorkCentre 7800i series with an EFI® Fiery® Network Server gives you a host of benefits including color management tools, enhanced productivity and flexible workflow tools.

Xerox® Easy Translator Service.

This optional service allows customers to scan a document and receive a translated print and/or email notification. Users can also send an image from an iOS or Android device, or a PC, that is forwarded for translation. For more information, visit <https://xeroxtranslates.com>



To learn more about ConnectKey Technology-enabled features, go to www.xerox.com/ConnectKeyEG



- 1 High-Capacity Feeder holds 2,000 sheets of paper.** This brings the maximum capacity up to 5,140 sheets. The Xerox® WorkCentre® 7830i/7835i models are available with capacities of 2,180 or 3,140 sheets.
- 2 Exceptional media flexibility.** The WorkCentre 7800i series handles a wider range of media types and weight from more trays than most devices in its class. It supports up to 300 gsm and media sizes up to 12.6 x 19 inches / 320 x 483 mm.
- 3 Print envelopes easily** using our optional envelope tray (replaces Tray 1).
- 4 Large work surface** (included with Convenience Stapler) gives you plenty of room to sort documents.

- 5 Dual-head, single pass scanner** on the WorkCentre 7845i/7855i saves time by simultaneously scanning both sides of two-sided documents at up to 133 impressions per minute. The WorkCentre 7830i/7835i uses a Duplex Automatic Document Feeder scanner that scans at up to 70 impressions per minute.
- 6 Customizable 8.5-inch user interface.**
- 7 Standard apps for extra convenience.** Xerox® App Gallery, @PrintByXerox and QR Code help with mobile printing and pairing and loading new apps.

- 8 Professional Finisher*** adds 50-sheet multiposition stapling, hole punch, V-fold and saddle-stitch booklet making.

Office Finisher LX* (not shown) gives you advanced finishing functions at a great value, and offers optional booklet making.

Integrated Office Finisher (only for WC7830i/7835i)* (not shown) provides 500-sheet stacking and 50-sheet, single-position stapling.

* Optional



Environmental Features

The WorkCentre 7800i series delivers cutting-edge reductions in energy consumption.

Conserve energy with green technologies.

- **Xerox® EA Toner.** Our EA Toner with ultra low-melt technology achieves minimum fusing temperature at 68°F (20°C), lower than conventional toner, for even more energy savings and brilliant glossy output even on ordinary paper.
- **Induction heating.** The newly developed, heat-efficient IH fuser does not require preheating, which helps reduce power consumption in standby mode by 44% compared to a resistance heating device.
- **LED scanner.** The power consumption of the scanner using LED lighting is one-third of traditional scanners using fluorescent lamps.

Manage resource usage and print responsibly.

- **Energy Management.** With Cisco EnergyWise®, enabled by Xerox® Power MIB (Management Information Base), you can control, manage and report your device's power consumption information, and set optimal power states and timeout intervals.
- **Earth-smart printing.** Our innovative new Xerox® Earth Smart feature allows you to choose the most environmentally sensitive options for your print jobs.
- **ENERGY STAR® and EPEAT qualified.** WorkCentre 7800i series devices meet the stringent ENERGY STAR® requirements for energy use and the EPEAT (United States) comprehensive environmental rating system.

The WorkCentre 7800i Series Color Multifunction Printer is built on Xerox® ConnectKey® Technology. For more information, visit www.connectkey.com.

Device Specifications	WorkCentre 7830i	WorkCentre 7835i	WorkCentre 7845i	WorkCentre 7855i
Speed	Up to 30 ppm color and black-and-white	Up to 35 ppm color and black-and-white	Up to 45 ppm color and black-and-white	Up to 50 ppm color Up to 55 ppm black-and-white
Duty Cycle ¹	Up to 90,000 pages / month	Up to 110,000 pages / month	Up to 200,000 pages / month	Up to 300,000 pages / month
Hard Drive / Processor / Memory	Minimum 250 GB HDD / 1.2 GHz Dual-core / 2 GB system plus 1 GB page memory			
Connectivity	10/100/1000Base-T Ethernet, High-Speed USB 2.0 direct print, Wi-Fi Direct with Optional Xerox® USB Wireless Adapter			
Controller Features	Unified Address Book, Remote Control Panel, Online Support (accessed from the user interface and print driver), Configuration Cloning			
Optional Controller	EFI® Fiery Network Server			
Copy and Print				
Copy and Print Resolution	Copy: Up to 600 x 600 dpi; Print: Up to 1200 x 2400 dpi			
First-print-out Time (as fast as)	9 seconds color / 7.7 seconds black-and-white		7.5 seconds color / 6.4 seconds black-and-white	7.1 seconds color / 5.9 seconds black-and-white
Page Description Languages	Adobe® PostScript® 3™, PDF, PCL® 5c / PCL 6, XML Paper Specification (XPS®) (Optional)			
Print Features	Print from USB, Encrypted Secure Print, Xerox® Earth Smart Driver Settings, Job Identification, Booklet Creation, Store and Recall Driver Settings, Bi-directional Real-time Status, Scaling, Job Monitoring, Xerox® Color By Words, Application Defaults, Two-sided Printing (as default), Hold All Jobs			
Mobile Printing and Apps	Standard	Apple® AirPrint™, Mopria® Certified, QR Code App, Xerox® App Gallery App, @PrintByXerox App		
	Free Download	Xerox® Print Service Plug-in for Android, Mopria® Print Service Plug-in for Android™, Xerox® Mobile Link App		
	Optional	Xerox® Mobile Print, Xerox® Mobile Print Cloud, Xerox® Easy Translator Service		
Scan	Standard	Destinations: Scan to Mailbox, Scan to USB, Scan to Email, Scan to Network; File Formats: PDF, PDF/A, XPS, JPEG, TIFF; Convenience Features: Scan to Home, Single Touch Scan, Searchable PDF, Single/Multi-Page PDF / XPS / TIFF, Encrypted / Password Protected PDF, Linearized PDF / PDF/A		
	Optional	ConnectKey® for DocuShare®, Xerox® Scan to PC Desktop® SE and Professional, other solutions available through various Xerox Business Innovation Partners		
Fax	Standard	Internet Fax, Fax Build Job, Network Server Fax Enablement		
	Optional	Fax Forward to Email or SMB, Walk-up Fax (one-line and two-line options, includes LAN Fax)		
Security	Standard	McAfee® Embedded, McAfee ePolicy (ePO) Compatible, HDD Overwrite, AES 256-bit Encryption (FIPS 140-2 compliant), SHA-256 Hash Message Authentication, Common Criteria Certification (ISO 15408) ² , Encrypted Secure Print, Secure Fax, Secure Scan, Secure Email, Cisco® TrustSec Identity Services Engine (ISE) Integration, Network Authentication, TLS, SNMPv3, Audit Log, Access Controls, User Permissions		
	Optional	McAfee Integrity Control, Smart Card Enablement Kit (CAC/PIV/.NET), Xerox® PrintSafe Software		
Accounting	Standard	Xerox® Standard Accounting (Copy, Print, Scan, Fax, Email), Network Accounting Enablement		
	Optional	Equitrac Express®, Equitrac Office®, YSoft SafeQ®, other network accounting solutions available through various Xerox Business Innovation Partners		
Paper Input	Standard	Duplex Automatic Document Feeder: 110 sheets; Speed: up to 70 ipm (simplex); Sizes: 5.5 x 8.5 in. to 11 x 17 in. / 148 x 210 mm to 297 x 420 mm		Single-pass Duplex Automatic Document Feeder: 130 sheets; Speed: up to 133 ipm (duplex); Sizes: 5.5 x 8.5 in. to 11 x 17 in. / 148 x 210 mm to 297 x 420 mm
		Bypass Tray: 100 sheets; Custom sizes: 3.5 x 3.9 in. to 12.6 x 19 in. / 89 x 98 mm to 320 x 483 mm		
	Choose One	Tray 1: 520 sheets; Custom sizes: 5.5 x 7.5 in. to 11.7 x 17 in. / 140 x 182 mm to 297 x 432 mm		
		3 Tray Option (Total 2,180 sheets): Adds three 520-sheet paper trays; Sizes: 5.5 x 7.2 in. to 12 x 18 in. / 140 x 182 mm to SRA3		NA
	Optional	High Capacity Tandem Tray Option (Total 3,140 sheets): Adds one 520-sheet paper tray, one 867-sheet paper tray and one 1,133-sheet paper tray; Sizes: 8.5 x 11 in. / A4		
Paper Output / Finishing	Standard	Dual Offset Catch Tray: 250-sheets each		
		Face up Tray: 100 sheets		
	Optional	Office Finisher LX: 2,000-sheet stacker, 50 sheets stapled, 2-position stapling, optional hole punch, optional booklet maker (score, saddle stitch) Integrated Office Finisher (optional with WorkCentre 7830i/7835i): 500-sheet stacker, 50 sheets stapled, single-position stapling Professional Finisher: 1,500-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and hole punch, saddle-stitch booklet maker, V-Fold Convenience Stapler: staples 50 sheets (based on 75 gsm), includes Work Surface		

¹ Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis; ² Undergoing evaluation.

<p>Xerox Corporation</p>  <p>2014, 2015 and 2016 Document Imaging Software Line of the Year</p> <p>2016 Article 2016 Certificate</p>	<p>Xerox® App Studio</p>  <p>2015 Outstanding Achievement in Innovation</p> <p>2015 Article 2015 Certificate</p>	<p>Xerox® Mobile Print Cloud 2013 and 2015 Pick</p>  <p>Outstanding Small Business Mobile Print Solution</p> <p>2015 Article 2015 Certificate</p>	<p>Xerox® Mobile Print Solution 2014 and 2015 Pick</p>  <p>Outstanding Enterprise Mobile Print Solution</p> <p>2015 Article 2015 Certificate</p>	<p>WorkCentre 7855 2013 Pick</p>  <p>Outstanding 51- to 60-ppm A3 Color MFP</p> <p>2013 Article 2013 Certificate</p>
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For more detailed specifications, go to www.xerox.com/office/WC7800Specs.
Build and configure your own Xerox® WorkCentre 7800i series Color Multifunction Printer at www.buildyourownxerox.com/connectkey.





A Xerox Company

Austin 512-836-2100
Corpus Christi 361-289-0900
Harlingen 956-425-3010
Laredo 956-724-8188

Bryan 979-774-2200
El Paso 915-595-2250
Houston 713-329-9909
San Antonio 210-805-8200

Maintenance Agreement *Shaded areas for in-house use only*

Order Date: <u>8/1/12</u>	Effective Date	Customer No.	Lease No.	PO No.
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Service Location:		Bill To:	
Name: <u>VILLAGE OF SALADO</u>		Name: <u>VILLAGE OF SALADO</u>	
Address: <u>301 N. STAGECOACH RD.</u>		Address: <u>P.O. Box 219</u>	
City/State/Zip/County <u>SALADO, TX 76571</u>		City/State/Zip/County <u>SALADO, TX 76571</u>	
Contact: <u>DIANNA BARKER</u>	Phone: <u>254-947-5060</u>	Contact: <u>DIANNA BARKER</u>	Phone: <u>254-947-5060</u>
Hours of Operation: <u>8-12 AND 1-5pm M-F</u>	Fax: <u>254-947-5061</u>	Email address: <u>vos@saladotx.gov</u>	

Model	Serial No.	Equip ID	Start Meter
<u>MX-3610N</u>			

*Additional Equipment List on Table A

SPECIAL INSTRUCTIONS: *staples included* No handling/shipping. Pricing fixed for 48 months.

MAINTENANCE PRICING: Includes parts, toner, labor and travel, unless stated otherwise

MAINTENANCE MONTHLY BASE:

Included in Lease Agreement Billable Monthly \$ 43.20

MFP:

Included # of Impressions: **Overage Rate:**

Black 4,100 \$ 0.01

Color 0 \$ 0.055

COLOR QUBE:

Included # of Impressions: **Overage Rate:**

Meter 1 _____ \$ _____

Meter 2 _____ \$ _____

Meter 3 _____ \$ _____

Electrical Requirements:

Sole Use Circuit Dedicated Line Special:

ALL OVERAGES BILLED QUARTERLY

Automated Meter Collection Manual Meter Collection

APPROVALS: By signing below, you accept all terms and conditions of the contract, listed above and on reverse of agreement/

Customer Signature: <u>Monney McLeod</u>	Account Manager: <u>Clare N. Page</u>	Date: <u>8/19/12</u>
Title: <u>Mayor</u>	Credit Approval Signature: _____	Date: _____
Dahill Acceptance: _____	Title: _____	Date: _____

