



**REGULAR MEETING OF THE
SALADO BOARD OF ALDERMEN**

REGULAR MEETING AGENDA

**THURSDAY, JULY 16, 2015 6:30 P.M.
MUNICIPAL BUILDING
301 NORTH STAGECOACH, SALADO, TX
BOARD OF ALDERMEN CHAMBERS**

I. CALL TO ORDER

1. Invocation/Moment of Silence
2. Pledge of Allegiance, Texas Pledge of Allegiance

(“Honor the Texas flag: I pledge allegiance to thee, Texas, one state under God, one and indivisible.”)

II. REPORTS

Mayor’s Report

Alderman Updates:

- Environmental Report -- Alderman Dankert and Alderman McDougal
- ETJ/Annexation Report – Alderman Dankert and Alderman McDougal
- Ordinance Committee Report – Alderman Coachman and Alderman Williams
- Main Street Report – Mayor Pro Tempore Fred Brown
- Street Improvement Report – Alderman McDougal
- Stagecoach / Wastewater Status Report – Alderman McDougal, Alderman Brown, and Village Administrator Foutz
- Public Safety Committee – Alderman Dankert and Alderman Williams

Financial Report

III. PROCLAMATIONS

Eagle Scout Ryan Cook and Boy Scout troops 108 and 109 for garden bed surrounding Sirena statue in Pace Park.

IV. PUBLIC COMMENTS

3. Citizens who desire to address the Board of Aldermen on any matter may sign up to do so prior to this meeting. Public comments on issues not listed on the agenda will be received during this portion of the meeting. Comments related to items on the agenda will be received during consideration of the individual agenda item. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board of Aldermen.

V. CONSENT AGENDA

All items listed under this section, Consent Agenda, are considered to be routine by the Board of Aldermen and may be enacted by one motion. If discussion is desired by the Board of Aldermen, any item may be removed from the Consent Agenda at the request of an Alderman and will be considered separately.

4. Consider approving the Consent Agenda item:

(A) Minutes, Regular Meeting, July 2, 2015

VI. REGULAR AGENDA

Resolutions

5. Consider Resolution R-2015-121, a resolution authorizing various actions to prepare for the issuance of the Village of Salado, Texas Permanent Improvement Bonds, Series 2015; and containing other matters relating thereto.

Public Hearings / Ordinances

6. PUBLIC HEARING -- Hold a public hearing and consider adopting an ordinance authorizing amendment to Ordinance 2014-09A, amending the Rules of Procedure for Board of Aldermen meetings.
7. Discussion and possible action on establishment of committees, committee scope, application for appointments, membership instatement/removal, and general process, including the removal of an existing member of a committee.
8. PUBLIC HEARING -- Hold a public hearing and consider accepting Voluntary Petitions for Annexation by: 1) Salado Independent School District for approximately 49.595 acres comprised of multiple tracts bounded by and adjacent to West Village Road, Thomas Arnold Road, and Salado School Road; and 2) JES Development Company Inc. for approximately 20.017 acre tract located at the intersection of Mary Lane and Vanessa Street, commonly known as Hidden Glen Senior Living Development, in Bell County, Texas.

VII. EXECUTIVE SESSION

9. Discuss economic development projects as authorized by Texas Government Code § 551.087, Economic Development.

VIII. REGULAR SESSION

10. Presentation, discussion, and possible action on: 1) a Master Development Agreement with 4T-LFT Ventures, LP, for redevelopment of Stagecoach Inn and Restaurant; and 2) a Tourism Marketing Agreement with 4T-LFT Ventures, LP.

IX. ADJOURN

The Village of Salado reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Village Secretary's office at (254) 947-5060 for further assistance.

I hereby certify that a true and correct copy of this Notice of Meeting was posted in a public place at 6:30 p.m. on **Friday, July 10, 2015**.

Mary Ann Ray, Village Secretary

Removed from display: _____



Proclamation

Whereas, the legend of the Indian maiden Sirena has graced Salado folklore for many years; and

Whereas, the statue of Sirena in Salado Creek, created by Troy Kelley, is much loved by all who see her and is an important part of Salado's identity; and

Whereas, the Boy Scouts have a long history of community involvement; and

Whereas, Eagle Scout candidate Ryan Cook had a vision of Sirena on her rock amid a garden of beautiful flowers that would lend to her legend; and

Whereas, Eagle Scouts complete worthy projects to improve their communities as they strive to attain Scouting's highest honor; and

Whereas, Mr. Cook elected to construct a flower garden around the statue of Sirena as his Eagle Scout project; and

Whereas, the Village of Salado is blessed to have such a fine group of community-oriented young men in Ryan Cook and Boy Scout Troops 108 and 109, who assisted Mr. Cook in the construction of the flower bed; and

Whereas, Mr. Cook sought the assistance of Keep Salado Beautiful volunteers Susan Terry, Gene Terry, Miriam Jordan, Linda Rawls, and Margaret Williamson in planting the flowers in Sirena's Garden;

Now, Therefore, I, Skip Blancett, Mayor of the Village of Salado, Texas, and on behalf of the Board of Aldermen, do hereby honor, recognize, and express our appreciation to Ryan Cook and the young men of Boy Scout Troops 108 and 109 with this proclamation.

IN OFFICIAL RECOGNITION WHEREOF, I hereby affix my signature this 16th day of July 2015.

Skip Blancett
Mayor, Village of Salado

know in the fall if it will receive the Transportation Alternative Program grant from the Texas Department of Transportation for trails and associated improvements. She reported that the Village is moving forward with the Stagecoach sewer to establish a fee structure and start the billing process this summer. She has met with some property owners, who will notify their tenants of the new fees that are forthcoming. She reported that a promotional campaign for additional input to the Main Street Plan is in the works and that the official notice of the EDA grant is expected very soon.

III. Proclamations/Presentations:

Mayor Pro Tempore Fred Brown introduced Victor Marek, who made a \$1,000 donation to the Main Street Project, the second of five yearly donations. Mr. Marek challenged everyone to make a donation, offering to give an additional \$500 if \$2,500 could be raised during the council meeting.

IV. Public Comments:

3. King Copeland, P.O. Box 192165, Dallas, Texas, thanked the Board of Aldermen for clearing up confusion regarding the plans for the Wastewater Treatment Plant.

V. Consent Agenda:

4. Consider approving the Consent Agenda items:
 - a. Minutes, Regular Meeting, June 18, 2015

Motion was made by Alderman McDougal to approve the Consent Agenda as presented. Alderman Dankert seconded. The motion passed unanimously.

VI. Regular Agenda:

PUBLIC HEARINGS/ORDINANCES:

5. PUBLIC HEARING – Hold a public hearing and consider a variance to Sections 3.4G2(b), Area Regulations of the Zoning Ordinance, and Section 4.1G4(a) for a residential minimum side yard setback at 1312 Mill Creek Drive.

Administrator Foutz said that the variance would allow a covered patio with fireplace in a space that used to be an abandoned patio that was a non-conforming structure. The patio eliminates existing parking, but the homeowner will build a garage on the rear of the property.

Will Culbertson, 851 N. Ridge Road, spoke in favor of the variance. He said the homeowner's improvements to the property have enhanced the neighborhood.

Motion was made by Alderman Dankert to approve a Variance as presented at 1312 Mill Creek Drive. Alderman McDougal seconded. The motion passed unanimously (4,0).

6. PUBLIC HEARING – Hold a public hearing and consider variances from Section 6.A(13), Prohibited Signs, Section 8.B(1), Area Limitations, and the Table of Standards for permanent signs; Maximum height of the sign ordinance for a commercial sign permit at 108 Royal.

Administrator Foutz said the sign would be dimmable neon and 176 s.f. Maximum allowed signage size is 100 s.f. and neon is not allowed by ordinance. She noted that any improvement in the Historical District must be approved by the Planning and Zoning Commission, which gave its approval at its June meeting.

Jennifer McFarland, 707 DeGrummond Way, Salado, Texas, spoke in favor of the variance. She said the sign would draw tourists and locals to the area.

K.D. Hill, 1221 Baines, Salado, Texas, owner of the business seeking the variance, said the sign will be displayed on social media and help in the rebranding of Salado as a tourist destination.

Motion was made by Alderman McDougal to approve the variances as presented at 108 Royal. Alderman Dankert seconded. The motion passed unanimously (4,0).

7. PUBLIC HEARING – Hold a public hearing and consider adopting an ordinance authorizing amendment to Ordinance 2014.08, amending the budget for the fiscal year beginning October 1, 2014, and ending September 30, 2015; establishing a budget for the Wastewater Fund.

Administrator Foutz reported that the Village assumed management and operation of the Stagecoach wastewater and sewer treatment plant located just off Main Street, which will be demolished once the new wastewater treatment plant is built. A lift station for the new wastewater plant system will be built on the 2.8 acres that came with the Stagecoach plant. However, a budget amendment is necessary to set a fee schedule for current operation of the plant. The plant is anticipated to generate approximately \$2,750 in revenues for the remainder of this fiscal year, with expenditures of \$29,450, producing a deficit of \$26,700; deficit could reach around \$40,000, she said; however, ownership of this current plant site is essential to the new wastewater system. As of this date, Stagecoach Inn is still paying all electrical costs associated with the plant.

King Copeland asked if the Stagecoach plant could be given back.

Administrator Foutz explained that conditions of the gift prohibit giving the plant back.

Linda Reynolds, 507 Santa Rosa, Salado, Texas, said the Stagecoach plant was an expensive gift, considering the deficit at which the plant operates. She also inquired about the cost of “land” which is noted as \$6,000 in the proposed budget. Administrator Foutz clarified that this cost was related to a land lease for the effluent field and not land acquisition; the lease has been terminated.

Motion was made by Mayor Pro Tempore Fred Brown to adopt an ordinance as presented for the Wastewater fund. Alderman McDougal seconded. The motion passed unanimously.

8. Hold a public hearing and consider adopting an ordinance authorizing amendment to Ordinance 2014.09A, amending the Rules of Procedure for Board of Aldermen meetings; changing the start time for regular meetings to 6:30 p.m.; establishing the second and fourth Thursdays as workshop meeting dates with a meeting time of 6:00 p.m.; amending the deadlines for submitting requests for items to be included on the agenda; and amending the timeframe for submitting a public meeting appearance card.

Administrator Foutz explained that the change of start time brings the ordinance and practice into compliance. She said the current 3 ½ days to place an item on the agenda barely meets state statute and does not give staff enough time to do appropriate preparation. Tuesday of the week preceding the meeting week will give staff 7 business days to prepare adequately.

Steven Ervin, 1717 Mill Creek Ct., questioned the timeframe for Aldermen to turn in items for the agenda.

Administrator Foutz explained that the agenda is typically posted on Friday of the week before the meeting; waiting until Tuesday of the meeting week would not give enough time for postings to meet the legal requirement. She said that all packets are posted so all citizens can see them.

Linda Reynolds spoke about her mother, who watches Temple City Council meetings on television and wishes that Salado meetings were televised.

Tim Fleisher, 912 Cedar Park and 213 Mill Creek Drive, Salado Village Voice, asked for consistency in start time, with both types of meetings starting at 6:30 p.m.

Motion was made by Alderman McDougal to approve the ordinance as presented. Mayor Pro Tempore Brown seconded.

Discussion:

Mayor Pro Tempore Brown asked to amend the original motion to require two Aldermen to place an item on the agenda. Alderman McDougal seconded.

Administrator Foutz explained that the ordinance must be brought back for this change, as the number of aldermen needed to put an item on the agenda was not a part of the published notice.

Mayor Pro Tempore Brown withdrew his amended motion. He then made the motion to approve the proposed change to a 6:30 p.m. start time for workshop meetings. Alderman McDougal seconded. The amendment passed unanimously.

Motion to approve the original motion with amendment was made by Alderman McDougal. Mayor Pro Tempore Brown seconded. The motion passed unanimously.

Mayor closed the regular session at 7:57 p.m.

VII. Workshop Session:

Mayor opened the Workshop Session at 8:08 p.m.

9. Public Safety Assessment Methodology

Alderman Williams reported on the activities of the Public Safety committee and provided drafts of purpose, mission and scope of operation as well as a draft of assessment methodology. There was discussion about the membership of the committee. At the request of Aldermen McDougal, it was decided that the Board of Alderman will consider the committee membership roster at the July 16, 2015, Board of Aldermen meeting.

10. Dedication of FM 2484 Bridge

Alderman Dankert discussed the change of heart among Alderman about dedicating the FM 2484 bridge to Clark Davis, who lost his life when the bridge collapsed May 29. She asked if the sign ordinance, currently under review, could include a section on dedicating structures. It was mentioned that individuals for whom structures are named should have made a significant contribution to the Village of Salado. Administrator Foutz said that many cities have passed ordinances defining how Structures and parks can be named after individuals or groups. Alderman Dankert expressed her desire for the matter to be dropped.

11. Deer Population Control

Alderman Dankert discussed the urban deer population and the importance of reducing the numbers. She outlined the policies and procedures for the proposed deer cull, qualifications of those who wish to hunt on public lands, and the disposition of carcasses harvested on public lands. This item will be listed for action on the July 16, 2015, Board of Aldermen agenda.

12. Landscape Ordinance

Administrator Foutz discussed the Landscape Ordinance currently under review. The ordinance encourages xeriscaping and use of native plants that are not large water consumers. She asked for additional feedback regarding buffer yards, applicability table, and grass limitations on the front yard. These requirements apply to new development or to existing structures that are expanded. The ordinance will first be considered by the Planning and Zoning Commission and their recommendation will be brought forth at a future meeting.

Mayor closed the Workshop Session at 9:21 p.m.

Mayor opened the Executive Session at 9:32 p.m.

13. Discuss economic development projects as authorized by Texas Government Code § 551.087, Economic Development.

Mayor closed the Executive Session at 9:50 p.m.

Mayor reopened the Regular Session at 9:51 p.m.

14. Presentation, discussion, and possible action on: 1) a Master Development Agreement with 4T-LFT Ventures, LP, for redevelopment of Stagecoach Inn and Restaurant; and 2) a Tourism Marketing Agreement with 4T-LFT Ventures, LP.

Motion was made by Aldermen McDougal to postpone discussion on: 1) a Master Development Agreement with 4T-LFT Ventures, LP, for redevelopment of Stagecoach Inn and Restaurant; and 2) a Tourism Marketing Agreement with 4T-LFT Ventures, LP. Alderman Dankert seconded. The motion passed unanimously.

Alderman Dankert made the motion to adjourn. The Mayor asked the Board of Aldermen to stand for a second. The Mayor closed the meeting at 9:55 p.m.

APPROVED: _____
SKIP BLANCETT, Mayor

ATTEST: _____
Mary Ann Ray, Village Secretary

BOARD OF ALDERMEN

AGENDA ITEM MEMORANDUM

Date
Item #5
Regular Agenda
Page 1 of 1

DEPT/DIVISION REVIEW: Kim Foutz, Village Administrator

ITEM DESCRIPTION: Consider Resolution No. R-2015-121 authorizing various actions to prepare for the issuance of the Village of Salado, Texas, Permanent Improvement Bonds, Series 2015; and containing other matters relating thereto.

STAFF RECOMMENDATION: Staff recommends approval.

ITEM SUMMARY AND ANALYSIS: On November 4, 2014 the voters authorized the Village to issue one or more series of bonds in an amount not to exceed \$10,550,000 and payable from ad valorem taxes. Authorized permanent public improvements must be inside the Village Limits and include the following: purchasing, acquiring, enlarging, extending, equipping and constructing sewer system facilities and improvements, including acquiring lands and rights-of-way and all matters incident or necessary thereto.

This resolution includes, but is not limited to the following provisions:

- Authorizes Village officials, staff, and consultants to engage in all activities and perform all acts that will facilitate the issuance of the Series 2015 Bonds.
- Authorizes preparation of financing and offering documents
- Authorizes expenditure of reasonable and necessary expenses in connection to the issuance

FISCAL IMPACT: The Board of Aldermen have scheduled a Special Called Workshop on Tuesday, July 14 to make a final determination on wastewater improvements and other costs that will be included in this 2015 bond issuance.

ATTACHMENTS:

- Map and improvement cost estimates– for discussion and reference purposes only; this map has not been updated to reflect Board of Aldermen discussions at the July 9, 2015 meeting.
- Other cost estimates

**VILLAGE OF SALADO
RESOLUTION NO. R-2015-121**

**STATE OF TEXAS §
COUNTY OF BELL §
VILLAGE OF SALADO §**

**A RESOLUTION AUTHORIZING VARIOUS ACTIONS TO PREPARE
FOR THE ISSUANCE OF THE VILLAGE OF SALADO, TEXAS
PERMANENT IMPROVEMENT BONDS, SERIES 2015; AND
CONTAINING OTHER MATTERS RELATING THERETO.**

WHEREAS, the Village of Salado, Texas (the “City”) is authorized by the Constitution and laws of the State of Texas, including Chapter 1331, Texas Government Code, as amended, to issue bonds payable from ad valorem taxes to construct or purchase permanent improvements inside the City’s boundaries, including public buildings, waterworks, or sewers;

WHEREAS, pursuant to an election held within the City on November 4, 2014 (the “Election”), the City is authorized to issue one or more series of bonds in the amount of not to exceed \$10,550,000 for the purpose of making permanent public improvements as follows: purchasing, acquiring, enlarging, extending, equipping and constructing sewer system facilities and improvements, including acquiring lands and rights-of-way for any of such purposes, and all matters incident or necessary thereto;

WHEREAS, the City’s Board of Aldermen (the “Board”) has determined that it is in the best interests of the City to issue its Permanent Improvement Bonds, Series 2015 (the “Series 2015 Bonds”) pursuant to authority conferred by the Election and in accordance with applicable state and federal law; and

WHEREAS, the Board has determined that in order to prepare for the issuance of the Series 2015 Bonds, it is necessary to authorize certain City officials, staff and consultants to engage in various activities that will facilitate the issuance of the Series 2015 Bonds.

**IT IS THEREFORE RESOLVED BY THE BOARD OF ALDERMEN OF THE
VILLAGE OF SALADO, TEXAS THAT:**

Section 1 -- Preparation of Financing and Offering Documents.

The Board hereby approves the preparation of all financing and offering documents necessary for the issuance of the Series 2015 Bonds.

Section 2 -- Authorization of Other Matters Relating Thereto

The Mayor, Village Administrator, Village Secretary and other appropriate officials of the City (the “City Officials”) are hereby authorized and directed by the Board to do and perform all acts

and to execute, acknowledge and deliver in the name, under the seal and on behalf of the City all agreements, certificates, financing statements, notices, consents, instruments and other documents, whether or not herein mentioned, as are necessary or desirable to carry out the terms and provisions of this Resolution. The City Officials and such other City employees, consultants and advisors as may be designated by the City Officials are authorized to incur reasonable and necessary expenses in connection with the issuance of the Series 2015 Bonds. All such persons shall be entitled to reimbursement by the City of such expenses after review and approval thereof by the Board and the Mayor as to reasonableness and necessity.

Section 3 – Severability

If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 4 – Open Meeting

It is hereby found, determined, and declared that a sufficient written notice of the date, hour, place, and subject of the meeting of the Board at which this Resolution was adopted was posted at a place convenient and readily accessible at all times to the general public for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code, as amended, and that this meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The Board further ratifies, approves such written notice and the contents and posting thereof.

Section 5 – Repealer

All orders, resolutions and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 6 – Effective Date

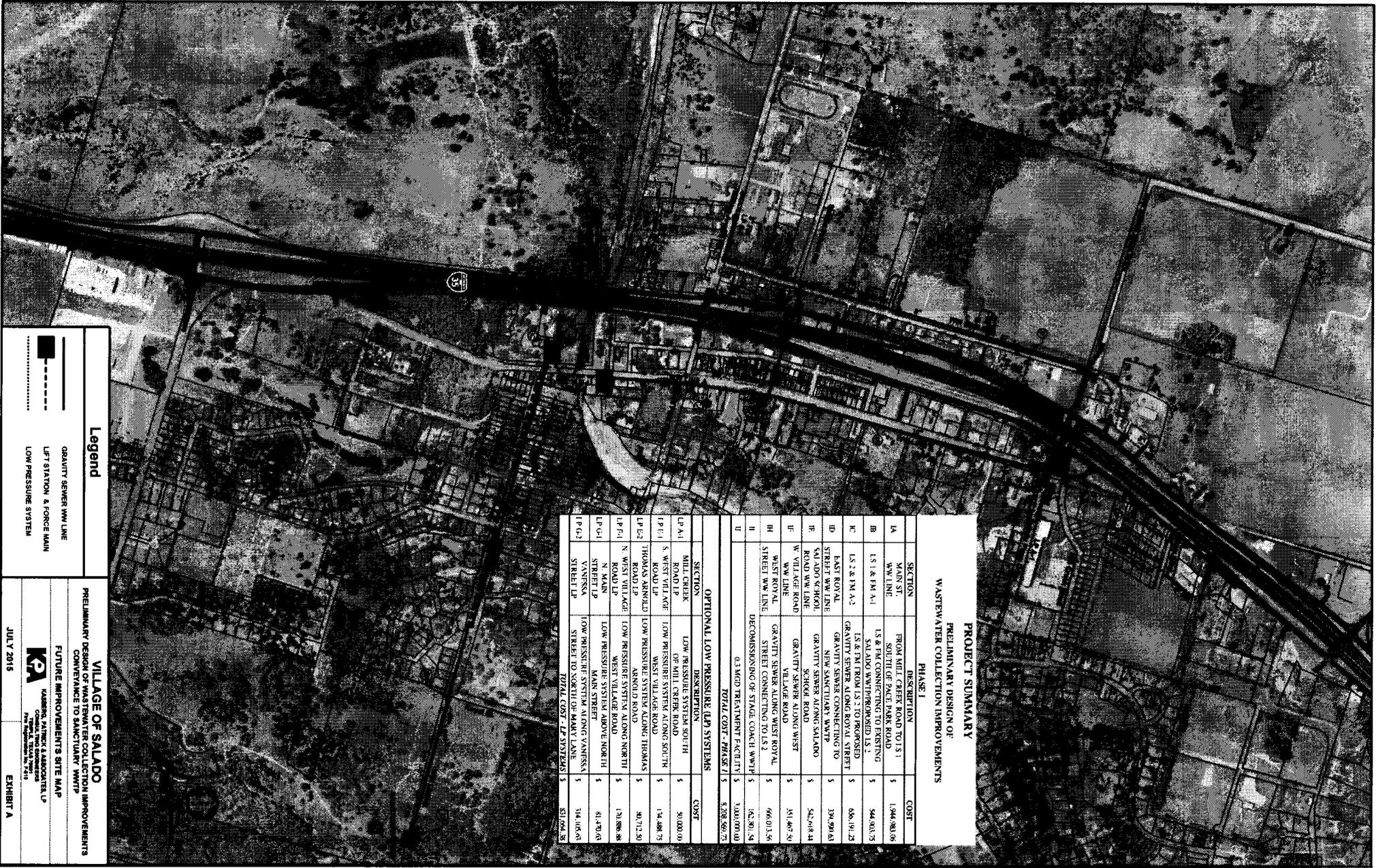
This Resolution is effective immediately upon its passage and approval.

PASSED AND APPROVED on this, the 16th day of July, 2015, by a vote of ___ (*ayes*) to ___ (*nays*) to ___ (*abstentions*).

Skip Blancett, Mayor

ATTEST:

Mary Ann Ray, Village Secretary



PROJECT SUMMARY
PRELIMINARY DESIGN OF
WASTEWATER COLLECTION IMPROVEMENTS

PHASE I

SECTION	DESCRIPTION	COST
IA	MAIN ST. FROM MILL CREEK ROAD TO I.S. 1 SPLIT OFF PACE PARK ROAD	\$ 1,944,983.06
IB	I.S. 1 & FM A-1 I.S. & FM CONNECTING TO EXISTING SALADO WWT/PROPPOSED I.S. 2	\$ 344,003.73
IC	I.S. 2 & FM A-2 I.S. & FM FROM I.S. 2 TO PROPOSED GRAVITY SEWER ALONG ROYAL STREET	\$ 658,191.23
ID	EAST ROYAL STREET WW LINE GRAVITY SEWER CONNECTING TO NEW SANITARIARY WWTP	\$ 391,900.63
IE	SALADO SCHOOL GRAVITY SEWER ALONG SALADO SCHOOL ROAD	\$ 542,618.44
IF	W VILLAGE ROAD GRAVITY SEWER ALONG WEST VILLAGE ROAD	\$ 351,467.30
IH	WEST ROYAL STREET GRAVITY SEWER ALONG WEST ROYAL STREET CONNECTING TO I.S. 2	\$ 666,013.56
II	DECOMMISSIONING OF STAGE COACH WWTP STREET CONNECTION TO I.S. 2	\$ 162,891.34
U	0.3 MGD TREATMENT FACILITY	\$ 1,000,000.00
	TOTAL COST - PHASE I	\$ 8,208,589.23
OPTIONAL LOW PRESSURE (LP) SYSTEMS		
LP A-1	MILL CREEK ROAD LP LOW PRESSURE SYSTEM SOUTH OF MILL CREEK ROAD	\$ 30,000.00
LP E-1	S. WEST VILLAGE ROAD LP LOW PRESSURE SYSTEM ALONG SOUTHERN WEST VILLAGE ROAD	\$ 124,488.75
LP E-2	THORNS ARBOLD ROAD LP LOW PRESSURE SYSTEM ALONG THORNS ARBOLD ROAD	\$ 40,712.30
LP F-1	N. WEST VILLAGE ROAD LP LOW PRESSURE SYSTEM ALONG NORTH WEST VILLAGE ROAD	\$ 129,886.88
LP G-1	N. MAIN STREET LP LOW PRESSURE SYSTEM ALONG NORTH MAIN STREET	\$ 81,470.64
LP G-2	VANESSA STREET LP LOW PRESSURE SYSTEM ALONG VANESSA STREET TO NORTH ON MARY LANE	\$ 144,106.65
	TOTAL COST - LP SYSTEMS	\$3,166,565.32

Legend

- GRAVITY SEWER WW LINE
- LIFT STATION & FORCE MAIN
- LOW PRESSURE SYSTEM

VILLAGE OF SALADO
PRELIMINARY DESIGN OF WASTEWATER COLLECTION IMPROVEMENTS
CONFORMANCE TO SANITARIARY WWTP

FUTURE IMPROVEMENTS SITE MAP

KASBERG, PATRICK & ASSOCIATES, LP
 CONSULTING ENGINEERS
 1000 WEST 10TH AVENUE, SUITE 100
 DENVER, COLORADO 80202
 PHONE: 303.733.7410
 FAX: 303.733.7415

JULY 2015

EXHIBIT A

Estimated Cost

Engineering, Legal, Financing & Land	
Negotiate Developer Agreements	\$30,000
EDA Grant Management	\$10,000
Issue Bonds	\$70,000
Impact Fee Analysis & Ordinance	\$70,000
Establish CCN Boundaries	\$40,000
Rate Study	\$40,000
Environmental Clearance (Pape Dawson)	\$40,000
THC Clearance (Pape Dawson)	\$40,000
WWTP Preliminary Design Report (Pape Dawson)	\$40,000
Purchase & Plat Land for Future West Side WWTP	\$360,000
Permit Application (West Side WWTP)	\$50,000
Plan Review (Sanctuary Portion)	\$25,000
Sanctuary WWTP Permit Transfer	\$15,000
Equipment	\$100,000
Subtotal	#####
Building	\$???
Total	\$???

BOARD OF ALDERMAN

AGENDA ITEM MEMORANDUM

07/16/15
Item #6
Regular Agenda
Page 1 of 2

DEPT/DIVISION REVIEW: Kim Foutz, Village Administrator

ITEM DESCRIPTION: Hold a public hearing and consider adopting an ordinance authorizing amendment to Ordinance 2014-09A, amending the Rules of Procedure for Board of Aldermen meetings

STAFF RECOMMENDATION: Staff recommends approval.

ITEM SUMMARY AND ANALYSIS: This amendment will accomplish the following changes and includes changes that were discussed at a Board of Aldermen retreat in October 2014:

1. The Board of Aldermen may hold workshop meetings as needed.
2. Adds Village Administrator as person responsible for preparing the agenda (in addition to the Mayor and Village Secretary).
3. The Mayor shall include any items requested by at least two Board Members (rather than one Board Member).
4. When possible, proposed ordinances, resolutions, and agreements will first be placed on the Workshop Agenda for discussion prior to being placed on the Regular Agenda for action.
5. Regular and Workshop meeting agendas shall be delivered to the Board of Aldermen in electronic format.
6. In addition to ordinances being proposed in their final form, a redlined form will also be included.
7. For ordinances placed on the agenda by an Alderman, the Alderman will provide information and attachments for the Agenda Item Memorandum.
8. Regarding public comments: If a person(s) requested an item to be placed on the agenda, the following order of presentation will be followed:
 - (a) Staff overview;
 - (b) Requestor overview (voluntary);
 - (c) Public opportunity to provide commentary/ask questions; and
 - (d) Final opportunity for Requestor to re-address the Board answering questions or addressing comments.
9. Workshop Sessions are open to the public as mandated by the Open Meetings Act but are not participatory. The Board will discuss Workshop Agenda items but will not accept public comments or questions.
10. The Mayor shall be responsible for ensuring orderly conduct during the meeting.
11. Regarding media relations: As members of the governing body, the Mayor and members of the Board of Aldermen are the official spokespersons for the Village. The Mayor and Village Administrator shall be the first point of contact for the media. The Board of Aldermen may, at its discretion, appoint other individuals to represent and communicate the interests of the Village to the media and public at-large. If an Alderman performs an interview with the media, the Alderman shall inform the Mayor and Village Administrator so that other Aldermen may be made aware of the interview.

12. Requests for disability accommodations should be directed to the Village Secretary (in lieu of the Mayor).

FISCAL IMPACT: None.

ATTACHMENTS:

- Proposed ordinance with redlined changes

Ordinance No. 2014.09A.012

Village of Salado

County of Bell

State of Texas

July 16~~2~~, 2015

Rules of Procedure for Board of Aldermen Meetings

AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS AMENDING ORDINANCE NO. 2009.09A.01 ESTABLISHING POLICIES AND PROCEDURES FOR BOARD OF ALDERMEN MEETINGS, INCLUDING PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; PURPOSE; DEFINITIONS; GENERAL RULES OF PROCEDURE AT MEETINGS; DISRUPTIVE OR DISORDERLY CONDUCT; INDIVIDUALS WITH DISABILITIES; RECORDING OF MEETINGS; ENFORCEMENT; RELATION TO OTHER ORDINANCES; SEVERABILITY; PROPER NOTICE AND MEETING

WHEREAS, the Board of Aldermen of the Village of Salado seeks to provide for the efficient administration of Village business; and

WHEREAS, the Board of Aldermen seeks to maintain order and decorum at Board of Aldermen Meetings; and

WHEREAS, the Board of Aldermen finds that the promulgation of procedural rules for Board meetings furthers the effective and efficient administration of Village business and encourage orderly public participation in the democratic process; and

WHEREAS, the Board of Aldermen finds that disorderly or disruptive behavior during the course of its meetings unreasonably interferes with the conduct of Village business; creates confusion and dismay among meeting participants, observers, and the general public; and stifles public comment and participation in the democratic process; and discourages the majority of meeting attendees who conduct themselves appropriately; and

WHEREAS, the Board of Aldermen finds that the unreasonably obtrusive use of a tape recorder, video camera, or other means of aural or video reproduction may disrupt the effective and efficient administration of Board of Aldermen meetings; may cause undue anxiety to those persons in attendance; and may discourage public participation in the democratic process; thus making it necessary to adopt reasonable rules relating to the location of recording equipment and the manner in which the recording is conducted; and

WHEREAS, the Board of Aldermen finds it to be in the best interest of the public safety, health and general welfare to adopt reasonable rules and regulations to maintain order and to regulate conduct at its meetings; and

WHEREAS, the Board of Aldermen is authorized to adopt such rules and regulations by virtue of section 22.038 of the Texas Local Government Code and by section 551.023 of the Texas Government Code; and

WHEREAS, the Board of Aldermen has carefully reviewed the rules and regulations established by this Ordinance; and

WHEREAS, the Board of Aldermen has received public input by and through a public meeting at which the ordinance was adopted; and

WHEREAS, the Board of Alderman previously enacted Ordinance No. ~~2009~~2014.09A.01 on ~~October 1, 2009~~December 11, 2014; and

WHEREAS, the Board of Alderman deems it in the best interest of the Village of Salado to amend Ordinance No. ~~2009.09A.01~~2014.09A.01 in its entirety and for said Ordinance to be replaced in its entirety as follows:

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, COUNTY OF BELL, STATE OF TEXAS:

SECTION 1. The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

SECTION 2. Ordinance No. ~~2009~~2014.09A is amended in its entirety and shall read as provided in Attachment "A" attached hereto and incorporated herein as if fully set forth for all purposes.

SECTION 3. That this Ordinance shall become effective after its passage.

SECTION 4. This Ordinance, upon its enactment and effective date, shall repeal all conflicting provisions that may be contained in other Village ordinances or regulations. Except to the extent they apply to obligations and violations arising prior to the enactment of this Ordinance.

SECTION 5. All rights and remedies of the Village are expressly saved as to any and all violations of the provisions of any previous ordinances which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 6. In the event that any one or more of the provisions, clauses, or words of this ordinance or the application thereof to any situation or circumstance shall for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect any other provisions, clauses, or words of this ordinance or the application thereof to any other situations or circumstance and it is intended that this ordinance shall be severable and that it shall be construed and applied as if such invalid or unconstitutional clause, section, provision, or word had not been included herein.

SECTION 7. That the meeting at which this Ordinance was enacted, was open to the public as required by the Texas Open Meetings Act, and that notice of the time, place, and subject matter of the meeting was given as required by the Texas Open Meetings Act.

PASSED AND APPROVED this, the 16th day of July 2015, by a ___ (ayes) to ___ (nays) and ___ (abstentions) vote of the Board of Aldermen of Salado, Texas.

VILLAGE OF SALADO:

Skip Blancett, Mayor

ATTEST:

Mary Ann Ray, Village Secretary

Exhibit A

SECTION 1. FINDINGS OF FACT

The Board hereby finds all of the above premises to be true and correct legislative and factual findings of the Village of Salado, and, so finding, the Board hereby incorporates them into the body of this Ordinance as if copied in their entirety.

SECTION 2. PURPOSE

This Ordinance is adopted so that the Board of Aldermen may promote the public health, safety, morals and general welfare within the Village through the enactment of reasonable procedures and rules designed to facilitate the orderly and efficient conduct of Board of Aldermen meetings in a manner that promotes a positive Village image reflecting order, harmony and pride, thereby strengthening the economic stability of the Village. By and through this Ordinance, the Board of Aldermen additionally seeks to establish fair, reasonable, and efficient guidelines for maintaining order and promoting effective public participation at Board of Aldermen meetings.

SECTION 3. DEFINITIONS

A. General

Words and phrases used in this Ordinance shall have the meanings set forth in this Section. Words and phrases that are not defined in this Ordinance but are defined in other ordinances of the Village of Salado shall be given the meanings set forth in those ordinances. Other words and phrases shall be given their common, ordinary meaning unless the context clearly requires otherwise. Headings and captions are for reference purposes only, and shall not be used in the interpretation of this Ordinance.

B. Specific Definitions

(1) “Board” means the Board of Aldermen (i.e., the governing body) of the Village of Salado, Texas.

(2) “Board of Aldermen meeting” means any public meeting held by the Board of Aldermen of the Village of Salado as authorized or required by the Texas Constitution and applicable state law.

(3) “Board Room” means the meeting space designated for Board of Aldermen meetings located in Village Hall at 301 North Stagecoach Road, Salado, Texas 76571.

(4) “Closed Meeting” means a meeting to which the public does not have access (i.e., executive session).

(5) “Conduct” means an act or omission and its accompanying mental state.

(6) “Deliberation” means a verbal exchange during a meeting by a quorum of the Board of Aldermen, or between a quorum of the Board of Aldermen and another person, concerning a public issue within the jurisdiction of the Board of Aldermen.

(7) “Designated recording area” means that area of the Board Room clearly marked as a space for all persons wishing to operate tape recorders, video cameras, or other means of aural or visual reproduction, within which such persons may operate such electronic recording devices during Board of Aldermen meetings.

(8) “Electronically record” means to capture aural or visual sounds and/or images through the use of a tape recorder, video camera, or other means of aural or visual reproduction.

(9) “Intentional” means the culpable mental state of “intent” as defined by Section 6.03 of the Texas Penal Code. A person acts intentionally, or with intent, with respect to the nature of his or her conduct or to a result of his or her conduct when it is his or her conscious objective or desire to engage in the conduct or cause the result.

(10) “Meeting” means any official proceeding of the Board. This term includes, but is not limited to, all Regular, Special (i.e., “called”), Emergency and Executive Session (i.e., “closed”) Meetings.

(11) “Misdemeanor” means an offense so designated by law or punishable by fine, by confinement in jail, or by both fine and confinement in jail.

(12) “Official proceeding” means any type of administrative, executive, legislative or judicial proceeding that may be conducted before a public servant.

(13) “Official tape recording” means any audio recording made by the Village Secretary or other village official or employee at the direction of the Board of Aldermen and as part of that village official’s or employee’s official duties.

(14) “Open” means the public is allowed to attend.

(15) “Person” means a human individual.

(16) “Public servant” means a person elected, selected, appointed, employed or otherwise designated as one of the following, even if that person has not yet qualified for office or assumed his or her duties:

- (a) An officer, employee, or agent of the Village;
- (b) An attorney at law or notary public when participating in the performance of a governmental function;
- (c) A candidate for nomination or election to public office; or
- (d) A person who is performing a public function under a claim of right although he or she is not legally qualified to do so

(17) “Quorum” means a majority of the Board of Aldermen for regular meetings, and two-thirds of the aldermen for special meetings and meetings to consider the imposition of taxes.

(18) “Recklessly” means the culpable mental state of “recklessness” as defined by Section 6.03 of the Texas Penal Code. A person acts recklessly, or is reckless, with respect to the circumstances surrounding his or her conduct or the result of his or her conduct when he or she is aware of but consciously disregards a substantial and unjustifiable risk that the circumstances exist or the result will occur. The risk must be of such a nature and degree that its disregard constitutes a gross deviation from the standard of care that an ordinary person would exercise under all the circumstances as viewed from the actor’s standpoint.

(19) “Unlawful” means criminal or tortious or both and includes what would be criminal or tortious but for a defense not amounting to justification or privilege.

(20) “Use of a tape recorder, video camera, or other means of aural or visual reproduction” means the use of any device used to capture and record and/or transmit and replay sounds and/or images. This term includes, but is not limited to, tape recorders, video cameras, digital cameras, web cameras, and live video streaming devices.

(21) “Village” means the Village of Salado, a duly incorporated, Type A Texas municipality located in Bell County.

SECTION 4. GENERAL RULES OF PROCEDURE AT MEETINGS

A. Time and Place for Meetings

(1) The Board of Aldermen shall hold regular meetings on the first and third Thursdays of each month at 6:30 p.m.

(2) The Board of Aldermen may hold workshop meetings ~~on the second and fourth Thursdays of each month at 6:00 p.m.~~ as needed.

(3) When the day for any regular meeting falls on a legal holiday, the regularly scheduled meeting for such day shall be cancelled unless otherwise specified by the Board of Aldermen. At other times that the Mayor deems appropriate, the Mayor may cancel one or more regular meetings.

(4) The Mayor may call a special meeting on the Mayor’s own motion or on the application of three Board members. Each member of the Board of Aldermen, the Village Secretary, and the Village Attorney must be notified of the special meeting.

(5) Except as otherwise provided in this paragraph, the Board of Aldermen shall conduct all meetings in the Board Room, located at 301 North Stagecoach Road, Salado, Texas. However, the Board of Aldermen may from time to time elect to meet at other locations and, upon such election, shall give public notice of the change of location in accordance with

State law. If by reason of fire, flood or other emergency, it is unsafe to meet in the Board Room, for the duration of the emergency the Board may hold its meetings at such other place as the Mayor, or, in the Mayor's absence, the Mayor Pro Tem, shall designate.

(6) Meetings may be cancelled or recessed to the next business day with or without notice by the Mayor, a majority of the Board, or a majority of the members of the Board in attendance at the meeting.

B. Agenda of Meetings

(1) The Village shall comply with all notice requirements of the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

(2) The Mayor and/or the Village Secretary and/or the Village Administrator shall be responsible for preparing the agenda for Board meetings. The Mayor may determine which items to include in the agenda, provided that, the Mayor shall include any item requested by a Board Member at least two Board Members. Board Members shall submit requests to the Mayor and/or the Village Secretary at least 7 business days in advance of the day of the meeting.

(3) A citizen may request inclusion of an item on the agenda by submitting a request in writing to the Mayor at least (7) business days in advance of the day of the meeting. The requested item may be included on the agenda at the Mayor's discretion.

(4) Upon the motion of the Mayor or any Board Member, the Board of Aldermen may elect to table an agenda item by an affirmative vote by a majority of Board Members present at the meeting.

(5) In compliance with the Texas Open Meetings Act, the Board shall not deliberate or vote on a matter not appearing on the agenda, except for purposes of presenting statements of current fact or policy or for determining whether the matter should appear on a future agenda.

(6) When possible, proposed ordinances and resolutions will first be placed on the Workshop Agenda for discussion prior to being placed on the Regular Agenda for action.

~~(5)~~(7) Regular and Workshop meeting agendas shall be delivered to the Board of Aldermen in electronic format.

C. Ordinances in General

(1) The Village shall be responsible for adopting or amending any ordinance necessary for the health, safety and welfare of its citizens, including but not limited to: any code of technical regulation; the establishment, alteration, or abolishment of any Village department(s), office(s), or agency(ies); provide for a fine or other penalty or establish a rule of regulation for violation of which a fine or other penalty is imposed; levy taxes; adopt or amend the annual budget; grant, renew, or extend a franchise; convey or lease or authorize the

conveyance or lease of any lands of the Village; and amend or repair any ordinance previously adopted as provided by the Texas Local Government Code.

(2) Every proposed ordinance shall be introduced in writing and be in the form required for final adoption as well as in redlined form if amending an ordinance. Every proposed ordinance shall be placed on the Agenda of Meetings for the Village in compliance with the requirements of the Texas Open Meetings Act and contain the required publication pertinent to the type of ordinance proposed.

(3) An ordinance may be introduced by any member of the Board of Aldermen at any regular or special meeting of the Aldermen, provided it has been properly placed as an agenda item.

(4) The Alderman responsible for placement of the ordinance on the agenda, or having knowledge and information related to the ordinance, shall provide information and attachments for the Agenda Item Memorandum, present the ordinance, and address questions from other Aldermen and the public, if necessary, regarding the proposed ordinance.

(5) The ordinance shall be finally passed and adopted after the ordinance has been read at least one (1) time at any regular or special meeting of the Board of Aldermen, except for those instances in which additional readings are required by Law.

(6) Upon passage and adoption of an ordinance as provided by this subsection, the Village Secretary shall take necessary steps to finalize the implementation of the ordinance, as required by law.

D. Public Participation

(1) In accordance with the terms of the Texas Open Meetings Act, Section 551 of the Texas Government Code, all meetings of the Board of Aldermen shall be open to the public unless the Board is in Executive Session or State law otherwise allows a meeting to be closed.

(2) At the Board of Aldermen's discretion, the Board may permit a person to address the Board concerning an item on the agenda or to present a subject for the Board's consideration during the Public Comment period in accordance with the provisions of this Ordinance.

(3) Persons wishing to make public comments shall abide by the following rules:

(a) Prior to the meeting, speakers who wish to address the Board of Aldermen should complete a Public Meeting Appearance Card and present it to the Village Secretary. Speakers shall indicate whether they wish to comment on a specific agenda item or on a separate matter during the Public Comment period. At his discretion, the Mayor may allow a citizen to address the Board and turn the Appearance Card in at the end

of the meeting.

- (b) When recognized, the speaker should approach the podium, state his/her name and address for the record, and, if speaking on behalf of an organization or other group, identify the group represented.
- (c) Only one person may address the Board at any one time.
- (d) Speakers should address all remarks to the Board of Aldermen as a whole, not to individual members.
- (e) Speakers should limit their presentations to no more than three (3) minutes each. There shall be no substitutions or pooling of speakers.
- (f) The Mayor or the Board may encourage speakers to not merely repeat views expressed by others.
- (g) Speakers must limit presentations to matters within the Village's subject matter jurisdiction.

(4) If a person(s) requested an item to be placed on the agenda, the following order of presentation will be followed:

- (a) Staff overview;
- (b) Requestor overview (voluntary);
- (c) Public opportunity to provide commentary/ask questions; and
- (d) Final opportunity for Requestor to re-address the Board answering questions or addressing comments.

(5) At any point during the meeting, the Board of Aldermen may opt to limit the number of speakers on a particular topic or topics not yet reached. All persons who complete a Public Meeting Appearance Card, whether or not allowed to speak, may submit written comments or exhibits to the Village Secretary for inclusion in the Record File Copy of the agenda.

(4)(6) Workshop Sessions are open to the public as mandated by the Open Meetings Act but are not participatory. The Board will discuss Workshop Agenda items but will not accept public comments or questions.

E. Parliamentary Procedure

The Board may by resolution adopt rules of parliamentary procedure.

F. Presiding Officer

The Presiding Officer of the Council is responsible for conducting the meeting. When present and participating, the Mayor shall serve as presiding officer. When the Mayor is not

present or if the mayor abstains from participation on a matter, the Mayor Pro-Tem shall serve as the presiding officer. If neither the Mayor nor the Mayor Pro-Tem are able to -serve, the remaining Board Members may by majority vote designate a Member of the Board to preside over the meeting.

SECTION 5. DISRUPTIVE OR DISORDERLY CONDUCT

A. Hindering Proceedings by Disorderly Conduct

(1) No person shall intentionally hinder an official proceeding by noise or violent or tumultuous behavior or disturbance.

(2) No person shall recklessly hinder an official proceeding by noise or violent or tumultuous behavior or disturbance and continue after explicit official request to desist.

~~(2)~~(3) The Mayor shall be responsible for ensuring orderly conduct.

B. Disrupting a Meeting

No person shall prevent or disrupt a meeting, or obstruct or interfere with the meeting by physical action or verbal utterance.

SECTION 6. ATTENDANCE

~~C.~~ A. Aldermen Attendance

Three consecutive absences from regular meetings (unless sick or received an excused absence from the Mayor in advance) will cause an automatic vacation of position on the Board of Aldermen.

SECTION 76. RECORDING OF MEETINGS

A. Location of Recording Equipment.

(1) The Board shall designate an area within the Board Room for the operation of tape recorders, video cameras, and other means of aural or visual reproduction. Operation of such equipment is limited to the designated recording area.

(2) The designated recording area shall be indicated by means reasonably calculated to provide sufficient space for all persons wishing to operate a tape recorder, video camera, or other means of aural or visual reproduction to occupy the designated recording area with reasonable comfort and sufficiently near to the proceedings to facilitate adequate recording.

(3) No person shall operate a tape recorder, video camera, or other means of aural or visual reproduction within the Board Room outside of the designated recording area.

(4) The provisions of this Section do not apply to the creation of an official tape recording of a Board of Aldermen meeting by a duly authorized Village official. Nor do these provisions apply to duly authorized closed (*i.e.*, “executive”) sessions.

B. Recording of Individuals Outside of the Board Meeting

(1) Members of the news media and other interested persons may request personal interviews to be scheduled with Village officials by calling (254) 947-5060.

(2) As members of the governing body, the Mayor and members of the Board of Aldermen are the official spokespersons for the Village. The Mayor and Village Administrator shall be the first point of contact for the media. The Board of Aldermen may, at its discretion, appoint other individuals to represent and communicate the interests of the Village to the media and public at-large. If an Alderman performs an interview with the media, the Alderman shall inform the Mayor and Village Administrator so that other Aldermen may be made aware of the interview.

SECTION 87. INDIVIDUALS WITH DISABILITIES

The Village of Salado seeks to ensure effective communication with members of the public who attend and participate in Board of Aldermen meetings. An individual who requires auxiliary aids and services or other accommodation should contact the Village Secretary ~~Mayor~~ with a request for such services. The Village encourages such individuals to submit requests at least forty-eight (48) hours in advance of a meeting so that the Village may effectively address the individuals’ requests.

SECTION 98. ENFORCEMENT

A. Civil and Criminal Penalties

The Village shall have the power to administer and enforce the provisions of this Ordinance as may be required by governing law. Any person violating any provision of this Ordinance is subject to suit for injunctive relief as well as prosecution for criminal violations.

B. Criminal Prosecution

Any person violating any provision of this Ordinance shall, upon conviction, be fined a sum not exceeding five hundred dollars (\$500.00). Each instance that a provision of this Ordinance is violated shall constitute a separate offense. An offense under this Ordinance is a misdemeanor.

C. Civil Remedies

Nothing in this Ordinance shall be construed as a waiver of the Village's right to bring a civil action to enforce the provisions of this Ordinance and to seek remedies as allowed by law, including, but not limited to, the following:

(1) Injunctive relief to prevent specific conduct that violates the Ordinance or to require specific conduct that is necessary for compliance with the Ordinance; and

(2) A civil penalty up to one hundred dollars (\$100.00) when it is shown that the defendant was actually notified of the provisions of the Ordinance and after receiving notice committed acts in violation of the Ordinance or failed to take action necessary for compliance with the Ordinance; and

(3) Other available relief.

D. Authority of Presiding Officer

The Presiding Officer is hereby granted the authority to order any person removed from the meeting, or to take any appropriate legal action against any person who violates any provision of this Ordinance.

SECTION 109. RELATION TO OTHER ORDINANCES

This Ordinance shall not be construed to require or allow any act that is prohibited by any other ordinance. This Ordinance is specifically subordinate to any ordinance or regulations of the Village pertaining to building and construction safety or to pedestrian and traffic safety. Nothing in this Ordinance shall be construed to impose a duty not required by the Open Meetings Act or to relieve the Village of complying with the Open Meetings Act.

SECTION 110. SEVERABILITY

It is hereby declared to be the intention of the Board of Aldermen that the phrases, clauses, sentences, paragraphs and sections of this Ordinance be severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance, and the remainder of this Ordinance shall be enforced as written.

BOARD OF ALDERMEN

AGENDA ITEM MEMORANDUM

July 16, 2015
Item #7
Regular Agenda
Page 1 of 1

DEPT/DIVISION REVIEW: Kim Foutz, Village Administrator

ITEM DESCRIPTION: Discussion and possible action on establishment of committees, committee scope, application for appointments, membership instatement/removal, and general process, including the removal of an existing member of a committee

STAFF RECOMMENDATION: This agenda item was placed on the agenda at the request of Alderman McDougal at the July 2 meeting during the workshop.

ITEM SUMMARY AND ANALYSIS: During the July 2, 2015 meeting, specific appointments to the public safety committee were discussed. The stated purpose for this proposed item is to remove an individual from the Public Safety Committee.

Staff recommends that the BOA direct staff to prepare a resolution for future consideration that creates a process for establishing committees, committee scope, application for appointments, membership instatement/removal, and general process.

FISCAL IMPACT: n/a

ATTACHMENTS: n/a

BOARD OF ALDERMEN

AGENDA ITEM MEMORANDUM

July 16, 2015
Item #8
Regular Agenda
Page 1 of 1

DEPT/DIVISION REVIEW: Kim Foutz, Village Administrator

ITEM DESCRIPTION: PUBLIC HEARING -- Hold a public hearing and consider accepting Voluntary Petitions for Annexation by: 1) Salado Independent School District for ±49.595 acres comprised of multiple tracts bounded by and adjacent to West Village Road, Thomas Arnold Road, and Salado School Road; and 2) JES Development Company Inc. for a ±20.017 acre tract located at the intersection of Mary Lane and Vanessa Street commonly known as Hidden Glen Senior Living Development in Bell County, Texas.

STAFF RECOMMENDATION: Staff recommends approval as well as the Annexation Committee.

ITEM SUMMARY AND ANALYSIS: Over the past few months, discussions have occurred regarding the annexation of Salado Independent School District's properties adjacent to West Village Road, Thomas Arnold, Road and Salado School Road. The same discussions have occurred with JES Development Company known locally as the Hidden Glen Senior Living Development, a project that the Village supported for tax credit financing by the state.

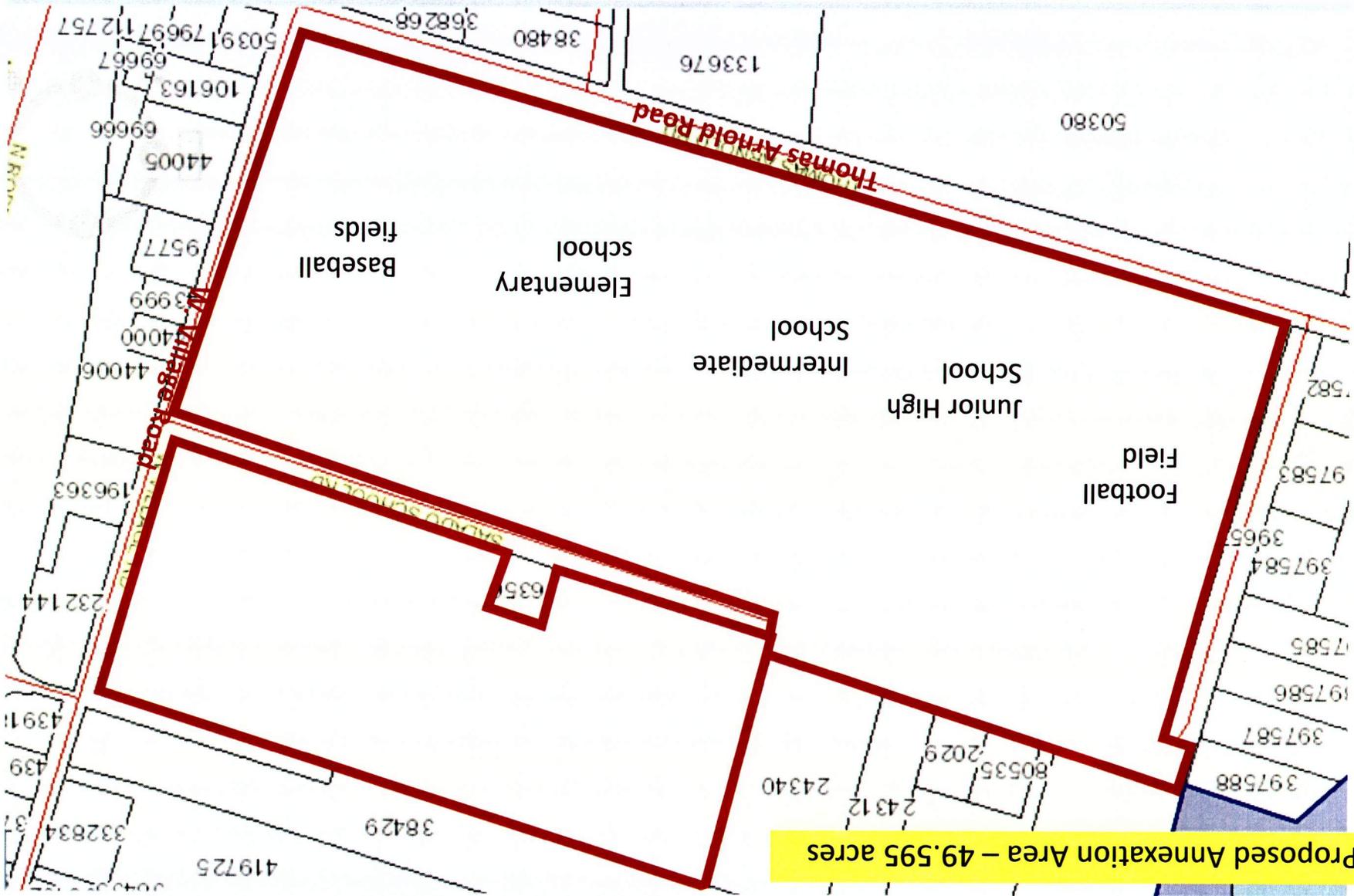
Copies of the voluntary petitions as well as metes and bounds of the properties will be provided at the meeting. Acceptance of the petitions are the first step of the annexation process. The process will include four Board of Aldermen meetings and associated actions.

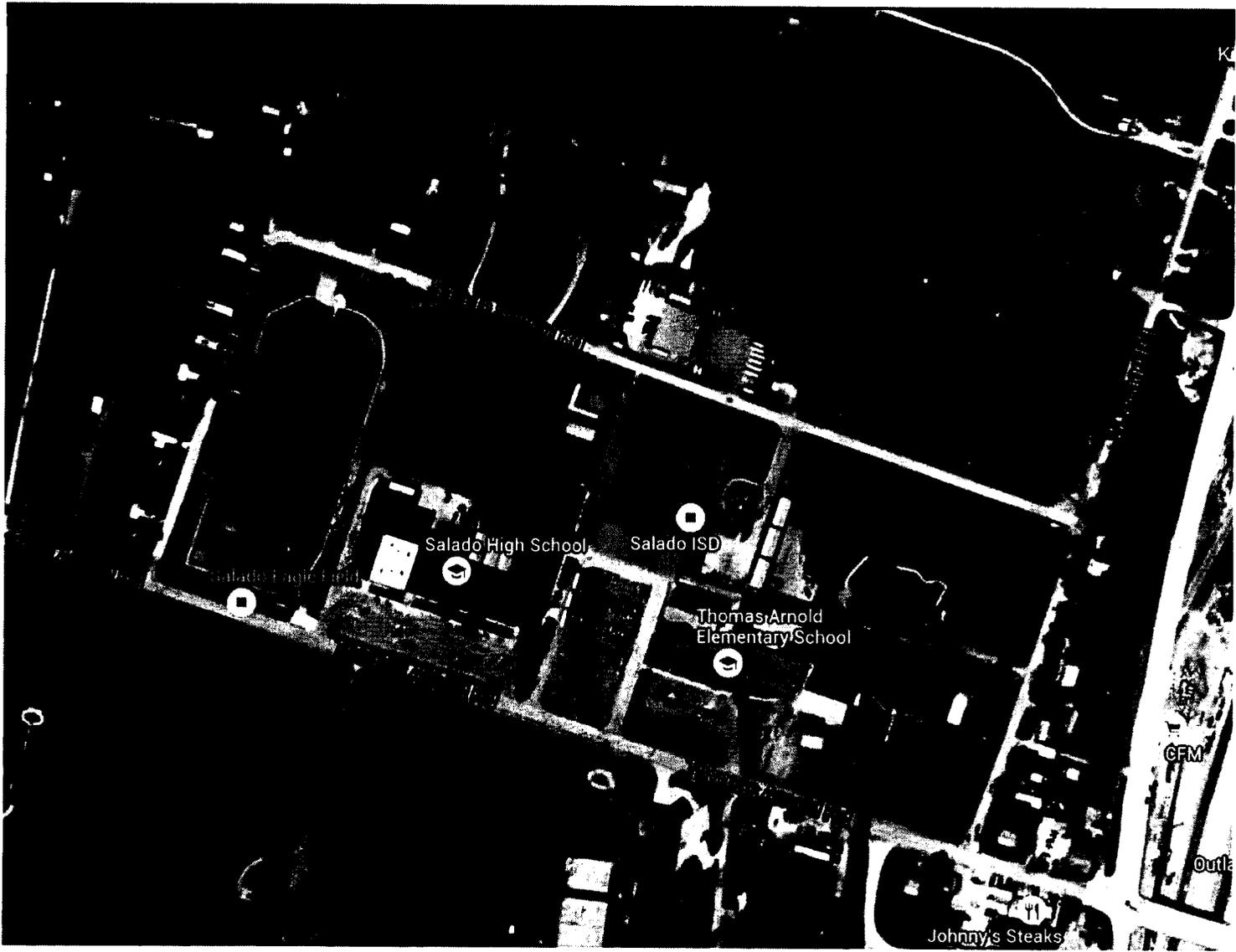
FISCAL IMPACT: Future property taxes from the Hidden Glen Senior Living Development.

ATTACHMENTS:

- Map of SISD properties proposed to be annexed
- Map of JES Development properties proposed to be annexed

SISD Proposed Annexation Area – 49.595 acres





Salado High School

Salado ISD

Thomas Arnold
Elementary School

Johnny's Steaks

CFM

Outla

Hidden Glen – JES Dev. - Location Map

