

Sign Permit Application (Permanent/Temporary) *

Date: _____

Applicant: _____

Property Owner name and mailing address: _____

Contact Name & Phone Number: _____

Address, City, State, Zip: _____

Location and address of building or structure upon which the sign is to be attached
or erected: _____

Sign District: HD BD CD (circle one)

(Residential district does not allow business signage. See Sign Ordinance.)

Name, address, and phone number of Contractor erecting sign: _____

Please attach the following when remitting this request (Section 3(E)):

- (1) If applicant is not the owner of real property where sign is proposed to be erected, written consent of the property owner;
- (2) A site plan indicating position of the proposed sign and other existing advertising structures in relation to nearby buildings or structures, north arrow, and scale of drawing, property lines, curb lines, adjacent streets, alleys, curb cuts, setback clearance zone, number of possible tenants in the building, size of the sign.
- (3) Copy of stress diagrams or plans, when needed, containing information as to safety and structural integrity of sign. Note that the Village assumes no liability for safety & structural integrity.
- (4) Indicate whether the sign will require electricity.

