



REGULAR BOARD OF ALDERMEN MEETING
SALADO MUNICIPAL BUILDING
301 N. STAGECOACH - SALADO, TEXAS
SEPTEMBER 6, 2018 – 6:30 P.M.

AGENDA

CALL TO ORDER SEPTEMBER 6, 2018 AT 6:30 P.M.

CALL OF ROLL CITY SECRETARY

INVOCATION

PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

PROCLAMATIONS

- (A) A PROCLAMATION DESIGNATING THE WEEK OF SEPTEMBER 17-23, 2018, AS CONSTITUTION WEEK IN THE VILLAGE OF SALADO.
- (B) A PROCLAMATION DESIGNATING SEPTEMBER 29, 2018, AS KEEP SALADO BEAUTIFUL FALL SWEEP DAY IN THE VILLAGE OF SALADO.

CITIZENS COMMUNICATIONS

THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.

1. **CONSENT AGENDA**

APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF AUGUST 16, 2018.

2. **PRESENTATIONS**

- (A) PRESENTATION BY ROBERT SULASKI WITH SULASKI & COMPANY, LLC, REGARDING THE STATUS OF THE SANCTUARY DEVELOPMENT PROJECT. *(ROBERT SULASKI, SULASKI & COMPANY, LLC)*
- (B) PRESENTATION BY CLEARWATER GROUNDWATER CONSERVATION DISTRICT RELATING TO THE SALADO VISTA APPLICATION FOR A TPDES PERMIT FOR A PROPOSED WASTEWATER TREATMENT PLANT. *(DIRK AARON, GENERAL MANAGER OF CLEARWATER GROUNDWATER CONSERVATION DISTRICT)*

3. **STATUS REPORTS**

- (A) VILLAGE ADMINISTRATOR'S STATUS REPORT
 - WASTEWATER PROJECT UPDATE
 - REZONING OF RECREATIONAL PROPERTIES LOCATED WITHIN THE VILLAGE OF SALADO
 - MODIFICATION OF AGENDA PRODUCTION PROCESS
 - BOARD OF ALDERMEN ACTIVITY REPORT
 - STAGECOACH INN REDEVELOPMENT PROJECT
- (B) SALADO POLICE CHIEF STATUS REPORTS
 - CALLS FOR SERVICE
 - CITIZENS ON PATROL PROGRAM
 - NATIONAL NIGHT OUT
- (C) SALADO FIRE CHIEF STATUS REPORT
 - CALLS FOR SERVICE
- (D) TOURISM DIRECTOR'S REPORT
 - SALADO TOURISM ADVISORY BOARD UPDATE
 - SALADO MARKETING PLAN UPDATE
 - UPCOMING EVENTS

4. PUBLIC HEARINGS

- (A) HOLD A PUBLIC HEARING REGARDING THE PROPOSED FISCAL YEAR 2019 OPERATING BUDGET FOR THE VILLAGE OF SALADO, TEXAS. (VILLAGE ADMINISTRATOR)
- (B) HOLD A PUBLIC HEARING REGARDING THE PROPOSED AD VALOREM TAX RATE FOR THE 2018 TAX YEAR TO HELP FUND THE PROPOSED FISCAL YEAR 2019 OPERATING BUDGET FOR THE VILLAGE OF SALADO. (VILLAGE ADMINISTRATOR)

5. DISCUSSION AND POSSIBLE ACTION

- (A) DISCUSS AND CONSIDER POSSIBLE ACTION RELATING TO THE SALADO VISTA APPLICATION FOR A TPDES PERMIT FOR A PROPOSED WASTEWATER TREATMENT PLANT. (VILLAGE ADMINISTRATOR)
- (B) DISCUSS AND CONSIDER POSSIBLE ACTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH SIGN AD OUTDOOR ADVERTISING OF HOUSTON FOR THE USE OF TWO (2) DIGITAL BILLBOARDS ON INTERSTATE 35 TO MARKET SALADO. (SALADO TOURISM ADVISORY BOARD)
- (C) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSAL TO DECLARE A CERTAIN QUANTITY OF .357 MAGNUM AMMUNITION PURCHASED FOR THE POLICE DEPARTMENT AS SURPLUS PROPERTY AND TO AUTHORIZE THE SALE OF THE SURPLUS AMMUNITION TO GT DISTRIBUTORS. (POLICE CHIEF RICK ASHE)
- (D) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSAL TO ELIMINATE THE POSITION OF CORPORAL AND CREATE A SERGEANT'S POSITION IN THE SALADO POLICE DEPARTMENT. (POLICE CHIEF RICK ASHE)
- (E) DISCUSS AND CONSIDER POSSIBLE ACTION APPROVING PLANS FOR A SALADO HIGH SCHOOL HOMECOMING PARADE ON THURSDAY, SEPTEMBER 20, 2018. (VILLAGE ADMINISTRATOR)
- (F) DISCUSS AND CONSIDER POSSIBLE ACTION APPROVING PLANS FOR THE GRAPE STOMP AND HARVEST FESTIVAL ON SATURDAY, SEPTEMBER 22, 2018. (VILLAGE ADMINISTRATOR)
- (G) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSED INTERLOCAL AGREEMENT WITH THE COUNTY OF BELL

AND THE VILLAGE OF SALADO RELATING TO SURFACE IMPROVEMENTS TO ROYAL STREET IN SALADO, TEXAS. (VILLAGE ADMINISTRATOR)

- (H) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN KASBERG PATRICK & ASSOCIATES, LP OF TEMPLE, TEXAS, AND THE VILLAGE OF SALADO RELATING TO WASTEWATER DESIGN SERVICES. (VILLAGE ADMINISTRATOR)
- (I) DISCUSS AND CONSIDER POSSIBLE ACTION APPROVING CONTRACT AMENDMENT NO.3 WITH MATOUS CONSTRUCTION, LTD. OF BELTON, TEXAS, RELATING TO THE CONSTRUCTION OF THE WASTEWATER TREATMENT PLANT FOR THE SALADO WASTEWATER SYSTEM. (VILLAGE ADMINISTRATOR)
- (J) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSAL TO UPDATE THE VILLAGE OF SALADO COMPREHENSIVE PLAN. (ALDERMAN FRANK COACHMAN)
- (K) DISCUSS AND CONSIDER POSSIBLE ACTION ON ISSUES RELATING TO THE PROPOSED FISCAL YEAR 2019 OPERATING BUDGET FOR THE VILLAGE OF SALADO. (VILLAGE ADMINISTRATOR)

ADJOURNMENT

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on August 31, 2018, at 6:30 p.m.

Cara McPartland

Cara McPartland, City Secretary

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.



REGULAR BOARD OF ALDERMEN MEETING
SALADO MUNICIPAL BUILDING
301 N. STAGECOACH - SALADO, TEXAS
SEPTEMBER 6, 2018 – 6:30 P.M.

ADDENDUM TO AGENDA

5. DISCUSSION AND POSSIBLE ACTION

- (L) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSED SERVICE EXTENSION POLICY FOR THE VILLAGE OF SALADO WASTEWATER SYSTEM. (VILLAGE ADMINISTRATOR)

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on August 31, 2018 at 7:45 p.m.



Don Ferguson, Village Administrator

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: CONSIDER APPROVAL OF MINUTES OF THE AUGUST 16, 2018 REGULAR MEETING OF THE BOARD OF ALDERMEN

Funds Required:

Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☐ Discussion

Project/Proposal Summary:

This item was placed agenda to allow the board members to consider approval of the minutes of the August 16, 2018 Regular Meeting of the Board of Aldermen.

**Village of Salado
Salado Municipal Building
301 North Stagecoach Road
Salado, Texas
Minutes of Regular Meeting of Board of Aldermen
August 16, 2018 at 6:30 p.m.**

The Board of Aldermen meeting was called to order at 6:30 p.m. by Mayor Skip Blancett.

Mayor Blancett gave the Invocation and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Skip Blancett, Mayor Pro-tem Fred Brown, Aldermen Andy Jackson, Michael Coggin, Frank Coachman, and Michael McDougal.

Staff Present: Village Administrator Don Ferguson and City Secretary Cara McPartland

Citizens Communications

Kent Bass of 1615 Mill Creek Drive asked the Board to consider the resurfacing of Mill Creek Drive and cited deteriorating street conditions. He stated Mill Creek Drive is the only street in Salado that has a view of Salado Creek and the golf course and should be considered one of Salado's signature residential streets, which is important in conveying a positive image of Salado.

John Cole of 1420 Old Mill Road spoke of his previous comments to the Board asking for the Village's support of Mill Creek's deed restrictions, but he did not favor issuance of permits to allow for recreational vehicle (RV)/travel trailer parking in driveways. He questioned why this issue was brought to the Board and expressed concerns regarding the Board's authority relating to deed restrictions.

Peter Stebbins of 1206 Ambrose Drive questioned how and why the Village would change deed restrictions regarding RVs/travel trailers. He suggested the following addition to the proposed ordinance: "Conditional use parking of a RV or travel trailer can only be approved if it does not conflict with deed restrictions." He said the burden of proof of conflict would be on the applicant.

1. Zoning Board of Adjustment

Hold a public hearing and reconsider action taken by the Board of Aldermen on July 19, 2018, relating to a request for a variance from Section 5.3C1B of the Village of Salado Zoning Ordinance, which prohibits fences in the front yard of any Single-Family Residential lot, to allow for construction of a front yard fence on property located at 620 De Grummond Way in Salado, Bell County, Texas (*Village Administrator*)

Mayor Blancett convened as the Zoning Board of Adjustment at 6:44 p.m.

Village Administrator Ferguson stated the referenced variance was posted in error for the Board of Aldermen to consider, rather than the Zoning Board of Adjustment. This item is necessary in order for the Zoning Board of Adjustment to ratify the Board of Aldermen's previous action taken to approve the variance request after the public hearing was held on July 19, 2018. Reasoning for the variance request and subsequent Board action was reviewed.

Mayor Blancett opened the public hearing at 6:46 p.m. and called three times for public speakers. No public comments were heard. Mayor Blancett closed the public hearing at 6:47 p.m.

Mayor Pro-tem Brown moved to approve the request for a variance from Section 5.3C1B of the Village of Salado Zoning Ordinance, which prohibits fences in the front yard of any Single-Family Residential lot, to allow for construction of a front yard fence on property located at 620 De Grummond Way, as presented. Alderman Coggin seconded. Motion carried on a vote of 5-0. Mayor Blancett reconvened as the Board of Aldermen.

2. Consent Agenda

- A. Approval of minutes of the Regular Board of Aldermen meeting of August 2, 2018.
- B. Approval of minutes of the Special Board of Aldermen meeting of August 9, 2018.
- C. Approval of the July 2018 Financial Statements for the Village of Salado.

Alderman McDougal moved to approve the Consent Agenda, as presented. Alderman Coachman seconded. Motion carried on a vote of 5-0.

3. Village Administrator's Report

- Wastewater Project Update

Village Administrator Ferguson reported collection system crews are working on West Village Road and are expected to return to Main Street in October to install the low-pressure main on the east side of Main Street, as well as the two lift stations. He noted the Village is coordinating any road closures/detours with Salado ISD. He reported treatment plant work continues, with completion of both the collection system and treatment plant anticipated in January 2019.

Mayor Blancett asked for information on Royal and Church Streets. Village Administrator Ferguson replied that the Board's next agenda will contain an item considering an interlocal agreement with Bell County for Royal Street chip sealing to be timed during optimal weather/construction conditions. He advised the engineer is actively working on options for Church Street to be presented for future Board consideration.

- Potential Annexation of Salado ISD Properties

Village Administrator Ferguson reported that Salado ISD (the District) is interested in annexation into the Village in order to obtain wastewater service, which would significantly reduce the amount the District currently spends on sewer service. He advised that meetings have been held with the District's superintendent and architects to examine options for accessing the Village wastewater

system. He cited cost estimates for service to District campuses and noted legal counsel is working on an annexation agreement for future Board consideration.

- Interstate 35 Gateway Sign Project

Village Administrator Ferguson reported the southbound side sign sculpture should be ready for installation within the next 2-3 weeks. He said TxDOT has requested the lighting schematic to determine whether it can assist in providing power to the sign. He noted that TxDOT discussions are ongoing about the possibility of providing power to the northbound gateway sign, which is currently solar-powered.

- Stagecoach Inn Redevelopment Project

Village Administrator Ferguson reported that developers plan to open 2 of the 3 hotel buildings over Labor Day weekend. He spoke of a recent walk-through of the project and finish-out work, including landscaping. He reported on hotel reservations and expanded restaurant operations to include breakfast. He noted that the Certificate of Occupancy will be issued pending inspections. He advised of parking lot asphalt repairs and removal of the ADA ramp from the right-of-way at the request of TxDOT. He noted the Village's attorney is finalizing a revised development agreement which will be presented to the Board for future consideration.

- Sales tax collections for the Village of Salado

Village Administrator Ferguson reported that the Village's August check, representing June collections, totaled approximately \$46,000, up 11 percent from the same period last year. He noted this is the largest August check in the Village's history, with fiscal year-to-date collections running well ahead of budget.

Mayor Blancett spoke favorably of Stagecoach renovations. In response to Alderman Coggin, Village Administrator Ferguson replied there will be an update presented to the Board on the Sanctuary development during September 2018.

4. Ordinances

- A. Consider approval of the second and final reading of an ordinance of the Village of Salado, Texas establishing the requirements for mandatory connection to a public wastewater system; and providing for an effective date; proper notice and meeting, severability and repealer. (*Village Administrator*)

Village Administrator Ferguson reviewed key ordinance provisions, including the requirement for residential/commercial property owners to connect within 90 days of being notified that wastewater service is available.

Alderman Coachman moved to approve the ordinance establishing the requirements for mandatory connection to a public wastewater system, as presented. Alderman Jackson seconded.

Mayor Pro-tem Brown offered an amendment to the motion to allow single family residential property owners on Main Street, Royal Street, and West Village Road to opt-out of connecting to the wastewater system based on affordability concerns. Mayor Blancett called for a second to Mayor Pro-tem Brown's amendment to the motion. Amendment died for lack of a second.

Mayor Blancett called for a vote on the original motion. Motion carried on a vote of 4-1, with Mayor Pro-tem Brown voting against.

- B. Consider approval of the second and final reading of an ordinance of the Village of Salado, Texas, amending Salado Zoning Ordinance No. 2015.04, adding the parking of a recreational vehicle and travel trailer in a driveway as a conditional use in Single-Family Estate Residential District (SF-21), Single-Family Residential District (Single Family Home) (SF-7), Single-Family Residential-Patio Home District (SF-PH), and Single Family-Attached Residential District (Condos and Townhouses) (SFA); and providing for the following: findings of fact; repealer; severability; effective date; proper notice and meeting. (*Village Administrator*)

Village Administrator Ferguson advised that the proposed ordinance caption needs revising and asked for the Board to provide input on any additional amendments for possible inclusion in the ordinance. He stated the revised ordinance would then be presented to the Board for action on the ordinance's final reading. He noted the ordinance does not address the issue of loading/unloading RVs/travel trailers, which should be included in a revised version.

Discussion addressed specific ordinance provisions, which do not apply to boats and utility trailers, and concerns that the ordinance is cumbersome and hard to understand.

Mayor Pro-tem Brown moved to pull this item and include it on a workshop agenda for more public input. He noted that this ordinance was prompted by requests from the leadership of Mill Creek Community Association (MCCA) asking the Board for help in enforcing its covenants.

Alderman Coachman asked Mayor Pro-tem Brown if he would consider an amendment to kill this item entirely. Discussion addressed enforcement issues and the Board's reconsideration of this ordinance given public input.

Mayor Pro-tem Brown moved to deny approval and kill any further discussion/action on this item. Alderman Coachman seconded.

Alderman Coachman explained that although the Board approved the proposed ordinance on first reading based on Planning and Zoning Commission's recommendation, subsequent information provided a more detailed picture of the Commission's and MCCA's reasoning and impetus for this ordinance. He said this is a perfect opportunity for the subdivisions of Mill Creek to come together as a single unit to establish an homeowners' association (HOA) and collect fees to help with enforcement actions without involving the Village of Salado. Mayor Pro-tem Brown stated that cities normally do not get involved with deed restrictions, but were responding to MCCA's requests for assistance.

New MCCA President John Cole spoke of this ordinance as a “dead issue.”

Pat Wanzor of 2220 Indian Trail spoke of her husband’s service on an early MCCA Board and stressed that despite deed restrictions being in place, MCCA has never had the power to enforce them, nor did MCCA mandate the collection of dues.

Paul Cox of 2716 Winners Circle stated his understanding that there was no legal action available to property owners for enforcement, absent an HOA. He said that the Village may have to get involved, as Mill Creek is such a big portion of the Village and the potential for negative impact on property values. He did not favor the conditional use permit process, which he felt leaves it to the neighbors to be the “bad guys.”

Peter Stebbins of 1206 Ambrose Drive cited statutes allowing property owners to bring suit at their own expense, whether or not there is an HOA in place. He said that MCCA could seed some funds for potential suits without the need to involve the Village.

Mayor Blancett called for a vote on the previously stated motion to discontinue any further discussion/action on this item. Motion carried on a vote of 5-0.

Mayor Blancett spoke on getting beyond divisions in the community in order to make it better for all citizens, regardless of where they live.

5. Discussion and Possible Action

- A. Discuss and consider possible action approving Contract Amendment No. 4 with McLean Construction relating to the construction of the collection system for the Salado Wastewater System. (*Village Administrator*)

Village Administrator Ferguson highlighted specific items and recommended approval of the amendment, which results in a net deduction of \$17,875 from the total project cost.

Alderman Coachman moved to approve Contract Amendment No. 4 with McLean Construction, as presented. Alderman Jackson seconded. Motion carried on a vote of 5-0.

Mayor Blancett asked Village Administrator Ferguson to address rumors that the Village has incurred an additional \$2,500,000 in debt for Salado Wastewater System project. Village Administrator Ferguson replied such rumors are not true and confirmed the project is on-budget and funded through voter-approved bonds.

- B. Discuss and consider possible action authorizing the Village Administrator to post and publish the required notice regarding the public hearing on the Proposed Fiscal Year 2019 Village of Salado Budget and the required Notice of the Proposed Tax Rate needed to help fund the Budget and public hearing regarding the tax rate. (*Village Administrator*)

Village Administrator Ferguson recommended approval of authorization to post and publish the required notices of public hearings on the Proposed Fiscal Year 2019 Village of Salado Budget

and Proposed Tax Rate. He presented tentative public hearing dates to be finalized before publication.

Alderman McDougal moved to approve authorizing the Village Administrator to post and publish the required notice regarding the public hearing on the Proposed Fiscal Year 2019 Village of Salado Budget and the required Notice of the Proposed Tax Rate needed to help fund the Budget and public hearing regarding the tax rate. Alderman Coachman seconded. Motion carried on a vote of 5-0.

- C. Discuss and consider possible action relating to the proposed acquisition of the Mill Creek Golf Course by the Village of Salado. (*Village Administrator*)

Village Administrator Ferguson advised that no action is needed, as the sellers have verbally withdrawn their offer. No action was taken.

6. Workshop

- A. Discuss and consider issues relating to the Proposed Fiscal Year 2019 Operating Budget for the Village of Salado. (*Village Administrator*)

Village Administrator Ferguson reported that the Proposed Fiscal Year 2019 Operating Budget is reflects an approximate \$1,000 increase from last year's budget. He highlighted certain expenditures, including staff pay adjustments (excluding the administrator); Police Department vehicle replacements; low water crossing improvements (with pursuit of grant funding); right-of-way maintenance/landscaping; signage/landscaping for Pace Park; Police Department rifles, body cameras, and desktop/laptop computers; additional Visitor's Center staff and part-time trolley drivers; and anticipated Hotel Occupancy Tax revenue. He noted the budget reflects the Village being off of the Stagecoach treatment plant by January 2019. General Fund revenue sources and expenditures were reviewed, as well as proposed property, M & O, debt service and rollback tax rates. He provided examples of tax rate impact on the average property owner, with a small annual increase due to debt service, not M & O.

Discussion addressed funds available for street assessments/improvements, approximate cost for Royal Street improvements, impact of budget cuts to maintain effective tax rate, and conservative projections of sales and Hotel Occupancy Tax revenues.

Mayor Blancett asked Board members to provide Village Administrator Ferguson with possible budget workshop dates.

- B. Discuss and consider issues relating to the potential adoption and enforcement of subdivision deed restrictions. (*Mayor Skip Blancett*)

Mayor Blancett advised this item was placed on the agenda to address concerns raised during citizens communications at the Board's August 2nd meeting.

Village Administrator Ferguson stated that cities typically do not enforce deed restrictions and such enforcement is between individual property owners or through HOA action. He noted that cities do not have the authority to change subdivision deed restrictions or covenants, which vary greatly among subdivisions and HOAs and may be quite outdated or even illegal. Discussion did not favor the Village pursuing any involvement in enforcing deed restrictions.

Mayor Blancett stated the importance of citizen involvement in reviewing and updating the Village's Comprehensive Plan, development of an overlay district to help guide development once the wastewater system is completed, and annexation of certain properties.

Mayor Pro-tem Brown moved to adjourn. Alderman Coggin seconded.

Adjournment

Mayor Blancett called the meeting adjourned at 7:56 p.m.

Recorded by:

Cara McPartland

These minutes approved on the ____ of September, 2018.

APPROVED:

Skip Blancett, Mayor

ATTEST:

Cara McPartland, City Secretary

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: PRESENTATION
REGARDING THE STATUS OF THE SANCTUARY
DEVELOPMENT

Funds Required:
Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow Robert Sulaski with *Sulaski & Company* to brief board members on the status of the Sanctuary Development.

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: PRESENTATION
REGARDING SALADO VISTA APPLICATION FOR A
TPDES PERMIT FOR A PROPOSED WASTEWATER
TREATMENT PLANT

Funds Required:

Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow Dirk Aaron with the *Clearwater Groundwater Conservation District* to brief board members on issues relating to the Salado Vista Application for a TPDES Permit for a proposed wastewater treatment plant south of Salado.

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: VILLAGE ADMINISTRATOR'S
STATUS REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Salado Wastewater Project
- Rezoning of recreational properties located within the Village of Salado
- Modification of the agenda production process
- Board of Aldermen Activity Report
- Stagecoach Inn Redevelopment Project

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: SALADO POLICE CHIEF
STATUS REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Calls For Service
- Citizens On Patrol Program
- National Night Out



SALADO POLICE DEPARTMENT

313 North Stagecoach Road * P.O. Box 219
Salado, Texas 76571 * Phone (254) 947-5681

Rick Ashe Chief of Police
Memorandum

To: Don Ferguson / BOA

From: Chief Ashe

Date: 9-6-18

Reference: Aug 2018 Report

	Previous Month
Total Calls for service: 424	375
Reports written: 38	20
Citations: 71 (71 Warnings)	39
Arrests: 7 (1 DWI 4 drug)	5
Response times:	
Priority 1 3.43	3.30
Priority 2 4.14	3.43
Priority 3 4.59	3.30
Cops activities	
Total Shifts 14	20
Days covered 11	17
Total hours 28	40
Open doors 9	10

Other Items of interest:

Grant update NIBRS now complete and working

SORD training went well with 20 officers. We are looking at other classes as well.

Officer Dunshie now cleared.

Officer Cooley left us, looking for a new officer.

Upcoming events: None for Sep, Oct Sirena Fest, NNO

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: SALADO FIRE CHIEF
STATUS REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Calls For Service



Salado Fire Department

P.O. Box 503

Salado, Texas 76571

Tel. 254-947-8961 • Fax 254-947-1006

In the month of August Salado VFD has responded to the following calls

In the City

19 - EMS

5 – Fire Calls

5 – MVA

0 – GCA

County calls

31 – EMS

16 – Fire

11 – MVA

Shane Berrier

Fire Chief, Salado Vol. Fire Dept.

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: SALADO TOURISM
DIRECTOR STATUS REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Salado Tourism Advisory Board update
- Salado Marketing Plan update
- Upcoming events

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: PUBLIC HEARING ON
PROPOSED FISCAL YEAR 2019 OPERATING BUDGET
FOR THE VILLAGE OF SALADO

Funds Required:
Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow board members to hold a public hearing on the proposed Fiscal Year 2019 Operating Budget for the Village of Salado.

A copy of the proposed budget is attached.



VILLAGE OF SALADO, TEXAS
FISCAL YEAR 2019
PROPOSED BUDGET

Filed
08/14/18

Carla McPartland
City Secretary

This budget will require raising more revenue from property taxes than in the previous year. Adoption of a Property Tax Rate of \$0.627600 per \$100 is proposed.

Record Vote:

Mayor Pro Tem Brown:	_____	(for)	_____	(against)	_____	(abstained)	_____	(absent)
Alderman Coachman:	_____	(for)	_____	(against)	_____	(abstained)	_____	(absent)
Alderman Coggin:	_____	(for)	_____	(against)	_____	(abstained)	_____	(absent)
Alderman McDougal:	_____	(for)	_____	(against)	_____	(abstained)	_____	(absent)
Alderman Jackson:	_____	(for)	_____	(against)	_____	(abstained)	_____	(absent)

Tax Rates:

Tax Rate	Proposed 2018 Tax Year	Adopted 2017 Tax Year
Property Tax Rate	0.627600	0.536200
Effective Rate	0.522300	0.536200
M&O Tax Rate	0.209100	0.209100
Debt Tax Rate	0.418500	0.327100
Rollback Tax Rate	0.637600	0.546600

City Debt Obligations:

The total amount of municipal debt obligation secured by property taxes in the 2018 Tax Year for the Village of Salado is \$748,126.



**VILLAGE OF SALADO, TEXAS
FISCAL YEAR 2019
PROPOSED BUDGET**

The proposed Fiscal Year 2019 Budget will raise more total property taxes than last year's budget by \$242,570.49 or 19.8% and of that amount \$20,306.25 is tax revenue to be raised from new property added to the tax roll this year. This budget will require raising more revenue from property taxes than in the previous year. Adoption of a Property Tax Rate of \$0.627600 per \$100 is proposed.

Tax Rates:

Tax Rate	Proposed 2018 Tax Year	Adopted 2017 Tax Year
Property Tax Rate	0.627600	0.536200
Effective Rate	0.522300	0.536200
M&O Tax Rate	0.209100	0.209100
Debt Tax Rate	0.418500	0.327100
Rollback Tax Rate	0.637600	0.546600

City Debt Obligations:

The total amount of municipal debt obligation secured by property taxes in the 2018 Tax Year for the Village of Salado is \$748,126.

PROPOSED FY 2019 GENERAL FUND BUDGET

GENERAL FUND REVENUE

4100 Tax Revenue				
4115 Property Taxes	360,700.00	366,454.00	372,317.00	5,863.00
4120 Sales Tax Earned	377,000.00	387,000.00	407,700.00	20,700.00
4130 Mixed Beverages	12,800.00	13,000.00	18,000.00	3,000.00
Subtotal	750,500.00	766,454.00	798,017.00	29,563.00
4150 Franchise Fees				
4160 Electric Franchise	116,600.00	130,000.00	115,000.00	-15,000.00
4165 Telephone Franchise	30,500.00	30,500.00	30,500.00	0.00
4170 Waste Disposal Franchise Fee	16,500.00	16,500.00	18,400.00	1,900.00
4175 Cable Franchise	9,500.00	15,000.00	23,000.00	8,000.00
4180 Water Franchise	20,000.00	25,000.00	28,000.00	3,000.00
Subtotal	193,100.00	217,000.00	214,900.00	-2,100.00
4200 Licenses, Permits, and Fees				
4210 Sign Permit / Misc.	800.00	500.00	300.00	-200.00
4760 Service Fees (Burn)	500.00	500.00	500.00	0.00
4761 Service Fees (Literary Vendor)	1,700.00	2,100.00	2,500.00	400.00
4230 Building Permit Fees	19,000.00	23,000.00	27,500.00	4,500.00
4260 Certificate of Occupancy	1,300.00	1,265.00	1,000.00	-385.00
4270 Contractor Registration	4,000.00	4,000.00	5,000.00	1,000.00
Subtotal	27,300.00	31,465.00	37,100.00	5,635.00
Service Fees				
4220 Subdiv/Plat/Var/Exc/Exceptions	13,800.00	20,000.00	24,200.00	4,200.00
4277 Zoning/Variances	750.00	1,250.00	1,000.00	-250.00
4705 Pace Park Rental Fees	4,200.00	4,500.00	4,000.00	300.00
4752 LEOSE	0.00	800.00	800.00	0.00
4755 Crash Report Fees	250.00	250.00	250.00	0.00
Subtotal	18,800.00	26,800.00	31,150.00	4,250.00
4700 Investment and other income				
4780 Interest Income	6,621.00	7,500.00	8,000.00	500.00
4790 Other Income	1,000.00	1,000.00	1,000.00	0.00

Revised
8/17/18

	Approved FY 2017 Budget	Approved FY 2018 Budget	Proposed FY 2018 Budget	FY 2018 vs. FY 2019
Equipment - Leased / Rented				
Utilities	4,600.00	3,550.00	3,650.00	100.00
Janitorial	5,405.00	4,059.00	4,395.00	336.00
Interest Exp/Bank Fees	3,000.00	3,804.00	3,804.00	0.00
Belt CAD	325.00	500.00	650.00	150.00
Keep Salado Beautiful/PALS	6,700.00	9,000.00	10,500.00	1,500.00
	6,350.00	0.00	0.00	0.00
Subtotal	28,915.00	34,710.00	35,482.00	772.00
Professional Fees				
Professional Fees - Planning	1,300.00	1,500.00	0.00	-1,500.00
Professional Fees - Accounting	35,900.00	35,900.00	35,800.00	0.00
Professional Fees - Inspections	18,300.00	20,120.00	22,000.00	1,870.00
Professional Fees - Legal	35,000.00	45,000.00	35,000.00	-10,000.00
Professional Fees - Special Studies	1,000.00	0.00	0.00	0.00
Subtotal	91,700.00	102,520.00	92,800.00	-9,620.00
Others Services & Charges				
Election Expenses	5,500.00	5,000.00	3,500.00	-1,500.00
Office Supplies	4,500.00	3,550.00	3,500.00	-50.00
Postage	2,200.00	2,200.00	2,500.00	300.00
Building Supplies	750.00	750.00	750.00	0.00
Building & Equipment R & M	5,500.00	15,500.00	3,500.00	-12,000.00
Website	1,100.00	1,150.00	1,150.00	0.00
Public Notices	7,000.00	5,000.00	4,000.00	-1,000.00
Insurance (T/M, Property & GL)	21,000.00	25,000.00	25,000.00	0.00
Dues and Subscriptions	1,300.00	1,400.00	2,000.00	600.00
Training & Travel	3,500.00	3,500.00	1,500.00	-2,000.00
Technology	18,392.00	0.00	3,425.00	3,425.00
Special Projects	5,000.00	8,000.00	8,500.00	500.00
Subtotal	75,742.00	71,050.00	59,325.00	-11,725.00
Capital Outlay				
Equipment (Other)		0.00	0.00	3,635.00
Equipment (IT)	1,000.00	8,000.00	0.00	-8,000.00
Subtotal	1,000.00	8,000.00	0.00	-8,000.00

	Approved FY 2017 Budget	Approved FY 2018 Budget	Proposed FY FY 2018 vs. FY 2019
TOTAL ADMINISTRATION	408,530.00	483,477.27	424,878.00
			-30,967.27

DEVELOPMENT SERVICES DEPARTMENT

Personnel Services

Salary Wages - Director	0.00	60,000.00	61,500.00	1,500.00
Payroll Taxes	5,182.00	870.00	892.00	22.00
Social Security	0.00	3,720.00	3,813.00	93.00
TMRS Contributions	0.00	4,254.00	4,381.00	107.00
Health Care	0.00	7,357.32	7,874.50	517.18
Unemployment Compensation	0.00	8.00	162.00	153.00
Salary Wages	58,064.00	0.00	0.00	0.00
Benefits	8,207.00	0.00	0.00	0.00
Payroll tax	1,037.00	0.00	0.00	0.00
Subtotal	71,490.00	76,210.32	79,602.50	2,392.18

Other Services & Charges

Travel & Training	500.00	500.00	500.00	0.00
Subtotal	500.00	500.00	500.00	0.00

Professional Fees

General Engineering	5,000.00	5,000.00	7,000.00	2,000.00
Zoning/Annexation	2,300.00	2,300.00	1,500.00	-1,800.00
Engineering - Plan Review	10,000.00	12,500.00	12,500.00	0.00
Subtotal	18,300.00	20,800.00	21,000.00	200.00

TOTAL DEVELOPMENT SERVICES

89,290.00	87,510.32	100,102.50	2,592.18
-----------	-----------	------------	----------

PUBLIC SAFETY DEPARTMENT

Fire Department

Other Services & Charges

Burn Fees	385.00	500.00	500.00	0.00
Contract	40,000.00	40,000.00	40,000.00	0.00

	Approved FY 2017 Budget	Approved FY 2018 Budget	Proposed FY FY 2018 vs. FY 2018 Budget	FY 2019
Police Department				
Personnel Services				
Salaries Wages - Police Chief	0.00	55,000.00	50,375.00	1,375.00
Salaries Wages - Corporal	0.00	44,720.00	46,038.00	1,318.00
Salaries Wages - Officers	0.00	112,320.00	115,128.00	2,808.00
Payroll Taxes	0.00	3,241.33	3,318.00	77.67
Social Security	0.00	13,858.46	14,189.00	329.52
TIARS Contributions	0.00	15,848.99	16,225.00	376.01
Health Care	0.00	30,780.00	39,371.40	2,591.40
Unemployment Compensation	0.00	45.00	810.00	765.00
Salary - Police Chief	52,605.00	0.00	0.00	0.00
Salary/Wages - Officers	139,734.00	0.00	0.00	0.00
Officers Overtime	6,080.00	7,000.00	7,000.00	0.00
Longevity & Certification Pay	4,500.00	4,500.00	4,500.00	0.00
Benefits	30,768.00	0.00	0.00	0.00
Payroll Taxes	3,974.00	0.00	0.00	0.00
Subtotal	237,661.00	293,320.80	302,755.40	8,434.60
Services				
Telephone	10,700.00	8,800.00	10,100.00	300.00
Utilities	7,600.00	8,410.00	7,512.00	1,102.00
Janitorial	1,800.00	1,800.00	1,800.00	0.00
Subtotal	20,100.00	19,010.00	19,412.00	1,402.00
Other Services & Charges				
Ammunition	1,500.00	1,500.00	500.00	-1,000.00
Crime Prevention Supplies	250.00	500.00	500.00	0.00
Auto Expenses	16,500.00	16,500.00	17,500.00	1,000.00
Supplies	1,500.00	3,500.00	3,500.00	0.00
Equipment Maintenance & Repair	2,000.00	2,000.00	2,000.00	0.00

Building - R & M
 Dues & Subscriptions
 Annual Control
 Subtotal
 Capital Outlay
 Capital Outlay - Vehicles
 Capital Outlay-Vehicle Replacement Program
 Capital Outlay-IT
 Capital Outlay- Equipment
 Subtotal
 Municipal Court
 Personnel Services
 Salary Municipal Court Clerk
 Wages- Court Clerk Assistant PT
 Municipal Court Payroll Taxes
 Court- Benefits
 Subtotal
 Professional Fees
 Professional Fees - Judicial Services
 Professional Fees - Prosecutor
 Professional Fees - Judge Expense
 Subtotal
 Other Services & Charges
 Supplies
 Maintenance and Repair
 Dues and Subscriptions

	Approved FY 2017 Budget	Approved FY 2018 Budget	Proposed FY 2018 Budget	FY 2018 vs. FY 2019
Building - R & M	500.00	1,500.00	1,000.00	-500.00
Dues & Subscriptions	3,785.00	4,000.00	4,000.00	0.00
Annual Control	500.00	1,000.00	1,000.00	0.00
Subtotal	20,535.00	30,500.00	30,000.00	-500.00
Capital Outlay				
Capital Outlay - Vehicles	5,500.00	12,000.00	15,000.00	3,000.00
Capital Outlay-Vehicle Replacement Program		0.00	5,000.00	5,000.00
Capital Outlay-IT			6,900.00	11,900.00
Capital Outlay- Equipment	7,500.00	5,000.00	7,850.00	2,850.00
Subtotal	13,000.00	17,000.00	36,750.00	19,750.00
Municipal Court				
Personnel Services				
Salary Municipal Court Clerk	0.00	0.00	0.00	0.00
Wages- Court Clerk Assistant PT	0.00	0.00	0.00	0.00
Municipal Court Payroll Taxes	0.00	0.00	0.00	0.00
Court- Benefits	0.00	0.00	0.00	0.00
Subtotal	0.00	0.00	0.00	0.00
Professional Fees				
Professional Fees - Judicial Services	6,000.00	6,000.00	6,000.00	0.00
Professional Fees - Prosecutor	0.00	6,000.00	5,000.00	-1,000.00
Professional Fees - Judge Expense	100.00	0.00	0.00	0.00
Subtotal	6,100.00	12,000.00	11,000.00	-1,000.00
Other Services & Charges				
Supplies	75.00	500.00	750.00	250.00
Maintenance and Repair	0.00	0.00	0.00	0.00
Dues and Subscriptions	100.00	2,100.00	2,500.00	400.00

Collection/Ordn Contract
Travel and Training

Subtotal

Approved FY 2017 Budget	Approved FY 2018 Budget	Proposed FY FY 2018 vs. FY 2018 Budget	2018
0.00	0.00	0.00	0.00
300.00	1,500.00	3,000.00	1,500.00
475.00	4,100.00	6,250.00	2,150.00

TOTAL PUBLIC SAFETY

344,256.00 415,430.00 446,967.40 31,228.50

PUBLIC WORKS DEPARTMENT

Personnel Services

Salaries Wages - Maintenance Worker
Salaries Wages - Maintenance Worker - Part Time Hourly
Maintenance Worker Overtime
Payroll Tax
TAMRS Contributions
Social Security
Health Care
Unemployment
Maintenance Worker - Benefits
Maintenance Worker Certification Pay

Subtotal

54,700.00	28,120.00	29,848.00	728.00
0.00	0.00	0.00	0.00
1,400.00	1,400.00	1,400.00	0.00
1,180.00	422.24	454.00	31.76
0.00	2,064.61	2,216.00	151.39
0.00	1,805.44	1,836.00	132.56
0.00	7,357.32	7,874.50	517.18
0.00	8.00	162.00	153.00
9,284.00	0.00	0.00	0.00
900.00	900.00	900.00	0.00
67,470.00	42,076.61	44,792.50	1,713.89

Other Services & Charges

Uniforms & Boots
Telephone
Building - R & M
Deer Disposal Fee

Subtotal

1,150.00	1,150.00	1,150.00	0.00
480.00	735.00	780.00	45.00
3,000.00	1,000.00	0.00	-1,000.00
100.00	0.00	0.00	0.00
4,730.00	2,885.00	1,930.00	-955.00

TOTAL PUBLIC WORKS DEPARTMENT

72,208.00 45,953.61 46,722.50 754.49

PARKS DEPARTMENT

Services

	Approved FY 2017 Budget	Approved FY 2018 Budget	Proposed FY FY 2018 vs. 2019 Budget	FY 2018 vs. 2019
Mowing	0.00	0.00	0.00	
Utilities	2,550.00	2,386.00	1,410.00	-878.00
Subtotal	2,550.00	2,386.00	1,410.00	-878.00
Other Services & Charges				
Supplies	3,500.00	3,500.00	3,500.00	0.00
Auto Expenses	720.00	720.00	720.00	0.00
Equipment Repair	2,207.00	2,000.00	2,000.00	0.00
Subtotal	6,427.00	6,220.00	6,220.00	0.00
Capital Outlay				
Capital Outlay-Equipment			0.00	
Capital Outlay-Other			3,500.00	
Subtotal			3,500.00	
TOTAL PARKS DEPARTMENT	8,977.00	8,606.00	11,130.00	2,524.00
STREET DEPARTMENT				
Other Services & Charges				
Contract Labor (Gateway Signs)	1,000.00	1,000.00	10,000.00	8,000.00
Supplies	1,000.00	0.00	734.60	734.60
Signage	800.00	800.00	800.00	0.00
Auto Expense	2,200.00	1,500.00	1,000.00	-500.00
Equipment Repair	2,250.00	1,000.00	500.00	-500.00
Street Supplies	8,500.00	0,500.00	8,500.00	-3,000.00
Subtotal	15,750.00	12,800.00	18,534.60	5,734.60
Services				
Utilities	12,500.00	11,285.00	12,840.00	2,545.00
Subtotal	12,500.00	11,285.00	12,840.00	2,545.00
Capital Outlay				

	Approved FY 2017 Budget	Approved FY 2018 Budget	Proposed FY 2019 Budget	FY 2018 vs. FY 2019
Capital Outlay - Streets				
Capital Outlay - Main Street Improvements	50,000.00	66,236.00	60,000.00	-6,236.00
Capital Outlay/Other	0.00	5,000.00	0.00	-5,000.00
Subtotal	50,000.00	71,236.00	60,000.00	12,000.00
TOTAL STREETS DEPARTMENT	70,250.00	84,231.00	89,374.00	3,843.00
TOTAL GENERAL EXPENDITURES	1,002,503.00	1,127,319.00	1,128,667.00	1,248.00
USE OF RESTRICTED FUND BALANCE (STREETS)		60,000.00	0.00	-60,000.00
NET DIFFERENCE		0.00	0.00	0.00

PROPOSED FY 2019 HOT FUND BUDGET

	Approved FY 2017 Budget	Approved FY 2018 Budget	Proposed FY 2019 Budget	FY 2018 vs. FY 2019
HOT FUND REVENUE				
4134 - County Hotel Occupancy Tax	7,000.00	7,000.00	7,000.00	-
4135 - Occupancy Tax	150,000.00	160,000.00	210,000.00	50,000.00
4710 - Trolley Rental	500.00	-	-	-
4780 - Other Income	350.00	-	-	-
TOTAL HOT FUND REVENUE	167,850.00	167,000.00	217,000.00	50,000.00

HOT FUND EXPENDITURES				
Personnel Services				
Salaries Wages-Director	120,000.00	65,000.00	50,000.00	(8,082.00)
Salaries Wages- Part Time Employees	0.00	-	23,400.00	23,400.00
Payroll Taxes	0.00	842.50	1,184.00	281.50
Social Security	0.00	4,036.00	5,104.00	1,074.00
TAHS Contribution	0.00	4,608.50	4,178.00	(428.50)
Health Care	0.00	7,357.32	7,874.00	516.68
Unemployment	0.00	9.00	182.00	151.00
Director Bonus Program	5,000.00	-	-	-
Benefits	20,550.00	-	-	-
Payroll Taxes	2,100.00	-	-	-
Subtotal	147,650.00	87,947.32	102,651.00	18,903.68

Other Charges & Services				
Chamber of Commerce Contract	39,250.00	-	-	-
Lease - Vision Center	0.00	24,586.00	24,586.00	-
Marketing	-	60,180.00	70,000.00	9,804.00
Printing	0.00	-	2,000.00	2,000.00
Telephone	0.00	-	-	-
Postage	-	-	1,500.00	1,500.00
Office Supplies	0.00	288.68	800.00	311.32
Dues & Subscriptions	-	-	1,200.00	1,200.00
Travel & Training	-	-	2,500.00	2,500.00
Vehicle Maintenance	-	-	1,000.00	1,000.00

Insurance		950.00			
	Subtotal	40,200.00	65,052.08	103,388.00	16,735.32
Capital Outlay					
Capital Outlay-Technology					
	Subtotal			1,500.00	1,500.00
				1,500.00	1,500.00
TOTAL HOT FUND EXPENDITURES		187,880.00	187,006.00	206,739.00	26,736.00
NET DIFFERENCE		(30,000.00)	0.00	11,281.00	11,281.00

**PROPOSED FY 2019
INTEREST & SINKING FUND BUDGET**

INCOME

4000 Property Tax Revenue
4100 Interest Income

Approved FY 2017 Budget	Approved FY 2018 Budget	Proposed FY 2019 Budget	FY 2018 vs FY 2019
576,000.00	576,231.00	748,126.00	171,895.00
0.00	-	0.00	0.00

TOTAL INCOME

576,000.00	576,231.00	748,126.00	171,895.00
------------	------------	------------	------------

EXPENDITURES

2015 Bond Principal
2015 Bond Interest
2016 Bond Principal
2016 Bond Interest
Bank Charges

325,000.00	345,000.00	355,000.00	10,000.00
241,080.00	231,231.00	221,000.00	-10,143.00
0.00	-	75,000.00	75,000.00
0.00	-	87,036.00	87,036.00
0.00	-	0.00	0.00

TOTAL EXPENDITURES

571,080.00	576,231.00	748,126.00	171,895.00
------------	------------	------------	------------

NET DIFFERENCE

0.00	0.00	0.00	0.00
------	------	------	------

PROPOSED FY 2019 STAGECOACH WW FUND BUDGET

FUND 2018-17						
	Budget	Approved 2017 Budget	FY FY 2018 Budget	Approved FY 2018 Budget	Proposed 2018 Budget	FY 2018 PL FY 2018
STAGECOACH WW FUND REVENUE						
4000 - Monthly Service Fee	13 074.00	15 900.00	25 000.00	11,745.00	12,266.00	
Transfer from General Fund	0.00	0.00	26,571.99	13,200.00	26,371.99	
4010 - Other Revenue	44.21	0.00	-	0.00	0.00	
TOTAL STAGECOACH WW FUND REVENUE	13,118.21	15,900.00	64,571.99	24,945.00	38,638.99	
STAGECOACH WW FUND EXPENDITURES						
Personnel Services						
Overtime	0.00	2,500.00	-	0.00	0.00	
Subtotal	0.00	2,500.00	-	0.00	0.00	
Utilities	-	-	-	-	-	
Electric	0.00	11 000.00	11 000.00	0.00	11,000.00	
Water	0.00	6 720.00	6 720.00	0.00	6,720.00	
Subtotal	0.00	17 720.00	17 720.00	0.00	17,720.00	
Professional Fees						
Professional Fees - Auditor	0.00	850.00	850.00	0.00	850.00	
Professional Fees - Legal	1 088.00	1 000.00	1,500.00	0.00	1,500.00	
Subtotal	1 088.00	1 850.00	2,350.00	0.00	2,350.00	
Other Charges & Services						
Contract Labor	2 572.50	0.00	30 000.00	14,140.00	15,860.00	
Auto Expenses	0.00	200.00	200.00	0.00	200.00	
Office Supplies	42.55	100.00	100.00	200.00	(100.00)	
Postage	0.00	200.00	100.00	100.00	0.00	
Building Supplies	473.93	100.00	100.00	100.00	0.00	

Testing	5,258.00	8,000.00	10,000.00	5,240.00	4,760.00
Storage Disposal	5,265.00	9,000.00	12,000.00	6,980.00	5,040.00
Equipment - R & M	7,942.26	4,000.00	6,000.00	5,000.00	3,000.00
Public Notices	1,147.00	150.00	-	0.00	0.00
Insurance	2,257.94	2,200.00	2,400.00	2,400.00	0.00
Training & Travel	1,871.68	1,500.00	1,500.00	870.00	630.00
Permits	5,857.98	1,200.00	-	0.00	0.00
Parking Expense	0.00	100.00	100.00	100.00	0.00
Subtotal	32,586.84	26,750.00	64,500.00	35,110.00	29,390.00

Capital Outlay

Capital Outlay - Equipment	0.00	0.00	-	0.00	0.00
Capital Outlay - Reserve	0.00	0.00	-	0.00	0.00
Subtotal	0.00	0.00	-	0.00	0.00

TOTAL STAGECOACH HW EXPENDITURES

33,874.64	48,230.00	84,570.00	36,110.00	49,480.00
-----------	-----------	-----------	-----------	-----------

USE OF UNREBATED GENERAL FUND BALANCE

32,620.00	19,998.01	10,106.00	9,633.01
-----------	-----------	-----------	----------

NET DIFFERENCE	0.00	(0.00)	0.00	10.00
----------------	------	--------	------	-------

**VILLAGE OF SALADO
NOTICE OF PUBLIC HEARING ON THE PROPOSED
FISCAL YEAR 2019 ANNUAL BUDGET**

The Village of Salado will hold a public hearing on the proposed Fiscal Year 2019 Budget at 6:30 p.m. September 6, 2018, at City Hall, 301 N. Stagecoach, Salado, TX 76571.

The proposed Fiscal Year 2019 Budget will raise more total property taxes than last year's budget by \$242,570.49 or 19.8% and of that amount \$20,306.25 is tax revenue to be raised from new property added to the tax roll this year.

The public is urged to attend and express their views at this hearing. The public is also encouraged to review the Village's proposed budget on the Village of Salado website at www.saladotx.gov under the News and Announcements tab. A paper copy of the budget may be viewed in the City Secretary's office at 301 N. Stagecoach, Salado, TX 76571 or at the Salado Public Library at 1151 N. Main Street, Salado, TX 76571 .

NOTICE OF 2018 TAX YEAR PROPOSED PROPERTY TAX RATE FOR VILLAGE OF SALADO

A tax rate of \$0.627600 per \$100 valuation has been proposed by the governing body of VILLAGE OF SALADO. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of VILLAGE OF SALADO proposes to use revenue attributable to the tax rate increase for the purpose of Debt Service.

• PROPOSED TAX RATE	\$0.627600 per \$100
• PRECEDING YEAR'S TAX RATE	\$0.536200 per \$100
• EFFECTIVE TAX RATE	\$0.522300 per \$100
• ROLLBACK TAX RATE	\$0.637600 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for VILLAGE OF SALADO from the same properties in both the 2017 tax year and the 2018 tax year.

The rollback tax rate is the highest tax rate that VILLAGE OF SALADO may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Marvin Hahn, Chief Appraisal
Tax Appraisal District of Bell County
411 E Central, Belton, TX
254-939-5841
marvin.hahn@belcad.org
www.belcad.org

You are urged to attend and express your views at the following public hearings on proposed tax rate:

**First Hearing: Thursday, September 6, 2018 at 6:30 PM at Salado Municipal Building, 301
N. Stagecoach, Salado, TX**

**Second Hearing: Thursday, September 13, 2018 at 6:30 PM at Salado Municipal Building, 301
N. Stagecoach, Salado, TX**

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: PUBLIC HEARING ON
PROPOSED AD VALOREM TAX RATE FOR THE 2018
TAX YEAR

Funds Required:
Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow board members to hold the first public hearing on the proposed ad valorem tax rate for the 2018 Tax Year to help fund the proposed Fiscal Year 2019 Operating Budget for the Village of Salado.

An ad valorem tax rate of \$0.6276 is proposed to help fund the Fiscal Year 2019 Operating Budget for the Village. The proposed tax rate is approximately nine (9) cents higher than the current tax rate (\$0.5362). The tax increase is needed to fund the added debt service payments for the remaining wastewater construction bonds issued earlier this year. No increase in the *Maintenance & Operation* portion of the tax rate is proposed.

The owner of a home with a taxable value of \$250,000 will pay approximately \$219 more in Village taxes should the proposed tax rate be approved.

A second public hearing on the proposed tax rate is scheduled for September 13th at 6:30 p.m. at the Municipal Building.

Board members are scheduled to adopt the proposed tax rate along with the proposed Fiscal Year 2019 Operating Budget for the Village on September 20th.

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: CONSIDER ACTION REGARDING THE SALADO VISTA APPLICATION FOR A TPDES PERMIT FOR A PROPOSED WASTEWATER TREATMENT PLANT SOUTH OF SALADO

Funds Required:

Funds Available:

Council Action Requested:

☐ Ordinance

☐ Resolution

☒ Motion

☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow board members to discuss and consider possible action regarding the Salado Vista application for a TPDES Permit for a proposed wastewater treatment plant south of Salado.

Earlier in the meeting, board members were scheduled to be briefed on issues relating to the permit application by Dirk Aaron with the *Clearwater Groundwater Conservation District*.

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: CONSIDER ACTION
AUTHORIZING THE VILLAGE ADMINISTRATOR TO
EXECUTE A BILLBOARD AGREEMENT WITH *SIGN AD*
OUTDOOR ADVERTISING OF HOUSTON

Funds Required:

Funds Available:

Council Action Requested:

☐ Ordinance

☐ Resolution

☒ Motion

☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow board members to discuss and consider possible action to authorize the Village Administrator to execute an agreement with *Sign Ad Outdoor Advertising* of Houston for the use of (2) digital billboards on Interstate 35 to market Salado.

The Salado Tourism Advisory Board is recommending execution of the agreement that will allow for the marketing of Salado on two (2) digital billboards on Interstate 35, one near Jarrell and the other near Waco. The cost of the twelve (12) month agreement is \$11,700.

Funds for the marketing effort, if approved, will come from the Village's Hotel Occupancy Tax Fund.

Salado Tourism Director Chadley Hollas will be present at the meeting to answer questions regarding the proposed billboard agreement.

SIGNAD

OUTDOOR

P.O. Box 8626
Houston, TX 77249
713-861-6013

Contract # 033554 N
Date: 8/20/2018

Digital Advertising Contract

Customer #: Z00001020
Agency Name:
Client Name: VILLAGE OF SALADO
Address: PO BOX 219
City, State, Zip: SALADO, TX 76571

Board Location	Size	Start Date / End Date	4-Week Period(s)*	4-Week Net Rate	Contract Total
12405.2 RH/SB I-35 S/O FM3149/TOURS RD/WACO-LED-RH/SB Avg. Daily Spots: 1,338 % of 1 Spot: 100%	14 x 48	9/ 1/2018 / 8/30/2019	13.00	\$ 450.00	\$ 5,850.00
H11051.2 RH/SB I-35 / 1 MI S/O FM 487/JARRELL-LED-RH/SB Avg. Daily Spots: 1,338 % of 1 Spot: 100%	14 x 48	9/ 1/2018 / 8/30/2019	13.00	\$ 450.00	\$ 5,850.00

* 4-Week Period(s) is an approximation

4-Week Net Total \$900.00
THIS CONTRACT IS NOT SUBJECT TO CANCELLATION UNLESS SO STATED HEREIN

Special Instructions/ Additional Charges:

5% off if the amount is paid in full

Total Contract Amount \$ 11,700.00

NOTE: The percentage of the spot sold is shown above. A spot is defined as one unit in a rotation. A rotation consists of multiple spots available for showing on a specific LED display. Agency/Advertiser hereby contracts for the outdoor advertising services described upon the terms set forth above and on last page listed as Standard Terms. Contracts transmitted via electronic methods are to be treated as original contracts and are subject to the terms and conditions of this document. This contract is cancelable by SignAd with 15-days written notice if contract does not include a full spot, being shown 7-days per week. Contract signer agrees to pay to the order of SIGNAD, LTD in Houston, Harris County, Texas. Signer(s) accept full financial responsibility. Any advertising agency that executes this outdoor advertising agreement understands and agrees that they are a principal to the contract and responsible for any and all payments. Payment terms are NET 10.

SIGNAD

OUTDOOR

Account Executive: Amy Brown

Client: VILLAGE OF SALADO

SignAd Approval: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Signature: _____

Date: _____

NOT VALID UNTIL APPROVED BY AN OFFICER OF SIGNAD

Guarantor: _____

CORPORATION: ☐
PARTNERSHIP: ☐
INDIVIDUAL: ☐

The signature above confirms that I have read and understood the attached terms and conditions of this contract.

OUTDOOR CONTRACT TERMS & CONDITIONS FOR OUTDOOR ADVERTISING**1.0 Relationship of Parties**

1.1 Agency represents that it has the authority to act and is acting as agent for a disclosed principal, the advertiser named on the face hereof ("Advertiser").

(a) If Agency has signed, Agency will be liable for the payment of sums due hereunder and SIGNAD, LTD will look solely to Agency for the payment thereof, unless and until Agency becomes delinquent in its payments to SIGNAD, LTD, or insolvent, at which time, without relieving the Agency of liability until SIGNAD, LTD is paid in full, Advertiser will be liable jointly and severally to SIGNAD, LTD on all unpaid billings. (b) Nothing herein contained relating to the payment of billings by Agency will be construed so as to relieve Advertiser of, or diminish Advertiser's liability for, breach of its obligations hereunder.

1.2 If this contract is with a media buying service, all references herein to "Agency" will apply to the media buying service. If this contract is made directly with Advertiser, reference herein to "Agency" will apply to Advertiser.

1.3 Agency may not assign this contract except to another Agency which succeeds to its business of representing Advertiser and provided the successor Agency assumes all Agency's obligations hereunder. Advertiser may, upon notice to SIGNAD, LTD, change its Agency. Advertiser may not assign this contract.

2.0 Delivery of Advertising and Production Materials

2.1 All advertising materials to be displayed on the Digital Bulletins ("Content") shall at all times meet the specifications guidelines provided by SIGNAD, LTD ("Specifications") and shall comply with all applicable laws.

All Content and materials furnished by Agency to SIGNAD, LTD (i) shall not be contrary to the public interest, (ii) shall conform to SIGNAD, LTD's then existing programming and operating policies and standards, and (iii) are subject to SIGNAD, LTD's prior approval and continuing right to reject or cause Agency to edit the Content. Neither SIGNAD, LTD nor any of its affiliates, partners, contractors or vendors will be liable for loss or damage to Agency's materials or Content. If Agency requests within thirty (30) days of the last display of the Content hereunder, SIGNAD, LTD will, at Agency's expense, return Agency's Content and materials to Agency. If Agency does not so request, SIGNAD, LTD has the right to dispose of all Agency's Content and materials at any time after ninety (90) days following the last display of Content hereunder.

2.2 Agency shall, in accordance with the Specifications and at its sole cost and expense, produce and deliver the Content to SIGNAD, LTD at least ten (10) days prior to the Start Date shown on the contract (exclusive of Saturdays, Sundays, and holidays). Subject to any Additional Charges specified on the Contract, SIGNAD, LTD shall, at its own cost, program and install the Content on the Digital Bulletin(s) on the Start Date. If the Content has not been delivered in a timely manner or if it does not conform to the Specifications, SIGNAD, LTD may, in its sole discretion, (i) install the Content, (ii) display substitute content of any type and install the Content on the Digital Bulletin(s) at a later date if and when delivered by Agency to SIGNAD, LTD in conformity with the Specifications or (iii) terminate this contract. If this contract is terminated by SIGNAD, LTD, Agency will pay to SIGNAD, LTD an amount equal to 100% of the Total Contract Amount shown on the face of this contract as liquidated damages. Notwithstanding any failure on the part of Agency to comply with the requirements set forth in this Section 2.2, Agency shall timely make all payments set forth on the contract, commencing on the Start Date shown on the contract for the entire term hereof.

2.3 Agency acknowledges and agrees that SIGNAD, LTD has no right to control the materials, form or content of other bulletin, displays or advertising in the vicinity of a Digital Bulletin location and that SIGNAD, LTD shall, in its absolute discretion (but subject to any exclusivity otherwise granted herein to Agency), control the materials, form and content of all other advertising materials and content displays on the Digital Bulletins without Agency having any right of consent or approval with respect thereto. The Digital Bulletins shall at no time be deemed to be the property of Agency.

2.4 Proof of Performance. SIGNAD, LTD will provide Agency with a proof of performance report within ten (10) business days after the end of each campaign of this contract.

3.0 Obligations of SIGNAD, LTD

3.1 All approved advertising material or Content, namely the Advertiser's "spots" or "rotations" identified on this Contract, will be posted and maintained. SignAd Guarantees content will be displayed an average of 92.5% of the total time during the total contract period.

3.2 If the Digital Bulletins are part of a rotary plan, SIGNAD, LTD will notify Agency of the locations of each rotation upon request from Agency.

3.3 SIGNAD, LTD may reject any Content or other advertising material, art or copy, submitted by Agency for any reason. In addition, SIGNAD, LTD may require any content or other advertising material, art or copy to be removed at anytime once posted.

3.4 SIGNAD, LTD retains exclusive control of the maintenance and operation of the Digital Bulletins and the digital bulletin structures on which they are displayed.

4.0 General**4.1 Termination and Loss of Service.**

(a) Any delay or failure by SIGNAD, LTD to perform hereunder as a result of force majeure, power interruptions, labor dispute, law, government action, warning or order, preventative maintenance, or similar causes beyond SIGNAD, LTD's reasonable control, will not constitute a breach of contract, but Agency will be notified immediately and will be entitled, at its election, to service having a value based on circulation reasonably equivalent to the lost service.

(b) When a Digital Bulletin specified in this contract is no longer available due to a loss of lease, obstruction of view, loss of the structure or the inability to use the structure for any reason, such event shall not breach or terminate this contract, but SIGNAD, LTD will offer Agency a location of approximately equal advertising value, which location will be subject to the prompt, reasonable approval of Agency. In the event that Agency approves the location, the term of this contract will be extended after the expiration date of this contract for a period equal to the time during which the advertising material, art or copy was not on display. If Agency does not approve the location, then SIGNAD LTD may terminate this contract and will pay Agency a sum equal to the actual non-cancelable out-of-pocket costs necessarily incurred by Agency prior to the date of termination for production and delivery of the Content and advertising material, art or copy hereunder which was not displayed.

(c) SIGNAD, LTD may upon notice to Agency, terminate this contract at any time (i) upon material breach by Agency or (ii) if SIGNAD, LTD does not receive timely payment on billings. Upon such termination all unpaid, accrued charges hereunder will immediately become due and payable and Agency will pay, as liquidated damages, a sum equal to 100% of the Total Contract Amount shown on the face of this contract. Agency may, upon notice to SIGNAD, LTD, terminate this contract at any time upon material breach by SIGNAD, LTD. Upon such termination, SIGNAD, LTD will pay as liquidated damages a sum equal to the actual non-cancelable out-of-pocket cost necessarily incurred by Agency prior to the date of termination for production and delivery of the Content, advertising material, art or copy hereunder which was not displayed. Neither party will have any liability to the other, upon breach or termination except as provided in this Paragraph 4.1(c), Paragraphs 2.1, 2.2, 4.1(b), 4.2, and 4.4. Agency may not seek specific performance or any other equitable remedy related to this contract.

4.2 Terms of Payment. SIGNAD, LTD will from time to time at intervals following commencement of service, bill Agency at the address on the face hereof. Agency will pay SIGNAD, LTD within ten (10) days after the date of invoice. Payments past due over sixty (60) days from the date of billing shall bear interest at one and one-half (1.5%) percent computed periodically on the 11th day of each billing period. The ANNUAL PERCENTAGE RATE is nineteen and a half (19.5%) percent. Payments received shall be first applied to any such interest and then to the oldest invoices outstanding. Upon Agency's failure, neglect, or delay to pay as herein specified, SIGNAD, LTD may, at its option, declare the full consideration hereof due and payable and will be promptly reimbursed its collection costs, including reasonable attorneys' fees, plus a periodic service charge at the rate of 1.5% of the outstanding balance of the invoice to the extent permitted by applicable law. It is agreed that venue is proper in Harris County, Texas. Notice, protest, and demand on default are waived. In addition to the remedies specified herein, SIGNAD, LTD shall have the right to terminate the display and attempt to replace the display with that of another Agency or Advertiser, in which case the undersigned Agency shall still be liable for the period of time remaining under this contract if no replacement is secured plus any additional costs associated with securing such replacement display.

4.3 Taxes. SIGNAD, LTD will pay all personal property taxes attributable to the structures and Agency will be responsible for all other federal, state and local taxes in respect to this contract.

4.4 Indemnification. SIGNAD, LTD will hold Agency and Advertiser harmless against all liability (except for consequential damages, i.e., lost profits, revenue or advertising opportunity) but including claims, demands, debts, obligations or charges, together with reasonable attorneys' fees and disbursements, arising out of a breach by SIGNAD, LTD of this contract. Agency and Advertiser will hold SIGNAD, LTD harmless against all liability, including, without limitation, claims, demands, debts, obligations or charges, together with reasonable attorney's fees and disbursements arising out of a breach by Agency and/or Advertiser of this contract or arising out of the Content, advertising material, art or copy furnished by Agency or Advertiser.

4.5 Compliance.

(a) SIGNAD, LTD's obligations hereunder are subject to and subordinate to the terms and conditions of any applicable ground lease for digital bulletin structures and/or billboards, and other agreements, licenses and permits held by it, and to applicable federal, state and local laws and regulations. (b) All Content, advertising material, art or copy furnished by Agency or Advertiser hereunder will at all times comply with all applicable federal, state and local laws and regulations.

4.6 Entire Agreement. This contract contains the entire understanding between the parties and cannot be changed or terminated orally. SIGNAD LTD shall not be bound by any stipulations, representations, or agreements not embodied in this contract. When there is any inconsistency between these standard conditions and a provision on the face hereof, the latter will govern. Failure of any party to enforce any of the provisions hereof will not be construed as a general relinquishment or waiver of that or any other provision. All notices hereunder will be in writing, deemed given on the date of dispatch, and addressed to Agency and SIGNAD, LTD at the addresses on the face hereof.

4.7 For the purposes of the contract, Notice Date is thirty (30) days prior to the original expiration date as stated herein. SIGNAD LTD will guarantee Agency first right of refusal on renewal should such renewal be agreed upon prior to Notice Date. After Notice Date, no guarantee is expressed or implied as to Agency's right to renew. In the event written notice of cancellation is not received from Agency prior to Notice Date, SIGNAD LTD may, at its sole option, extend this contract, subject to any applicable rate increases, after expiration and continue advertising until thirty (30) days after receipt of notice. SignAd has the option to cancel extended contract with zero (0) days notice.

Initial: _____

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: CONSIDER ACTION
DECLARING THE SALADO POLICE DEPARTMENT'S
.357 MAGNUM AMMUNITION SUPPLY AS SURPLUS
PROPERTY AND AUTHORIZING THE SALE OF THE
SURPLUS AMMUNITION TO *GT DISTRIBUTORS*

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow board members to discuss and consider possible action regarding a proposal to declare 1,250 rounds of .357 Magnum ammunition originally purchased for the Salado Police Department as surplus property and to authorize the sale of the surplus ammunition to *GT Distributors* of Austin.

The referenced ammunition was purchased for the Police Department at a time when its officers were armed with .357 Magnum service revolvers. Officers are now armed with 9mm handguns. As such, there is no longer a need for the subject ammunition.

The Village staff is recommending the Board declare the .357 Magnum ammunition surplus property and authorize the sale of the surplus ammunition to *GT Distributors* which is a law enforcement supply distributor located in Austin. If the sale is approved, *GT Distributors* would provide the Village with store credit for the price of the ammunition.

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: CONSIDER ACTION REGARDING A PROPOSAL TO ELIMINATE THE POSITION OF CORPORAL AND CREATE A SERGEANT'S POSITION IN THE SALADO POLICE DEPARTMENT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow board members to discuss and consider possible action regarding a proposal to eliminate the position of Corporal in the Salado Police Department and create a Sergeant's position.

Police Chief Rick Ashe is proposing the change to allow for the creation of a command structure in the Salado Police Department that is more appropriate for the five (5) officer department. The proposed Sergeant position would pay the same hourly rate as the current Corporal position which is \$21.50 per hour.

With the recent departure of Officer Josh Tulloch, the Corporal position is currently vacant.

The Village staff is recommending board members approve the elimination of the Corporal position in the Salado Police Department and the creation of a Sergeant's position to take its place.

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: CONSIDER ACTION
REGARDING PLANS FOR THE 2018 SALADO HIGH
SCHOOL HOMECOMING PARADE

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow board members to discuss and consider possible action approving plans for a 2018 Salado High School Homecoming Parade on Thursday, September 20, 2018.

Salado High School parent Julie Broadway is proposing to hold a High School Homecoming Parade on Thursday, September 20, 2018, the day before the Salado High School's Homecoming Football Game. Plans call for the parade to start at 6 p.m. in the parking lot of The Shed located on Royal Street. The parade will make its way down Royal Street before heading north on Main Street to the Civic Center where it will end. In addition to student groups, all members of the community will be invited to participate in the parade.

The Police Department will provide traffic control for the parade that is expected to last approximately one (1) hour.

The Village staff recommends approval of plans for the 2018 Salado High School Homecoming Parade.

From: Sage Hill Market <[REDACTED]>
Sent: Monday, August 20, 2018 5:30 PM
To: Don Ferguson <dferguson@saladotx.gov>
Subject: High School Homecoming Parade

Hi Mr. Ferguson,

We spoke last week about the possibility of a High School Homecoming Parade on September 20th and what all that would entail from a city standpoint. I did my homework and there isn't any conflicting activities on that date from the high school. I also spoke with Dr. Novotny and he is completely on board with a parade as well. He also gave permission for the parade participants to use the Civic Center parking lot.

The details of the parade are as follows: Thursday, September 20th, starting at 6:00. Gathering at Royal Street (parking lot by The Shed) and ending at the Civic Center.

No candy can be thrown but can small plastic footballs or red beads?

I will move forward with the planning of the HS Homecoming parade unless I hear from you differently.

Thank you for your assistance in getting this approved and hopefully starting an annual event for Salado and the community.

Julia Broadway

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: CONSIDER ACTION
REGARDING PLANS FOR THE *GRAPE STOMP AND
HARVEST FESTIVAL* ON SATURDAY, SEPTEMBER 22,
2018

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow board members to discuss and consider possible action approving plans for the *Grape Stomp and Harvest Festival* on Saturday, September 22, 2018.

The Salado Winery and Salado Montessori will be hosting the festival from 4 p.m. to 8 p.m. at the Salado Winery on North Main Street. Over the course of 4 hours, approximately 300 people are expected to attend the event. Activities will include a grape stomp competition, an *I Love Lucy* look-a-like competition, a wear your whites competition, live music, a hog roast, and T-shirt creating with your wine-stained footprint. Vendors will be on site selling Montessori-friendly items such as wooden toys.

Event parking will be available on site and across the street in the parking lot of *The Personal Wealth Coach*. If these parking lots fill up, attendees will be encouraged to park at the Civic Center.

Event organizers will provide porta-potties, a tent, folding chairs and tables.

A Bell County Sheriffs Deputy will provide on-site security.

The festival is one of several Wine and Chocolate Weekend festivities.

The Village staff recommends approval of the plans for the *Grape Stomp and Harvest Festival* on Saturday, September 22, 2018.

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: CONSIDER ACTION
APPROVING A PROPOSED INTERLOCAL AGREEMENT
WITH BELL COUNTY TO RESURFACE ROYAL STREET

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow board members to discuss and consider possible action approving a proposed interlocal agreement with Bell County relating to surface improvements on Royal Street.

With the recent completion of wastewater improvements on Royal Street, the Village staff is proposing to resurface Royal Street after the Village's wastewater collection system contractor patches that portion of the roadway disturbed by their work, per their contract with the Village. That roadway repair work is expected to be completed in late September.

Upon completion of the above-mentioned roadway repairs, the Village staff is proposing that the Village contract with Bell County Road Department to place a two-course chip seal surface both lanes and the shoulders of Royal Street from Smith Bluff Road to Main Street. The estimated cost of the County's surface improvements is approximately \$30,000.

Funding for the Royal Street chip seal will come from the Village's General Fund Balance.

The Village staff recommends board members approve a proposed interlocal agreement with Bell County for the resurfacing of Royal Street and authorize the transfer and use of funds from the Village's General Fund Balance to pay for the work.

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested September 6, 2018

Project/Proposal Title: CONSIDER ACTION REGARDING CONTRACT AMENDMENT NO. 2 WITH KASBERG, PATRICK & ASSOCIATES RELATING TO WASTEWATER DESIGN SERVICES

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action regarding Contract Amendment No. 2 with Kasberg, Patrick & Associates, LP relating to wastewater design services.

The proposed amendment reflects an increase in the allowance for additional density testing required by Bell County for work on West Village Road and for the wastewater main realignments required to avoid utility conflicts. In addition, the amendment eliminates the cost for On-Site Representation Services relating to construction of the wastewater treatment plant and wastewater lines. The net impact of the contract amendment is a deduction of \$37,900 in engineering costs.

The Village staff recommends approval of Contract Amendment No. 2 with Kasberg, Patrick & Associates, LP.

CONTRACT AMENDMENT (Professional Service Agreements)

PROJECT: WWTP & Effluent Pump Station & Pipeline
Contract Agreement dated May 5, 2016
OWNER: Village of Salado
ARCHITECT/ENGINEER: Kasberg, Patrick & Associates, LP
AMENDMENT #: 2

Make the following additions & deletions to the work described in the Contract Agreement:

- | | | |
|--|----|-------------|
| 1. Add \$8,300 to the allowance for Material Testing for additional field density test required for various realignments made during construction due to conflicts with existing utilities and additional density test required by Bell County along West Village Road | \$ | 8,300.00 |
| 2. Delete On-Site Representation Services for WWTP | \$ | (42,000.00) |
| 3. Delete On-Site Representation Services for Effluent Pipeline | \$ | (4,200.00) |
| Total Net Deduct | \$ | (37,900.00) |

The Compensation agreed upon in this Contract Amendment is the full, complete and final payment for all costs the Architect or Engineer may incur as a result of or relating to this amendment whether said costs are known, unknown, foreseen or unforeseen at this time, including without limitation, any cost for delay (for which only revised time is available), extended overhead, ripple or impact cost, or any other effect on changed or unchanged work as a result of this Contract Amendment.

Original Contract Amount:	\$	490,550.00
Previous Net Change in Contract Amount:	\$	(9,000.00)
Amount This Amendment:	\$	(37,900.00)
Revised Contract:	\$	443,650.00
Original Contract Completion Date:	N/A	
Revised Contract Completion Date:	N/A	

Agreed to:


Engineer

8-22-18

Approved as to form:

Mayor, Skip Blancett

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested September 6, 2018

Project/Proposal Title: CONSIDER ACTION REGARDING CONTRACT AMENDMENT NO. 3 WITH MATOUS CONSTRUCTION LTD. RELATING TO THE CONSTRUCTION OF A NEW WASTEWATER TREATMENT PLANT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action regarding Contract Amendment No. 3 with Matous Construction Ltd. relating to the construction of the new wastewater treatment plant.

The proposed contract amendment will allow for the modification of the Blower Enclosure Panel to facilitate future expansion of the plant. In addition, the amendment reflects the deletion of more than 200 cubic yards of select fill material originally thought to be needed for the project. The net impact of the contract amendment is a deduction in the project cost of \$5,742.

The Village staff recommends approval of Contract Amendment No. 3 with Matous Construction Ltd.

CONTRACT AMENDMENT

PROJECT: 0.200 Wastewater Treatment Plant
 OWNER: Village of Salado
 CONTRACTOR: Matous Construction Ltd.
 ENGINEER: Kasberg, Patrick & Associates, LP
 CONTRACT AMENDMENT #: 3

Make the following additions, modifications or deletions (circle those that apply) to the work described in the Contract Documents:

Item	Description	Quantity	Unit	Cost	Total
CA3-1	<u>Blower Enclosure Panel</u> Modify the Blower Enclosure Panel to accommodate the future Blower No. 4 Controls. Change includes widening panel from 36" wide to 48" wide.	100 %	LS	\$ 4,258.00	\$ 4,258.00
CA3-2	<u>Delete Bid Item No. 7 for Extra Select Material</u> Delete furnishing and installing Extra Structural Select Fill not required during construction.	200	CY	\$ (50.00)	\$ (10,000.00)
Net Deduct					\$ (5,742.00)

The compensation agreed upon in this Contract Amendment is full, complete and final payment for all costs the Contractor may incur as a result of or relating to this change whether said costs are known, unknown, foreseen or unforeseen at this time, including without limitation, any cost for delay (for which only revised time is available), extended overhead, ripple or impact cost, or any other effect on changed or unchanged work as a result of this Contract Amendment.

Original Contract Amount	\$ 4,883,000.00
Previous Net Change in Contract Amount	\$ (6,142.00)
Net Change in Contract Amount	\$ (5,742.00)
Revised Contract Amount	\$ 4,871,116.00
Original Contract Time	370 Days
Previous Net Change in Contract Time	N/A
Net Change in Contract Time	0 Days
Revised Contract Time	370 Days
Original Final Completion Date	January 12, 2019
Revised Final Completion Date	January 12, 2019


Recommended By:

Approved by Village of Salado:


 Project Engineer Date 8-22-18

Skip Blancett, Mayor

Agreed To:


 Contractor Date 8.22.18

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: CONSIDER ACTION
APPROVING A PROPOSAL TO UPDATE THE VILLAGE
OF SALADO COMPREHENSIVE PLAN

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow board members to discuss and consider possible action regarding a proposal to update the Village of Salado Comprehensive Plan ("Plan").

State law requires municipalities update their comprehensive plans every five (5) years. The Village's Plan has not been updated since its adoption in April 2004.

Alderman Frank Coachman, working with the Village staff, has developed a proposed plan to review and update the plan. The proposal calls for the creation of a seven (7) member advisory committee consisting of representatives from the Board of Aldermen, Planning and Zoning Commission, Streets Advisory Board, Salado ISD, Salado Historical Society, Chamber of Commerce and an at-large resident. The advisory committee would review the entire Plan over the course of some ten (10) weeks to identify what, if any, modifications may be needed. The committee will present any proposed changes to the Planning and Zoning Commission and Board of Aldermen for public hearings, review and approval. The committee's meetings would be posted meetings, open to the public.

Alderman Coachman will present a list of nominees for the proposed Comprehensive Plan Update Advisory Committee at the Board meeting. Board members will be asked to appoint the committee and approve the above-mentioned proposed plan.

BOA Agenda Item Form



Date Submitted: September 4, 2018

Agenda Date Requested: September 6, 2018

Project/Proposal Title: CONSIDER ACTION ON
ISSUES RELATING TO THE PROPOSED FISCAL YEAR
2019 OPERATING BUDGET FOR THE VILLAGE OF
SALADO

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed agenda to allow board members to discuss and consider possible action on issues relating to the proposed Fiscal Year 2019 Operating Budget for the Village of Salado.

BOA Agenda Item Form



Date Submitted: September 5, 2018

Agenda Date Requested September 6, 2018

Project/Proposal Title: CONSIDER ACTION REGARDING A PROPOSED SERVICE EXTENSION POLICY FOR THE SALADO WASTEWATER SYSTEM

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action regarding a proposed service extension policy for the Salado Wastewater System that is currently under construction.

With the new wastewater system scheduled to come on line early next year, there is a need to have a policy in place relating to the extension of wastewater service to proposed developments located within and/or adjacent to the corporate limits of the Village.

In recent weeks, the Village has been contacted by two (2) potential single-family residential developments and one (1) potential mixed-use development seeking information on the potential availability of wastewater service for their developments. One of the developers has gone so far as to request a capacity letter from the Village committing to serve their proposed residential development.

The development of a wastewater service policy for such developments can be challenging, as the circumstances relating to each development can vary widely. Some developments may be ready for construction, while others require phasing over a period of years. Some developments may need service within six (6) months while others may want the ability to reserve service capacity for a period of years to allow for phased development.

That said, any policy adopted by the Village must be written such that it treats each development requesting service in a fair and equitable manner, while effectively managing the Village's wastewater treatment capacity.

With the above-mentioned approach in mind, attached is a proposed wastewater service extension policy for developments within and/or adjacent to the corporate limits of Salado for review and consideration.

VILLAGE OF SALADO WASTEWATER SERVICE EXTENSION POLICY

1. APPLICABILITY

This policy applies to all residential and commercial development. For purposes of this policy, "Developer" means a person who subdivides land or requests more than two (2) water or sewer service connections on a single contiguous tract of land.

2. SERVICE REQUEST

The Developer shall submit a request for wastewater service extension in a format acceptable to the Village.

3. EVALUATION OF SERVICE REQUEST

- A. The Village shall evaluate each request to determine if there is sufficient unused and unreserved capacity available in the Village's wastewater facilities to meet the utility service requirements of the proposed development or if such capacity will be available before the proposed development will require it.
- B. The Village shall evaluate each request to determine the infrastructure and easements needed from the proposed development to the nearest point of connection to the Village's wastewater system and develop cost estimates for any needed infrastructure.
- C. The Village shall evaluate each request to determine its proximity to the corporate limits of the Village of Salado.
- D. The Village shall complete its evaluation and issue a finding to the Developer regarding the service extension request within twenty-one (21) business days following receipt of the request. The finding shall state whether the Village has sufficient wastewater capacity to serve the requested number of service units for the development and the estimated cost of the requested service extension.

4. SERVICE EXTENSION PARAMETERS

- A. The property to be provided wastewater service must be located within the corporate limits of the Village of Salado. If the subject property is located outside the Village's corporate limits, a petition by the property owner and successful annexation into the Village of Salado is required to receive wastewater service from the Village.

- B. The Developer requesting wastewater service shall be responsible for construction of the necessary infrastructure from the proposed development to the nearest point of connection to the Village's wastewater system, or payment of the pro rata fees, as determined by the Village, for reimbursement of the Village's costs for extending wastewater mains.
- C. The Developer requesting wastewater service shall be responsible for obtaining or dedicating of any rights-of-way or easements needed for the extension of the Village's wastewater facilities.
- D. The Developer requesting wastewater service shall provide payment of applicable impact fees in accordance with the Village's Wastewater Impact Fee Ordinance.
- E. Any extension of wastewater service shall be done in compliance with applicable state and federal laws and regulations, Village ordinances and written Village policies applying to utility service.

5. DEVELOPMENT INFRASTRUCTURE PARAMETERS

- A. The Developer shall be responsible for the construction of all collection system infrastructure (mains, service connections, lift stations, etc.) needed to serve the development. Ownership and operation of the collection infrastructure shall be transferred to the Village once completed, in accordance with the terms of this policy.
- B. All wastewater collection system components shall be constructed, tested, and operated in compliance with TCEQ rules and regulations; and standards established by the Village of Salado.
- C. All plans shall be designed by a professional engineer, licensed in the State of Texas.
- D. The Developer shall provide "Record Drawings" before wastewater service is provided.
- E. The designated representative of Village of Salado shall personally witness manhole vacuum tests, air leak test, mandrel tests, force-main tie-ins, manhole construction over existing sewer lines, sewer lines, etc. The Developer shall be responsible for any costs incurred by the Village related to the observation of the tests.
- F. The Developer's engineer shall be responsible for day-to-day construction administration and inspection.

- G. Upon transfer of ownership of the facilities, developer shall warrant materials and performance of the infrastructure constructed by applicant for twelve (12) months following the date of the transfer.
- H. The Developer's engineer shall certify that the work has been properly constructed in accordance with all state, federal and Village standards.

6. RESERVATION OF WASTEWATER CAPACITY

In the event the Developer is not immediately ready to proceed with his/her development, reservation of wastewater capacity for the entire planned development or individual phases of the development can be obtained through payment of the applicable impact fees for that portion of the development for which capacity reservation is being sought. Such payment shall be made at the time of application for wastewater capacity reservation. Phased payment of the fees required for wastewater capacity reservation may be negotiated by separate agreement. Any impact fees paid are non-refundable.

In cases where the property to be developed is located outside the corporate limits of the Village, such payment shall be made following annexation of the subject property into the Village, at the time of application for wastewater capacity reservation.

Upon approval, the reservation of wastewater capacity shall remain in effect for a period not to exceed five (5) years in length from the time of payment of the applicable impact fees. At the end of this time period, the wastewater capacity reservation shall expire if a final plat has not been recorded for that portion of the development for which capacity was reserved.