



REGULAR BOARD OF ALDERMEN MEETING
SALADO MUNICIPAL BUILDING
301 N. STAGECOACH - SALADO, TEXAS
NOVEMBER 1, 2018 – 6:30 P.M.

AGENDA

CALL TO ORDER NOVEMBER 1, 2018 AT 6:30 P.M.

CALL OF ROLL CITY SECRETARY

INVOCATION

PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

CITIZENS COMMUNICATIONS

THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.

1. CONSENT AGENDA

APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF OCTOBER 18, 2018.

2. STATUS REPORTS

(A) VILLAGE ADMINISTRATOR'S STATUS REPORT

- WASTEWATER PROJECT UPDATE
- MIXED BEVERAGE TAX COLLECTIONS FOR THE VILLAGE OF SALADO
- COMPREHENSIVE PLAN UPDATE
- SALADO ISD PROPERTY ANNEXATION

(B) SALADO POLICE CHIEF STATUS REPORT

- CALLS FOR SERVICE
- CITIZENS ON PATROL PROGRAM
- SALADO POLICE RESERVE PROGRAM

(C) SALADO FIRE CHIEF STATUS REPORT

- CALLS FOR SERVICE

(D) TOURISM DIRECTOR'S REPORT

- SALADO TOURISM ADVISORY BOARD UPDATE
- SALADO MARKETING PLAN UPDATE
- SCOTTISH GATHERING AND HIGHLAND GAMES

3. PUBLIC HEARING AND POSSIBLE ACTION

HOLD A PUBLIC HEARING AND CONSIDER APPROVAL OF AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, GRANTING A CONDITIONAL USE PERMIT (CUP) TO ALLOW FOR THE USE OF METAL SIDING ON A RESIDENTIAL BUILDING ON PROPERTY ZONED SINGLE FAMILY RESIDENTIAL (SF-7) LOCATED AT 2919 CHISHOLM TRAIL IN SALADO, BELL COUNTY, TEXAS. (JEFFERY LING, APPLICANT)

4. DISCUSSION AND POSSIBLE ACTION

(A) DISCUSS AND CONSIDER POSSIBLE ACTION APPROVING THE ROUTE FOR THE 2018 SCOTTISH GATHERING AND HIGHLAND GAMES PARADE ON SATURDAY, NOVEMBER 10, 2018. (VILLAGE ADMINISTRATOR)

(B) DISCUSS AND CONSIDER POSSIBLE ACTION APPROVING THE ROUTE FOR THE SALADO LIONS ROAR 5K RUN/WALK ON SATURDAY, NOVEMBER 17, 2018. (VILLAGE ADMINISTRATOR)

- (C) DISCUSS AND CONSIDER POSSIBLE ACTION DESIGNATING MAYOR SKIP BLANCETT, MAYOR PRO-TEM FRANK COACHMAN, ALDERMAN MICHAEL MCDOUGAL AND VILLAGE ADMINISTRATOR DON FERGUSON AS THE AUTHORIZED SIGNATORIES ON ALL BANK ACCOUNTS OF THE VILLAGE OF SALADO. (MAYOR SKIP BLANCETT)
- (D) DISCUSS AND CONSIDER POSSIBLE ACTION APPROVING THE USE OF \$35,000 FROM THE GENERAL FUND BALANCE TO HELP FUND THE RECONSTRUCTION OF CHURCH STREET AND AMENDING THE FISCAL YEAR 2019 VILLAGE OF SALADO OPERATING BUDGET TO REFLECT THE EXPENDITURE. (VILLAGE ADMINISTRATOR)
- (E) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSAL TO FUND IMPROVEMENTS TO THE AUDIO SYSTEM IN THE BOARD ROOM OF THE SALADO MUNICIPAL BUILDING. (VILLAGE ADMINISTRATOR)

ADJOURNMENT

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on October 25, 2018, at 8:30 p.m.



Don Ferguson, Village Administrator

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for

information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

BOA Agenda Item Form



Date Submitted: October 25, 2018

Agenda Date Requested: November 1, 2018

Project/Proposal Title: CONSIDER APPROVAL OF
MINUTES OF THE OCTOBER 18, 2018 REGULAR
MEETING OF THE BOARD OF ALDERMEN

Funds Required:

Funds Available:

Council Action Requested:

☐ Ordinance

☐ Resolution

☒ Motion

☐ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow the board members to consider approval of the minutes of the October 18, 2018 Regular Meeting of the Board of Aldermen.

**Village of Salado
Salado Municipal Building
301 North Stagecoach Road
Salado, Texas
Minutes of Regular Meeting of Board of Aldermen
October 18, 2018 at 6:30 p.m.**

The Board of Aldermen meeting was called to order at 6:30 p.m. by Mayor Skip Blancett.

Mayor Blancett gave the Invocation and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Skip Blancett, Aldermen Andy Jackson, Michael Coggin, Frank Coachman, and Michael McDougal. Mayor Pro-tem, Fred Brown was absent.

Staff Present: Village Administrator Don Ferguson and City Secretary Cara McPartland

Citizens Communications

No citizen comments were heard.

1. Consent Agenda

- A. Approval of minutes of the Regular Board of Aldermen meeting of October 4, 2018.
- B. Approval of the September 2018 Financial Statements for the Village of Salado.

Alderman Jackson moved to approve the Consent Agenda, as presented. Alderman McDougal seconded. Motion carried on a vote of 4-0.

2. Village Administrator's Status Report

- Wastewater Project Update

Village Administrator Ferguson reported crews are installing the low-pressure main on the east side of Main Street. He displayed photos showing progress on work at the treatment plant site. He anticipated completion of collection system construction in late December 2018 or early January 2019 and treatment plant completion in January 2019. He noted total payouts to date made to Matous Construction for the treatment plant and to McLean Construction for the collection system.

- Sales Tax Collections for the Village of Salado

Village Administrator Ferguson reported that the Village's October sales tax check, representing August collections, totaled \$40,520, which reflects a thirty-one percent (31%) increase from the same period last year, in part due to a \$6,000 audit adjustment by the State. If the audit adjustment

were removed from the comparison, the Village increased collections over the same period last year by eighteen percent (18%).

- **Main Street Improvement Project**

Village Administrator Ferguson reported TxDOT has completed design work and is close to letting the project. He advised the project will begin in late spring of 2019 and provided details on the project's scope, including possible street closures/detours and mitigation of project impact. He noted TxDOT's interest in engaging the Village in discussions of turning over the Main Street bridge to the Village upon project completion and associated Village concerns related to such turnover, such as condition and life expectancy of the Main Street bridge.

- **FM 2484 Wastewater Discharge Permit Application**

Village Administrator Ferguson provided details on the application to discharge approximately 300,000 gallons per day of treated effluent submitted to TCEQ by the Pampa Group to serve a mixed-use development. He advised that discussions with the applicant indicated initial discharge estimates of around 100,000 gallons per day, possible options for meeting future capacity needs, and proximity allowing for possible connection to the Village's wastewater system. He noted concerns expressed by some downstream property owners, primarily related to negative impact of potential spills on private wells and seepage into the recharge zone of the Edwards Aquifer. He advised that TCEQ is preparing its technical review and read a letter sent to TCEQ delineating the Village's concerns regarding the permit application. He stated that Bell County and Clearwater Underground Water Conservation District plan on taking a position on the permit application and said the Village may take similar action on a future agenda.

In addition, Village Administrator Ferguson advised that due to continuing rainfall, the one-lane low water crossing in Mill Creek will likely be closed for the next several days. He noted a peak flow rate of 3,800 cubic feet per second (cfs) and gauge height of almost seven feet. Clean-up of debris/culverts and water level monitoring is ongoing. He also reported on removal of a tree that fell on a bench at Pace Park last Saturday and needed tree work on Van Bibber Road and within Pace Park.

Discussion addressed the Pampa Group's headquarters location; February-March 2019 projection to begin wastewater system operations; pending TCEQ discharge permit applications submitted by area developers; TxDOT's Main Street Improvement Project improvements/costs; delivery of flood gates; FEMA grant availability and possible locations for warning sirens; and community notification system implementation.

3. Ordinance

An ordinance of the Village of Salado, Texas, establishing the Salado Police Department Reserve Police Force; providing for appointment and qualifications of police officers; repealing conflicting ordinances; providing for severability; and providing an effective date.

Village Administrator Ferguson reviewed key ordinance provisions. Brief discussion established that Police Chief Ashe will select reserve officer(s) in the same manner as regular hires, including background checks. It was also noted that the Village's general liability coverage will apply to reserve officers at minimal cost.

Alderman Coachman moved to approve the ordinance establishing the Salado Police Department Reserve Police Force, as presented. Alderman Jackson seconded. Motion carried on a vote of 4-0.

4. Discussion and Possible Action

- A. Discuss and consider possible action accepting the resignation of Mayor Pro-tem and Alderman Fred Brown from the Board of Aldermen. (*Mayor Skip Blancett*)

Mayor Blancett read Mayor Pro-tem Brown's letter of resignation. Alderman McDougal moved to accept Mayor Pro-tem Brown's resignation, as presented. Alderman Coachman seconded. Motion carried on a vote of 4-0.

- B. Discuss and consider possible action regarding the vacancy on the Village of Salado Board of Aldermen created by the recent resignation of Mayor Pro-tem and Alderman Fred Brown. (*Mayor Skip Blancett*)

Village Administrator Ferguson outlined the following three options: appoint a replacement to serve until the next regular election in May 2019; order a special election to fill the vacancy; or leave the position vacant until the next regular election in May 2019.

Discussion addressed expediency and cost-effectiveness of leaving the position vacant; approximate timeframe/costs of special election; and importance of transparency during the appointment process, if position is to be filled.

Alderman McDougal moved to allow former Mayor Pro-tem Brown's position to remain vacant until the May 2019 election. Alderman Jackson seconded. Motion carried on a vote of 4-0.

- C. Discuss and consider possible action appointing a mayor pro-tem for the Village of Salado. (*Mayor Skip Blancett*)

Mayor Blancett entertained nominations for mayor pro-tem. Alderman Coggin moved to nominate Alderman Coachman to the position of mayor pro-tem. Alderman Jackson seconded. Motion carried on a vote of 4-0.

- D. Discuss and consider possible action approving Amendment No. 5 (Church Street Reconstruction) of the contract with McLean Construction of Killeen, Texas relating to construction of the Salado Wastewater Collection System. (*Village Administrator*)

Village Administrator Ferguson reviewed the contract amendment, which would allow for the reconstruction of Church Street from Pace Park Road to Blacksmith Road at a cost of \$71,548. He

explained that reconstruction of the entire roadway instead of repairing only that portion of the road damaged during recent wastewater construction would result in a net cost of \$58,764, as \$12,784 of asphalt repair work is included in the wastewater collection system contract.

Discussion addressed specific location of reconstruction, funding sources (part of project is not wastewater-related), and significant cost savings to the Village.

Alderman Jackson moved to approve Amendment No. 5 (Church Street Reconstruction) of the contract with McLean Construction, as presented. Alderman McDougal seconded. Motion carried on a vote of 4-0.

- E. Discuss and consider possible action appointing an alternate member for the Village of Salado Planning and Zoning Commission. (*Village Administrator*)

Village Administrator Ferguson advised that due to the recent resignation of the current alternate member from the Commission (Georgeann Valentine), there is a need to appoint a replacement. He noted one application was submitted by David Graham for Board consideration.

Alderman McDougal moved to approve the appointment of David Graham as an alternate member to the Planning and Zoning Commission. Alderman Coachman seconded.

Discussion addressed Mr. Graham's exceptional qualifications to serve on the Commission.

Motion carried on a vote of 4-0.

- F. Discuss and consider possible action appointing a member to the Pace Park Advisory Board. (*Village Administrator*)

Village Administrator Ferguson explained there is a need to replace Susan Humiston, who recently resigned from the Board. Ms. Humiston held the position on the Board designated for a former Pace Park Board of Trustees representative. It was recommended that the Board approve Denver Mills to fill the vacancy, as he was a former Pace Park trustee and has agreed to serve.

Alderman Coachman moved to approve the appointment of Denver Mills to the Pace Park Advisory Board. Alderman Jackson seconded. Motion carried on a vote of 4-0.

- G. Discuss and consider possible action providing direction to the Village Administrator relating to the proposed annexation of Salado ISD property. (*Village Administrator*)

Village Administrator Ferguson spoke on the scope of the proposed annexation, including certain property that is not owned by Salado ISD. He detailed procedures, timeframe, and discussions with Bell County official(s) regarding the future improvement of Williams Road. He advised contract amendments would be needed for the Village engineer's extension design, with the Salado ISD responsible for design and construction costs. He anticipated construction to begin in January 2019. Discussion addressed wastewater line locations, project timeline/costs, and payment of metes and bounds survey for right-of-way and associated legal fees by the Village of Salado.

Alderman Coggin moved to authorize the Village of Administrator to continue his discussion with Salado ISD for future immediate annexation. Alderman Coachman seconded. Motion carried on a vote of 4-0.

- H. Discuss and consider possible action on issues relating to the possible extension of the wastewater collection line from Salado Plaza Drive to FM 2484 on the east side of Interstate 35. (*Mayor Skip Blancett*)

Mayor Blancett spoke on the history of discussions with the Holiday Inn Express ownership and what types of incentives the Village might offer should the Holiday Inn Express be annexed into the Village.

Discussion addressed the Village's extension policy, which states the party requesting the extension pays for extension of the service; cost estimates of around \$400,000 to extend line from Salado Plaza Drive to FM 2484; the Village's tax abatement policy, which applies to new developments; request for waiver of impact fees; need for clarification on specifically what types of incentives/abatements are being requested; and other area properties that may want to connect to the Village wastewater system and possible sharing of costs.

Alderman Coachman moved to deny any requests for financial aid, absent submission of a specific development plan. Alderman Jackson seconded.

Alderman Coggin requested an amendment to the previously stated motion to authorize the Village Administrator work with the requestors to bring an agreement to the Board for consideration. Alderman Jackson seconded.

Mayor Blancett restated the amendment as follows: the Village Administrator will take over entire negotiation with the requestors and bring back to the Board. Village Administrator Ferguson offered the following clarified language: the Village Administrator will seek specifics on exactly what types of incentives/abatements the requestors are asking for and bring those specific requests back to the Board. Mayor Blancett concurred with Village Administrator Ferguson's wording of the motion amendment.

Alderman Coggin moved to request an amendment to the motion, as clarified by Village Administrator Ferguson. Alderman Jackson seconded. Motion carried on a vote of 4-0.

Alderman Coachman restated his previous motion to deny any requests for financial aid, absent submission of a specific development plan, including the amendment authorizing the Village Administrator to seek specifics on exactly what types of incentives/abatements the requestors are asking for and bring those specific requests back to the Board. Alderman Jackson seconded. Motion carried on a vote of 4-0.

Adjournment

Mayor Blancett called the meeting adjourned at 7:52 p.m.

Recorded by:

Cara McPartland

These minutes approved on the ____ of November, 2018.

APPROVED:

Skip Blancett, Mayor

ATTEST:

Cara McPartland, City Secretary

BOA Agenda Item Form



Date Submitted: October 25, 2018

Agenda Date Requested: November 1, 2018

Project/Proposal Title: VILLAGE ADMINISTRATOR'S STATUS REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Salado Wastewater Project
- Mixed Beverage Tax collections for the Village of Salado
- Comprehensive Plan Update
- Salado ISD property annexation

BOA Agenda Item Form



Date Submitted: October 25, 2018

Agenda Date Requested: November 1, 2018

Project/Proposal Title: SALADO POLICE CHIEF
STATUS REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Calls For Service
- Citizens On Patrol Program
- Salado Police Reserve Program

BOA Agenda Item Form



Date Submitted: October 25, 2018

Agenda Date Requested: November 1, 2018

Project/Proposal Title: SALADO FIRE CHIEF
STATUS REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Calls For Service

BOA Agenda Item Form



Date Submitted: October 25, 2018

Agenda Date Requested: November 1, 2018

**Project/Proposal Title: SALADO TOURISM
DIRECTOR STATUS REPORT**

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Salado Tourism Advisory Board
- Salado Marketing Plan update
- Scottish Gathering and Highland Games

BOA Agenda Item Form



Date Submitted: October 25, 2018

Agenda Date Requested: November 1, 2018

Project/Proposal Title: HOLD A PUBLIC HEARING AND CONSIDER APPROVAL OF AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT TO ALLOW FOR THE USE OF METAL SIDING ON AN EXISTING SINGLE-FAMILY HOME LOCATED AT 2919 CHISHOLM TRAIL

Council Action Requested:

- ☒ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to hold a public hearing and consider approval of an ordinance granting a Conditional Use Permit (CUP) to allow for the use of metal siding on an existing single-family home located at 2919 Chisholm Trail. The property is zoned Single Family Residential (SF-7).

The applicant, Jeffery Ling, is proposing to use a weathered steel siding to cover those portions of his home's exterior that are not currently covered by rock or glass. The weathered steel (rust colored) would represent approximately twenty (20) percent of the home's exterior siding.

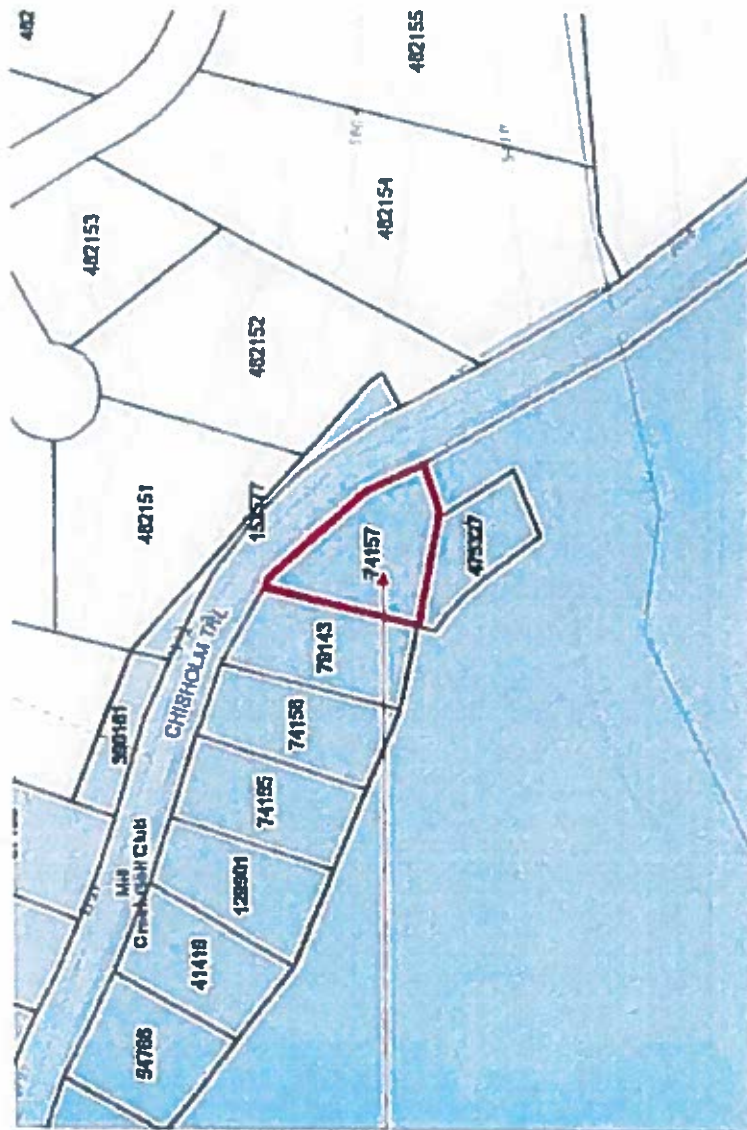
Attached is a picture showing a portion of the subject material that was previously installed on the subject home without prior approval from the Village.

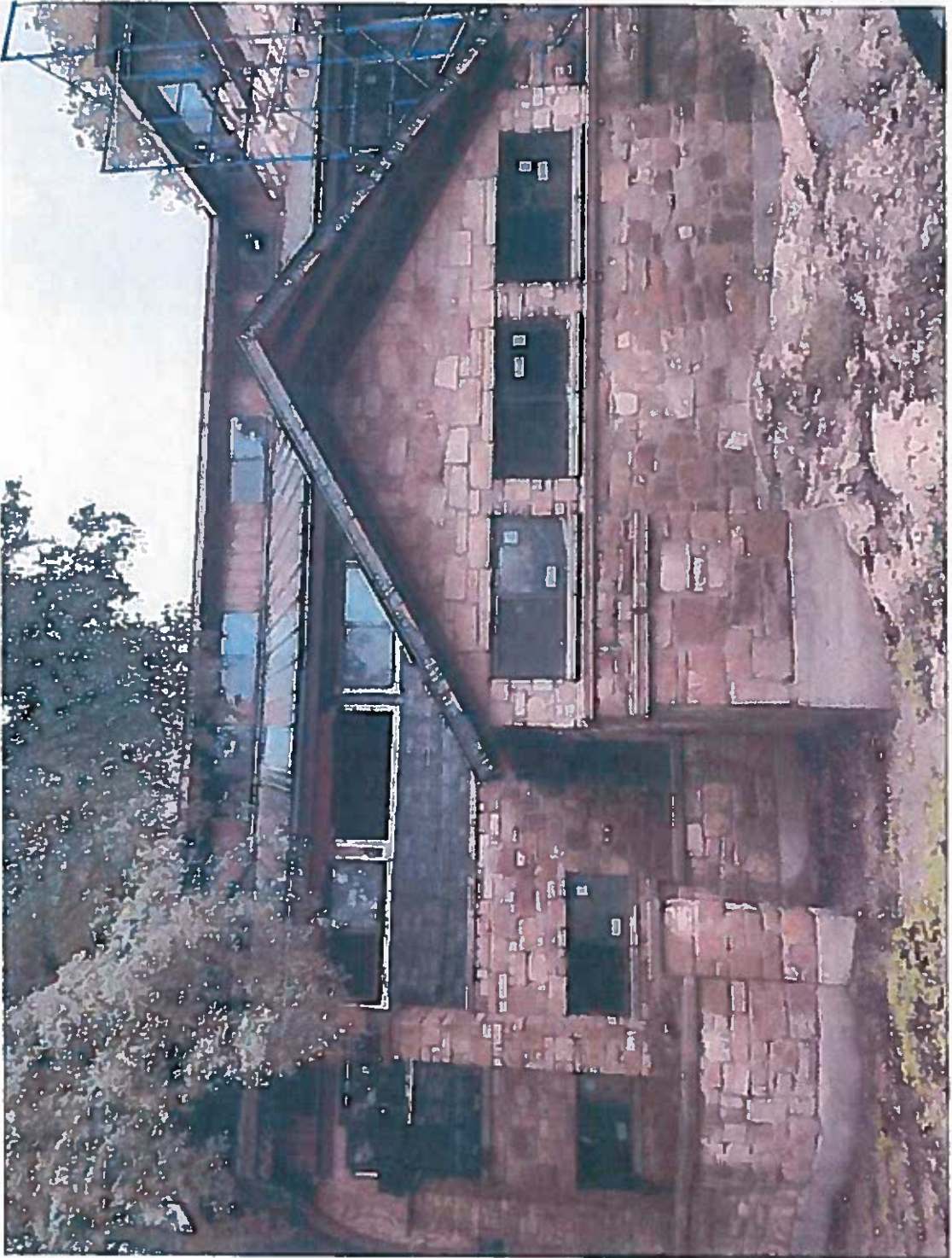
Per the Village Code, the list of allowable exterior construction materials includes limestone, rustic wood, stucco, brick, stone, painted wood, glass (up to 30%), hardy plank, and Dryvit/EISS. The use of concrete, glass (over 30%), synthetic material, adobe and metal requires a CUP.

Notice of the CUP application was published in the *Salado Village Voice* on October 4, 2018. In addition, notices were mailed to the ten (10) property owners within 200' of the subject property. To date, two (2) responses from notified property owners have been returned to the Village and both were opposed to the CUP. Copies of their responses are attached.

On October 23, 2018, the Planning and Zoning Commission held a public hearing on the CUP application. Afterwards, the Commission unanimously voted to recommend approval of the requested CUP.

A copy of the proposed ordinance will be presented to board members under separate cover in advance of the meeting for review and consideration.







301 N. Stagecoach Road
Salado, Texas 76571

Carlson & Diane Young
2222 Allen Lane
Temple, Texas 76502

Notice of Public Hearing

The Planning & Zoning Commission will hold a Public Hearing on Tuesday, October 23, 2018, at 4:00 p.m. in the Municipal Building, located at 301 N. Stagecoach Road, Salado to consider the following:

CUP-18-001 – an application for a Conditional Use Permit (CUP) to allow for the use of metal siding on a residential building on property zoned Single Family Residential (SF-7) located at 2919 Chisholm Trail in Salado, Bell County, Texas.

Upon recommendation of the Planning & Zoning Commission, the Village Board of Aldermen will also hold a public hearing on Thursday, November 1, 2018, at 6:30 p.m. at the Municipal Building.

According to our records, you own the below listed property which is within 200 feet of the property for which the Conditional Use Permit is requested. You are invited to attend the public hearing and provide your comments concerning this request. Regardless of your ability to attend, please use the below form to indicate whether you are in favor or opposed to the requested Conditional Use Permit and provide any additional comments you may have.

1. Davis Mill Lane (SALADO MILLS SUBDIVISION PHASE TWO, BLOCK 003, LOT 0004, ACRES 1.150)

RESPONSE TO PROPOSED VARIANCE

☐ In favor ☒ Opposed

Comments:

*I oppose, it will lower property values and tax rates.
The subdivision has quite a few buildings and this will decrease
all residential property for some reason in this area.*

Signature

Printed Name

Mailed on October 3, 2018. Please mail or hand deliver this comment form to the address shown above no later than Tuesday, October 23, 2018.



301 N. Stagecoach Road
Salado, Texas 76571

Watkins Family Trust
1406 Indian Trail
Salado, Texas 76571

Notice of Public Hearing

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CUP-18-001 – an application for a Conditional Use Permit (CUP) to allow for the use of metal siding on a residential building on property zoned Single Family Residential (SF-7) located at 2919 Chisholm Trail in Salado, Bell County, Texas.

Upon recommendation of the Planning & Zoning Commission, the Village Board of Aldermen will also hold a public hearing on Thursday, November 1, 2018, at 6:30 p.m. at the Municipal Building.

According to our records, you own the below listed property which is within 200 feet of the property for which the Conditional Use Permit is requested. You are invited to attend the public hearing and provide your comments concerning this request. Regardless of your ability to attend, please use the below form to indicate whether you are in favor or opposed to the requested Conditional Use Permit and provide any additional comments you may have.

1. 2913 Chisholm Trail (MILL CREEK SECTION 11, LOT 0007)

RESPONSE TO PROPOSED VARIANCE

☐ In favor ☒ Opposed

Comments:

IT WOULD DEVALUE MY HOME AT 2913
CHISHOLM TRAIL

Carol Cole

Signature

Carol Cole

Printed Name

Mailed on October 3, 2018. Please mail or hand deliver this comment form to the address shown above no later than Tuesday, October 23, 2018.

BOA Agenda Item Form



Date Submitted: October 25, 2018

Agenda Date Requested: November 1, 2018

Project/Proposal Title: CONSIDER APPROVAL OF THE ROUTE FOR THE 2018 SCOTTISH GATHERING AND HIGHLAND GAMES PARADE

Funds Required:

Funds Available:

Council Action Requested:

☐ Ordinance

☐ Resolution

☒ Motion

☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider approval of the route for the *2018 Scottish Gathering and Highland Games Parade* scheduled to take place on Saturday, November 10, 2018.

Plans call for parade participants to gather near the intersection of N. Pace Park Road and Main Street at 12 p.m. on Saturday, November 10th. From that intersection, the participants will parade north on Main Street to the Salado Civic Center parking lot where the parade will end. This is the same parade route used in recent years.

The parade route will be closed to traffic during the 15-20 minute parade. The Salado Police Department will provide traffic control for the event.

The Village staff recommends approval of the proposed route for the *2018 Scottish Gathering and Highland Games Parade*.

BOA Agenda Item Form



Date Submitted: October 25, 2018

Agenda Date Requested: November 1, 2018

Project/Proposal Title: CONSIDER ACTION
APPROVING THE ROUTE FOR THE SALADO LIONS
ROAR 5K RUN/WALK ON SATURDAY, NOVEMBER
17, 2018

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider possible action approving the route for the *Salado Lions Roar 5K Run/Walk* on Saturday, November 17, 2018.

The *Roar* is a 5K run/walk that is sponsored by the Salado Lions Club. The family run/walk will begin at 9 a.m. on Saturday, November 17th at the Salado Civic Center. Participants will head north on Main Street and then go east through Mill Creek.

The Salado Police Department will provide traffic control for the event.

Funds raised from the event will support the Salado Junior High School and High School Cross Country Teams, the Salado Sirena Fest, and the Salado Lions Club.

The Village staff recommends approval of the route for the upcoming *Salado Lions Roar 5K Run/Walk*.

BOA Agenda Item Form



Date Submitted: October 25, 2018

Agenda Date Requested: November 1, 2018

Project/Proposal Title: CONSIDER ACTION DESIGNATING MAYOR SKIP BLANCETT, MAYOR PRO-TEM FRANK COACHMAN, ALDERMAN MICHAEL MCDUGAL AND VILLAGE ADMINISTRATOR DON FERGUSON AS THE AUTHORIZED SIGNATORIES ON THE VILLAGE'S BANK ACCOUNTS

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider possible action designating Mayor Skip Blancett, Mayor Pro-tem Frank Coachman, Alderman Michael McDougal and Village Administrator Don Ferguson as the authorized signatories on all bank accounts of the Village of Salado.

With the recent resignation of Mayor Pro-tem Fred Brown from the Board of Aldermen, there is a need to remove Mr. Brown's name from the signature card on the Village's bank accounts and add the name of newly-elected Mayor Pro-tem Frank Coachman.

That said, the Village staff recommends board members take action designating Mayor Skip Blancett, Mayor Pro-tem Frank Coachman, Alderman Michael McDougal and Village Administrator Don Ferguson as authorized signatories on all bank accounts of the Village of Salado.

BOA Agenda Item Form



Date Submitted: October 25, 2018

Agenda Date Requested: November 1, 2018

Project/Proposal Title: CONSIDER ACTION APPROVING THE USE OF \$35,000 FROM THE GENERAL FUND BALANCE TO HELP FUND THE RECONSTRUCTION OF CHURCH STREET AND AMENDING THE FY 2019 OPERATING BUDGET TO REFLECT THE EXPENDITURE

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action approving the use of \$35,000 from the General Fund Balance to help fund the reconstruction of Church Street.

On October 18, 2018, the Board of Aldermen approved a contract amendment with McLean Construction, the Village's wastewater collection system contractor, to allow for the reconstruction of Church Street from Pace Park Road to Blacksmith Road. The contractor will mill the full width of the roadway and inlay two (2) inches of asphalt. Stripes and stop bars will be painted on the new roadway surface once complete.

The cost of the reconstruction project is \$58,764. To fund the project, the Village staff is proposing \$23,764 of the project cost be funded by the Wastewater Bond Fund and the remaining \$35,000 come from the Village's General Fund Balance. This cost sharing approach was developed with the understanding that Church Street needed significant repair prior to the recent wastewater construction work which damaged portions of the roadway.

The Village staff recommends board members authorize the use of \$35,000 from the General Fund Balance to help fund the Church Street Reconstruction Project, with the remainder of the project cost coming from the Wastewater Bond Fund, and that the FY 2019 Operating Budget be amended to reflect the expenditure.

BOA Agenda Item Form



Date Submitted: October 25, 2018

Agenda Date Requested: November 1, 2018

Project/Proposal Title: CONSIDER ACTION REGARDING A PROPOSAL TO FUND IMPROVEMENTS TO THE AUDIO SYSTEM IN THE BOARD ROOM OF THE SALADO MUNICIPAL BUILDING

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider possible action regarding a proposal to fund improvements to the audio system in the board room of the Salado Municipal Building.

The Village was recently contacted by local resident John Newman who is representing a group of individuals who are interested in helping fund improvements to the audio system in the board room at the Municipal Building. The desired improvements include new microphones, an amplifier and speakers, along with a system capable of aiding those with hearing difficulties.

Currently, the Village staff is working with Mr. Newman and a local audio specialist to develop a proposed audio system improvement plan for review and consideration.

To maximize the improvements made to the audio system, the Village staff is recommending the Village match the funds raised by Mr. Newman's group, up to an amount not to exceed \$5,000.

Should board members be agreeable to the proposed cost sharing approach, the Village staff will continue to work with Mr. Newman on the development of an improvement plan to bring back to the Board for review and approval prior to the purchase of any equipment.