



**REGULAR BOARD OF ALDERMEN MEETING**  
**SALADO MUNICIPAL BUILDING**  
**301 N. STAGECOACH - SALADO, TEXAS**  
**NOVEMBER 2, 2023 – 6:30 P.M.**

---

**THIS WILL BE AN IN-PERSON MEETING THAT WILL ALSO BE AVAILABLE VIRTUALLY USING ZOOM. YOU CAN ACCESS THE MEETING FROM YOUR COMPUTER, TABLET OR SMARTPHONE USING THE FOLLOWING LINK:**

<https://us02web.zoom.us/j/85075970313?pwd=cUI5ZkQvZ29XakJxbU9ZUHZ0bWQxQT09>

**MEETING ID: 850 7597 0313**

**PASSWORD: 547111**

**OR YOU CAN DIAL IN TO THE MEETING WITH YOUR PHONE USING ONE OF THE FOLLOWING PHONE NUMBERS AND USING THE MEETING ID AND PASSWORD:**

**1-346-248-7799**

**1-253-215-8782**

**1-669-900-6833**

**1-301-715-8592**

**1-312-626-6799**

**1-929-205-6099**

---

**AGENDA**

**CALL TO ORDER**

NOVEMBER 2, 2023, AT 6:30 P.M.

**CALL OF ROLL**

CITY SECRETARY

**INVOCATION**

**PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

**RECOGNITION OF NIAGRA BOTTLING COMPANY FOR ITS SUPPORT OF THE VILLAGE OF SALADO POLICE DEPARTMENT**

**1. CITIZENS COMMUNICATIONS**

*THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. COMMENTS FROM SPEAKERS SHOULD NOT BE DIRECTED TOWARDS ANY SPECIFIC MEMBER OF THE BOARD OF ALDERMAN OR VILLAGE STAFF. COMMENTS SHOULD NOT BE ACCUSATORY, DEROGATORY, OR THREATENING IN NATURE. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.*

**2. CONSENT AGENDA**

- (A) APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF OCTOBER 19, 2023.
- (B) APPROVAL OF RESOLUTION CASTING THE VILLAGE OF SALADO'S VOTE FOR JARED BRYAN TO CONTINUE SERVING ON THE BELL COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS.

**3. STATUS REPORTS**

- (A) VILLAGE ADMINISTRATOR'S REPORT
  - DEVELOPMENT UPDATE
  - WEST SIDE OVERLAY TASK FORCE
  - REGIONAL HABITAT CONSERVATION PLAN UPDATE
- (B) SALADO POLICE DEPARTMENT STATUS REPORT
  - CALLS FOR SERVICE REPORT
  - LICENSE PLATE READER PROGRAM UPDATE
  - CH.I.P.S. PROGRAM UPDATE

- (C) TOURISM DEPARTMENT REPORT
  - SALADO MARKETING ACTIVITIES
  - VISITORS CENTER ACTIVITIES
  - UPCOMING EVENTS

**4. DISCUSSION AND POSSIBLE ACTION**

- (A) DISCUSS AND CONSIDER POSSIBLE ACTION SELECTING A BOND UNDERWRITER FOR ANTICIPATED BOND ISSUES FOR THE SANCUTARY PUBLIC IMPROVEMENT DISTRICTS. (VILLAGE ADMINISTRATOR AND VILLAGE BOND COUNSEL GREGORY MILLER)
- (B) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSAL TO ENHANCE THE PUBLIC DISCLOSURE REQUIREMENTS RELATING TO THE SALE OF PROPERTIES IN PUBLIC IMPROVEMENT DISTRICTS. (VILLAGE ADMINISTRATOR AND VILLAGE BOND COUNSEL GREGORY MILLER)
- (C) DISCUSS AND CONSIDER POSSIBLE ACTION SELECTING A CONTRACTOR FOR THE STAGECOACH CIRCLE DRAINAGE IMPROVEMENT PROJECT AND AMENDING THE FY 2024 OPERATING BUDGET FOR PROJECT RELATED EXPENDITURES. (VILLAGE ADMINISTRATOR)
- (D) DISCUSS AND CONSIDER POSSIBLE ACTION SELECTING A CONTRACTOR FOR THE CENTER CIRCLE OVERLAY PROJECT. (VILLAGE ADMINISTRATOR)
- (E) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSAL TO RENT SCOOTERS FOR USE ON PUBLIC STREETS WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF SALADO. (ASSISTANT VILLAGE ADMINISTRATOR)
- (F) DISCUSS AND CONSIDER POSSIBLE ACTION INITIATING THE PROCESS TO ASSESS ROADWAY IMPACT FEES ON NEW DEVELOPMENT WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF SALADO. (VILLAGE ADMINISTRATOR)
- (G) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE PROPOSED AWARD OF SALADO CULTURAL ARTS DISTRICT GRANTS. (ASSISTANT VILLAGE ADMINISTRATOR ANDREA HOWARD)
- (H) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE PROPOSED FINAL PLAT OF THE MORALES MANOR SUBDIVISION

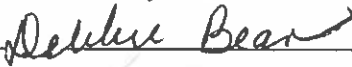
- (I) DISCUSS AND CONSIDER ISSUES REGARDING THE SEARCH FOR A NEW VILLAGE ADMINISTRATOR. (ALDERMAN D. JASEN GRAHAM; THIS IS A WORKSHOP ITEM AND NO ACTION WILL BE TAKEN)

### ADJOURNMENT

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

### CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on October 30, 2023, at 5:30 p.m.



Debbie Bean, City Secretary

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

# BOA Agenda Item Form



Date Submitted: October 27, 2023

Agenda Date Requested: November 2, 2023

**Project/Proposal Title:** CONSIDER APPROVAL OF MINUTES OF THE OCTOBER 19, 2023, REGULAR MEETING OF THE BOARD OF ALDERMEN

**Funds Required:**

**Funds Available:**

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to consider approval of the minutes of the October 19, 2023, Regular Meeting of the Board of Aldermen.

**Village of Salado**  
**Salado Municipal Building**  
**301 North Stagecoach Road**  
**Salado, Texas**  
**Minutes of Regular Meeting of Board of Aldermen**  
**October 19, 2023, at 6:30 p.m.**

The Board of Aldermen meeting was called to order at 6:30 p.m. by Mayor Michael Coggin. *The meeting was conducted in person and using videoconferencing. Public participation was available via videoconference.*

Mayor Coggin gave the Invocation, and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Michael Coggin, Alderman Paul Cox, Alderman D. Jasen Graham, Alderman Bert Henry, and Alderman Jason Howard (via videoconference).

Board Members Absent: Mayor Pro-tem Rodney Bell.

Staff Present: Village Administrator Don Ferguson, Assistant Administrator Andrea Howard, Police Chief Alan Fields, and City Secretary Debbie Bean.

**1. Citizens Communications**

Bill Grace, owner of Mustang Springs Ranch, spoke regarding his concern with the location of the Mustang Springs development wastewater treatment plant, unpermitted construction, and the impact of the development on his property value. He stated his property has been in the ETJ of the Village of Salado for about 20 years.

Salado area residents Jesssica Greenfield and Brandy Sandor told board members they have raised funds for Main Street Christmas decorations and would like permission to proceed with acquisition and installation of the decorations.

Salado area resident Jim Boynton congratulated Alderman Howard on a recent award he received for his military and public service. Boynton also expressed concerns regarding flooding, dumping and road widths at the Water's Edge apartment/townhome development.

Salado resident Jack Comeaux expressed concern regarding the quality of workmanship on the Water's Edge apartment development. apartment complex. He also stated he is opposed to scooters being allowed on the streets of the Village due to traffic safety concerns.

## **2. Consent Agenda**

- (A) Approval of the Minutes of the Regular Board of Aldermen Meeting of October 5, 2023
- (B) Approval of the September 2023 Village of Salado Financial Statements
- (B) Approval of a Proposed Clarifying Amendment to the Design/Build Contract between Braun & Butler Construction and the Village of Salado.
- (C) Approval of the Route for the Salado Christmas Stroll Parade on Thursday, November 30, 2023

Alderman Paul Cox made a motion to approve the Consent Agenda, as presented. Alderman Bert Henry seconded. Motion was approved with a 4-0 vote.

## **3. Status Reports**

### (A) Village Administrator's Report

- All-Abilities Playground

Village Administrator Don Ferguson reported that the overhead power and communication lines over the proposed playground site, along with an abandoned utility pole, have both been removed. He said construction is expected to begin next week.

- Sales Tax Collection

Village Administrator Ferguson said the October 2023 check, representing August sales in Salado, was \$64,575.00 - up 6.7% from the same period last year. He added the check was the largest October sales tax check in the Village's history.

- Bell County Hazard Mitigation Plan

Village Administrator Ferguson reported the Bell County hazard Mitigation Plan is being updated. He said the goal of the plan is to minimize long-term risks to human life and property from future disasters.

- Drought Update

Village Administrator Ferguson said Bell County remains in a drought with 59% of the county experiencing "exceptional drought" conditions and 41% seeing "extreme drought" conditions.

Village Administrator Ferguson also reported on the status of the new municipal building project and the stepped-up building inspections at the Water's Edge apartment development.

Mayor Coggin cautioned board members to not go onto the apartment complex property. He said the property is private property and only authorized personnel from the Village are allowed on the site. He urged members to contact the Village Administrator if they have any questions.

#### **4. Resolution**

Consider Approval of a Resolution of the Board of Alderman of the Village of Salado, Texas, Authorizing Hiring of Bond Counsel on a Contingency Fee Basis to Handle Bond Matters Relating to the Sanctuary Public Improvement Districts.

Village Administrator Ferguson explained that the Village must have bond counsel to assist the Village with the issuance of the bonds for the Sanctuary Public Improvement Districts. He noted the bond counsel is funded through bond proceeds and not city tax dollars.

Ferguson said staff is recommending board members engage the Village's general legal counsel, *Bickerstaff Heath Delgado Acosta LLP* (the "Bickerstaff"), to serve as the Village's bond counsel.

Attorney Gregory Miller with Bickerstaff answered questions from board members about the role of the bond counsel.

Alderman D. Jasen Graham made a motion to approve the resolution authorizing hiring of bond counsel on a contingency fee basis to handle bond matters relating to the Sanctuary Public Improvement Districts. Alderman Cox seconded. Motion carried with a 4-0 vote.

#### **5. Discussion and Possible Action**

- (A) Discuss and Consider Possible Action Regarding a Proposal to Install Christmas Decorations on the Street Light Poles on Main Street within the Corporate Limits of the Village of Salado.

Village Administrator Ferguson reported a citizens' group called the "Elves" who have raised funds to pay for the acquisition and installation of Christmas decorations on the Main Street light poles and the historic "*Green Bridge*".

Board members discussed the types of decorations that would be appropriate and affordable.



Alderman Howard pointed out that, at this time, the Board was only granting permission to proceed and not deciding on specific decorations. He said the decision on the decorations to be installed would be the volunteers leading the holiday decoration effort.

Alderman Henry made a motion to authorize the "Elves" to install Christmas decorations on Main Street. Aldermen Cox seconded. Motion was approved with 4-0 vote.

- (A) Discuss and Consider Possible Action Regarding a Proposal to Rent Scooters for use on Public Streets within the Corporate Limits of the Village of Salado.

Mayor Coggin announced this item has been moved to the November 2<sup>nd</sup> meeting at the request of the presenter.

- (B) Discuss and Consider Possible Action Regarding the Village of Salado Employee Health and Life Plans for the Fiscal Year 2024.

Village Administrator Ferguson said staff is recommending the Board contract with BlueCross BlueShield to provide employee insurance benefits and a contract with Guardian to provide employee dental, vision, and life insurance.

He said the monthly premium for employee medical insurance from BlueCross BlueShield will increase from \$807.38 to \$810.51 per employee. He added the monthly premium for vision coverage from Guardian will increase from \$6.16 to \$7.54 per employee while the monthly premium for dental coverage will decrease from \$28.44 to \$25.66 per employee.

Ferguson also asked board members to authorize the Village Administrator to negotiate new rates for employee life insurance coverage, noting any increase will be nominal.

Alderman Cox made a motion to approve the recommendations from staff regarding employee medical, dental, vision and life insurance for the coming fiscal year. Alderman Henry seconded. Motion was approved with a 4-0 vote.

- (C) Discuss and Consider Possible Action Regarding a Proposed Non-Prosecution Agreement with Kerby Ventures LLC Relating to Unpermitted Construction.

Village Administrator Ferguson reported that in late September 2023, the Village staff discovered that unpermitted construction had been done at the site of the Mustang Springs development off FM 2843. He said upon the discovery of the unpermitted construction, a Stop Work Order was immediately issued by the Village along with a Notice of Violation of the Village's Subdivision Ordinance.

Ferguson said representatives of Kerby Ventures LLC, the Mustang Springs developer, met with Village staff and agreed to pay a \$45,000 fine in lieu of the Village pursuing criminal and civil charges relating to the unpermitted construction. He said the fine amount

is equal to the total amount criminal and civil fines that could be levied for thirty (30) days of unpermitted construction.

In addition to the fine, Ferguson said the developer has agreed to comply with all Village ordinances and to not do any construction in the future without the required permits.

Ferguson said the proposed non-prosecution agreement keeps the Village from having to expend substantial legal fees pursuing criminal and civil cases against the developer.

In response to a question from Mayor Coggin, Administrator Ferguson said non-prosecution agreement only applies to the thirty (30) days identified in the agreement. He said agreement does not prevent the Village from taking the developer to court in the event of future code violations.

Alderman Henry said he felt like taking the developer to court was a better option in gaining compliance.

Alderman Cox moved to approve the non-prosecution agreement the \$45,000 penalty agreement due the following Monday. Alderman Graham suggested amending the motion with payment being due within five (5) business days. Alderman Cox accepted the amendment to the motion. The amended motion was seconded by Alderman Graham. Motion carried with a 3-2 vote with Mayor Coggin, Aldermen Cox and Graham voting in favor and Aldermen Henry and Jason Howard voting no.

- (D) Discuss and Consider Possible Action Regarding the Lum Addition Final Replat Located near the Intersection of FM 2268 and Oak Park Lane within the Corporate Limits of the Village of Salado.

Village Administrator Ferguson said the applicants, Betty and Larry Lum, are proposing to add a 0.099-acre tract of land to an adjacent 0.2324-acre tract of land in the Oxford Drive Phase I Subdivision. He noted both tracts are owned by the applicant.

Ferguson said the Planning and Zoning Commission recommended approval of the plat that was found to be code compliance by the Village Engineer.

Alderman Cox made a motion to approve the final plat, as presented. Alderman Graham seconded. Motion was approved on a 4-0 vote.

- (E) Discussion and Consider Possible Action Regarding the Proposed Final Plat and Associated Waivers for the Walker Greensward Subdivision Located on Staghorn Road in the ETJ of the Village of Salado.

Village Administrator Ferguson said the applicant is proposing to consolidate four (4) lots they own into one (1) lot. He said the resulting lot has frontage on Staghorn Road and Brigadoon Road, noting double frontage lots are prohibited by the Subdivision Code.

Ferguson said the Village Engineer reviewed the proposed amending plat and found it to be in compliance with the Village's Subdivision Regulations with the exception of the provision prohibiting double frontage lots. He said the applicant has requested a variance from the subdivision regulation relating to double frontage lots and is agreeable to prohibiting any future driveway access to the property off Brigadoon Road.

Alderman Graham made a motion to approve the proposed plat with the requested variance. Alderman Cox seconded. Motion was approved with a 4-0.

- (F) Discuss and Consider Issues Regarding the Search for a New Village Administrator.

Alderman Graham gave an update including the recruitment, noting twenty (21) applicants have been received. He outlined the upcoming interview and site visit plans for the finalists.

**Adjournment**

With there being no further business, Mayor Coggin called the meeting adjourned at 8:04 p.m.

Minutes recorded and prepared by Debbie Bean, City Secretary.

APPROVED:

ATTEST:

\_\_\_\_\_  
Michael Coggin, Mayor

\_\_\_\_\_  
Debbie Bean, City Secretary

# BOA Agenda Item Form



Date Submitted: October 30, 2023

Agenda Date Requested: November 2, 2023

**Project/Proposal Title:** CONSIDER ACTION APPROVING A RESOLUTION CASTING THE VILLAGE OF SALADO'S VOTE FOR JARED BRYAN TO SERVE ON THE BELL CAD BOARD OF DIRECTORS

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to approve a resolution casting the Village of Salado's vote for Jared Bryan to continue serving on the Bell CAD Board of Directors as the representative of "all other eligible entities."

The Temple ISD, City of Temple, Killeen ISD, City of Killeen, and Belton (Belton ISD/City of Belton) each have their own representatives on the Bell CAD Board of Directors. All other eligible entities, including the Village of Salado, are represented by one (1) board member.

Currently, Jared Bryan serves as the representative for "all other eligible entities". He is seeking reappointment to the Board.

# BOA Agenda Item Form



Date Submitted: October 27, 2023

Agenda Date Requested: November 2, 2023

Project/Proposal Title: VILLAGE ADMINISTRATOR'S STATUS REPORT

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

- Development Update
- West Side Overlay Task Force
- Regional Habitat Conservation Plan Update

# BOA Agenda Item Form



Date Submitted: October 27, 2023

Agenda Date Requested: November 2, 2023

**Project/Proposal Title:** TOURISM DEPARTMENT  
STATUS REPORT

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

- Salado Marketing Activities
- Visitors Center Activities
- Upcoming Events

# BOA Agenda Item Form



<p>Date Submitted: October 30, 2023</p> <p>Agenda Date Requested: November 2, 2023</p>
--

<p>Project/Proposal Title: SALADO POLICE DEPARTMENT STATUS REPORT</p>
---

<p><b>Council Action Requested:</b></p> <p><input type="checkbox"/> Ordinance</p> <p><input type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Motion</p> <p><input checked="" type="checkbox"/> Discussion</p>
---

<p><b>Project/Proposal Summary:</b></p> <ul style="list-style-type: none"><li>• Calls for Service Report</li><li>• License Plate Reader Program Update</li><li>• C.H.I.P.S. Program Update</li></ul>
--

# BOA Agenda Item Form



Date Submitted: October 30, 2023

Agenda Date Requested: November 2, 2023

**Project/Proposal Title:** CONSIDER ACTION REGARDING DISCLOSURE REQUIREMENTS REGARDING THE SALE OF PROPERTY LOCATED IN THE SANCTUARY PIDS

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action regarding disclosure requirements regarding the sale of property located in the Sanctuary Public Improvement Districts (the "PID").

Currently, State law requires every seller of property subject to or part of a PID to disclose to a buyer the existence of and certain details about the particular PID prior to the execution of a binding contract, otherwise the buyer has the right to terminate the contract.

In addition, the statute requires that another copy of the prescribed PID notice, with current information, be executed by the seller and buyer at the property closing.

The Village staff is proposing to enhance the statutory disclosure obligations by requiring signage at the entrance to a PID development providing notice to prospective buyers of the existence of and certain details about the PID. Additionally, staff is proposing to require a similar notice on all printed and digital materials used to market properties located within a PID. The signage and wording of the notice would require Village approval in advance.

If board members desire to move forward with the additional disclosure requirements, a proposed ordinance establishing the notice requirements will be drafted and presented for board approval at the next Board meeting.



# BOA Agenda Item Form



Date Submitted: October 30, 2023

Agenda Date Requested: November 2, 2023

**Project/Proposal Title:** CONSIDER ACTION APPROVING A CONTRACTOR FOR THE STAGECOACH CIRCLE DRAINAGE IMPROVEMENT PROJECT

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action approving a contractor for the Stagecoach Circle Drainage Improvement Project.

Earlier this month, the Village sought bids for the Stagecoach Circle Drainage Improvement Project. The proposed improvements involve the replacement of several driveway drainage culverts on Chisholm Trail and the installation of a subsurface drainage pipe on Stagecoach Circle.

Nine (9) contractors submitted bids. Below is a breakdown of the bids.

<b><i>Bidder's Name</i></b>	<b><i>Base Bid</i></b>
WR Utilities & Excavation, LLC	\$ 696,219.00
Yoko Excavating, LLC	\$ 1,271,124.00
SJ & J Construction LLC	\$ 1,191,456.00
J&L Construction LLC	\$1,081,156.83
Bell Contractors, Inc.	\$852,834.22
Nelson Lewis, Inc.	\$1,042,062.00
Central Texas Site Prep, LLC	\$1,142,606.90
Royal Vista, Inc.	\$499,986.50
Adams Materials & Excavation LLC	\$693,133.85

The Village Engineer's estimated price tag for the project was \$535,248.

After reviewing the bids and checking references, the Village Engineer recommends the Board enter into a contract with Royal Vista, Inc. to complete the Stagecoach Circle Drainage Improvement Project at a cost of \$499,986.50.

The project will be funded with \$322,190.20 remaining in American Relief Act Funding, along with \$177,796.30 from the General Fund Balance. The motion to contract with the recommended contractor will need to also reflect a budget amendment for the use of fund balance.



[www.mrbgroup.com](http://www.mrbgroup.com)

October 30, 2023

Mr. Don Ferguson  
Village Administrator  
Village of Salado  
301 N Stagecoach  
Salado, TX 76571

Re: Village of Salado – Stagecoach Circle Drainage Improvements

Dear Mr. Ferguson,

We have reviewed the bids for the above referenced project and Royal Vista, Inc. is the lowest qualified bidder with a base bid amount of \$499,986.50. Please see the enclosed Bid Tabulation for detailed information. Through a review of their submitted Contractor's Qualifications Statement and examining their supplied project experience/references, we believe they are qualified and capable of providing the variety of services required in this project. **We recommend awarding the construction contract to Royal Vista, Inc. in the amount of \$499,986.50.**

Royal Vista, Inc. appears to be a proven company with successfully completed projects of a similar nature to Stagecoach Circle Drainage Improvements and we look forward to working with them on this project.

Sincerely,

A handwritten signature in blue ink that reads "Solomon A. Thomas, P.E." with a stylized flourish at the end.

Solomon A Thomas, P.E.  
MRB Group

Attachment: Bid Tabulation

VILLAGE OF SALADO  
 STAGECOACH CIRCLE DRAINAGE IMPROVEMENTS  
 M&B PROJECT NO. 1963.22000-12

BID TABULATION

Village of Salado  
 Stagecoach Circle Drainage Improvements  
 BID TABULATION

Item No.	Item Description	Qty.	Unit	CENTRAL TEXAS SITE PREP		ROYAL WEST, INC.		ADAMS MATERIALS & EXCAVATION LLC		YOKO EXCAVATING LLC		WR UTILITIES & EXCAVATION LLC	
				Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price
<b>BASE BID ITEMS</b>													
1	Mobilization, Bonds, & Insurance	1	LS	\$ 37,500.00	\$ 37,500.00	\$ 25,000.00	\$ 25,000.00	\$ 48,300.00	\$ 48,300.00	\$ 28,700.00	\$ 28,700.00	\$ 50,000.00	\$ 50,000.00
2	Traffic Control	1	LS	\$ 14,125.00	\$ 14,125.00	\$ 3,000.00	\$ 3,000.00	\$ 14,000.00	\$ 14,000.00	\$ 15,000.00	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00
3	Erosion Control	1	LS	\$ 18,200.00	\$ 18,200.00	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 17,400.00	\$ 17,400.00	\$ 5,000.00	\$ 5,000.00
4	Demolition	1	LS	\$ 66,550.00	\$ 66,550.00	\$ 20,000.00	\$ 20,000.00	\$ 30,980.00	\$ 30,980.00	\$ 20,272.00	\$ 20,272.00	\$ 5,000.00	\$ 5,000.00
5	6" x 2' RCP Culvert Installation	522	LF	\$ 821.45	\$ 428,800.00	\$ 491.00	\$ 258,200.00	\$ 711.50	\$ 374,400.00	\$ 609.00	\$ 317,880.00	\$ 760.00	\$ 397,500.00
6	24" x 36" Arch CMP Installation	640	LF	\$ 216.00	\$ 138,240.00	\$ 75.00	\$ 48,000.00	\$ 121.00	\$ 78,016.00	\$ 200.00	\$ 128,000.00	\$ 215.00	\$ 137,600.00
7	Type 1 Parallel Safety End Treatment	1	EA	\$ 18,000.00	\$ 18,000.00	\$ 5,800.00	\$ 5,800.00	\$ 7,000.00	\$ 7,000.00	\$ 20,882.00	\$ 20,882.00	\$ 2,800.00	\$ 2,800.00
8	Type 2 Cross Drainage Safety End Treatment	14	EA	\$ 8,900.00	\$ 124,600.00	\$ 1,460.00	\$ 20,300.00	\$ 770.00	\$ 10,780.00	\$ 37,400.00	\$ 523,800.00	\$ -	\$ -
9	Concrete Manhole PPH-1 with 45" Slew	1	EA	\$ 21,728.00	\$ 21,728.00	\$ 4,900.00	\$ 4,900.00	\$ 7,000.00	\$ 7,000.00	\$ 12,240.00	\$ 12,240.00	\$ 12,500.00	\$ 12,500.00
10	Precast Overpass Drain	4	EA	\$ 8,900.00	\$ 34,000.00	\$ 2,800.00	\$ 11,200.00	\$ 2,372.00	\$ 9,488.00	\$ 6,882.00	\$ 20,248.00	\$ 4,600.00	\$ 18,000.00
11	18" RCP Installation	38	LF	\$ 210.00	\$ 7,980.00	\$ 140.00	\$ 5,200.00	\$ 197.80	\$ 7,515.60	\$ 208.00	\$ 7,904.00	\$ 100.00	\$ 3,800.00
12	Asphalt Pavement	187	SY	\$ 186.00	\$ 34,782.00	\$ 75.00	\$ 13,925.00	\$ 24.85	\$ 4,688.95	\$ 150.00	\$ 28,050.00	\$ 84.00	\$ 15,708.00
13	Concrete Pavement	643	SY	\$ 295.00	\$ 189,185.00	\$ 85.00	\$ 54,555.00	\$ 134.50	\$ 86,647.50	\$ 108.00	\$ 69,624.00	\$ 150.00	\$ 96,750.00
14	Water Service Lateral Relocation	1	EA	\$ 20,000.00	\$ 20,000.00	\$ 1,200.00	\$ 1,200.00	\$ 3,600.00	\$ 3,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,100.00	\$ 2,100.00
15	Site Grading	1	LS	\$ 70,000.00	\$ 70,000.00	\$ 4,000.00	\$ 4,000.00	\$ 8,100.00	\$ 8,100.00	\$ 29,885.00	\$ 29,885.00	\$ 8,000.00	\$ 8,000.00
16	Socking (All Types)	1,888	SY	\$ 15.00	\$ 28,320.00	\$ 4.25	\$ 8,000.00	\$ 1.85	\$ 3,481.20	\$ 10.00	\$ 18,800.00	\$ 10.00	\$ 18,800.00
17	Rock Riprap Installation	48	SY	\$ 437.50	\$ 21,000.00	\$ 31.00	\$ 1,488.00	\$ 72.00	\$ 3,504.00	\$ 80.00	\$ 3,840.00	\$ 104.00	\$ 4,992.00
18	Cleanup and Restoration of Project Areas	1	LS	\$ 29,200.00	\$ 29,200.00	\$ 18,000.00	\$ 18,000.00	\$ 8,800.00	\$ 8,800.00	\$ 22,275.00	\$ 22,275.00	\$ 8,800.00	\$ 8,800.00
Total of All Base Unit Price Bid Items					\$ 1,142,808.00		\$ 489,895.00		\$ 883,133.85		\$ 1,271,124.00		\$ 738,219.00

Item No.	Item Description	Qty.	Unit	HELESON LEWIS, INC.		E&L CONSTRUCTION, INC.		JULI CONSTRUCTION LLC		S&J CONSTRUCTION LLC	
				Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price
<b>BASE BID ITEMS</b>											
1	Mobilization, Bonds, & Insurance	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 38,825.27	\$ 38,825.27	\$ 28,188.00	\$ 28,188.00	\$ 120,000.00	\$ 120,000.00
2	Traffic Control	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 13,800.00	\$ 13,800.00	\$ 7,115.00	\$ 7,115.00	\$ 15,000.00	\$ 15,000.00
3	Erosion Control	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 8,222.50	\$ 8,222.50	\$ 8,086.00	\$ 8,086.00	\$ 3,000.00	\$ 3,000.00
4	Demolition	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 31,825.00	\$ 31,825.00	\$ 16,838.00	\$ 16,838.00	\$ 20,000.00	\$ 20,000.00
5	6" x 2' RCP Culvert Installation	622	LF	\$ 800.00	\$ 497,600.00	\$ 625.74	\$ 396,834.28	\$ 1,037.00	\$ 647,374.00	\$ 1,100.00	\$ 674,200.00
6	24" x 36" Arch CMP Installation	640	LF	\$ 300.00	\$ 192,000.00	\$ 217.76	\$ 139,345.60	\$ 295.40	\$ 188,858.40	\$ 180.00	\$ 115,200.00
7	Type 1 Parallel Safety End Treatment	1	EA	\$ 10,000.00	\$ 10,000.00	\$ 10,825.00	\$ 10,825.00	\$ 7,400.00	\$ 7,400.00	\$ 15,000.00	\$ 15,000.00
8	Type 2 Cross Drainage Safety End Treatment	14	EA	\$ 4,000.00	\$ 56,000.00	\$ 7,147.25	\$ 100,061.50	\$ 3,848.84	\$ 53,883.56	\$ 8,000.00	\$ 112,000.00
9	Concrete Manhole PPH-1 with 45" Slew	1	EA	\$ 13,000.00	\$ 13,000.00	\$ 16,825.00	\$ 16,825.00	\$ 29,738.00	\$ 29,738.00	\$ 16,000.00	\$ 16,000.00
10	Precast Overpass Drain	4	EA	\$ 8,000.00	\$ 32,000.00	\$ 2,910.44	\$ 11,641.76	\$ 4,290.25	\$ 17,161.00	\$ 8,000.00	\$ 32,000.00
11	18" RCP Installation	38	LF	\$ 80.00	\$ 3,040.00	\$ 130.84	\$ 4,971.92	\$ 143.79	\$ 5,463.02	\$ 110.00	\$ 4,180.00
12	Asphalt Pavement	187	SY	\$ 80.00	\$ 14,960.00	\$ 74.78	\$ 13,883.86	\$ 160.32	\$ 29,980.64	\$ 250.00	\$ 47,050.00
13	Concrete Pavement	643	SY	\$ 110.00	\$ 70,730.00	\$ 114.41	\$ 73,565.83	\$ 154.17	\$ 98,174.31	\$ 190.00	\$ 122,970.00
14	Water Service Lateral Relocation	1	EA	\$ 5,000.00	\$ 5,000.00	\$ 2,177.80	\$ 2,177.80	\$ 2,823.00	\$ 2,823.00	\$ 3,000.00	\$ 3,000.00
15	Site Grading	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 28,325.00	\$ 28,325.00	\$ 12,178.00	\$ 12,178.00	\$ 8,000.00	\$ 8,000.00
16	Socking (All Types)	1,888	SY	\$ 14.00	\$ 26,432.00	\$ 8.20	\$ 15,481.60	\$ 28.38	\$ 53,552.24	\$ 7.00	\$ 13,216.00
17	Rock Riprap Installation	48	SY	\$ 200.00	\$ 9,600.00	\$ 57.50	\$ 2,760.00	\$ 434.08	\$ 20,835.84	\$ 120.00	\$ 5,760.00
18	Cleanup and Restoration of Project Areas	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 23,876.00	\$ 23,876.00	\$ 4,108.00	\$ 4,108.00	\$ 6,000.00	\$ 6,000.00
Total of All Base Unit Price Bid Items					\$ 1,042,082.00		\$ 652,834.22		\$ 1,081,147.83		\$ 1,191,458.00

BID TABULATION

10/30/2023

# BOA Agenda Item Form



Date Submitted: October 30, 2023

Agenda Date Requested: November 2, 2023

Project/Proposal Title: CONSIDER ACTION  
APPROVING A CONTRACTOR FOR THE CENTER  
CIRCLE OVERLAY PROJECT

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action approving a contractor for the Center Circle Overlay Project.

Earlier this month, the Village sought bids for the Center Circle Overlay Project. The project involves the resurfacing of Center Circle Road.

Three (3) contractors submitted bids. Below is a breakdown of the bids.

<i>Bidder's Name</i>	<i>Base Bid</i>
Bennett Paving, Inc.	\$204,830.00
Texas Materials	\$221,689.00
Blacksmith Ventures, LLC	\$169,923.00

The Village Engineer's estimated price tag for the project was \$197,751.

After reviewing the bids and checking references, the Village Engineer recommends the Board enter into a contract with Blacksmith Ventures, LLC to complete the Center Circle Overlay Project at a cost of \$169,923.

The project will be funded with a portion of the \$200,000 set aside in the FY 2024 Operating Budget for capital outlay street improvements.



www.mrbgroup.com

October 30, 2023

Mr. Don Ferguson  
Village Administrator  
Village of Salado  
301 N Stagecoach  
Salado, TX 76571

Re: Village of Salado – Center Circle Overlay

Dear Mr. Ferguson,

We have reviewed the bids for the above referenced project and Blacksmith Ventures, LLC. is the lowest qualified bidder with a bid amount of \$166,723.00. Please see the enclosed Bid Tabulation for detailed information and note the calculation error that is highlighted. Blacksmith has agreed to honor their unit price and recognize this is a reduction in the stated bid total. Through a review of their submitted Contractor's Qualifications Statement and examining their supplied project experience/references, we believe they are qualified and capable of providing the variety of services required in this project. **We recommend awarding the construction contract to Blacksmith Ventures, LLC. in the amount of \$169,923.00.**

Blacksmith Ventures, LLC. appears to be a proven company with successfully completed projects of a similar nature to Center Circle Overlay and we look forward to working with them on this project.

Sincerely,

A handwritten signature in blue ink that reads "Solomon A. Thomas, P.E.".

Solomon A Thomas, P.E.  
MRB Group

Attachment: Bid Tabulation

VILLAGE OF SALADO  
 CENTER CIRCLE OVERLAY  
 MRB PROJECT NO. 1963.22000-13

SECTION 00 41 43.10  
 ITEMIZED PROPOSAL

Village of Salado  
 Center Circle Overlay  
 BID TABULATION

Item No	TXDOT Spec	Estimated Quantity	Unit	Description	BENNETT PAVING INC		TEXAS MATERIALS		BLACKSMITH VENTURES LLC	
					Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	500-6001	1	LS	MOBILIZATION, BONDS AND INSURANCE (NOT TO EXCEED 5% OF BASE BID)	\$ 7,500.00	\$ 7,500.00	\$ 11,000.00	\$ 11,000.00	\$ 5,000.00	\$ 5,000.00
2	502-6001	1	MO	BARRICADES, SIGNS, AND TRAFFIC HANDLING	\$ 10,000.00	\$ 10,000.00	\$ 9,000.00	\$ 9,000.00	\$ 5,000.00	\$ 5,000.00
3	3076-6035	640	TON	D-GR HMA TY-D PG 64-22	\$ 165.00	\$ 105,600.00	\$ 145.00	\$ 92,800.00	\$ 195.00	\$ 124,800.00
4	3076-6001	64	TON	D-GR HMA TY B PG 64-22	\$ 165.00	\$ 10,560.00	\$ 350.00	\$ 22,400.00	\$ 200.00	\$ 12,800.00
5	3076-6066	1450	GAL	TACK COAT	\$ 6.00	\$ 8,700.00	\$ 3.00	\$ 4,350.00	\$ 6.00	\$ 8,700.00
6	134-6006	5783	LF	BACKFILL (TY A)	\$ 10.00	\$ 57,830.00	\$ 13.00	\$ 75,179.00	\$ 1.00	\$ 5,783.00
7	354-6002	464	SY	PLAN & TEXT ASPH CONC PAV (0" TO 2")	\$ 10.00	\$ 4,640.00	\$ 15.00	\$ 6,960.00	\$ 10.00	\$ 4,640.00
<u>Total Base Bid</u>						<b>\$204,630.00</b>		<b>\$221,689.00</b>		<b>\$ 166,773.00</b>

# BOA Agenda Item Form



Date Submitted: October 30, 2023

Agenda Date Requested November 2, 2023

**Project/Proposal Title:** CONSIDER ACTION REGARDING A PROPOSAL TO RENT ELECTRIC SCOOTERS FOR USE ON VILLAGE STREETS

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider possible action regarding a proposal to rent electric scooters for use on Village streets.

Salado residents Melanie Ringstaff and Lee Pointer are seeking permission to rent electric scooters for use on Village streets. Attached is a copy of their proposal.

Currently, the Village does not have a vehicle-for-hire ordinance to regulate such use of the public right of way.

Ms. Ringstaff and Mr. Pointer will be present at the meeting to present their proposal and answer questions.

# **Salado Electric Scooter Rentals Business Proposal**

## **Executive Summary:**

My name is Marshal Lee Pointer, and I am a resident of the Village of Salado. After observing the increasing popularity of bicycles and electric scooters in our community, I propose the establishment of an electric scooter rental business in Salado. This business will offer an enjoyable and eco-friendly activity for both residents and visitors, ultimately benefiting our village through increased commerce and reduced carbon footprint.

## **Market Research:**

Electric scooter rentals have gained popularity in cities across the country, including nearby Austin and Abilene, Texas. In Texas, electric scooters are regulated under existing DMV rules for "motor-assisted scooters." Given the lack of specific state-level regulations, many cities and colleges in Texas have already adopted scooter sharing programs, making electric scooters a familiar mode of transportation to many Texans.

## **Benefits for the City:**

Electric scooters provide a safe and eco-friendly transportation option, reducing the carbon footprint of both residents and visitors. This aligns with the village's commitment to sustainability and environmental responsibility.

## **Infrastructure and Safety:**

To ensure the safety of riders and pedestrians, our business will encourage helmet usage, adherence to traffic laws, and avoiding riding on sidewalks. Geofencing GPS perimeters will be established to restrict scooter use on roads with speed limits exceeding 35 mph. Additionally, riders must be 16 or older and agree to a waiver with safe riding instructions before renting.

Rental bases will be established in collaboration with local merchants or landowners, utilizing GPS coordinates to designate scooter rental and drop-off locations. This approach ensures that scooters are kept in designated areas, minimizing clutter and safety concerns.

## **Accessibility and Inclusivity:**

Our scooter rental service will be available to all residents and visitors over the age of 16. To promote safety, scooters will be equipped with geofencing technology to limit their maximum speed to 10 mph through the pilot phase and adjusted accordingly thereafter.

## **Collaboration with Local Authorities:**

We are committed to working closely with city officials and local law enforcement to ensure compliance with all regulations, fostering a positive relationship with the community.



**Economic Impact:**

Our business will create job opportunities related to scooter maintenance, charging, advertising/marketing, and rental adoption. The presence of scooter rental stations may also increase foot traffic on Main Street, benefiting local businesses.

**Data Sharing and Privacy:**

We will provide rental data to city officials for planning purposes. All personally identifiable information (PII), including payment data, will be securely encrypted and handled with utmost privacy.

**Public Engagement:**

We will promote our service through local media such as the Village Voice, Social Media, Google, and physical signage. We encourage user ratings and feedback via our mobile application, Social Media and on Google.

**Licenses / Permits:**

I respectfully request a business permit to launch my electric scooter rental business.

**Fleet Management and Maintenance:**

Our fleet will be monitored through a vehicle fleet dashboard, ensuring that scooters are in optimal condition. Scooters will be regularly picked up, charged, and maintained. Customers who do not return scooters to designated locations will be subject to a surcharge.

**Risk Mitigation:**

Our LLC will purchase liability insurance, and our vendor partner also carries a \$1M policy. In adverse weather conditions or unsafe circumstances, scooters will be temporarily removed from operation.

**Demonstration and Pilot Phase:**

We currently have eight scooters available to launch a pilot program as soon as the business permit is granted and rental locations are designated. Ideally, the pilot will begin by the end of September 2023.

**Next Steps:**

I kindly request a meeting with city officials to address any questions or concerns regarding my electric scooter rental business and the business permit approval process. I am enthusiastic about contributing positively to our city's transportation landscape and overall economy.

Sincerely,  
Marshal Lee Pointer  
1712 Chisholm Trail  
Salado, TX 76571  
512-971-7125

# BOA Agenda Item Form



Date Submitted: October 30, 2023

Agenda Date Requested: November 2, 2023

**Project/Proposal Title:** CONSIDER ACTION INITIATING THE PROCESS TO ASSESS ROADWAY IMPACT FEES ON NEW DEVELOPMENT TO HELP FUND ROAD IMPROVEMENTS IN THE VILLAGE

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda by Mayor Michael Coggin to allow board members to discuss and consider action initiating the process to assess roadway impact fees on new development to help fund road improvements in the Village.

The Village currently negotiates site-specific improvements with developers, such as adding deceleration lanes, or contributions to intersection improvements including traffic signals, based on a case-by-case traffic impact analysis. But not all developments require this analysis as part of the planning and development process.

Roadway impact fees are one-time costs assessed to developers within the corporate limits of the Village in order to improve roadway capacity. The funds can be used to help accommodate growth and serve the overall transportation system as allowed by state law.

To establish roadway impact fees, the Village must take the following steps:

- Board of Aldermen shall hire a transportation consultant to evaluate, develop and create an implementation plan for roadway impact fees. That consultant will also identify an impact fee per unit of new development necessary to fund roadway improvements in accordance with state law.
- Consultant shall hold multiple stakeholder meetings.
- A Capital Improvements Advisory Committee, appointed by the Board of Aldermen, shall review consultant-developed information, and make a recommendation to the Board regarding the implementation of roadway impact fees.
- Board of Aldermen shall hold at least two (2) public hearings prior to acting on proposed roadway impact fees

Roughly one quarter of cities in Texas, mostly in high-growth areas, have roadway impact fees.

# BOA Agenda Item Form



Date Submitted: October 30, 2023

Agenda Date Requested: November 2, 2023

**Project/Proposal Title:** CONSIDER ACTION  
REGARDING PROPOSED SALADO CULTURAL ARTS  
DISTRICT GRANTS

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action regarding a proposal from the Salado Cultural Arts District (the "SCAD") Board to award \$1,000 grants for each of the following six (6) community events:

- Music Association of Central Texas, Fall Music and Arts Festival on November 4, 2023
- 62<sup>nd</sup> annual Scottish Gathering and Highland Games on November 10-12, 2023
- Salado Historical Society Home Tour on December 2, 2023
- Salado Community Chorus Christmas Concert on December 12, 2023
- Sounds Over Salado Solar Sessions at Barrow Brewing Company on April 8, 2024
- Salado Cowboy Poetry and Music Gathering on May 3-5, 2024

The sponsoring organization receiving a grant will be obligated to present post-event reports within sixty (60) days of their event to the SCAD Board.

A copy of the SCAD grant application, guidelines, individual event applications and budgets are attached.

Funding for the proposed grants will come from Hotel Occupancy Tax proceeds budgeted for the arts in Salado.

Staff recommends approval of the grant funding for these events.

## **Salado Cultural Arts District Grant Program**

Welcome to the Salado Cultural Arts District Grant Program. Our mission is to support and promote the arts and culture of Salado through these grants. Funding is available through the Village of Salado. The Salado Cultural Arts District will review all applications and send them to the Village of Salado for approval and funding. Grants are limited. Each grant is available for up to \$1000.00. **You may apply anytime between July 1, 2023, and August 31, 2023, ending at 5 pm CDT; however, only one grant is allowed per person or organization for the 2023 - 2024 Village calendar year (Events after September 30, 2023).** We hope to make this an annual event, so if your event does not fit into these timelines, please check in later to see if other grants become available.

**You do not qualify for these grants if you have applied for HOT funds through the Village of Salado.**

### **Program Guidelines**

**1. Eligibility:** The applicant must demonstrate that the associated event will be open to the public and directly enhance and promote the arts and culture of the Village of Salado.

**2. Application Requirements:** Applicants must provide the following documents for their application to be considered.

1. SCAD Grant Application (See Apply Button Below)
2. Proposed Budget of the Event

**3. Use of Funds:**

**Funds are a one-time fee of up to 1000.00 per event /person.**

1. Funding cannot be used for alcohol, prizes, or items not following Village of Salado guidelines.

**4. Award of Funding:** Upon evaluation of all applications, the Salado Cultural Arts District Board will make funding recommendations to the Salado Board of Aldermen, who will, in turn, make the final decision on the award of funding. The Village of Salado will distribute funding for the event once approved.

**5. Post-Event Reporting Process:** *All applicants that are awarded funding must submit a Post Event Report within sixty (60) days of the conclusion of their event or activity.*

Failure to submit a Post Event Report will result in the ineligibility for funding from the Grant Program in the future. The Post Event Report shall include information regarding

event attendance and a detailed line-item financial report showing final event revenues and expenditures. Copies of paid invoices for expenses paid with grant funds shall be attached to the Post Event Report. This information helps us report funding opportunities to the Texas Commission for the Arts and document financial information for the Village of Salado.

# SCAD Grant Application

This form is used to apply for a SCAD-approved grant of up to \$1000.00.

Please submit this application no later than 90 days from the event.

\* Required

Email\*

---

Organization Name\*

---

Street Address\*

---

Address Line 2 (if needed)

---

City\*

---

State\*

---

Zip Code\*

---

Country\*

---

Applicant's Name\*

---

Phone Number\*

---

Non-Profit Organization? \*

Yes

No

Please describe your event in the following questions

Event Name\*

---

Event Start Date\*

---

Event End Date\*

---

Event Website (if applicable)

---

Event Location\*

---

Expected Number of attendees\*

Best guess

---

First-time event?\*

Yes

No

Open to General Public? \*

Yes

No

List Admission and/or other charges\*

Please enter in the format: " General Admission - \$5.00 per person, MVP Suite - \$15.00 per person) for multiple charges. If not charging, please just enter "No Charges"

---

**Event Benefit Summary\***

*Provide a summary of the event goals and how it will advance the arts or culture in Salado.*

---

**Expected Local Attendance**

Local - Within a 50 mile radius of Salado, Texas - if unsure leave blank

---

**Expected Out of Town Attendance**

Attendees that will need overnight accommodations in Salado - if unsure leave blank

---

**Will the event become Self-Supporting in the future?\***

Yes

No

**Total Funding Requested\***

Please enter a dollar amount up to \$1000.00

---

**Circle one or more of the planned use of funds\***

Visitor Information

Advertising

Historical Restoration

Museum

Tourist Signage

Convention Registration

Promotion of Arts (Gallery Showing, Crafting performance)

Promotion of Culture (Musical performance, stage performance, Community improvement)

Other:

**Describe your advertising efforts. \***

Examples: Social Media (Instagram, Facebook, Twitter) , Broadcast media (TV, Radio),  
Print Media (Newspaper), Word of mouth

---

---



### Supporting Documents

Please provide any additional documentation. If you have any questions please contact us at [saladoaandcdistrict@gmail.com](mailto:saladoaandcdistrict@gmail.com). Documents include:

- Event Budget (Expenses, Revenues, etc)
- Event Marketing Plan
- Proof of Non-Profit Status

From: **Squarespace** form-  
submission@squarespace.info  
Subject: **Form Submission - New Form**  
Date: **Aug 30, 2023 at 3:28:31 PM**  
To: **agio40@mac.com**

---

Sent via form submission from [Salado Cultural Arts District](#)

**Today's Date:** August 30, 2023

**Email:** [c.d.stanislaw@gmail.com](mailto:c.d.stanislaw@gmail.com)

**Organization's Name:** Music Association of Central Texas

**Street Address:** 3628 Colcord Ave.

**City:** Waco

**State:** TX

**Zip Code:** 76707

**Applicant's Name:** Casey D. Stanislaw, President

**Contact Phone Number:** [254-913-7913](tel:254-913-7913)

**Non-Profit Organization:** Yes

**Please describe your event in the following questions.:** The 2023 MACT Fall Music and Arts Festival will be the 3rd annual that we have held on the grounds of Barrow Brewing in Salado. The event features music all day on two stages – bands on the

outdoor stage and acoustic acts indoors – capped off by a headliner in the evening. In addition, we will have spaces for up to 80 arts and crafts booths in the grassy area on the shore of Salado Creek. Vendors are invited to set up beginning at 8:00 a.m., and will close at 5:00 p.m., while the music begins at 11:00 a.m. and will conclude around 8:00 p.m. This year’s headliner is the Huser Brothers Band, a regionally-based, touring band with a large local following. The supporting acts are local artists. Last year’s event drew approx. 2500 attendees.

**Event Name:** 2023 MACT Fall Music and Arts Festival

**Event Start Date:** November 4, 2023

**Event End Date:** November 4, 2023

**Event Website (if applicable):** [mactx.org/fall-festival](https://mactx.org/fall-festival)

**Event Location:** Barrow Brewing Co.

**Expected Number of Attendees (Best Guess):** 3000

**First-Time Event? (If No, For How Long?):** No

**Open to General Public?:** Yes

**List of Admission and/or Other Charges:** There is no

admission, but an optional \$10 donation will be requested to see the headliner.

**Event Benefit Summary:** Besides providing a performance opportunity for local musicians, our arts festival will target early Christmas shoppers and provide overflow patronage to Salado Main Street vendors. Most of our supporting artists are playing for free, but with your support we can pay them something, even if a minimal amount.

**Expected Local Attendance:** [3000 - 4000](#)

**Expected Out of Town Attendance:** Most attendees, musicians, and artists will live within driving distance; however we expect occupancy of 20-30 hotel rooms.

**Will the event become self-supporting in the future?:** Yes

**Total Funding:** \$1000.00

**Check one or more of the planned uses for the funds:**

Advertising, Promotion of Arts, Promotion of Cultural Activity,  
Tourist Signage

**Describe the advertising efforts.:** Primarily we will be focusing on social media promotion, but we will be buying ads in local print

and broadcast media.

Thank you for your consideration. If you need more information, please do not hesitate to contact me. Best regards, Casey D. Stanislaw

**Supporting Documents: Operating Budget:**

Expenses:

Headliner (Huser Bros.) \$ 5,000.00  
Sound \$ 2,000.00  
Event promotion (print and media) \$ 1,000.00  
Merchandise \$ 600.00  
Sales commission \$ 500.00  
Supporting acts (if funds available) \$ 700.00

-----

Total Expenses \$ 10,00.00

Projected income:

Booth registration (@ \$75 ea.) \$ 5,000.00  
Barrow Brewing (commission) \$ 1,000.00  
Merchandise sales \$ 600.00  
Donations and (optional) ticketing \$ 800.00  
Sponsorships \$ 1,000.00

-----

Total projected income: \$ 8,400.00

[Manage Submissions](#)

# BUDGET WORKSHEET

**Name of Organization:** Music Association of Central Texas

**Name of Event:** 2023 Music and Arts Festival @ Barrow Brewing

**Date of Event:** November 4, 2023 (Prepared by Casey D. Stanislaw, President)

## Budget

### Expenses

Space Rental	n/a	Hosted by Barrow Brewing Co.
Food & Beverage		
Audio/Visual	<u>Sound</u> \$2000.00	
Internet		
Security		
Staff Costs	<u>Sales</u> \$ 500.00	Commission for arts & crafts booths
Entertainment	<u>Headliner</u> \$5000.00	
	<u>Add'l acts</u> \$ 500.00	
Lodging		
<b>Total Expenses</b>	<u>\$8000.00</u>	

### Advertising Expenses

Newspaper	
Radio	
TV	
Other Advertising (posters)	<u>\$ 50.00</u>
Social Media (FB ads)	<u>\$ 450.00</u>
Direct Mailings	
Press Releases/Media	
<b>Total Advertising</b>	<u>\$ 500.00</u>

### Other Expenses Not Listed Above:

As we are 501.c.3 non-profit organization, we are able to advertise via newspaper, radio, and TV for free. We are getting the word out mostly via Facebook ads, and co-operation with local businesses and organizations. All of our designs, logos, posters, merchandise, etc., are done with volunteers. We hope to have 60-70 arts and crafts booths, for which we hired a sales person. Barrow will also pay us a commission, based on bar sales for the day.

### POST EVENT REPORT

	<u>Budget</u>	<u>Actual Revenues</u>
Donations (booth fees)	<u>\$5000.00</u>	
In-Kind Services		
Cash Sponsors	<u>\$ 500.00</u>	
Ticket Sales (donations)	<u>\$ 500.00</u>	
Other Revenues (Barrow)	<u>\$1000.00</u>	
SCAD Grant Awarded	<u>\$1000.00</u>	
<b>Total Revenues</b>	<u>\$8000.00</u>	

**From:** Squarespace form-submission@squarespace.info  
**Subject:** Form Submission - New Form  
**Date:** August 1, 2023 at 11:55 AM  
**To:** agio40@mac.com



FORM SUBMISSION

# New form submission from Salado Cultural Arts District

Submitted on Salado Cultural Arts District

**TODAY'S DATE:**

August 01, 2023

**EMAIL:**

director@saladomuseum.org

**ORGANIZATION'S NAME:**

Salado Museum and College Park, Inc.

**STREET ADDRESS:**

423 South Main

P.O. Box 36

**CITY:**

Salado

**STATE:**

Texas

**ZIP CODE:**

76571

**APPLICANT'S NAME:**

Lynette Jones, Executive Director SMCP

**CONTACT PHONE NUMBER:**

254-718-0820 (cell)

254-947-5232 (office)

**NON-PROFIT ORGANIZATION:**

Yes

**PLEASE DESCRIBE YOUR EVENT IN THE FOLLOWING QUESTIONS.:**

**EVENT NAME:**

62nd Annual Salado Scottish Gathering and Highland Games

**EVENT START DATE:**

November 10, 2023

**EVENT END DATE:**

November 12, 2023

**EVENT WEBSITE (IF APPLICABLE):**

saladomuseumandcollegepark.org

**EVENT LOCATION:**

Salado Museum

Behind Thomas Arnold Elementary School

Holiday Inn Express

**EXPECTED NUMBER OF ATTENDEES (BEST GUESS):**

2500

**FIRST-TIME EVENT? (IF NO, FOR HOW LONG?):**

More than 5 years

**OPEN TO GENERAL PUBLIC?:**



Yes

**LIST OF ADMISSION AND/OR OTHER CHARGES:**

Friday Night Social \$20.00 (limited tickets available)

Saturday and Sunday at the grounds \$20.00 (weekend ticket - 3000 available)

Saturday Evening Tartan Dinner (limited tickets available)

**EVENT BENEFIT SUMMARY:**

The Salado Scottish Gathering and Highland Games was started in 1961 to honor the Scottish heritage of many of the early settlers that came to central Texas. The festival includes drumming, piping, Highland dancing and athletic competitions as well as top Scottish entertainers. In addition to the weekend immersion of all things Scottish, the event is the primary fund-raiser for Salado Museum and College Park. SMCP houses historic artifacts, preserves and promotes Salado history and manages the preservation of the ruins and grounds of Salado College. SMCP is funded by the games, donations and grants.

**EXPECTED LOCAL ATTENDANCE:**

2000-2500

**EXPECTED OUT OF TOWN ATTENDANCE:**

300-500

**WILL THE EVENT BECOME SELF-SUPPORTING IN THE FUTURE?:**

No

**TOTAL FUNDING:**

\$1000.00

**CHECK ONE OR MORE OF THE PLANNED USES FOR THE FUNDS:**

Promotion of Cultural Activity, Historical, Promotion of Arts

**DESCRIBE THE ADVERTISING EFFORTS.:**

This long-running event is well-attended by return visitors and clan members. We promote to past participants via email and phone calls by office staff. Our website is continuously promoting the event. When the event ends the new dates are immediately published and surveys are sent

out to the past clan members and vendors and work starts on the next year's event. We promote on Facebook, Instagram and Eventbrite. Eventbrite is also our primary ticket sales platform. We also advertise in Celtic Life magazine, Salado Village Voice, Killeen Daily Herald and Temple Daily Telegram. We also print rack cards, posters, tee shirts and event programs.

**SUPPORTING DOCUMENTS:**

MANAGE SUBMISSION

You are receiving this email because this form has notifications turned on. You can change your notifications in the form block of your website.

Does this submission look like spam? [Report it here](#)

# BUDGET WORKSHEET

**Name of Organization:** Salado Museum and College Park

**Name of Event:** 62nd Annual Salado Scottish Gathering & Highland Games

**Date of Event:** November 10, 11, 12, 2023

## Expenses

Space Rental (TAE - SISD)	\$1,125.00
Space Rental (Holiday Inn)	\$790.00
Food & Beverage (Friday Night)	\$1,500.00
Food & Beverage (Saturday Night)	\$3,375.00
Audio Visual	\$2,500.00
Internet/Website/Eventbrite Charges	\$3,000.00
Security	\$1,500.00
Staff Cost	\$20,000.00
Entertainment	\$3,850.00
Lodging	\$5,301.00
Judges	\$2,500.00
<b>Total Expenses</b>	<b>\$45,441.00</b>

## Advertising Expenses

Newspapers & Periodicals	\$1,500.00
Radio	\$0.00
TV	\$0.00
Other Advertising (Posters, Rack Cards, Programs, Photographer)	\$1,000.00
Social Media	\$200.00
Direct Mailings	\$0.00
Press Releases/Media	\$0.00
<b>Total Advertising</b>	<b>\$2,700.00</b>

## Other Expenses Not Listed Above

Trash Services	\$800.00
Porta Potties (Acorn Waste)	\$1,080.00
Golf Cart Rental	\$1,000.00
Tent, Table & Chairs Rental	\$1,600.00
Wrist Bands	\$193.00
Awards & Prize Money	\$3,000.00
Tee Shirts	\$4,500.00
Banners & Signs	\$1,500.00
<b>Total Other Expenses Not Listed Above</b>	<b>\$13,673.00</b>

**Total Expenses**  
**\$61,814.00**

## Post Event Report

Donations	\$700.00
In-Kind Services	\$500.00
Cash Sponsors	\$8,500.00
Ticket Sales	\$60,940.00
Other Revenues	\$8,500.00
SCAD Grant Awarded	\$1,000.00

**Total Revenues** **\$80,140.00**

## Budget

## Actual Revenues

**From:** Squarespace form-submission@squarespace.info  
**Subject:** Form Submission - New Form  
**Date:** July 23, 2023 at 11:16 AM  
**To:** agio40@mac.com



FORM SUBMISSION

# New form submission from Salado Cultural Arts District

Submitted on Salado Cultural Arts District

**TODAY'S DATE:**

July 24, 2023

**EMAIL:**

bkinnison@embarqmail.com

**ORGANIZATION'S NAME:**

Salado Historical Society

**STREET ADDRESS:**

P.O. Box 251 (601 N. Main St.)

**CITY:**

Salado

**STATE:**

Texas

**ZIP CODE:**

76571

**APPLICANT'S NAME:**

Bill Kinnison  
President, Salado Historical Society

**CONTACT PHONE NUMBER:**

254-541-4130

**NON-PROFIT ORGANIZATION:**

Yes

**PLEASE DESCRIBE YOUR EVENT IN THE FOLLOWING QUESTIONS.:**

**EVENT NAME:**

Christmas Tour of Homes

**EVENT START DATE:**

December 2, 2023

**EVENT END DATE:**

December 2, 2023

**EVENT WEBSITE (IF APPLICABLE):**

[www.saladohistoricalsociety.com](http://www.saladohistoricalsociety.com)

**EVENT LOCATION:**

Village of Salado homes. Location varies: five or more homes/sites will be on the tour.

**EXPECTED NUMBER OF ATTENDEES (BEST GUESS):**

375

**FIRST-TIME EVENT? (IF NO, FOR HOW LONG?):**

More than 5 years

**OPEN TO GENERAL PUBLIC?:**

Yes

**LIST OF ADMISSION AND/OR OTHER CHARGES:**

General Admission - \$20.00 per person.

**EVENT BENEFIT SUMMARY:**

The Home Tour is designed to bring people to Salado during the Stroll to enjoy the Village when decorated for the Christmas season. The beauty of selected homes and historic sites will be on display that promote the Village, both past and present. Hopefully, it will encourage visitors to return and discover its charm, its shops, and galleries that make up its culture that is available throughout the year.

**EXPECTED LOCAL ATTENDANCE:**

325

**EXPECTED OUT OF TOWN ATTENDANCE:**

50

**WILL THE EVENT BECOME SELF-SUPPORTING IN THE FUTURE?:**

Yes

**TOTAL FUNDING:**

\$1000

**CHECK ONE OR MORE OF THE PLANNED USES FOR THE FUNDS:**

Visitor Information, Advertising, Historical

**DESCRIBE THE ADVERTISING EFFORTS.:**

Primary advertising is thru print media of posters in area shops, rack cards, series of newspapers articles, and SHS website information . Area TV and radio will be contacted for public service notices of local events during the Stroll.

**SUPPORTING DOCUMENTS:**

Copies of rack cards, posters and newspaper articles of previous events will be presented upon request as samples of prior advertising.

MANAGE SUBMISSION

# BUDGET WORKSHEET

Name of Organization: Salado Historical Society

Name of Event: Tour of Homes

Date of Event: December 2, 2023

---

## Budget

### Expenses

Space Rental	_____
Food & Beverage	_____
Audio/Visual	_____
Internet	_____
Security	_____
Staff Costs	_____
Entertainment	_____
Lodging	_____
Total Expenses	_____

### Advertising Expenses

Newspaper	_____ \$300 _____
Radio	_____
TV	_____
Other Advertising	_____ \$1,600 _____
Social Media	_____
Direct Mailings	_____
Press Releases/Media	_____
Total Advertising	_____ \$1,900 _____

Other Expenses Not Listed Above:

\_Banners \$50. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## POST EVENT REPORT

	<u>Budget</u>	<u>Actual Revenues</u>
Donations	_____	_____
In-Kind Services	_____	_____
Cash Sponsors	_____	_____
Ticket Sales	\$5,500 _____	\$6,849 _____
Other Revenues	_____	_____
SCAD Grant Awarded	_____	_____
Total Revenues	_____ \$5,453 _____	_____ \$6849 _____

## Andrea Howard

---

**From:** Squarespace <form-submission@squarespace.info>  
**Sent:** Thursday, April 20, 2023 10:23 AM  
**To:** agio40@mac.com  
**Subject:** Form Submission - New Form

Sent via form submission from [Salado Cultural Arts District](#)

**Today's Date:** 4/20/2023

**Email:** saladoccpresident@gmail.com

**Organization's Name:** Salado Community Chorus

**Street Address:** PO Box 443

**City:** Salado

**State:** Texas

**Zip Code:** 76571

**Applicant's Name:** Ana Pollock

**Contact Phone Number:** 512-981-9227

**Non-Profit Organization:** Yes

**Please describe your event in the following questions.:**

**Event Name:** Salado Community Chorus Christmas Concert 2023

**Event Start Date:** 12/12/23

**Event End Date:** 12/12/23

**Event Website (if applicable):** event will be highlighted on website: [saladochorus.com](http://saladochorus.com)

**Event Location:** First Baptist Church  
210 S. Main Street  
Salado, Tex=s 76571

**Expected Number of Attendees (Best Guess):** 350

**First-Time Event?:** No

**Open to General Public?:** Yes



**List of Admission and/or Other Charges:** No charge-donations accepted

**Event Benefit Summary:** Since 1994 Salado Community Chorus (previously Salado Women's Chorale) has been dedicated to the promotion of music and harmony in the Village of Salado, and surrounding communities, and perhaps we have had a part to play for the State of Texas identifying Salado as a music friendly town. We are an inclusive family of people from diverse experiences differing levels of musical knowledge and ages. Our desire is to share with the Salado Arts Community and townspeople alike our love of music with like-minded people who can get a feeling of acceptance, inclusion, and support. We have been providing uplifting programs of a variety of genres from spiritual to classical country to acapella for our community through two free musical concerts, every Springtime and Christmas season for almost 30 years now. You may have also heard our harmony at one of the Village July 4th Celebrations where we have performed Patriotic songs, perhaps at a Thanksgiving Community Service offering up a hymn of gratitude or during your stroll down main street at Christmas time belting out famous Christmas carols. We also sing for other civic organizations such the Fort Hood Gold Star Christmas Banquet, Ladies League and last year a small ensemble sang at the opening of the Scottish Games. With each event we participate in or host, we have seen a growth in our attendance; so much so that at our last concert we had standing room only for 350 plus, guests as far away as Austin, to Waco and everywhere in between and of course, Salado residents.

The expenses that our concerts incur for each event include printing of programs for our guests, sound technicians, janitorial services, videography, and a fee to use First Baptist Church, Salado for 3 nights (2 rehearsal and concert night) and any special guest instrumentalists. Other expenses related to our events include purchase of music, folders, choral director, and pianist accompanist stipends each semester and operating expenses. The chorus has been able to function financially, with only a \$30.00 Member registration fee, but we heavily rely on donations from members of our community, known as "Friends of the Chorus". When times were lean, the chorus board contemplated charging for concerts yet voted against it, as it felt our concerts are a community service. As Covid impacted our nation, our members voluntarily chipped to provide needed funds to facilitate a concert.

Being awarded a grant would enable our organization to impact our community more freely and release the worry of expenses as we frequently do. We believe that the mission of the Salado Culture and Arts District, which is, "to support and promote excellence in the arts and culture of Salado, Texas," lines up with ours. We focus on excellence during weekly practices where we hone our skills at reading and learning musical notation, music theory, correct breathing for support and performing skills. Our vision is to pass on our passion for music, reach out and envelop the audience and bring them into our family. Thank you for your consideration. We would be honored to partner with SCAD in promoting the arts and culture in Salado.

**Expected Local Attendance:** 340-345

**Expected Out of Town Attendance:** 5-10

**Will the event become self-supporting in the future?:** Yes

**Total Funding:** \$1000

**Check one or more of the planned uses for the funds:** Promotion of Arts, Promotion of Cultural Activity, Historical

**Describe the advertising efforts.:** Facebook  
website: saladochorus.com  
Radio - KOKE FM-Austin  
13 newspaper outlets  
Posters  
Banner  
Event yard signs

**Supporting Documents: Salado Community Grant Application -Proposed Budget for Event=br />**

Street/Yard Signs = \$110.00

Banner = \$100.00

Publi=ity = \$200.00

Programs & Poster = \$200.00

Guest Accompanists = \$390.00

Total Pr=posed Event Budget \$1,000.00<=span>

Does this submission look like spam? [Report it here.](#)

# BUDGET WORKSHEET

Name of Organization: \_\_\_\_\_

Name of Event: Schedo Community Chorus - 4th Anniversary Concert 12/2023

Date of Event: \_\_\_\_\_

## Budget

**Expenses**

Space Rental \_\_\_\_\_  
 Food & Beverage \_\_\_\_\_  
 Audio/Visual \_\_\_\_\_  
 Internet \_\_\_\_\_  
 Security \_\_\_\_\_  
 Staff Costs \_\_\_\_\_  
 Entertainment \_\_\_\_\_  
 Lodging \_\_\_\_\_

Total Expenses \_\_\_\_\_

**Advertising Expenses**

Newspaper \_\_\_\_\_  
 Radio \_\_\_\_\_  
 TV \_\_\_\_\_  
 Other Advertising \$ 210.00 \_\_\_\_\_  
 Social Media \_\_\_\_\_  
 Direct Mailings \_\_\_\_\_  
 Press Releases/Media \$ 200.00 \_\_\_\_\_

Total Advertising \_\_\_\_\_

Other Expenses Not Listed Above:

Concert Programs - \$ 20.00  
Guest Accompany - \$ 30.00

**POST EVENT REPORT**

	<u>Budget</u>	<u>Actual Revenues</u>
Donations	<u>\$ 1,400.00</u>	_____
In-Kind Services	_____	_____
Cash Sponsors	_____	_____
Ticket Sales	_____	_____
Other Revenues	_____	_____
SCAD Grant Awarded	<u>\$ 1,000.00</u>	_____
<b>Total Revenues</b>	<u>\$ 2,400.00</u>	_____

**From:** Squarespace form-submission@squarespace.info  
**Subject:** Form Submission - New Form  
**Date:** September 13, 2023 at 11:20 AM  
**To:** aglo40@mac.com

Sent via form submission from [Salado Cultural Arts District](#)

**Today's Date:** September 13, 2023

**Email:** kd@barrowbrewing.com

**Organization's Name:** Barrow Brewing Company

**Street Address:** 108 Royal Street

**City:** Salado

**State:** TX

**Zip Code:** 76571

**Applicant's Name:** KD Hill

**Contact Phone Number:** 254-947-3544

**Non-Profit Organization:** No

**Please describe your event in the following questions.:** Barrow Brewing is hosting an eclipse celebration on April 8, 2024. There will be live music and entertainment, open to the public. We would like to partner with Fort Worth-based Aerialist, Brady Meyer and his team, to provide a unique, memorable experience for people during the partial and total eclipse, about 12-3 p.m. that day. The aerialists will each perform 3-5 minutes sets using silks, hammocks, chains, and tyras. They will rotate their sets through the entire eclipse, taking turns on the apparatus. The performers are fully insured. The performance will be open to the public so that people can experience this beautiful artform while this once in a lifetime eclipse happens over Salado.

In addition to the Monday eclipse, we are negotiating with Brady to provide private and group lessons to people on Sunday. These 30 min-1 hours lessons will be charged and will help to offset the cost of the performance.

**Event Name:** Tentatively: Sounds Over Salado Solar Session

**Event Start Date:** April 8, 2024

**Event End Date:** April 8, 2024

**Event Website (if applicable):** [www.barrowbrewing.com/events](http://www.barrowbrewing.com/events)  
[https://www.instagram.com/bradymeyer\\_/](https://www.instagram.com/bradymeyer_/)

**Event Location:** Barrow Brewing Company 108 Royal Street Salado

**Expected Number of Attendees (Best Guess):** 500

**First-Time Event? (If No, For How Long?):** Yes

**Open to General Public?:** Yes

**List of Admission and/or Other Charges:** No admission charge

**Event Benefit Summary:** This event's goal is to provide something beautiful and memorable for Salado (and its visitors) during the 2024 Eclipse. Aerialists have performed in Salado in the past (Blue Lapis Light was brought to Salado by PALS). This is an artform that inspires people of all ages to look up. Audiences appreciate the athleticism and the beauty. It is an artform that is uncommon in Salado and we believe this performance will be remembered for years to come. We expect prominent news coverage for this event as it will be free and family friendly.

**Expected Local Attendance:** 400

**Expected Out of Town Attendance:** 100

**Will the event become self-supporting in the future?:** Yes

**Total Funding:** \$1000

**Check one or more of the planned uses for the funds:** Promotion of Arts

**Describe the advertising efforts.:** This event will be advertised heavily between Fort Worth and Austin, focusing on Waco to Georgetown. A crew will hang posters at area businesses. There will be print and social media ads. We will try to have the event featured on KWTX morning news.

# BUDGET WORKSHEET

Name of Organization: Barrow Brewing Company

Name of Event: Sounds Over Salado Solar Sessions

Date of Event: 4/8/2024

---

## Budget

### Expenses

Space Rental	_____ NA _____
Food & Beverage	_____ \$500 _____
Audio/Visual	_____ \$500 _____
Internet	_____ NA _____
Security	_____ \$600 _____
Staff Costs	_____ NA _____
Entertainment	_____ \$8000 _____
Lodging	_____ \$300 _____
<b>Total Expenses</b>	_____ <b>\$9900</b> _____

### Advertising Expenses

Newspaper	_____ \$600 _____
Radio	_____ _____
TV	_____ _____
Other Advertising	_____ _____
Social Media	_____ \$1000 _____
Direct Mailings	_____ _____
Press Releases/Media	_____ _____
<b>Total Advertising</b>	_____ <b>\$1600</b> _____

Other Expenses Not Listed Above:

---

---

---

## POST EVENT REPORT

	<u>Budget</u>	<u>Actual Revenues</u>
Donations	_____	_____
In-Kind Services	_____	_____
Cash Sponsors	_____	_____
Ticket Sales	_____	_____
Other Revenues	_____	_____
SCAD Grant Awarded	_____	_____
<b>Total Revenues</b>	_____	_____

**From:** Squarespace form-submission@squarespace.info  
**Subject:** Form Submission - New Form  
**Date:** July 20, 2023 at 2:06 PM  
**To:** agio40@mac.com



Sent via form submission from [Salado Cultural Arts District](#)

**Today's Date:** July 20, 2023

**Email:** saladocowboypoetry@gmail.com

**Organization's Name:** Salado Cowboy Poetry and Music Gathering

**Street Address:** 524 FM 2268

**City:** Salado

**State:** Texas

**Zip Code:** 76571

**Applicant's Name:** Sharon Douglas

**Contact Phone Number:** 254-702-0979

**Non-Profit Organization:** Yes

**Please describe your event in the following questions.:**

**Event Name:** Salado Cowboy Poetry and Music Gathering

**Event Start Date:** May 3, 2024 Friday

**Event End Date:** May 5, 2024 Sunday

**Event Website (if applicable):** www.Saladocowboypoetry.org

**Event Location:** Salado Civic Center, Salado Museum, Heritage Country Church and various businesses around the village

**Expected Number of Attendees (Best Guess):** 200

**First-Time Event? (If No, For How Long?):** No

**Open to General Public?:** Yes

**List of Admission and/or Other Charges:** (this will be the 4th year) Mini-concerts around the village will be free. Concert tickets prices will be between \$25-\$50.

**Event Benefit Summary:** The goal of the gathering is to bring together a group of poets, musicians and storytellers who are doing their part to preserve the cultural heritage of the American west. With your assistance, we can host a free program for middle school students that meets state social studies objectives and introduce children to life on the Chisolm Trail.

**Expected Local Attendance:** I hope at least 100 people attend.

**Expected Out of Town Attendance:** This year we had guests from El Paso, Abilene, Austin, Waco, San Marcos, San Antonio, Louisiana, Georgia and Ohio. These are the folks who love the genre. I would be happy with 100 total out of town guests.

**Will the event become self-supporting in the future?:** Yes

**Total Funding:** \$1000

**Check one or more of the planned uses for the funds:** Historical, Promotion of Cultural Activity, Promotion of Arts, Advertising, Visitor Information

**Describe the advertising efforts.:** We send newspaper articles to all newspapers in a 75 mile radius, entertainers post their schedules and promote the event on their social media, utilize Temple newspaper which has online and weekly ads plus two articles in exchange for using their ticket services, Facebook, ad in International Western Music Association's magazine, and flyers sent to other Texas gatherings/reciprocity. A West Texas radio station promotes the event with free ads and church members help by distributing posters throughout the area. The Village Voice has been an outstanding supporter and provided our event schedule in the Jewel magazine. We hope to work with the Salado Museum, library and our Village music friendly association. Word of mouth is the most effective publicity. By giving free mini concerts this year, I hope to get more involvement/awareness from local businesses for 2024.

**Supporting Documents:**

Does this submission look like spam? [Report it here](#)

Proposed Budget				
Salado Cowboy Poetry and Music Gathering				HTX
Project Title: Life on the Chisholm Trail				Cash
May 3-4, 2024				In Kind
				Total
Category	HTx Request	Cash	InKind	Total
<b>1. Personnel</b>				
				\$ -
Sharon Douglas	Project Admin \$15/hr x 100		\$ 1,500.00	\$ 1,500.00
Linda Griffith	Admin Asst \$25/hr x 50		\$ 1,250.00	\$ 1,250.00
Steve Meiman	Sound Engineer		\$ 500.00	\$ 500.00
Masters of Ceremonies	Andy Anderson, Bill Lutz, RP Thomas, Paul Cox \$125		\$ 500.00	\$ 500.00
<b>2. Performers</b>				
Teresa Burleson	2 days / \$400	\$ 800.00		\$ 800.00
Ol' Jim Cathey		\$ 250.00		\$ 250.00
Devon Dawson		\$ 600.00		\$ 600.00
Jim Jones	2 days / \$500	\$ 500.00	\$ 500.00	\$ 1,000.00
Washtub Jerry	2 days / \$350	\$ 350.00	\$ 350.00	\$ 700.00
Belinda Gail			\$ 1,000.00	\$ 1,000.00
Jeff Gore			\$ 1,000.00	\$ 1,000.00
Bill Kinneson			\$ 250.00	\$ 250.00
Linda Griffith			\$ 250.00	\$ 250.00
Ronnie Sexton			\$ 500.00	\$ 500.00
Stan Mahler			\$ 500.00	\$ 500.00
<b>3. Accommodations</b>				
Thursday-Friday Dawson	8 days x \$175	\$ 1,400.00		\$ 1,400.00
Friday-Saturday Gore, Gail, Berry, Mahler, Jerry			\$ 3,150.00	\$ 3,150.00
<b>4. Supplies</b>				
Event tickets, wristbands			\$ 120.00	\$ 120.00
Event refreshments		\$ 100.00		\$ 100.00
Childrens book donation		\$ 75.00	\$ 75.00	\$ 150.00
Printing supplies		\$ 200.00	\$ 300.00	\$ 600.00
Student Poetry Winner	3 / \$150	\$ 50.00	\$ 400.00	\$ 450.00
<b>5. Promotion</b>				
Printing flyers	\$1 x 100	\$ 100.00		\$ 100.00
Posters	\$2 x 50	\$ 100.00		\$ 100.00
Postcards	\$2 x 25	\$ 50.00		\$ 50.00
Invitations to public ser	\$2 x 50	\$ 100.00		\$ 100.00
Outdoor sinage	\$15 x 25	\$ 325.00		\$ 325.00
Distribution of signage			\$ 500.00	\$ 500.00
Newspaper Advertisements			\$ 1,000.00	\$ 1,000.00
Magazine Ad in International Music Assoc.			\$ 450.00	\$ 450.00
Ads in The Jewel magazine with program guide			\$ 2,500.00	\$ 2,500.00
Social media ads	\$50 / 2 months		\$ 100.00	\$ 100.00
Webpage			\$ 695.00	\$ 695.00
<b>6. Building Use Fees</b>				
Civic Center			\$ 500.00	\$ 500.00
Salado Museum			\$ 150.00	\$ 150.00

\$ 5,000.00
\$ 7,065.00
\$ 12,075.00
\$ 24,140.00



# BOA Agenda Item Form



Date Submitted: October 30, 2023

Agenda Date Requested: November 2, 2023

**Project/Proposal Title:** CONSIDER ACTION  
REGARDING THE FINAL PLAT OF MORALES MANOR

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda to allow board members to discuss and consider action regarding a proposed final plat of Morales Manor located off West Amity Road in the E-T-J of the Village of Salado.

The applicants are proposing to plat 2.010 acres out of a 52.932 acre unplatted tract of land located on West Amity Road east of Brewer Lane. The newly created tract will be known as Lot 1 Block 1 Morales Manor.

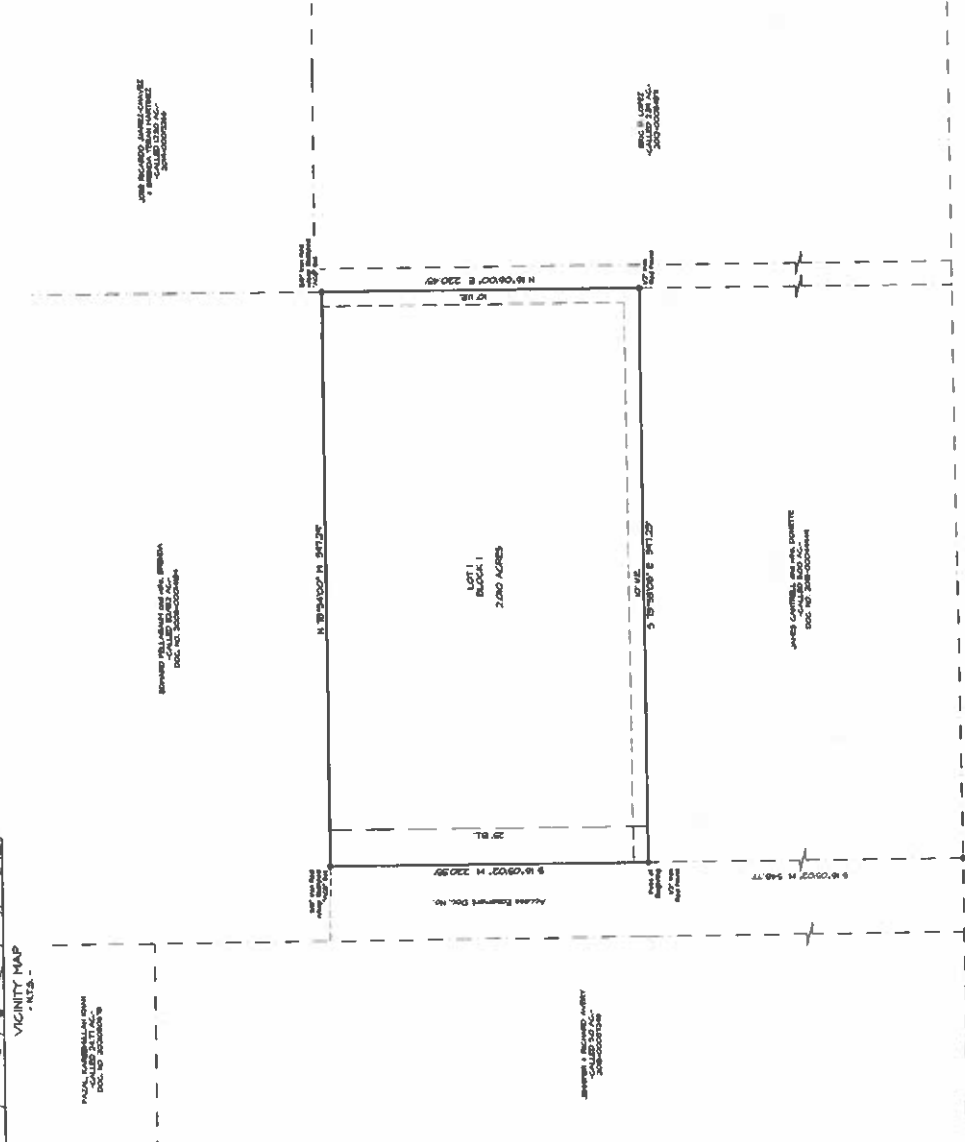
The Village Engineer reviewed the proposed plat and found it to be in compliance with the Village's Subdivision Regulations.

On October 24<sup>th</sup>, the Planning and Zoning voted unanimously to recommend approval of the proposed final plat.

The Village staff concurs with the recommendation of the Commission.



**FINAL PLAT OF  
MORALES MANOR**  
Being 2.010 ACRES, situated in the ERASMUS BREMER SURVEY,  
ABSTRACT 61, a subdivision within the Extrajurisdictional Jurisdiction,  
E.T.J., of the Village of Salado, Bell County, Texas.



**STATE OF TEXAS, COUNTY OF BELL**  
I, **ERASMUS BREMER**, Surveyor, do hereby certify that the above and foregoing plat is a true and correct copy of the original plat on file in my office, and that the same has been duly recorded in the public records of said county, to-wit: in **ABSTRACT 61**, of the **ERASMUS BREMER SURVEY**, a subdivision within the **EXTRAJURISDICTIONAL JURISDICTION**, E.T.J., of the **VILLAGE OF SALADO**, in said county, Texas.

Witness my hand and seal of office, this **15th** day of **April**, 2002.

**ERASMUS BREMER**  
Surveyor

**FINAL PLAT OF  
MORALES MANOR**  
Being 2.010 ACRES situated in the ERASMUS BREMER  
SURVEY, ABSTRACT 61, a subdivision within the  
EXTRAJURISDICTIONAL JURISDICTION, E.T.J., of the Village of Salado,  
Bell County, Texas.

**ACS**  
ALL COUNTY SURVEYING, INC.  
1000 W. BRIDGES BLVD.  
SUITE 100  
DALLAS, TEXAS 75208  
PHONE: 972.242.1111  
FAX: 972.242.1112  
WWW.ACSURVEYING.COM

**STATE OF TEXAS, COUNTY OF BELL**  
I, **ERASMUS BREMER**, Surveyor, do hereby certify that the above and foregoing plat is a true and correct copy of the original plat on file in my office, and that the same has been duly recorded in the public records of said county, to-wit: in **ABSTRACT 61**, of the **ERASMUS BREMER SURVEY**, a subdivision within the **EXTRAJURISDICTIONAL JURISDICTION**, E.T.J., of the **VILLAGE OF SALADO**, in said county, Texas.

Witness my hand and seal of office, this **15th** day of **April**, 2002.

**ERASMUS BREMER**  
Surveyor

**STATE OF TEXAS, COUNTY OF BELL**  
I, **ERASMUS BREMER**, Surveyor, do hereby certify that the above and foregoing plat is a true and correct copy of the original plat on file in my office, and that the same has been duly recorded in the public records of said county, to-wit: in **ABSTRACT 61**, of the **ERASMUS BREMER SURVEY**, a subdivision within the **EXTRAJURISDICTIONAL JURISDICTION**, E.T.J., of the **VILLAGE OF SALADO**, in said county, Texas.

Witness my hand and seal of office, this **15th** day of **April**, 2002.

**ERASMUS BREMER**  
Surveyor

**STATE OF TEXAS, COUNTY OF BELL**  
I, **ERASMUS BREMER**, Surveyor, do hereby certify that the above and foregoing plat is a true and correct copy of the original plat on file in my office, and that the same has been duly recorded in the public records of said county, to-wit: in **ABSTRACT 61**, of the **ERASMUS BREMER SURVEY**, a subdivision within the **EXTRAJURISDICTIONAL JURISDICTION**, E.T.J., of the **VILLAGE OF SALADO**, in said county, Texas.

Witness my hand and seal of office, this **15th** day of **April**, 2002.

**ERASMUS BREMER**  
Surveyor

**STATE OF TEXAS, COUNTY OF BELL**  
I, **ERASMUS BREMER**, Surveyor, do hereby certify that the above and foregoing plat is a true and correct copy of the original plat on file in my office, and that the same has been duly recorded in the public records of said county, to-wit: in **ABSTRACT 61**, of the **ERASMUS BREMER SURVEY**, a subdivision within the **EXTRAJURISDICTIONAL JURISDICTION**, E.T.J., of the **VILLAGE OF SALADO**, in said county, Texas.

Witness my hand and seal of office, this **15th** day of **April**, 2002.

**ERASMUS BREMER**  
Surveyor



EXTRAJURISDICTIONAL JURISDICTION, E.T.J., OF THE VILLAGE OF SALADO, BELL COUNTY, TEXAS.

# BOA Agenda Item Form



Date Submitted: October 30, 2023

Agenda Date Requested: November 2, 2023

**Project/Proposal Title:** CONSIDER ISSUES  
RELATING TO THE SEARCH FOR A NEW VILLAGE  
ADMINISTRATOR

**Council Action Requested:**

- Ordinance
- Resolution
- Motion
- Discussion

**Project/Proposal Summary:**

This item was placed on the agenda by Alderman D. Jasen Graham to allow board members to discuss and consider issues relating to the search for a new Village Administrator.

Aldermen Graham will brief board members on the status of the recruitment effort.