



REGULAR BOARD OF ALDERMEN MEETING
SALADO MUNICIPAL BUILDING
301 N. STAGECOACH - SALADO, TEXAS
JULY 20, 2023 – 6:30 P.M.

THIS WILL BE AN IN-PERSON MEETING THAT WILL ALSO BE AVAILABLE VIRTUALLY USING ZOOM. YOU CAN ACCESS THE MEETING FROM YOUR COMPUTER, TABLET OR SMARTPHONE USING THE FOLLOWING LINK:

<https://us02web.zoom.us/j/83389733989?pwd=TIF1QVRuWDhMRkVJckM4SmVrUFdCdz09>

MEETING ID: 833 8973 3989

PASSWORD: 826333

OR YOU CAN DIAL IN TO THE MEETING WITH YOUR PHONE USING ONE OF THE FOLLOWING PHONE NUMBERS AND USING THE MEETING ID AND PASSWORD:

1-346-248-7799

1-253-215-8782

1-669-900-6833

1-301-715-8592

1-312-626-6799

1-929-205-6099

AGENDA

CALL TO ORDER

JULY 20, 2023, AT 6:30 P.M.

CALL OF ROLL

CITY SECRETARY

INVOCATION

PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

CITIZENS COMMUNICATIONS

THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.

1. CONSENT AGENDA

- (A) APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF JUNE 15, 2023.
- (B) APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF JULY 6, 2023.
- (C) APPROVAL OF JUNE 2023 FINANCIAL STATEMENTS FOR THE VILLAGE OF SALADO.
- (D) APPROVAL OF THE APPOINTMENT OF RANDY DUNCAN TO THE VILLAGE OF SALADO MUSIC FRIENDLY COMMUNITY ADVSORY BOARD.
- (E) APPROVAL OF PLANS FOR A MAIN STREET PARADE ON SATURDAY, JULY 22, 2023, RECOGNIZING SALADO YOUTH SOFTBALL AND BASEBALL ALL-STAR TEAMS.

2. DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING ANY ITEM REMOVED FROM THE CONSENT AGENDA

3. VILLAGE ADMINISTRATOR'S REPORT

- MUSTANG SPRINGS DEVELOPMENT
- SALES TAX COLLECTIONS
- SALADO-JARRELL BOUNDARY AGREEMENT
- DRAINAGE IMPROVEMENT PROJECTS
- SALADO SCHOOL ROAD IMPROVEMENT PROJECT

- ALL-ABILITIES PLAYGROUND PROJECT

4. DISCUSSION AND POSSIBLE ACTION

- (A) DISCUSS AND CONSIDER POSSIBLE ACTION APPOINTING ONE (1) REGULAR MEMBER AND ONE (1) ALTERNATE MEMBER OF THE VILLAGE OF SALADO PLANNING AND ZONING COMMISSION. *(MAYOR MICHAEL COGGIN)*
- (B) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSED ORDINANCE RESTRICTING CONSTRUCTION TRUCK TRAFFIC ON NEIGHBORHOOD STREETS ADJACENT TO THE WATER'S EDGE TOWNHOME DEVELOPMENT. *(VILLAGE ADMINISTRATOR)*
- (C) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE PROPOSED CENTER CIRCLE STREET IMPROVEMENT PROGRAM.
- (D) DISCUSS AND CONSIDER POSSIBLE ACTION RECONSIDERING A DESIGN SERVICES PROPOSAL FROM MRB GROUP RELATING TO THE ROYAL STREET IMPROVEMENT PROJECT. *(VILLAGE ADMINISTRATOR)*
- (E) DISCUSS AND CONSIDER POSSIBLE ACTION AUTHORIZING THE PURCHASE OF A ZERO TURN MOWER FOR THE PUBLIC WORKS DEPARTMENT AND AMENDING THE FY 2023 OPERATING BUDGET TO REFLECT THE EXPENDITURE. *(VILLAGE ADMINISTRATOR)*
- (F) DISCUSS AND CONSIDER ISSUES RELATING TO THE DEVELOPMENT OF THE FISCAL YEAR 2024 VILLAGE OF SALADO OPERATING BUDGET. *(MAYOR MICHAEL COGGIN)*

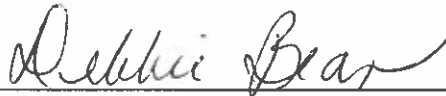
ADJOURNMENT

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS

GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on July 17, 2023, at 6:30 p.m.

A handwritten signature in cursive script, reading "Debbie Bean", is written over a horizontal line.

Debbie Bean, City Secretary

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

BOA Agenda Item Form



Date Submitted: July 13, 2023

Agenda Date Requested: July 20, 2023

Project/Proposal Title: CONSIDER APPROVAL OF
MINUTES OF THE JUNE 15, 2023, REGULAR
MEETING OF THE BOARD OF ALDERMEN

Funds Required:

Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- X Motion
- ☐ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to consider approval of the minutes of the June 15, 2023, Regular Meeting of the Board of Aldermen.

**Village of Salado
Salado Municipal Building
301 North Stagecoach Road
Salado, Texas
Minutes of Regular Meeting of Board of Aldermen
June 15, 2023, at 6:30 p.m.**

The Board of Aldermen meeting was called to order at 6:30 p.m. by Mayor Michael Coggin. *The meeting was conducted in person and using videoconferencing. Public participation was available via videoconference.*

Mayor Coggin gave the Invocation, and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Michael Coggin, Mayor Pro-tem Rodney Bell, and Aldermen Paul Cox, John Cole, D. Jasen Graham, and Jason Howard attended in person.

Staff Present: Village Administrator Don Ferguson and Assistant Village Administrator Andrea Howard.

CITIZENS COMMUNICATIONS

Salado Chamber of Commerce Executive Director Amanda Organ briefed board members on upcoming Chamber events and ribbon cuttings and welcomed members to attend.

Local resident Jim Boynton expressed concern with the length of time it has taken to make wastewater service available to his small subdivision off Baines Street.

1. CONSENT AGENDA

- (A) Approval of Minutes of the Regular Board of Aldermen Meeting of June 1, 2023.
- (B) Approval of the May 2023 Financial Statements for the Village of Salado.
- (C) Approval of the Appointment of Alternate Planning and Zoning Commissioner Lennox Alfred to a Regular Position on the Planning and Zoning Commission.

Alderman D. Jasen Graham a motion to approve the Consent Agenda, as written. Alderman Paul Cox seconded.

While noting he has no issue with Commissioner Alfred, Alderman Bert Henry expressed concern regarding the timing of his appointment to a regular position on the Planning and

Zoning Commission so soon after the Board of Aldermen Election in which Mayor Coggin endorsed Mr. Alfred.

Mayor Coggin advised Aldermen Henry to avoid personal attacks and limit his discussion to the agenda item.

Alderman Jason Howard called a "point of order," accusing the Mayor of making personal attacks toward he and his wife in the past.

Mayor Coggin advised board members to limit their discussion to the agenda item.

Mayor Pro-tem Rodney Bell called the question on the original motion.

Motion carried on a 3-2 vote, with Aldermen Henry and Howard voting no.

2. DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING ANY ITEM REMOVED FROM THE CONSENT AGENDA

No items were removed from the Consent Agenda.

3. VILLAGE ADMINISTRATOR'S REPORT

- Sales Tax Collection Update

Village Administrator Don Ferguson reported the sales tax check for May 2023, representing March sales, totaled \$61,571 which was 2.5 percent from the previous year.

- West Village Road Improvement Project

Village Administrator Ferguson said meetings will be held in the coming weeks with a handful of property owners on West Village Road about the possibility of dedicating right-of-way for the planned West Village Road Improvement Project. He said a federal funding decision for the project will be made in January 2024.

- Water's Edge Wastewater Line Update

Village Administrator Ferguson said construction of the Water's Edge Wastewater Line to the Boynton Addition is complete.

- Royal Street Improvement Project Update

Village Administrator Ferguson said a proposal to complete the required environmental assessment for the Royal Street Improvement Project will be on the July 6th Board of Aldermen meeting agenda for consideration.

- Mustang Springs Development Update

Village Administrator Ferguson said the Mustang Springs development engineers are preparing to submit construction plans for the development.

4. PRESENTATION

Presentation Regarding a Proposal by Phi Air Medical Regarding the Provision of Emergency Air Medical Transportation within the Village of Salado, Texas.

Kennie Kerr with Phi Air Medical briefed board members on a proposal to provide emergency air medical transportation service to Salado residents. In the event a qualified resident of the Village of Salado, Texas, is transported from the Village of Salado or Bell County by PHI Air Medical, Kerr said they would not have any out-of-pocket expense for their PHI Air Medical transport. The service would cost the Village of Salado approximately \$8,575 a year or \$7 per household according to Kerr.

Board members questioned Ms. Kerr regarding the claims and billing process, service demands, potential rate adjustments, transport destinations, out-of-network cost issues, marketing, and future growth in the customer base.

Village Administrator Ferguson suggested the Village explore partnering with the Emergency Services District to jointly fund participation in such program.

Ms. Kerr indicated she would research some of the unanswered questions that were raised in the discussion and report back to the Board in the coming weeks.

5. DISCUSSION AND POSSIBLE ACTION

- (A) Discuss and Consider Possible Action Regarding a Proposed Public Improvement District Policy.

With development activity increasing in and around Salado, and developers seeking a Public Improvement District ("PID") to finance improvements in their developments, City Attorney General Miller said there is a need for the Village to have a PID policy in place.

He presented a proposed policy that addresses the following provisions:

- Limitations on the PID tax assessment
- Limitations on tax assessment terms
- Limitations and guidelines for the PID administration
- Limitations and guidelines on financing
- Limitations on bond size and developer interest
- Limitations and guidelines for bidding on project improvements
- Guidelines and criteria for projects

- Process for application and review
- Requirement of Chapter 372 of the Texas Local Government Code

Alderman Graham and Mayor Pro-tem Bell suggested the language in the policy clearly reflect that the Village establishes the bond size limitations and the maximum maturity for such bonds.

Mayor Pro-tem Bell moved to table action on the proposed policy until the July 6th meeting to allow the City Attorney to add the requested clarifying language relating to bond size limitations and maximum maturity. Aldermen Howard seconded. Motion passed on a 5-0 vote.

- (B) Discuss and Consider Possible Action Selecting a Contractor for the Salado School Road Improvement Project and Authorizing the Mayor to Execute a Contract with the Chosen Contractor.

Village Administrator Ferguson said bids were recently opened for the reconstruction of Salado School Road from West Village Road to the Salado ISD Transportation Barn. He said the following three (3) bids were received:

- Westar Construction, Inc. (\$233,792.50)
- Lone Star Grading & Materials, LLC (\$150,000)
- JDR Excavation, LLC (\$176,529.30)

After reviewing the detailed bids and checking references, Ferguson said the Village Engineer recommends the Village contract with Lone Star Grading & Materials, LLC to reconstruct the subject portion of Salado School Road in the amount of \$150,000.

Board members inquired about the performance history of the low bidder and the impact of the project on school traffic.

Ferguson said the street improvement project is expected to be finished in mid-September.

Alderman Cox made a motion to select Lone Star Grading & Materials, LLC to complete the reconstruction project and authorize the Mayor to execute the contract on behalf of the Village with the chosen contractor. Alderman Graham seconded. Motion passed on a 5-0 vote.

(C) Discuss and Consider Possible Action Approving the Design for the Proposed New Municipal Building for the Village of Salado.

Village Administrator Ferguson presented the proposed design for the new Village of Salado Municipal Building to be constructed next to the Bell County Annex located at the intersection of FM 2484 and Event Drive. He said the proposed building will be approximately 5,500 square feet in size and will house the Village's administrative offices along with the Police Department.

In addition to office space, Ferguson said the building will feature a large lobby and a large meeting room for public meetings (Board of Aldermen, Planning and Zoning Commission, etc.) and Municipal Court sessions. He added the exterior of the building will match the adjacent Annex building.

Once the Board approves the design, Ferguson said the proposed design will be presented to the County Commissioners for approval.

Alderman Cox said the new building is more welcoming than the current Municipal Building.

Alderman Howard said its imperative that the new building support future growth in the Village staff.

Ferguson said the interior of the building is capable of being modified to accommodate future growth in staff and the building can be expanded, if necessary.

Mayor Coggin and Alderman Henry suggested modifying the plans to provide a more secure access to that portion of the building where the Police Department will be located.

Mayor Pro-tem Bell made a motion to approve the design with the security modifications suggested for the Police Department. Alderman Cox seconded. Motion was approved on a 4-1 vote, with Alderman Howard voting no.

(D) Discuss and Consider Issues Relating to the Development of the Fiscal Year 2023-24 Goals and Priorities for the Village of Salado.

Mayor Coggin called for input from board members regarding goals and priorities that will be used to help develop the Fiscal Year 2024 Operating Budget.

Mayor Coggin said adequately funding road improvement and maintenance needs to be a priority.

Alderman Graham said roads, drainage, public safety, and wastewater debt reductions are critical priorities.

Mayor Coggin suggested consideration of increasing the solid waste franchise fees to address the wear and tear on the roadways caused by solid waste vehicles in the Village.

Alderman Howard said the Village needs to develop a funding plan for capital project matching funds.

Alderman Henry said staffing growth in the Police Department is critical along with the funding of road repairs and right-of-way tree trimming.

Alderman Cox said the Village needs to prioritize road repairs and drainage issues and make sure they are adequately funded.

Mayor Pro-tem Bell said Royal Street drainage issues need to be addressed along with the planned improvements to Royal Street. He said increasing police department staffing is important and the Board needs to continue efforts to reduce the wastewater debt service tax rate.

Village Administrator Ferguson said he will be working with the Village Engineer to update the assessment of all streets in the Village. He said this project will provide the data needed for board members to prioritize street improvement funding.

ADJOURNMENT

Mayor Coggin called the meeting adjourned at 8:41 p.m.

Recorded by:

Don Ferguson

These minutes approved on the 20th of July, 2023.

APPROVED:

Michael Coggin, Mayor

ATTEST:

**Don Ferguson,
Village Administrator/Acting City Secretary**

BOA Agenda Item Form



Date Submitted: July 17, 2023

Agenda Date Requested: July 20, 2023

Project/Proposal Title: CONSIDER APPROVAL OF MINUTES OF THE JULY 6, 2023, REGULAR MEETING OF THE BOARD OF ALDERMEN

Funds Required:

Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☐ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to consider approval of the minutes of the July 6, 2023, Regular Meeting of the Board of Aldermen.

A copy of the minutes will be provided to board members under separate cover in advance of the meeting for review and consideration.

BOA Agenda Item Form



Date Submitted: July 17, 2023

Agenda Date Requested: July 20, 2023

Project/Proposal Title: CONSIDER APPROVAL OF
JUNE 2023 FINANCIAL STATEMENTS FOR THE
VILLAGE OF SALADO

Funds Required:
Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☐ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to consider approval of the June 2023 Financial Statements for the Village of Salado.

12:04 PM
07/16/23
Accrual Basis

Village of Salado-General Fund
Balance Sheet
As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
1002 · Horizon GF Operating xxx8101	1,890,321.63
1003 · Horizon Payroll xxx9962	49,038.75
1004 · Horizon Forfeiture xxx3514	6,462.33
1006 · Horizonx1297AllAbilitiesPlaygro	349,981.67
1099 · Petty Cash	100.00
Total Checking/Savings	2,295,904.38
Accounts Receivable	107,402.22
Other Current Assets	
1100 · Investments	
1120 · TexPool	4,556.70
Total 1100 · Investments	4,556.70
1200 · Other receivables	
1213 · Credit Card Payments Receivable	14,017.08
1215 · Property Tax Receivable	12,002.45
1217 · Franchise Fee Receivable	44,222.72
1218 · Sales Tax Receivable	135,338.58
1219 · Mixed Beverage Receivable	6,562.39
Total 1200 · Other receivables	212,143.22
1205 · Due To/From Other Funds	
1225 · Due to WW Cust Deposit Fund	-700.00
1224 · Due From WW Operations	382,581.27
1206 · Due From Fund 200 - Hotel/Motel	6,829.10
Total 1205 · Due To/From Other Funds	388,710.37
Total Other Current Assets	605,410.29
Total Current Assets	3,008,716.89
Fixed Assets	
1700 · Land	45,576.83
1705 · Building	384,593.71
1730 · Machinery & Equipment	408,074.74
1740 · Infrastructure	1,205,093.09
1799 · Accumulated Depreciation	-847,140.00
Total Fixed Assets	1,196,198.37
Other Assets	
1800 · Construction in Progress	39,088.70
Total Other Assets	39,088.70
TOTAL ASSETS	4,244,003.96
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	33,913.68
Other Current Liabilities	
2050 · Accrued Wages	13,577.67
2100 · Payroll Liabilities	6,533.78
2200 · Due to other funds	
2201 · Due to I&S	7,262.79
Total 2200 · Due to other funds	7,262.79
2300 · Unearned ARPA Grant Revenue	588,413.30
2301 · Escrow- Subdivision	945,625.08

12:04 PM

07/16/23

Accrual Basis

Village of Salado-General Fund
Balance Sheet
As of June 30, 2023

	<u>Jun 30, 23</u>
2700 • Deferred Revenue	
2704 • Deferred Revenue - Ad Valorem	<u>10,908.02</u>
Total 2700 • Deferred Revenue	10,908.02
2899 • Reserved-LTPDF TruancyPrevFund	1,964.22
2900 • Reserved- Security Fee	3,549.29
2861 • Reserved Child Safety Fee	4,222.01
2862 • Reserved- Technology Fund	<u>6,873.20</u>
Total Other Current Liabilities	<u>1,588,929.36</u>
Total Current Liabilities	<u>1,622,843.04</u>
Total Liabilities	1,622,843.04
Equity	
3120 • Restricted for Playground	26,460.43
3110 • Investments in Fixed Assets	1,235,287.07
32000 • Retained Earnings	950,352.27
Net Income	<u>409,061.15</u>
Total Equity	<u>2,621,160.92</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,244,003.96</u></u>

VILLAGE OF SALADO, TEXAS
FUND BALANCE- GENERAL FUND

As of June 30, 2023

Current Assets:

Cash and Cash Equivalents	\$	2,295,904.38
Investments	\$	4,556.70
Receivables	\$	708,255.81
Total Current Assets	\$	3,008,716.89

Liabilities and Fund Balances:

Liabilities:

Accounts Payable	\$	33,913.68
Payroll Liabilities	\$	6,533.78
Intergovernmental Payable	\$	7,262.79
Deferred Revenues	\$	1,544,946.40
Accrued Wages & Expenses	\$	13,577.67
Total Liabilities	\$	1,606,234.32

Reserves/Balances:

Non-spendable Fund Balance	\$	-
Restricted Fund Balance	\$	43,069.15
Committed Fund Balances		
Public Works	\$	543,765.37
Future Grant Matches	\$	339,853.36
Wastewater Operations	\$	475,794.70
Assigned Fund Balance	\$	-
Unassigned Fund Balance	\$	-
Total Reserves/Balances	\$	1,402,482.57

Total Liabilities and Fund Balances	\$	3,008,716.89
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**Village of Salado-General Fund
Profit & Loss Budget Performance
June 2023**

	Jun 23	Oct '22 - Jun 23	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · GENERAL FUND REVENUE				
4100 · Tax Revenue				
4115 · Property Taxes	5,551.29	505,307.64	475,000.00	106.38%
4120 · Sales Tax Earned	61,571.92	605,676.22	750,000.00	80.76%
4130 · Mixed Beverages	3,359.29	29,790.46	35,000.00	85.12%
Total 4100 · Tax Revenue	70,482.50	1,140,774.32	1,260,000.00	90.54%
4150 · Franchise Fees				
4160 · Electric Franchise	0.00	124,101.69	135,000.00	91.93%
4165 · Telephone Franchise	0.00	8,194.86	21,000.00	39.02%
4170 · Waste Disposal Franchise Fee	0.00	13,311.59	21,000.00	63.39%
4175 · Cable Franchise	0.00	21,607.76	28,875.00	74.83%
4180 · Water Franchise	0.00	42,502.97	39,327.00	108.08%
Total 4150 · Franchise Fees	0.00	209,718.87	245,202.00	85.53%
4200 · Licenses, Permits, and Fees				
4210 · Sign Permit / Misc	30.00	165.00	500.00	33.0%
4215 · Service Fees (Burn)	40.00	335.00	500.00	67.0%
4216 · Service Fees (Itinerant Vendor)	150.00	875.00	1,650.00	53.03%
4230 · Building Permit Fees	24,778.36	143,839.97	100,000.00	143.84%
4260 · Certificate of Occupancy	90.00	810.00	2,500.00	32.4%
4270 · Contractor Registration	300.00	5,260.00	10,000.00	52.6%
Total 4200 · Licenses, Permits, and Fees	25,388.36	151,284.97	115,150.00	131.38%
4300 · Service Fees				
4310 · Subdiv/Plats/Waivers/Exceptions	0.00	1,550.00	35,000.00	4.43%
4315 · Zoning/Variations	0.00	250.00	1,200.00	20.83%
4320 · Pace Park Rental Fees	-400.00	3,053.00	3,500.00	87.23%
4330 · LEOSE	0.00	0.00	910.00	0.0%
4340 · Crash Report Fees	30.00	198.10	250.00	79.24%
Total 4300 · Service Fees	-370.00	5,051.10	40,860.00	12.36%
4700 · Investment and other income				
4780 · Interest Income	2,021.46	16,335.09	9,200.00	177.56%
4790 · Other Income	107,402.21	600,945.87	200,000.00	300.47%
Total 4700 · Investment and other income	109,423.67	617,280.96	209,200.00	295.07%
4400 · Fines and Forfeitures				
	2,555.00	19,222.56	60,000.00	32.04%
Total 4000 · GENERAL FUND REVENUE	207,479.53	2,143,332.78	1,930,412.00	111.03%
Total Income	207,479.53	2,143,332.78	1,930,412.00	111.03%
Expense				
GENERAL FUND EXPENDITURES				
5000 · ADMINISTRATION DEPARTMENT				
5100 · Personnel Services				
5101 · Village Administrator Salary	9,677.06	91,932.07	125,802.14	73.08%
5102 · City Secretary Salary	4,011.53	41,647.48	69,435.18	59.98%
5103 · Assistant Village Administrator	5,085.58	46,640.01	66,950.00	69.66%
5121 · Payroll Tax- MC Admin	284.36	2,646.53	3,801.72	69.61%
5122 · Payroll Tax- SS Admin	1,215.92	11,316.14	16,255.61	69.61%

Village of Salado-General Fund
Profit & Loss Budget Performance
June 2023

	Jun 23	Oct '22 - Jun 23	Annual Budget	% of Budget
5123 · Payroll Tax- TWC Admin	4.01	29.89	27.00	110.7%
5126 · TMRS Contributions- Admin	1,231.61	11,498.45	16,622.68	69.17%
5127 · Health Care- Admin	2,659.36	24,124.65	28,841.76	83.65%
5128 · Pay Comparability Adjustment	0.00	0.00	2,000.00	0.0%
Total 5100 · Personnel Services	24,169.43	229,835.22	329,736.09	69.7%
5200 · Services				
5201 · Meeting Expense	0.00	92.09	250.00	36.84%
5202 · Bell Co Health Svcs Contracts	0.00	5,994.00	6,172.38	97.11%
5203 · Printing Expense	0.00	427.11	250.00	170.84%
5204 · Telephone	285.47	2,649.99	3,750.00	70.67%
5205 · Equipment - Leased / Rented	275.75	2,757.50	3,909.15	70.54%
5206 · Interest Exp/Bank Fees	71.04	651.70	650.00	100.26%
5207 · BELLCAD	3,282.09	7,872.25	10,500.00	74.97%
5214 · Utilities	503.78	4,541.04	5,100.00	89.04%
5215 · Janitorial	237.00	2,133.00	2,844.00	75.0%
Total 5200 · Services	4,655.13	27,118.68	33,425.53	81.13%
5216 · Professional Fees				
5216-3 · Profess Fees - Accounting	3,360.00	41,450.00	50,500.00	82.08%
5216-4 · Profess Fees - Inspections	0.00	54,253.77	75,000.00	72.34%
5216-5 · Profess. Fees - Legal	0.00	32,375.77	37,500.00	86.34%
Total 5216 · Professional Fees	3,360.00	128,079.54	163,000.00	78.58%
5300 · Other Services & Charges				
5301 · Election Expenses	0.00	4,341.99	4,650.00	93.38%
5304 · Office Supplies	1,296.00	4,513.21	3,750.00	120.35%
5305 · Postage	115.77	2,747.39	2,750.00	99.91%
5306 · Building Supplies	0.00	0.00	250.00	0.0%
5307 · Building & Equipment - R & M	0.00	586.59	1,500.00	39.11%
5309 · Website	0.00	3,100.00	2,500.00	124.0%
5310 · Public Notices	0.00	2,084.50	3,000.00	69.48%
5311 · Insurance (TML Property & GL)	0.00	43,995.50	37,750.00	116.54%
5312 · Dues and Subscriptions	0.00	1,473.34	2,500.00	58.93%
5313 · Training & Travel	0.00	0.00	500.00	0.0%
5319 · Technology	0.00	13,895.38	20,000.00	69.48%
5320 · Special Projects	0.00	7,500.00	88,333.20	8.49%
Total 5300 · Other Services & Charges	1,411.77	84,237.90	167,483.20	50.3%
5400 · Capital Outlay				
5401 · Equipment (IT)	0.00	0.00	2,500.00	0.0%
Total 5400 · Capital Outlay	0.00	0.00	2,500.00	0.0%
Total 5000 · ADMINISTRATION DEPARTMENT	33,596.33	469,271.34	696,144.82	67.41%
5500 · DEVELOPMENT SERVICES DEPARTMENT				
5501 · Personnel Services				
5502 · Director Salary	3,296.00	31,312.00	42,848.00	73.08%
5503 · Payroll Tax- MC Dev Svcs	47.79	454.03	621.30	73.08%
5504 · Payroll Tax- SS Dev Svcs	204.35	1,941.35	2,656.58	73.08%
5505 · Payroll Tax- TWC Dev Svcs	0.00	9.00	9.00	100.0%
5506 · TMRS Contributions- Dev Svcs	206.98	1,972.25	2,716.56	72.6%

Village of Salado-General Fund
Profit & Loss Budget Performance
June 2023

	Jun 23	Oct '22 - Jun 23	Annual Budget	% of Budget
5507 · Health Care- Dev Svcs	857.89	8,209.42	9,613.92	85.39%
Total 5501 · Personnel Services	4,613.01	43,898.05	58,465.36	75.08%
5600 · Other Services & Charges				
5601 · Travel & Training	0.00	0.00	500.00	0.0%
Total 5600 · Other Services & Charges	0.00	0.00	500.00	0.0%
5700 · Professional Fees				
5701 · General Engineering	23,798.65	58,010.58	12,500.00	464.09%
5703 · Engineering- Plat Review	3,288.98	14,786.48	35,000.00	42.25%
Total 5700 · Professional Fees	27,087.63	72,797.06	47,500.00	153.26%
Total 5500 · DEVELOPMENT SERVICES DEPARTMENT	31,700.64	116,695.11	106,465.36	109.61%
6000 · PUBLIC SAFETY DEPARTMENT				
6001 · Fire Department				
6003 · Burn Fees	0.00	0.00	500.00	0.0%
Total 6001 · Fire Department	0.00	0.00	500.00	0.0%
6200 · Police Department				
6201 · Personnel Services				
6202 · Salary - Chief of Police	7,388.82	68,053.22	81,406.05	83.6%
6203 · Salary- Sergeant	2,560.00	33,690.58	57,866.22	58.22%
6204 · Salary / Wages - Officers	18,135.94	162,961.30	316,539.57	51.48%
6205 · Officers - Overtime	578.37	15,624.02	7,000.00	223.2%
6206 · Longevity & Certif Pay	582.69	6,107.73	11,500.00	53.11%
6207 · Payroll Tax- MC PD	424.07	4,151.16	6,609.27	62.81%
6208 · Payroll Tax- SS PD	1,813.25	17,749.77	28,260.34	62.81%
6209 · Payroll Tax- TWC PD	0.00	72.08	72.00	100.11%
6210 · TMRS Contributions- PD	1,836.63	18,030.12	28,898.47	62.39%
6211 · Health Care- PD	3,580.19	50,028.72	75,487.17	66.27%
Total 6201 · Personnel Services	36,899.96	376,468.70	613,639.09	61.35%
6212 · Services				
6213 · Telephone	709.96	6,033.28	8,500.00	70.98%
6214 · Utilities	337.51	2,542.45	3,500.00	72.64%
6215 · Janitorial	150.00	1,350.00	1,800.00	75.0%
6215.1 · Technology- PD	1,890.00	17,135.55	30,000.00	57.12%
Total 6212 · Services	3,087.47	27,061.28	43,800.00	61.78%
6216 · Other Services & Charges				
6217 · Ammunition	0.00	2,597.24	1,000.00	259.72%
6219 · Auto Expenses	669.24	24,291.66	30,000.00	80.97%
6220 · Supplies	347.94	9,557.90	6,000.00	159.3%
6221 · Equipment Maintenance & Repair	0.00	526.00	1,000.00	52.6%
6222 · Building R & M	0.00	0.00	500.00	0.0%
6223 · Dues & Subscriptions	0.00	6,138.90	8,140.00	75.42%
6224 · Animal Control	0.00	420.00	1,500.00	28.0%
Total 6216 · Other Services & Charges	1,017.18	43,531.70	48,140.00	90.43%
6225 · Police - Capital Outlay				
6226 · Capital Outlay- PD Vehicles	0.00	20,326.00	96,108.00	21.15%
6227 · Capital Outlay- PD Equipment	0.00	30,770.03	17,000.00	181.0%
6228 · Cap O/L- Vehicle Rplcmnt Prgm	0.00	0.00	5,000.00	0.0%

Village of Salado-General Fund
Profit & Loss Budget Performance
June 2023

	Jun 23	Oct '22 - Jun 23	Annual Budget	% of Budget
6229 · Capital Outlay- IT	0.00	15,004.00	13,000.00	115.42%
Total 6225 · Police - Capital Outlay	0.00	66,100.03	131,108.00	50.42%
Total 6200 · Police Department	41,004.61	513,161.71	836,687.09	61.33%
6500 · Municipal Court				
6550 · Professional Fees				
6551 · Judicial Services	800.00	7,200.00	9,600.00	75.0%
6552 · Prosecutor	0.00	8,043.26	12,000.00	67.03%
Total 6550 · Professional Fees	800.00	15,243.26	21,600.00	70.57%
6570 · Other Services & Charges				
6571 · Supplies	0.00	18.00	250.00	7.2%
6573 · Dues and Subscriptions	2,612.72	2,612.72	2,500.00	104.51%
6575 · Travel and Training	0.00	0.00	1,000.00	0.0%
Total 6570 · Other Services & Charges	2,612.72	2,630.72	3,750.00	70.15%
Total 6500 · Municipal Court	3,412.72	17,873.98	25,350.00	70.51%
Total 6000 · PUBLIC SAFETY DEPARTMENT	44,417.33	531,035.69	862,537.09	61.57%
7000 · PUBLIC WORKS DEPARTMENT				
7001 · Personnel Services				
7002 · Wages- Maintenance Worker	2,675.20	25,414.40	34,777.60	73.08%
7004 · Maintenance Worker- Overtime	0.00	0.00	2,000.00	0.0%
7005 · Payroll Tax- MC Maint	38.79	368.51	504.28	73.08%
7006 · Payroll Tax- SS Maint	165.87	1,575.70	2,156.21	73.08%
7007 · Payroll Tax- TWC Maint	4.01	13.01	9.00	144.56%
7008 · TMRS Contributions- Maint	168.00	1,600.80	2,204.90	72.6%
7009 · Healthcare- Maintenance	855.78	8,208.88	9,613.92	85.39%
Total 7001 · Personnel Services	3,907.65	37,181.30	51,265.91	72.53%
7015 · Other Services & Charges				
7016 · Maint- Uniforms and Boots	0.00	0.00	500.00	0.0%
7017 · Telephone	50.28	452.75	650.00	69.65%
Total 7015 · Other Services & Charges	50.28	452.75	1,150.00	39.37%
Total 7000 · PUBLIC WORKS DEPARTMENT	3,957.93	37,634.05	52,415.91	71.8%
8000 · PARKS DEPARTMENT				
8001 · Services				
8002 · Utilities	109.53	2,117.76	2,500.00	84.71%
Total 8001 · Services	109.53	2,117.76	2,500.00	84.71%
8010 · Other Services & Charges				
8011 · Supplies	0.00	60.00	3,500.00	1.71%
8014 · Contract Services	0.00	2,875.00	7,500.00	38.33%
Total 8010 · Other Services & Charges	0.00	2,935.00	11,000.00	26.68%
8030 · Capital Outlay- Parks	0.00	-16,439.57	55,000.00	-29.89%
Total 8000 · PARKS DEPARTMENT	109.53	-11,386.81	68,500.00	-16.62%
9000 · STREET DEPARTMENT				
9001 · Other Services & Charges				
9002 · Contract Services	7,119.00	72,286.50	120,000.00	60.24%
9003 · Signage	0.00	2,184.18	5,000.00	43.68%
9004 · Auto Expense	0.00	69.00	500.00	13.8%
9006 · Street Supplies	620.89	11,378.74	5,000.00	227.58%

Village of Salado-General Fund
Profit & Loss Budget Performance
June 2023

	Jun 23	Oct '22 - Jun 23	Annual Budget	% of Budget
Total 9001 - Other Services & Charges	7,739.89	85,918.42	130,500.00	65.84%
9050 - Services				
9051 - Utilities	1,569.55	14,530.34	25,000.00	58.12%
Total 9050 - Services	1,569.55	14,530.34	25,000.00	58.12%
9500 - Capital Outlay				
9501 - Capital Outlay- Streets	18,508.14	315,844.36	200,000.00	157.92%
9503 - Capital Outlay- Other	0.00	4,583.00	7,000.00	65.47%
Total 9500 - Capital Outlay	18,508.14	320,427.36	207,000.00	154.8%
Total 9000 - STREET DEPARTMENT	27,817.58	420,876.12	362,500.00	116.1%
Total GENERAL FUND EXPENDITURES	141,599.34	1,564,125.50	2,148,563.18	72.8%
Total Expense	141,599.34	1,564,125.50	2,148,563.18	72.8%
Net Ordinary Income	65,880.19	579,207.28	-218,151.18	-265.51%
Other Income/Expense				
Other Income				
97500 - Use of Fund Balance	0.00	0.00	218,151.18	0.0%
Total Other Income	0.00	0.00	218,151.18	0.0%
Other Expense				
98000 - Transfers Out				
98007 - Xfer to All Abil. PG Fund	153,706.56	170,146.13		
Total 98000 - Transfers Out	153,706.56	170,146.13		
Total Other Expense	153,706.56	170,146.13		
Net Other Income	-153,706.56	-170,146.13	218,151.18	-78.0%
Net Income	-87,826.37	409,061.15	0.00	100.0%

11:58 AM
07/16/23
Accrual Basis

Village of Salado-General Fund Check Listing

Date	Num	Name	As of June 30, 2023 Memo	Amount
06/01/2023	4624	GT Distributors	PD Supplies	1,179.98
06/01/2023	4625	InHouse Systems, Inc.	Alarm System Monitoring- PD- June 2023	19.95
06/01/2023	4626	Kristi Stegall	Professional Fees: Accounting May 2023	3,430.00
06/01/2023	4627	Salado Masonic Lodge #296	Flag Program Annual Subscription	2,000.00
06/01/2023	4628	Salado Water Supply Corporation	Utilities: Water	341.80
06/01/2023	4629	Verizon Wireless	Village Cell Phones	693.80
06/01/2023	4630	CivicPlus LLC	Municode Web Premium Civic Open Subscription	3,100.00
06/01/2023	4631	Fuelman	Fuel Charges	1,587.02
06/01/2023	4632	Kelly Wisniewski	22 Hours @ \$15/hr	330.00
06/01/2023	Draft	Cirro Energy	Utilities: Electric	26.06
06/01/2023	Draft	Cirro Energy	Utilities: Electric	65.93
06/01/2023	Draft	Cirro Energy	Utilities: Electric	85.08
06/01/2023	Draft	Cirro Energy	Utilities: Electric	166.14
06/01/2023	Draft	Cirro Energy	Utilities: Electric	313.84
06/01/2023	Draft	Cirro Energy	Utilities: Electric	35.37
06/01/2023	Draft	Cirro Energy	Utilities: Electric	42.29
06/01/2023	Draft	Cirro Energy	Utilities: Electric	9.44
06/01/2023	Draft	Cirro Energy	Utilities: Electric	13.46
06/01/2023	Draft	Cirro Energy	Utilities: Electric	1,037.15
06/08/2023	Draft	Cirro Energy	Utilities: Electric	7.45
06/08/2023	4633	Ernesto Munoz	Refund Court Fine Paid to Wrong Court	237.00
06/09/2023	4634	Kim Walsh	Refund Pace Park Deposit	100.00
06/09/2023	4635	Jeri Pippins	Refund Pace Park Deposit	100.00
06/09/2023	4636	Danielle Pope	Refund Pace Park Deposit	100.00
06/12/2023	4637	Grande Communications Network LLC	Telephone/Internet	221.08
06/12/2023	4638	Johnson Bros. Ford	PD Vehicle R&M	625.82
06/12/2023	4639	Keith's Ace Hardware	R&M Supplies	1,056.77
06/12/2023	4640	Lowe's	R&M Supplies	384.08
06/12/2023	4642	Xerox Financial Services	Copier Lease Payment- June '23	275.75
06/20/2023	4643	Flock Safety	3/2/23-03/ 01/23: Service Package 5 Flock Safety Falcon Cameras	12,500.00
06/20/2023	4644	MRB Group	Professional Services: Engineering	32,745.77
06/20/2023	4645	Village Landscape & Design	Mowing	6,804.00
06/22/2023	4650	LC Paving & Construction, LLC	Street Repairs	12,850.00
06/22/2023	4651	Anna McNaughty	Refund- Pace Park Reservation Deposit	100.00
06/22/2023	4646	Bridgestone Retail Operations LLC	PD Vehicle R&M	887.23
06/22/2023	4647	Clifford Lee Coleman	Judicial Services for June 2023	800.00
06/22/2023	4648	COBAN Technologies, Inc.	PD: Remote Setup and Training	1,890.00
06/22/2023	4649	Eagle Disposal	Utilities: Waste Disposal	112.50
06/22/2023	4652	Kelly Wisniewski	21 Hours @ \$15/hr	315.00
06/26/2023	4658	Brock Holland	Building Permit Refund	35.00
06/26/2023	4653	FP Mailing Solutions	Postage	115.77
06/26/2023	4654	Grande Communications Network LLC	PD Telephone and Internet	196.67
06/26/2023	4655	GT Distributors	PD Uniforms	347.94
06/26/2023	4656	Tax Appraisal District Of Bell County	4th QTR 2023 Taxing Unit Fee	3,282.09
06/26/2023	4657	Xerox Financial Services	Copier Lease Payment- July '23	275.75
06/29/2023	4660	Salado Village Voice Newspaper	Public Notices	918.50
				<u>91,761.48</u>
				<u><u>91,761.48</u></u>

12:27 PM

Village of Salado, Hotel-Motel Fund

07/16/23

Balance Sheet

Accrual Basis

As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
1005 · Horizon Operating xxx0314	305,676.54
Total Checking/Savings	305,676.54
Other Current Assets	
1200 · AR Taxes	51,312.53
1100 · Investments	
1120 · TexPool	5,459.01
Total 1100 · Investments	5,459.01
1500 · Petty Cash	100.00
Total Other Current Assets	56,871.54
Total Current Assets	362,548.08
TOTAL ASSETS	362,548.08
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	119.00
Other Current Liabilities	
2050 · Accrued Wages	1,887.07
2400 · Reserve For Trolley Project	6,675.00
2200 · Due To Other Funds	
2201 · Due to GF	6,829.10
Total 2200 · Due To Other Funds	6,829.10
Total Other Current Liabilities	15,391.17
Total Current Liabilities	15,510.17
Total Liabilities	15,510.17
Equity	
32000 · Retained Earnings	320,636.27
Net Income	26,401.64
Total Equity	347,037.91
TOTAL LIABILITIES & EQUITY	362,548.08

VILLAGE OF SALADO, TEXAS
FUND BALANCE- HOTEL OCCUPANCY FUND
As of June 30, 2023

Current Assets:

Cash and Cash Equivalents	\$ 305,776.54
Investments	\$ 5,459.01
Receivables	\$ 51,312.53
Total Current Assets	\$ 362,548.08

Liabilities and Fund Balances:

Liabilities:

Accounts Payable	\$ 119.00
Intergovernmental Payable	\$ 6,829.10
Accrued Wages	\$ 1,887.07
Total Liabilities	\$ 8,835.17

Reserves/Balances:

Non-spendable Fund Balance	\$ -
Restricted Fund Balance-Emergency Tourism Marketing	\$ 34,703.79
Committed Fund Balance- Tourism Division Operations	\$ 312,334.12
Assigned Fund Balance- Trolley Project	\$ 6,675.00
Unassigned Fund Balance	\$ -
Total Reserves/Balances	\$ 353,712.91

Total Liabilities and Fund Balances	\$ 362,548.08
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Village of Salado, Hotel-Motel Fund
Profit & Loss Budget Performance
June 2023

	Jun 23	Oct '22 - Jun 23	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · HOT FUND REVENUE				
4100 · County Hotel Occupancy Tax	0.00	0.00	4,000.00	0.0%
4200 · Occupancy Tax	2,620.58	189,065.00	260,000.00	72.72%
4300 · Other Income	255.81	2,435.53		
Total 4000 · HOT FUND REVENUE	2,876.39	191,500.53	264,000.00	72.54%
Total Income	2,876.39	191,500.53	264,000.00	72.54%
Expense				
5000 · HOT FUND EXPENDITURES				
5001 · Personnel Services				
5002 · Salary- Director	837.50	28,113.70	64,385.54	43.67%
5003 · Wages- Visitors Ctr Coordinator	3,024.09	26,591.10	36,056.59	73.75%
5004 · Payroll Tax- MC	43.85	744.66	1,456.41	51.13%
5005 · Payroll Tax- SS	187.49	3,184.10	6,227.41	51.13%
5006 · Payroll Tax- TWC	0.00	18.00	18.00	100.0%
5007 · TMRS Contribution	189.91	3,240.96	6,368.03	50.89%
5008 · Health Care	854.38	13,865.40	19,227.96	72.11%
Total 5001 · Personnel Services	5,137.22	75,757.92	133,739.94	56.65%
5050 · Other Charges & Services				
5060 · Special Projects	381.60	1,681.60		
5051 · Lease- Visitors Center	1,517.00	13,653.00	18,204.00	75.0%
5052 · Marketing	1,464.00	63,174.93	85,000.00	74.32%
5053 · Office Supplies	0.00	20.50	500.00	4.1%
5054 · Arts- Cultural District	0.00	5,000.00	20,000.00	25.0%
5055 · Printing	0.00	0.00	3,500.00	0.0%
5056 · Postage	0.00	34.60	1,500.00	2.31%
5057 · Dues & Subscriptions	0.00	2,364.00	2,500.00	94.56%
5058 · Travel & Training	0.00	820.49	3,000.00	27.35%
5059 · Vehicle Maintenance	135.25	621.85	1,000.00	62.19%
5061 · Community Grant Program	0.00	575.00	20,000.00	2.88%
Total 5050 · Other Charges & Services	3,497.85	87,945.97	155,204.00	56.67%
5100 · Capital Outlay				
5110 · Capital Outlay- Equipment	0.00	1,395.00		
Total 5100 · Capital Outlay	0.00	1,395.00		
Total 5000 · HOT FUND EXPENDITURES	8,635.07	165,098.89	288,943.94	57.14%
Total Expense	8,635.07	165,098.89	288,943.94	57.14%
Net Ordinary Income	-5,758.68	26,401.64	-24,943.94	-105.84%
Other Income/Expense				
Other Income				
98000 · Transfer from HOT Fund Balance	0.00	0.00	24,943.94	0.0%
Total Other Income	0.00	0.00	24,943.94	0.0%
Net Other Income	0.00	0.00	24,943.94	0.0%
Net Income	-5,758.68	26,401.64	0.00	100.0%

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07/16/23
Accrual Basis

Village of Salado, Hotel-Motel Fund
Check Listing
As of June 30, 2023

Date	Num	Name	Memo	Amount
06/01/2023	1850	Salado Village Voice	Jewel Magazine Ads	1,325.00
06/12/2023	1852	H&H T-Shirt Printing	Community Institute Tshirts (24)	381.60
06/22/2023	1853	Primary Media	Billboard	850.00
06/22/2023	1854	Salado Chamber of Commerce	Tourism Lease at Visitor's Center	1,517.00
06/22/2023	1855	Signs & Banners	1 Pair- 16" Round Magnetic Signs	55.00
06/29/2023	1856	Fairway Sports Vehicles	Trolley Repairs & Maintenance	135.25
06/29/2023	1857	Signs & Banners	7 Coroplast Signs	150.00
				<u>4,413.85</u>
				<u><u>4,413.85</u></u>

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Village of Salado- 400 Wastewater System Revenue

07/16/23

Balance Sheet

Accrual Basis

As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
Horizon Account x353	62,403.51
Total Checking/Savings	62,403.51
Accounts Receivable	47,069.20
Other Current Assets	
Allowance for Doubtful Accounts	-11,787.04
Accounts Receivable- Sewer Conn	18,792.00
Total Other Current Assets	7,004.96
Total Current Assets	116,477.67
TOTAL ASSETS	116,477.67
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	510.71
Other Current Liabilities	
Accrued Interest	12,714.00
Due to General Fund	382,581.27
Total Other Current Liabilities	395,295.27
Total Current Liabilities	395,805.98
Total Liabilities	395,805.98
Equity	
Retained Earnings	-255,749.83
Net Income	-23,578.48
Total Equity	-279,328.31
TOTAL LIABILITIES & EQUITY	116,477.67

VILLAGE OF SALADO, TEXAS
FUND BALANCE- WASTEWATER SYSTEM FUND
As of June 30, 2023

Current Assets:

Cash and Cash Equivalents	\$ 62,403.51
Receivables	\$ 54,074.16
Total Current Assets	\$ 116,477.67

Liabilities and Fund Balances:

Liabilities:

Accounts Payable	\$ 510.71
Accrued Interest	\$ 12,714.00
Intergovernmental Payable	\$ 382,581.27
Total Liabilities	\$ 395,805.98

Reserves/Balances:

Non-spendable Fund Balance	\$ -
Restricted Fund Balance	\$ -
Committed Fund Balance- Plant Operations	\$ (279,328.31)
Assigned Fund Balance	
Unassigned Fund Balance	\$ -
Total Reserves/Balances	\$ (279,328.31)

Total Liabilities and Fund Balances	\$ 116,477.67
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Village of Salado- 400 Wastewater System Revenue
Profit & Loss Budget Performance
June 2023

	Jun 23	Oct '22 - Jun 23	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
Monthly Service Fees	19,440.87	192,772.39	285,000.00	67.64%
Interest Income	21.60	201.03	35.00	574.37%
Total Income	19,462.47	192,973.42	285,035.00	67.7%
Expense				
Misc	0.00	1,460.00		
Bank Service Charge	0.00	0.00	1.00	0.0%
Maintenance Contractor	14,093.33	140,933.30	172,077.00	81.9%
Professional Fees- Engineering	0.00	255.00	5,607.00	4.55%
Repairs	0.00	11,243.42	15,000.00	74.96%
Sludge Disposal	0.00	0.00	5,000.00	0.0%
Supplies	0.00	7,150.00	25,000.00	28.6%
TCEQ Fees	0.00	1,250.00	1,250.00	100.0%
Utilities				
Utilities- Electric	266.98	52,703.58	59,000.00	89.33%
Utilities- Water	169.29	1,556.60	2,100.00	74.12%
Total Utilities	436.27	54,260.18	61,100.00	88.81%
Total Expense	14,529.60	216,551.90	285,035.00	75.97%
Net Ordinary Income	4,932.87	-23,578.48	0.00	100.0%
Net Income	4,932.87	-23,578.48	0.00	100.0%

12:36 PM
07/16/23
Accrual Basis

Village of Salado- 400 Wastewater System Revenue

Check Listing

As of June 30, 2023

Date	Num	Name	Memo	Amount
06/01/2023	100294	Salado Water Supply Corporation	Utilities: Water	169.29
06/01/2023	100295	Frontier Utilities	Electric Service at 401 S Stagecoach Road Well	80.46
06/07/2023	Draft	Cirro- USR Electrical	Cirro Electric- Waste Water 1414 Royal St. Lift Station	169.01
06/22/2023	100296	CH2MHILL OMI	Contracted Services- July 2023	14,093.33
06/25/2023	Draft	Cirro- USR Electrical	Cirro Electric- Waste Water 1414 Royal St. Lift Station	68.98
06/26/2023	Draft	Cirro- USR Electrical	Cirro Electric- Waste Water Facilities Accounts	111.58
				<u>14,692.65</u>
				<u><u>14,692.65</u></u>

12:48 PM

07/16/23

Accrual Basis

Village of Salado- 500 Wastewater Customer Deposits
Balance Sheet
As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	11,757.50
Other Current Assets	
Due to/from Other Funds	700.00
Total Other Current Assets	700.00
Total Current Assets	12,457.50
TOTAL ASSETS	12,457.50
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Wastewater Customer Deposits	12,630.00
Total Other Current Liabilities	12,630.00
Total Current Liabilities	12,630.00
Total Liabilities	12,630.00
Equity	
Retained Earnings	-254.28
Net Income	81.78
Total Equity	-172.50
TOTAL LIABILITIES & EQUITY	12,457.50

12:49 PM

Village of Salado- 500 Wastewater Customer Deposits
Profit & Loss

07/16/23

Accrual Basis

October 2022 through June 2023

	Oct '22 - Jun 23
Ordinary Income/Expense	
Income	
Interest Income	81.78
Total Income	81.78
Net Ordinary Income	81.78
Net Income	81.78

12:49 PM
07/16/23
Accrual Basis

Village of Salado- 500 Wastewater Customer Deposits

Check Listing

As of June 30, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
(No checks drawn this period)				
				0.00
				0.00

12:53 PM

Village of Salado - 700 WW Permanent Improvement Bonds

07/16/23

Balance Sheet

Accrual Basis

As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
1002 · Horizon Bond Disbursement x8630	57,680.40
1003 · Horizon '18 Bond Proceeds x9230	318,410.12
1004 · Impact Fees Horizon x8444	4,884.07
Total Checking/Savings	380,974.59
Total Current Assets	380,974.59
Fixed Assets	
1520 · Equipment	5,857.10
1530 · Wastewater Treatment Facility	11,270,909.77
1531 · Accum Depr- Depreciation WWTP	-1,210,437.54
Total Fixed Assets	10,066,329.33
TOTAL ASSETS	10,447,303.92
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2900 · Restricted Impact Fees	174,788.34
Total Other Current Liabilities	174,788.34
Total Current Liabilities	174,788.34
Long Term Liabilities	
2502 · '22 Refunding Bonds	7,480,000.00
2503 · Current Portion of Bonds	550,000.00
Total Long Term Liabilities	8,030,000.00
Total Liabilities	8,204,788.34
Equity	
3110 · Investments in Fixed Assets	2,036,329.00
32000 · Unrestricted Net Assets	203,062.87
Net Income	3,123.71
Total Equity	2,242,515.58
TOTAL LIABILITIES & EQUITY	10,447,303.92

12:56 PM

Village of Salado - 700 WW Permanent Improvement Bonds

07/16/23

Profit & Loss

Accrual Basis

October 2022 through June 2023

	Oct '22 - Jun 23
Ordinary Income/Expense	
Income	
4400 - Impact Fee Revenue	0.00
4100 - Interest Income	3,123.71
Total Income	3,123.71
Net Ordinary Income	3,123.71
Net Income	3,123.71

12:54 PM
07/16/23
Accrual Basis

Village of Salado - 700 WW Permanent Improvement Bonds

Check Listing

As of June 30, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
(No checks drawn this period)				
				0.00
				0.00

12:58 PM

Village of Salado - 300 Interest and Sinking Fund

07/16/23

Balance Sheet

Accrual Basis

As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	733,741.95
Other Current Assets	
1200 · Due To/From General Fund	7,262.79
1215 · Property Tax Receivable	18,405.80
Total Other Current Assets	25,668.59
Total Current Assets	759,410.54
TOTAL ASSETS	759,410.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2704 · Deferred Revenue- Ad Valorem	16,727.49
Total Other Current Liabilities	16,727.49
Total Current Liabilities	16,727.49
Total Liabilities	16,727.49
Equity	
32000 · Unrestricted Net Assets	140,465.29
Net Income	602,217.76
Total Equity	742,683.05
TOTAL LIABILITIES & EQUITY	759,410.54

Village of Salado - 300 Interest and Sinking Fund
Profit & Loss Budget Performance
June 2023

	Jun 23	Oct '22 - Jun 23	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 • Property Tax Revenue	7,262.79	663,243.10	705,147.98	94.06%
4100 • Interest Income	2,999.92	15,259.66	3,500.00	435.99%
Total Income	10,262.71	678,502.76	708,647.98	95.75%
Expense				
6111 • 2022 Bond Principal	0.00	0.00	550,000.00	0.0%
6112 • 2022 Bond Interest	0.00	76,285.00	152,570.00	50.0%
Total Expense	0.00	76,285.00	702,570.00	10.86%
Net Ordinary Income	10,262.71	602,217.76	6,077.98	9,908.19%
Net Income	10,262.71	602,217.76	6,077.98	9,908.19%

12:59 PM
07/16/23
Accrual Basis

Village of Salado - 300 Interest and Sinking Fund

Check Listing

As of June 30, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
(No checks drawn this period)				
				0.00
				0.00

BOA Agenda Item Form



Date Submitted: July 17, 2023

Agenda Date Requested July 20, 2023

Project/Proposal Title: CONSIDER ACTION
APPOINTING RANDY DUNCAN TO THE VILLAGE OF
SALADO MUSIC FRIENDLY COMMUNITY ADVISORY
BOARD

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

The item was placed on the agenda to allow board members to discuss and consider action appointing Randy Duncan to the Village of Salado Music Friendly Community Advisory Board.

Don Ferguson

From: Salado Texas <salado-tx@municodeweb.com>
Sent: Thursday, July 13, 2023 5:06 PM
To: Don Ferguson
Subject: Form submission from: Boards and Commissions Member Application
Attachments: resume-randy-duncan.pdf

Submitted on Thursday, July 13, 2023 - 5:06pm

Submitted by anonymous user: 72.48.18.151

Submitted values are:

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS AND COMMISSIONS

Boards and Commissions Music Friendly Community Advisory Board

Personal Information

First Name Randy

Last Name Duncan

Street Address 7 N Main St

City Belton

Zip Code 76513

Email randy@empresario.wine

Phone Number 5127626123

Do you live inside the corporate limits of the Village of Salado? No

Qualifications

Please list any professional and/or community organizations and activities you are involved in. Was Past President of PfCDC, past Board Member of Pflugerville Chamber.

Please list any areas of expertise, experience, training, skills, or interests which you believe qualifies you for membership on this board or commission.

Business/Venue Owner, Past President of PfCDC, past Board Member of Pflugerville Chamber and lover of live music. Ref upon request.

Resume [resume-randy-duncan.pdf](#)

References [resume-randy-duncan.pdf](#)

References

Other

Current or Previous Public Service

Are you currently serving on a Village of Salado board or commission? No

Have you ever served on a Village of Salado board or commission? No

Do you have any relatives or members of your household serving as an elected or appointed official of the Village of Salado? No

Ethics Agreement

Have you ever been convicted of a crime, excluding traffic violations? No

If yes, please explain

Do you know of any reason you might have a conflict of interest because your service on the board or commission that you are applying for? If so, please list below. None

Supplemental Questions

Have you ever attended a meeting of the board or commission you are applying for? Yes

Why are you willing to commit time to volunteer for this appointed position? Yes, I'll be there.

PLEASE READ THE FOLLOWING STATEMENT CAREFULLY BEFORE SUBMITTING YOUR APPLICATION

I CERTIFY THAT ALL STATEMENTS THAT I HAVE MADE ON THIS APPLICATION AND ANY OTHER SUPPLEMENTARY MATERIALS ARE TRUE AND CORRECT. I HEREBY AUTHORIZE THE VILLAGE OF SALADO TO INVESTIGATE THE ACCURACY OF THIS INFORMATION FROM ANY PERSON OR ORGANIZATION, AND I RELEASE THE VILLAGE OF SALADO AND ALL PERSONS AND ORGANIZATION FROM ALL CLAIMS AND LIABILITIES ARISING FROM SUCH INVESTIGATION OR THE SUPPLYING OF INFORMATION FOR SUCH INVESTIGATION. I ACKNOWLEDGE THAT ANY FALSE STATEMENT OR MISREPRESENTATION ON THIS APPLICATION OR SUPPLEMENTARY MATERIALS WILL BE CAUSE FOR REFUSAL OF APPOINTMENT OR IMMEDIATE DISMISSAL AT ANY TIME DURING THE PERIOD OF MY APPOINTMENT.

Name of Applicant Randy Duncan

Date of Application Thu, 07/13/2023

The results of this submission may be viewed at:

<https://www.saladotx.gov/node/4129/submission/785>

Randy Duncan

Pflugerville, Texas, United States



randydunc@yahoo.com



5127628123



[linkedin.com/in/randy-duncan-3536b42](https://www.linkedin.com/in/randy-duncan-3536b42)

Summary

Experienced General Manager with a demonstrated history of working in the automotive industry. Skilled in Underwriting, Negotiation, Business Planning, Buying , Social Media, Coaching, and Sales. Strong sales professional and attended Tarleton State University.

Experience



Founder

Texican Wine Company

Dec 2022 - Present (8 months)



General Sales Manager-Retired

DYNAMIC MOTORS INC

Nov 2017 - Dec 2022 (5 years 2 months)

Managed all aspects of underwriting, buying, retail, wholesale and service.



General Manager

J&M AUTO SALES

Jul 2017 - Nov 2017 (5 months)

Road warrior buying and selling wholesale used inventory to new, used and BHPH dealers.



Used Car Manager

Clay Cooley Nissan South Austin

May 2017 - Jul 2017 (3 months)

Managed all aspects of retail, wholesale and service.



General Manager

Nov 2016 - Apr 2017 (6 months)

Hiring all management positions, completing performance evaluations regularly and developing short and long-term goals for each department manager (includes administrative, sales and service departments). Planning and developing short and long-term goals and objectives annually, and submitting time projections to corporate management for approval. Effectively communicating with the comptroller/office manager on a weekly basis to review departmental forecasts and ensure consistency with annual projections. Paying close attention to daily operations, recommending and creating improved courses of action where necessary. Explaining the policies and procedures of the dealership to all employees and following up with employees to ensure that these issues are understood and followed. Providing dealership management with weekly reports on the financial condition of the dealership. Overseeing the monthly financial statement to ensure it is complete, accurate and submitted on time to the management/dealership owners. Coordinating with the business/administrative office

to ensure that records and analyses are correctly maintained. Creating a good working relationship with lending institutions and manufacturer personnel and maintaining these relationships. Coordinating regular meetings with the managers of each department to ensure their profitability and efficiency. Overseeing the hiring and training of all department managers. Maintaining an enthusiastic attitude to build positive employee attitudes and morale. Overseeing and maintaining compensation plans for all employees. Creating cost-effective advertising programs and merchandising strategies for the dealership. Focusing on any customer complaints that department managers are unable to rectify and taking the necessary steps to resolve these complaints.

 Southwest
920

New Car Sales Manager, Used Cars Sales Manager

Southwest Kia

Apr 2016 - Sep 2016 (6 months)

Desking new, used and special/subprime finance deals. Rehashing deals with banks and finance companies. Dealer trades. Purchase vehicles for the inventory from auction and off-lease returns. Complete trade appraisals. Forecast goals and objectives for the department. Work closely with other department managers to ensure cooperation and teamwork throughout the dealership. Recruit, hire, train, motivate, counsel, and monitor the performance of all sales employees. Direct and schedule the activities of all department employees. Guide all salespeople in setting their objectives on a short and long range basis. Develop and organize a training schedule, as directed by the GSM, to ensure that each sales person receives sales training and/or role playing sessions daily. Help salespeople close deals when necessary. Ensure that every customer talks to a manager before leaving the dealership when possible. Assist in developing programs of improvement for those salespeople who are failing to reach their objectives. Recommend to the GSM or GM the new and used car inventory to be carried. Assist in the development of advertising campaigns and other promotions. Follow up on all leads and increase ROI on online marketing.

Make Ready, Used Car Recon, Dealer Trade and F&I Manager

Other duties as assigned

 Sames Motor Company

Used Car Manager

Sames Motor Company

Mar 2014 - Mar 2016 (2 years 1 month)

Responsible for procuring financing, building relationships with lenders, and vendors. Maintained inventory levels and aging units. Hired, trained and motivated sales staff, finance managers and sales managers. Month after month increased sales and gross profit dramatically. Sales levels doubled and gross profit tripled. Set sales goals and established procedures to accomplish those goals. Maintained all RDR's, CIT, financial reports, and set pay and bonus programs. Set inventory pricing, trade-in allowances, and advertising campaigns to coincide with pricing.

 Pflugerville Community Development Corp.

President

Pflugerville Community Development Corp.

Jan 2008 - Dec 2015 (8 years)

 Duncan Motors of Pflugerville

President

Duncan Motors of Pflugerville

Jul 2009 - Mar 2014 (4 years 9 months)

We specialize in financing and selling great cars, trucks and suvs to good people with bad credit.



President

Pflugerville Pfun Center

Jul 2009 - Mar 2014 (4 years 9 months)

President



President

Pflugerville Motor Company

1999 - Jul 2009 (10 years)

Used car dealer.



Used Car Manager

Red McCombs Ford

1997 - 1999 (2 years)

Desking deals, Appraising trade-ins, purchasing and reconditioning inventory

Education



Tarleton State University

Business, Management, Marketing, and Related Support Services

1991 - 1993



Pflugerville High School

1987 - 1991



Texas Tech University

Viticulture and Enology

Oct 2022 - Present



Texas Tech University

Viticulture Certification, Viticulture and Enology

Skills

Automotive • New Business Development • Strategic Planning • Negotiation • Sales Management • Team Building • Account Management • Marketing Strategy • Sales • Product Development

BOA Agenda Item Form



Date Submitted: July 17, 2023

Agenda Date Requested: July 20, 2023

Project/Proposal Title: CONSIDER APPROVAL OF PLANS FOR A MAIN STREET PARADE ON SATURDAY, JULY 22, 2023, RECOGNIZING SALADO YOUTH SOFTBALL AND BASEBALL ALL-STAR TEAMS

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☐ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to consider approval of plans for a parade to recognize the Salado youth baseball and softball all-star teams on Saturday, July 22, 2023.

Plans call for the small parade to begin at 10 a.m. at the Brookshire Brothers parking lot. The parade will go south on Main Street and turn onto Thomas Arnold Road where travel to Johnny's BBQ and end.

The Salado Police Department will help provide traffic control for the event.

BOA Agenda Item Form



Date Submitted: July 13, 2023

Agenda Date Requested: July 20, 2023

Project/Proposal Title: CONSIDER ACTION
REGARDING ANY ITEMS REMOVED FROM THE
CONSENT AGENDA

Funds Required:
Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- X Motion
- X Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider approval of any items removed from the Consent Agenda.

BOA Agenda Item Form



Date Submitted: July 17, 2023

Agenda Date Requested: July 20, 2023

Project/Proposal Title: VILLAGE ADMINISTRATOR'S STATUS REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Mustang Springs Development
- Sales Tax Collections
- Salado-Jarrell Boundary Agreement
- Drainage Improvement Projects
- Salado School Road Improvement Project
- All-Abilities Playground Project

BOA Agenda Item Form



Date Submitted: July 17, 2023

Agenda Date Requested July 20, 2023

Project/Proposal Title: CONSIDER ACTION
APPOINTING ONE (1) REGULAR MEMBER AND ONE
(1) ALTERNATE MEMBER TO THE VILLAGE OF
SALADO PLANNING AND ZONING COMMISSION

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

The item was placed on the agenda to allow board members to discuss and consider action appointing one (1) regular member and one (1) alternate member of the Village of Salado Planning and Zoning Commission.

Applications for positions on the Commission have been received from Charles Simmons, Linda Reynolds, Bev Turnbo, Robert Schwindt and Sam Morris. Copies of their applications are attached for review and consideration.

The term of office for each position on the Commission is two (2) years.

Don Ferguson

From: Salado Texas <salado-tx@municodeweb.com>
Sent: Thursday, May 18, 2023 10:07 PM
To: Don Ferguson
Subject: Form submission from: Boards and Commissions Member Application

Submitted on Thursday, May 18, 2023 - 10:06pm

Submitted by anonymous user: 130.45.7.225

Submitted values are:

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS AND COMMISSIONS

Boards and Commissions Planning and Zoning Commission

Personal Information

First Name Samuel

Last Name Morris

Street Address 701 Indian Trail

City Salado

Zip Code 76571

Email 

Phone Number 804-212-4418

Do you live inside the corporate limits of the Village of Salado? Yes

Qualifications

Please list any professional and/or community organizations and activities you are involved in. Driver for meals on wheels.

Please list any areas of expertise, experience, training, skills, or interests which you believe qualifies you for membership on this board or commission.

I have developed land in Virginia and Tennessee. Worked with planning and development boards in Virginia, Massachusetts, and Vermont. Seeing what has worked and not worked.

Resume

References

References

Other

Current or Previous Public Service

Are you currently serving on a Village of Salado board or commission? No

Have you ever served on a Village of Salado board or commission? No

Do you have any relatives or members of your household serving as an elected or appointed official of the Village of Salado? No

Ethics Agreement

Have you ever been convicted of a crime, excluding traffic violations? No

If yes, please explain

Do you know of any reason you might have a conflict of interest because your service on the board or commission that you are applying for? If so, please list below. No

Supplemental Questions

Have you ever attended a meeting of the board or commission you are applying for? Yes

Why are you willing to commit time to volunteer for this appointed position?

I find the topic interesting and rather enjoy researching and understanding the village development. I have no special interest in the development of Salado other than it being our home. My want and hope for Salado is to work together develop a Salado that makes us all proud. Yes, that sounds corny, yet true.

PLEASE READ THE FOLLOWING STATEMENT CAREFULLY BEFORE SUBMITTING YOUR APPLICATION

I CERTIFY THAT ALL STATEMENTS THAT I HAVE MADE ON THIS APPLICATION AND ANY OTHER SUPPLEMENTARY MATERIALS ARE TRUE AND CORRECT. I HEREBY AUTHORIZE THE VILLAGE OF SALADO TO INVESTIGATE THE ACCURACY OF THIS INFORMATION FROM ANY PERSON OR ORGANIZATION, AND I RELEASE THE VILLAGE OF SALADO AND ALL PERSONS AND ORGANIZATION FROM ALL CLAIMS AND LIABILITIES ARISING FROM SUCH INVESTIGATION OR THE SUPPLYING OF INFORMATION FOR SUCH INVESTIGATION. I ACKNOWLEDGE THAT ANY FALSE STATEMENT OR MISREPRESENTATION ON THIS APPLICATION OR SUPPLEMENTARY MATERIALS WILL BE CAUSE FOR REFUSAL OF APPOINTMENT OR IMMEDIATE DISMISSAL AT ANY TIME DURING THE PERIOD OF MY APPOINTMENT.

Name of Applicant Samuel Morris

Date of Application Thu, 05/18/2023

The results of this submission may be viewed at:

<https://www.saladotx.gov/node/4129/submission/677>

Don Ferguson

From: Salado Texas <salado-tx@municodeweb.com>
Sent: Tuesday, May 16, 2023 10:10 PM
To: Don Ferguson
Subject: Form submission from: Boards and Commissions Member Application

Submitted on Tuesday, May 16, 2023 - 10:09pm

Submitted by anonymous user: 166.199.242.73

Submitted values are:

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS AND COMMISSIONS

Boards and Commissions Planning and Zoning Commission

Personal Information

First Name Linda

Last Name Reynolds

Street Address 1110 mill creek

City Salado

Zip Code 76571

Email [REDACTED]

Phone Number 1-254-760-9101

Do you live inside the corporate limits of the Village of Salado? Yes

Qualifications

Please list any professional and/or community organizations and activities you are involved in.

I am a retired English teacher and have lived in Salado over 10 years. I have attended most PNZ and Board

Of Aldermen meeting and participated in many

Of them during Public comments.

Until I was needed to care for my mother, I participated in both the Historical Society (preservation committee chair) and the Ladies Chamber Auxillary.

Please list any areas of expertise, experience, training, skills, or interests which you believe qualifies you for membership on this board or commission.

I did the Planning and Zoning workshop when Andy Jackson and Larry Robison joined the board.

Also, since I have lived on both the south and north sides of Salado I know the various neighborhoods.

I read a great deal and am well aware of Salado's strengths and weaknesses.

I believe my greatest strength is my concern to keep Salado a safe and healthy Village for residents.

Resume

References

References

Other

Current or Previous Public Service

Are you currently serving on a Village of Salado board or commission? No

Have you ever served on a Village of Salado board or commission? No

Do you have any relatives or members of your household serving as an elected or appointed official of the Village of Salado? No

Ethics Agreement

Have you ever been convicted of a crime, excluding traffic violations? No

If yes, please explain

Not even a speeding ticket....though I nearly got a ticket for driving too slowly on I95.

Do you know of any reason you might have a conflict of interest because your service on the board or commission that you are applying for? If so, please list below.

My sister owns (and pays a lot of taxes) on property in and around Salado. Since I might have to Recuse myself, I felt applying for the alternate position would be best

Supplemental Questions

Have you ever attended a meeting of the board or commission you are applying for? Yes

Why are you willing to commit time to volunteer for this appointed position? I care.

PLEASE READ THE FOLLOWING STATEMENT CAREFULLY BEFORE SUBMITTING YOUR APPLICATION

I CERTIFY THAT ALL STATEMENTS THAT I HAVE MADE ON THIS APPLICATION AND ANY OTHER SUPPLEMENTARY MATERIALS ARE TRUE AND CORRECT. I HEREBY AUTHORIZE THE VILLAGE OF SALADO TO INVESTIGATE THE ACCURACY OF THIS INFORMATION FROM ANY PERSON OR ORGANIZATION, AND I RELEASE THE VILLAGE OF SALADO AND ALL PERSONS AND ORGANIZATION FROM ALL CLAIMS AND LIABILITIES ARISING FROM SUCH INVESTIGATION OR THE SUPPLYING OF INFORMATION FOR SUCH INVESTIGATION. I ACKNOWLEDGE THAT ANY FALSE STATEMENT OR MISREPRESENTATION ON THIS APPLICATION OR SUPPLEMENTARY MATERIALS WILL BE CAUSE FOR REFUSAL OF APPOINTMENT OR IMMEDIATE DISMISSAL AT ANY TIME DURING THE PERIOD OF MY APPOINTMENT.

Name of Applicant Linda Reynolds

Date of Application Mon, 05/15/2023

The results of this submission may be viewed at:

<https://www.saladotx.gov/node/4129/submission/669>

9..

Don Ferguson

From: Salado Texas <salado-tx@municodeweb.com>
Sent: Thursday, October 27, 2022 8:07 PM
To: Don Ferguson
Subject: Form submission from: Boards and Commissions Member Application
Attachments: 2019-08-01_resume_of_charles_simmons_compliance_m.doc;
salado_planning_commission_references.docx

Submitted on Thursday, October 27, 2022 - 8:06pm

Submitted by anonymous user: 24.155.44.78

Submitted values are:

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS AND COMMISSIONS

Boards and Commissions Planning and Zoning Commission

Personal Information

First Name Charles

Last Name Simmons

Street Address 317 Salado Creek PL

City Salado

Zip Code 76571

Email [REDACTED]

Phone Number 7134095870

Do you live inside the corporate limits of the Village of Salado? Yes

Qualifications

Please list any professional and/or community organizations and activities you are involved in. First Baptist Church Salado

Please list any areas of expertise, experience, training, skills, or interests which you believe qualifies you for membership on this board or commission.

Engineering degree and experience with building construction claims

Lawyer with 43 years experience

Resume [2019-08-01_resume_of_charles_simmons_compliance_m.doc](#)

References [salado_planning_commission_references.docx](#)

References [salado_planning_commission_references.docx](#)

Other

Current or Previous Public Service

Are you currently serving on a Village of Salado board or commission? No

Have you ever served on a Village of Salado board or commission? No

Do you have any relatives or members of your household serving as an elected or appointed official of the Village of Salado? No

Ethics Agreement

Have you ever been convicted of a crime, excluding traffic violations? No

If yes, please explain

Do you know of any reason you might have a conflict of interest because your service on the board or commission that you are applying for? If so, please list below. No

Supplemental Questions

Have you ever attended a meeting of the board or commission you are applying for? Yes

Why are you willing to commit time to volunteer for this appointed position? Interest in planning and zoning to benefit Salado culture and heritage.

PLEASE READ THE FOLLOWING STATEMENT CAREFULLY BEFORE SUBMITTING YOUR APPLICATION

I CERTIFY THAT ALL STATEMENTS THAT I HAVE MADE ON THIS APPLICATION AND ANY OTHER SUPPLEMENTARY MATERIALS ARE TRUE AND CORRECT. I HEREBY AUTHORIZE THE VILLAGE OF SALADO TO INVESTIGATE THE ACCURACY OF THIS INFORMATION FROM ANY PERSON OR ORGANIZATION, AND I RELEASE THE VILLAGE OF SALADO AND ALL PERSONS AND ORGANIZATION FROM ALL CLAIMS AND LIABILITIES ARISING FROM SUCH INVESTIGATION OR THE SUPPLYING OF INFORMATION FOR SUCH INVESTIGATION. I ACKNOWLEDGE THAT ANY FALSE STATEMENT OR MISREPRESENTATION ON THIS APPLICATION OR SUPPLEMENTARY MATERIALS WILL BE CAUSE FOR REFUSAL OF APPOINTMENT OR IMMEDIATE DISMISSAL AT ANY TIME DURING THE PERIOD OF MY APPOINTMENT.

Name of Applicant Charles D. Simmons

Date of Application Thu, 10/27/2022

The results of this submission may be viewed at:

<https://www.saladotx.gov/node/4129/submission/309>

Director of Compliance
ENERGY, MARINE, CONSTRUCTION WORLDWIDE

Passionate about building a compliance culture that leads to better business and profit. Inspires purpose and enthusiasm. Empowers business leaders with practical frameworks for resolution of complex legal issues. Thoughtful, proactive, persuasive and charismatic servant leader of individuals, teams and the board. Establishes professional culture and tone. Thought leader. Extensive work worldwide. Lived in Middle East, Europe and Asia.

CORE COMPETENCIES

Effective/Reasonable Programs	US & European Corrupt Practices Act	Risk Management
Leadership in Organizations	Trade Sanctions and Import/Export	Investigations
Cross-functional Teamwork	Program Assurance & Documentation	Gov't Relations

Honors: Law Clerk, U.S. 5th Court of Appeals; Board of Editors, *The Maritime Lawyer*, Tulane.

KEY BUSINESS ACCOMPLISHMENTS

- As Director of Compliance for KBR, **measurably improved ABC compliance programs and reduced risk** – and cost surrounding the \$579M KBR Bonney Island Nigerian Bribe Case in DOJ by developing effective, efficient and reasonable anti-corruption and trade control programs; individual and group buy-in; building deep teams; proactive identification of issues and reporting; training of financial auditors; meaningful program metrics; investigations; disciplinary recommendations; reports to directors and follow-up worldwide.
- **Improved Trade Compliance, Decreased Import/Export License Errors** – through workshops with logistics and procurement staff, regulatory education and process improvement.

PROFESSIONAL EXPERIENCE

Lloyd's Register Group Limited, Houston, Brazil, China, Canada **2011 to 2015**
Americas Region Counsel/Compliance Officer – London marine certification company

- Transformed anti-corruption, trade and cybersecurity programs with practical processes, cultural understanding, deep teams and metrics for effectiveness and sustainability
- Work with DOJ on bribery investigation in Mexico
- On time/budget acquisition of international oilfield engineering company through cross-functional coordination of due diligence, documentation and agreements

BP, ConocoPhillips, CRC Evans – Houston **2010 to 2011**
Consulting Counsel – to procurement for E&P contract risk, refining split, and FCPA, etc.

- Established programs and process at BP to improve compliance assurance for blowout prevention, but also contractual indemnity and insurance gaps in marine contracts
- Added value to acquisition of CRC Evans by drafting, obtaining employee buy-in for and implementing anti-corruption procedures for agents and disbursements
- Implemented divestiture of ConocoPhillips exploration and refining companies

Prime Paradigms – GC – compliance software and 4M management metrics **2008-2010**

Halliburton/KBR – Houston; Dubai, UAE, China, Singapore, India **2005 to 2008**

Director of Regulatory Compliance KBR Worldwide – based in Houston, 2006-2008

- Reduced \$579M DOJ FCPA fine through development, buy-in and implementation of new Anti-Bribery and Trade Compliance Program for 110,000 employees/contractors
- Saved expense and improved compliance assurance through investigations, due diligence, education, corrective action, follow-up, audits and metrics worldwide

Middle East Regional Counsel (Bulgaria to China/Korea) based in Dubai, 2005-2006

- Set up corporate entities and JVs to conduct oilfield services, civil construction and military support business in region that reduced tax and severance benefits by \$26M
- Saved \$3M by conducting FCPA/ethics investigations in UAE, Asia, Far East and China
- On time/budget, negotiation of LNG, refinery, oilfield services and EPC contracts

Westlake Chemical, KBR, Titan, etc. – Singapore – Houston - Brazil **2003 to 2005**

Consulting Counsel on claims/contracts for capital construction, FEED, EPC, LNG, pipelines, FPSOs, energy trading and divestitures; FERC, NGA, CFTC, financing agreements

- Achieved \$24M reduction in construction delay and change order claims on FPSO gathering project by identification, correlation and presentation of documents and evidence
- Timely negotiated LNG Project Indonesia by innovative resolution to issues on insurance and indemnity risk terms; drafted confidentiality, JV, letters of intent and subcontract documents

Affiliated Computer Services – Dallas

2002 to 2003

\$5B computer, accounting and infrastructure outsourcing organization

SVP & Associate General Counsel for Mergers & Acquisitions, Compliance

- Co-led team of 200 to complete \$1B acquisition involving 34 countries in 6 months
- Handled compliance investigations, subpoenas, inquiries and education

AIG American General – Houston

2000 to 2002

Associate General Counsel Transactions & Compliance

- Led teams of up to 15 in M&A acquisitions to \$600M
- Compliance investigations, reporting, education and assurance metrics with reports to directors

Salley & Simmons – Marine, Construction & Litigation Law Firm – Houston

1992 to 1999

- **Partner** - First chair trial and appeal of over 600 federal Admiralty & marine cases to \$125M
- Formed JVs and teaming agreements for capital construction projects in Asia and the Middle East
- Drafted and negotiated EPC bids, exceptions and construction contracts/subcontracts for power, chemical and LNG projects in India, Nigeria, Malaysia and the Middle East
- Litigated construction delay damage, change order, defect, default and damage claims in capital construction projects for Enron, Western, Transocean, GECO and Schlumberger

Schlumberger Limited/Transocean – Houston, London, Paris, Singapore

1985 to 1992

Offshore Services Worldwide Counsel

- Lead counsel for cultural and compliance rebuild after Dowell Cement Shorting Scandal
- Conducted compliance and risk assessments/audits, handled regulatory issues for export, FCPA, anti-boycott, antitrust, privacy and environmental issues; set up JVs; handled acquisitions
- First chair trial and appeal of personal injury, marine construction and property damage claims
- Led acquisition of Sedco, and integration with Forex, to form Transocean

Education: - Tulane University – Juris Doctor, Board of Editors, *The Maritime Lawyer*

- BS Mechanical Engineering, University of Washington

Certifications: - Texas and Louisiana Bar; Patent Bar; Professional Engineer

References:

Bill Smith – friend 8 years
P.O. Box 553
Salado, Tx 76571
c 254.541.7200

Debbie Morris - Daughter
316 Salado Creek Place
Salado, Texas
713.385.7256

Joe Durret – friend 12 years
5429 Chevy Chase Dr
Houston, TX 77056
713.818.5283

Don Ferguson

From: Salado Texas <salado-tx@municodeweb.com>
Sent: Sunday, July 9, 2023 7:55 AM
To: Don Ferguson
Subject: Form submission from: Boards and Commissions Member Application

Submitted on Sunday, July 9, 2023 - 7:54am

Submitted by anonymous user: 172.59.120.54

Submitted values are:

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS AND COMISSIONS

Boards and Commissions Planning and Zoning Commission

Personal Information

First Name Robert

Last Name Schwindt

Street Address 1401 Chisholm Trail

City Salado

Zip Code 76571

Email ~~schwindt@salado-tx.com~~

Phone Number 620-704-0056

Do you live inside the corporate limits of the Village of Salado? Yes

Qualifications

Please list any professional and/or community organizations and activities you are involved in. Salado Lions

Previously member of Salado COPS

Please list any areas of expertise, experience, training, skills, or interests which you belief qualifies you for membership on this board or commission.

Lived in small and large cities in three states provided opportunities to see good and bad community development programs.

Human Resources professor for 20+years and academic/research advisor for primarily working adults employed in public organizations and private businesses.

Supervised and participated in state funded business training programs including writing grant applications, hiring, budget supervision, report submissions

Wrote grant applications and Coordinated state and federally funded programs to develop technical training materials for Community Colleges and AVTS's In Missouri

Resume

References

References

Other

Current or Previous Public Service

Are you currently serving on a Village of Salado board or commission? No

Have you ever served on a Village of Salado board or commission? No

Do you have any relatives or members of your household serving as an elected or appointed official of the Village of Salado? No

Ethics Agreement

Have you ever been convicted of a crime, excluding traffic violations? No

If yes, please explain

Do you know of any reason you might have a conflict of interest because your service on the board or commission that you are applying for? If so, please list below. No

Supplemental Questions

Have you ever attended a meeting of the board or commission you are applying for? Yes

Why are you willing to commit time to volunteer for this appointed position?

Retired so have time to serve.

Interested in the growth of Salado

See the need for Salado to bring in new businesses that will provide employment opportunities and increase the tax base to reduce dependence on residential property taxes for supporting Village operations

PLEASE READ THE FOLLOWING STATEMENT CAREFULLY BEFORE SUBMITTING YOUR APPLICATION

I CERTIFY THAT ALL STATEMENTS THAT I HAVE MADE ON THIS APPLICATION AND ANY OTHER SUPPLEMENTARY MATERIALS ARE TRUE AND CORRECT. I HEREBY AUTHORIZE THE VILLAGE OF SALADO TO INVESTIGATE THE ACCURACY OF THIS INFORMATION FROM ANY PERSON OR ORGANIZATION, AND I RELEASE THE VILLAGE OF SALADO AND ALL PERSONS AND ORGANIZATION FROM ALL CLAIMS AND LIABILITIES ARISING FROM SUCH INVESTIGATION OR THE SUPPLYING OF INFORMATION FOR SUCH INVESTIGATION. I ACKNOWLEDGE THAT ANY FALSE STATEMENT OR MISREPRESENTATION ON THIS APPLICATION OR SUPPLEMENTARY MATERIALS WILL BE CAUSE FOR REFUSAL OF APPOINTMENT OR IMMEDIATE DISMISSAL AT ANY TIME DURING THE PERIOD OF MY APPOINTMENT.

Name of Applicant Robert Schwindt

Date of Application Mon, 07/10/2023

The results of this submission may be viewed at:

<https://www.saladotx.gov/node/4129/submission/775>

Don Ferguson

From: Salado Texas <salado-tx@municodeweb.com>
Sent: Friday, July 7, 2023 3:18 PM
To: Don Ferguson
Subject: Form submission from: Boards and Commissions Member Application
Attachments: references.docx

Submitted on Friday, July 7, 2023 - 3:18pm

Submitted by anonymous user: 24.155.156.106

Submitted values are:

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS AND COMMISSIONS

Boards and Commissions Planning and Zoning Commission

Personal Information

First Name Beverly

Last Name Turnbo

Street Address 349 College Hill Dr.

City Salado

Zip Code 76571

Email [REDACTED]

Phone Number 254-541-2125

Do you live inside the corporate limits of the Village of Salado? Yes

Qualifications

Please list any professional and/or community organizations and activities you are involved in.

* Chair of the Historic District Overlay task force for Village of Salado.

* Vice-President of the Board of Directors for the Salado Historical Society.

* Advisor to the Salado Museum and College Park (SMCP) Board of Directors for last four years. Secretary of the SMCP (formerly Central

Texas Area Museum) Board Directors for 10 years.

* Secretary of the Institute for the Humanities at Salado Board of Directors for three years.

* Trustee and Secretary of the Robertson Colony - Salado College Foundation for five years.

* Member of Public Arts League and Keep Salado Beautiful.

* Edited book entitled Salado, Texas - Frontier College Town written by late husband, Charles Turnbo.

* Started first Celebrate Recovery programs in Central Texas at 1st Baptist Salado, Temple Bible Church and Heights Baptist in Temple, and

taught in the Marlin and Gatesville state prisons. Served as co-ministry leader with my husband, teacher/speaker, and trained leader

volunteers.

* Volunteer at Helping Hands ministry, and previously at Feed My Sheep and Promise House.

Please list any areas of expertise, experience, training, skills, or interests which you believe qualifies you for membership on this board or commission.

Retired from the U.S. Dept. of Health and Human Services in 2002 and served as Regional Administrator for DHHS, Administration for Children and Families six years. and was responsible for overseeing the operations and implementation of 20 federal programs in six states with a budget of \$800 million dollars. These programs included Child Support Enforcement, Foster Care, Child Protective Services, TANF (welfare), and many other social service programs. I spoke frequently at national conferences and was the lead regional official for Head Start and financial management.

In Washington, D.C., for 15 years. Served as Director of Grants Policy and Oversight for the Office of the Secretary, DHHS. Also served as Special Assistant to the Deputy Assistant Secretary for Management and Budget. Co-chaired with the U.S. Office of Management and Budget, a government-wide task force to rewrite the grant regulations and policy. Represented the Department as an expert witness before the Grant Appeals Board.

Served as a dispute resolution mediator for the Jefferson County, Colorado court system. Also served as a member of the United Way cabinet in Denver, CO. Trained and certified to administer the PREPARE/ENRICH pre-marital inventories scored by the University of Minnesota.

Resume

References [references.docx](#)

References

Other

Current or Previous Public Service

Are you currently serving on a Village of Salado board or commission? No

Have you ever served on a Village of Salado board or commission? No

Do you have any relatives or members of your household serving as an elected or appointed official of the Village of Salado? No

Ethics Agreement

Have you ever been convicted of a crime, excluding traffic violations? No

If yes, please explain N/A

Do you know of any reason you might have a conflict of interest because your service on the board or commission that you are applying for? If so, please list below. N/A

Supplemental Questions

Have you ever attended a meeting of the board or commission you are applying for? Yes

Why are you willing to commit time to volunteer for this appointed position?

Each of us who has the privilege of living in Salado has a responsibility to ensure that the history and unique character of our quaint village is protected and preserved, while at the same time explore opportunities for growth in revenue. This focus will illuminate all my decisions about planning and zoning.

PLEASE READ THE FOLLOWING STATEMENT CAREFULLY BEFORE SUBMITTING YOUR APPLICATION

I CERTIFY THAT ALL STATEMENTS THAT I HAVE MADE ON THIS APPLICATION AND ANY OTHER SUPPLEMENTARY MATERIALS ARE TRUE AND CORRECT. I HEREBY AUTHORIZE THE VILLAGE OF SALADO TO INVESTIGATE THE ACCURACY OF THIS INFORMATION FROM ANY PERSON OR ORGANIZATION, AND I RELEASE THE VILLAGE OF SALADO AND ALL PERSONS AND ORGANIZATION FROM ALL CLAIMS AND LIABILITIES ARISING FROM SUCH INVESTIGATION OR THE SUPPLYING OF INFORMATION FOR SUCH INVESTIGATION. I ACKNOWLEDGE THAT ANY FALSE STATEMENT OR MISREPRESENTATION ON THIS APPLICATION OR SUPPLEMENTARY MATERIALS WILL BE CAUSE FOR REFUSAL OF APPOINTMENT OR IMMEDIATE DISMISSAL AT ANY TIME DURING THE PERIOD OF MY APPOINTMENT.

Name of Applicant Beverly Turnbo

Date of Application Fri, 07/07/2023

The results of this submission may be viewed at:

<https://www.saladotx.gov/node/4129/submission/773>

BEV TURNBO REFERENCES

Lisa Havens, Chief Legal Officer, Baylor, Scott and White
254-760-3994

Carolyn Britt
254-913-5738

Bill Kinnison
254-541-4130

BOA Agenda Item Form



Date Submitted: July 17, 2023

Agenda Date Requested July 20, 2023

Project/Proposal Title: CONSIDER ACTION REGARDING A PROPOSED ORDINANCE RESTRICTING CONSTRUCTION TRUCK TRAFFIC IN THE NEIGHBORHOOD ADJACENT TO THE WATER'S EDGE TOWNHOME DEVELOPMENT

Council Action Requested:

- ☒ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

The item was placed on the agenda to allow board members to discuss and consider action regarding a proposed ordinance restricting construction truck traffic on neighborhood streets in the area of the Water's Edge townhome development.

A briefing on this item will be provided to board members under separate cover in advance of the meeting for review and consideration.

BOA Agenda Item Form



Date Submitted: July 17, 2023

Agenda Date Requested July 20, 2023

Project/Proposal Title: CONSIDER ACTION
REGARDING THE CENTER CIRCLE ROAD
IMPROVEMENT PROJECT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- X Motion
- X Discussion

Project/Proposal Summary:

The item was placed on the agenda to allow board members to discuss and consider action regarding the proposed Center Circle Road Improvement Project.

The Village Engineer has completed design work and is prepared to seek bids on the project that involves the milling and asphalt overlay of Center Circle Road. Contractors will also be asked to submit bids on the construction of ribbon curbing on both sides of the roadway should the Village desire to do so in conjunction with the surface improvement work.

The engineer's estimate of probable cost for the mill and overlay work is \$167,199 and \$116,000 for the ribbon curb.

It should be noted that \$200,000 was allocated for street improvement projects in the FY 2023 Operating Budget. Fiscal year to date, the Village has spent \$150,000 of the allocated funds. Moving forward with the Center Circle Road Improvement Project, without ribbon curbing, will spend the remaining funds budgeted for street improvements and require approval of a budget amendment in the amount \$66,000, based on the estimated project cost.

With the above-mentioned in mind, the Village staff is seeking guidance from the Board on whether to move forward with putting the Center Circle Road Improvement Project out to bid at this time.

If the Board decides to move forward with bidding the project, the Village staff will review the bids received and make a recommendation to the Board regarding a contractor for the project.

**Village of Salado
Center Circle Mill and Overlay
Engineers Estimate of Probable Cost**

NOTICE: Item descriptions include all material, labor, equipment, and incidentals, complete and in place.

Item No	Spec	Estimated Quantity	Unit	Description		Unit Price		Total Amount
1	500-6001	1	LS	MOBILIZATION, BONDS AND INSURANCE (NOT TO EXCEED 5% OF BASE BID)	\$	<u>\$8,000.00</u>	\$	<u>\$8,000.00</u>
2	100-6002	55	STA	PREPARE ROW	\$	<u>\$50.00</u>	\$	<u>\$2,750.00</u>
3	502-6001	1	MO	BARRICADES, SIGNS, AND TRAFFIC HANDLING	\$	<u>\$2,500.00</u>	\$	<u>\$2,500.00</u>
4	6001-6001	14	DAY	PORTABLE CHANGEABLE MESSAGE SIGN	\$	<u>\$200.00</u>	\$	<u>\$2,800.00</u>
5	132-6001	36	CY	EMBANKMENT (FINAL)(ORD COMP)(TY A)	\$	<u>\$35.00</u>	\$	<u>\$1,260.00</u>
6	3076-6035	640	TON	D-GR HMA TY-D PG 64-22	\$	<u>\$175.00</u>	\$	<u>\$112,000.00</u>
7	0354-6041	5822	SY	PLANE & TEXT ASPH CONC PAV (1")	\$	<u>\$3.00</u>	\$	<u>\$17,466.00</u>
8	3076-6001	6	TON	D-GR HMA TY B PG 64-22	\$	<u>\$450.00</u>	\$	<u>\$2,700.00</u>
9	3076-6066	1450	GAL	TACK COAT	\$	<u>\$6.00</u>	\$	<u>\$8,700.00</u>
10	162-6002	1289	SY	BLOCK SODDING	\$	<u>\$7.00</u>	\$	<u>\$9,023.00</u>

Total Base Bid
Estimate

\$167,199.00

11	502-6001	1	MO	BARRICADES, SIGNS, AND TRAFFIC HANDLING	\$	<u>\$2,500.00</u>	\$	<u>\$2,500.00</u>
12	529	5800	LF	CONC CURB (RIBBON CURB)	\$	<u>\$20.00</u>	\$	<u>\$116,000.00</u>

Total OPC:

\$283,199.00



Solomon A. Thomas, P.E.

7/10/2023

BOA Agenda Item Form



Date Submitted: July 17, 2023

Agenda Date Requested: July 20, 2023

Project/Proposal Title: CONSIDER ACTION
RELATING TO THE PREVIOUSLY CONSIDERED MRB
GROUP DESIGN PROPOSAL FOR THE ROYAL STREET
IMPROVEMENT PROJECT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- X Motion
- X Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and possibly reconsider the previous Board action directing the Village staff to issue a Request for Qualifications ("RFQ") for the design of the Royal Street Improvement Project.

Earlier this month, board members reviewed a design and engineering proposal for the Royal Street Improvement Project submitted by the MRB Group, the Village's contract engineer. After considerable discussion about the cost of the proposed services, the Board directed staff to seek RFQs from other engineering firms for the project.

The MRB Group proposal called for the provision of surveying, design, engineering, geotechnical, environmental, project administration and construction observation services for the improvement project, at a total cost of \$322,795.

In the process of preparing the RFQ, the following issues arose that prompted the Village staff to bring the MRB Group proposal back to the Board for possible reconsideration:

- By law, MRB Group, the Village's contract engineer, would not be able to respond to the RFQ and compete against other firms for the project.
- By law, the Village cannot seek competitive bids for engineering services. The Village would have to negotiate a cost proposal for consideration with the firm emerging from the RFQ process and would not be able to fall back on the MRB Group proposal if an acceptable cost proposal could not be negotiated.
- In preparation for the project, the Village funded a geotechnical report that may or may not be usable by another engineering firm.

Considering the above-mentioned issues, the Village placed this item on the agenda to provide an opportunity for board members to reconsider the MRB Group proposal if they so desire.

July 5, 2023

Mr. Don Ferguson, Village Administrator
Village of Salado
301 N. Stagecoach
Salado, TX 76571

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
ROYAL STREET PAVEMENT REHABILITATION—VILLAGE OF SALADO**

Dear Mr. Ferguson:

Thank you for allowing MRB Group, P.C. (MRB) to prepare this proposal to partner with the Village of Salado (Client) to design the pavement rehabilitation plans (Project) for Royal Street from Main St. to Smith Branch Rd.

I. Background

The Village of Salado recently applied for and received grant funding for roadway improvements to Royal Street through the Killeen Temple Metropolitan Planning Organization (KTMPPO). The existing roadway is a two-lane arterial asphalt road with inconsistent and sometimes undefined lane widths. The Village wishes to rehabilitate the existing pavement along the entire project length, approximately 4,600 linear feet, install approximately 425 linear feet of sidewalk and add concrete ribbon curb on both sides where on-street parking is present, generally Main St. to Center Circle.

II. Scope of Services and Compensation

A. Surveying Services

MRB Group will contract with a registered professional licensed surveyor to provide the boundary survey. MRB Group will perform a topographical survey.

1. Locate the current Village Right-of-Way (ROW) for Royal Street within the project extents by locating visible property pins and researching of available county property data.

2. Topographic surveying of the project extents from ROW to ROW to locate visible utilities, existing pavement edges, and elevations for design.

Subtotal of A, Items 1-2.....\$19,000.00

B. Design and Engineering Services

1. Preparation of Construction Documents (60% Submittal). Design roadway rehabilitation using surveyor-provided ROW data and completed project Geotechnical information from Langerman-Foster Engineering dated June 30, 2023 (fee included in design cost). Proposed improvements will maintain the existing road profile, and any impacted driveway culverts will be replaced in kind. Anticipated construction documents include the following:
 - a. Index
 - b. Typical roadway sections
 - c. Plan layout Sheets
 - d. Quantity summary
 - e. Stormwater Pollution Prevention Plan
 - f. Traffic Control Plan
 - g. Associated project details
 - h. Submit plans to Village of Salado and TxDOT for review
2. Preparation of Construction Documents (90% Submittal) to include:
 - a. Incorporation of Village and TxDOT comments from 60% submittal.
 - b. Associated project details.
 - c. Engineers estimate of probable cost.
 - d. Submit plans to Village of Salado and TxDOT for review.
3. Preparation of Construction Documents (100% Submittal)
 - a. Complete set of signed and sealed drawings and specifications as required to construct and bid the Project.
 - b. Submit plans to Village of Salado and TxDOT for approval.
4. Progress meeting (maximum of 2)

Subtotal of B, Items 1-4.....\$81,500.00

C. Environmental Services:

MRB Group will work to obtain environmental clearance in accordance with FHWA and TxDOT requirements. These requirements include Natural Resources and Historic Resources Studies.

1. Prepare a Biological Evaluation to be utilized for an informal consultation under Section 7 of the Endangered Species Act. Scope of work does not include surveys for endangered species or their habitat, geologic surveys, or preparation of a Biological Assessment.
2. Historic Resources Services
MRB will review TxDOT's project planning and compliance activities and possibly coordinate with the Texas Historical Commission (THC). However, such coordination depends upon the presence of the National Register of Historic Places (NRHP)-listed or NRHP-eligible properties that would adversely affect the proposed Project activities. TxDOT will advise whether detailed historical studies will be required. The fee does not include detailed studies, only basic.

Environmental clearance *does not* include archeological sites and cemeteries assessment, air quality assessment, Chapter 26, Parks and Wildlife Code assessment, Indirect and Cumulative Impacts assessment, Section 6(f) Land and Water Conservation Fund Act assessment, Section 4(f), U.S. Department of Transportation Act assessment, Community Impacts assessment, and Traffic Noise assessment. These services, if required, can be provided for an additional fee.

Subtotal of C, Items 1-2.....\$65,800.00

D. Bidding Phase

1. Post the plans and specifications on construction bidding sites used by contractors (e.g., Civcast).
2. Answer the bidder's questions and issue addenda as necessary during the bidding process.
3. Attend and conduct the bid opening.
4. Provide a bid tabulation and evaluation of bids to the Village of Salado.

Subtotal of D, Items 1-4.....\$6,000.00

E. Construction Administration

Construction Administration costs are based on a twelve (12) month construction timeframe.

1. Coordination and attendance of meetings, including:
 - a. Pre-Construction meeting
 - b. Monthly progress meetings
 - c. Final Punch List/Closeout meeting
2. Prepare and coordinate change orders, submittal reviews, and RFIs.
3. Monthly review of project schedules.
4. Pay request reviews and recommendations.
5. Provide support to construction observer to resolve plan and field issues.
6. Maintain a log of issues that requires resolution during construction.
7. Perform on-site construction reviews.
8. Prepare and maintain files, including meeting notes, issue logs, RFIs, submittal reviews, site visit reports, and construction schedules.
9. Update Village staff on construction progress and schedule.

Subtotal of E, Items 1-9 \$36,000.00

F. Construction Observation

Labor hour estimates and costs are based on a full-time construction observer on-site for ten (10) hours per day during paving operations and a part-time construction observer during the construction timeframe (assumed 12 per week for (12) months).

1. Inspection of Traffic Control Plan implementation.
2. Inspection of Stormwater Pollution Prevention Plan implementation, maintenance, and modifications.
3. On-site observation of pavement activities.
4. Coordinate testing by a third-party contractor (Langerman Foster).
5. Attend monthly project meetings.
6. Preparation review of Pay Applications
7. Observation reports with photo logs.

**Subtotal of F, Items 1-7 (hourly not to exceed including expenses)
..... \$77,175.00**

G. Grant Administration:

1. Creation and maintenance of project files in accordance with FHWA/TXDOT requirements during the design, environmental, bidding, and construction phases.
2. Receive and maintain correspondence associated with the Project during the Project's design, environmental, bidding, and construction phases.
3. Verify TxDOT required forms from bidders are completed and included in the bid.
4. Verify Contractor and subcontractors' eligibility to work on Project once bid.
5. Verify subcontractor's contracts meet TxDOT requirements.
6. Verify the Contractor submits required Safety Plan and documentation on Safety Meetings.
7. Verify flagging certifications required by TxDOT are met.
8. Verify Contractor and subcontractors provide EEO Policies.
9. Maintain Project construction inspection and observation reports completed by City, project inspector, and TxDOT.
10. Verify required TxDOT reports are submitted (i.e., monthly DBE report, Buy America, etc.).
11. Maintain project records on testing during construction.
12. Maintain project records of all material tickets during construction.
13. Maintain project records on Stormwater Pollution Prevention Plan during construction.
14. Review all payrolls during construction to confirm Davis Bacon Wage Rates are paid.
15. Prepare and submit reimbursement requests to TxDOT and all TxDOT required reports.
16. Conduct records review of project files with TXDOT at the closeout of the Project.

Subtotal of G, Items 1-16.....\$37,320.00

Total Compensation\$322,795.00

The cost figures shown above represent our lump sum and hourly amounts. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.

III. Additional Services

The following items are not included in the above services and can be provided on a personnel time-charge basis but would only be performed upon your authorization.

- A. Easement/ROW taking maps.
- B. Wetland delineation.
- C. Floodplain delineation.
- D. Utility adjustments/relocations or subsurface investigations.
- E. Additional fieldwork beyond what is listed above that may be required after consultation with the Texas Historical Commission (THC)
- F. Intensive-level historic resources survey
- G. Construction material testing.
- H. Construction Observation, Construction Administration, or Grant Administration services beyond the 12-month duration of the Construction Phase of the Project.

IV. Commencement of Work

Upon receipt of the signed proposal, MRB Group will begin work on the Project. It is assumed this Project is intended to be advertised for bidding in April of 2024.

V. Standard Terms and Conditions

Attached hereto and made part of this Agreement are MRB Group's *Standard Terms and Conditions*.

If this proposal is acceptable, please sign where indicated and return it to our office. Thank you for considering our firm. We look forward to working with you on this Project.

Sincerely,

 P.E.
Solomon Thomas, P.E.
Project Manager


James J. Oberst, P.E., LEED AP
Executive V.P./C.O.O.

\\mrbgroup.prv\Admindata\630006\Proposals\Salado, Village of\Royal Street and Center Circle\Royal Street KTMO
(Full Reconstruction).docx

Enclosure

ACCEPTED FOR THE VILLAGE OF SALADO BY:

Signature

Title

Date

**MRB GROUP, P.C.
AGREEMENT FOR PROFESSIONAL SERVICES
STANDARD TERMS AND CONDITIONS**

A. TERMINATION

This Agreement may be terminated by either party with seven days' written notice in the event of substantial failure to perform in accordance with the terms hereof by one party through no fault of the other party. If this Agreement is so terminated, the Professional Services Organization (hereinafter referred to as P.S.O.) shall be paid for services performed on the basis of his reasonable estimate for the portion of work completed prior to termination. In the event of any termination, the P.S.O. shall be paid all terminal expenses resulting therefrom, plus payment for additional services then due. Any primary payment made shall be credited toward any terminal payment due the P.S.O. If, prior to termination of this Agreement, any work designed or specified by the P.S.O. during any phase of the work is abandoned, after written notice from the client, the P.S.O. shall be paid for services performed on account of it prior to receipt of such notice from the client.

B. OWNERSHIP OF DOCUMENTS

All reports, drawings, specifications, computer files, field data and other documents prepared by the P.S.O. are instruments of service and shall remain the property of the P.S.O. The client shall not reuse or make any modification to the instruments of service without the written permission of the P.S.O. The client agrees to defend, indemnify and hold harmless the P.S.O. from all claims, damages, liabilities and costs, including attorneys' fees, arising from reuse or modification of the instruments of service by the client or any person or entity that acquires or obtains the instruments of service from or through the client.

C. ESTIMATES

Since the P.S.O. has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications, but the P.S.O. does not guarantee the accuracy of such estimates as compared to the Contractor's bid or the project construction cost.

D. INSURANCE

The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense, such insurance as will protect him and the client from claims under the Workmen's Compensation Act and from claims for bodily injury, death or property damage which may arise from the negligent performance by the P.S.O. or his representative.

E. INDEPENDENT CONTRACTOR

The P.S.O. agrees that in accordance with its status as an independent contractor, it will conduct itself with such status, that it will neither hold itself out as nor claim to be an officer or employee of the client, by reason hereof, and that it will not by reason hereof make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the client, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits or Social Security coverage.

F. SUCCESSORS AND ASSIGNS

The client and the P.S.O. each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the client nor the P.S.O. shall assign, submit or transfer his interest in this Agreement without the written consent of the other.

G. P.S.O. NOT RESPONSIBLE FOR SAFETY PROVISIONS

The P.S.O. is not responsible for construction means, methods, techniques, sequences or procedures, time of performance, programs, or for any safety precautions in connection with the construction work. The P.S.O. is not responsible for the Contractor's failure to execute the work in accordance with the Contract Drawings and/or Specifications.

H. INVOICES AND PAYMENT

Client will pay MRB Group, P.C. for services in respect of the period during which Services are performed in accordance with the fee structure and work estimate set forth in the proposal. Invoices will be submitted on a periodic basis, or upon completion of Services, as indicated in the proposal or contract. All invoices are due upon receipt. Any invoice remaining unpaid after 30 days will bear interest from such date at 1.5 percent per month or at the maximum lawful interest rate, if such lawful rate is less than 1.5 percent per month. If client fails to pay any invoice when due, MRB may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of Services upon ten (10) days prior written notice by MRB to client. Notwithstanding any termination of Services by MRB for non-payment of Invoices, Client shall pay MRB in full for all Services rendered by MRB to the date of termination of Services plus all interest and termination costs and expenses incurred by MRB that are related to such termination. Client shall be liable to reimburse MRB for all costs and expenses of collection, including reasonable attorney's fees.

I. FEES REQUIRED FROM JURISDICTIONAL AGENCIES

MRB Group, P.C. is not responsible for nor does the Compensation Schedule established in the Agreement include fees or payments required of jurisdictional agencies. The client herein agrees to pay all application, entrance, recording and/or service fees required by said agencies.

J. P.S.O. NOT AN EMPLOYEE

The P.S.O. agrees not to hold himself out as an officer, employee or agent of the Owner, nor shall he make any claim against the Owner as an officer, employee or agent thereof for such benefits accruing to said officers, employees or agents.

K. INDEMNITY

The Owner will require any Contractor and Subcontractors performing the work to hold it harmless and indemnify and defend the Owner and P.S.O., their officers, employees and agents from all claims resulting from the Contractor's negligence in the performance of the work.

BOA Agenda Item Form



Date Submitted: July 17, 2023

Agenda Date Requested July 20, 2023

Project/Proposal Title: CONSIDER ACTION
AUTHORIZING THE PURCHASE OF A ZERO-TURN
MOWER FOR THE PUBLIC WORKS DEPARTMENT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

The item was placed on the agenda to allow board members to discuss and consider action authorizing the purchase of a zero-turn mower for the Public Works Department.

The Public Works Department's lone riding lawn mower is no longer operable and must be replaced. Rather than purchasing another riding mower, the staff is proposing to purchase a zero-turn mower.

The zero-turn mower would be used by the Public Works staff to mow those areas previously mowed with the riding lawn mower (Pace Park Pavilion, Municipal Building & Sirena Park) and some of the larger areas (Pace Park Field, Sculpture Garden & Gateways) currently being mowed by a third-party contractor.

The Village staff is proposing to utilize the Buy Board to purchase a Kubota (Z724XKW-3-54) commercial grade zero turn mower at a cost of \$11,701. This cost includes an extended two (2) year warranty.

Should board members desire to authorize the subject acquisition, the FY 2023 Operating Budget will need to be amended to reflect the expenditure.



Contract Numbers:

GM - #706-23

CE - #685-22

Z724XKW-3-54 WEB QUOTE #2691584

Date: 7/17/2023 7:41:32 AM

— Customer Information —

FERGUSON, DON
VILLAGE OF SALADO
dferguson@saladotx.gov
254-947-5060

Quote Provided By

WC TRACTOR - NAVASOTA

Todd Brewer

10044 HWY. 6 SOUTH

NAVASOTA, TX 77868

email: todd.brewer@wctractor.com

phone: 2547421212

— Standard Features —

— Custom Options —



Kubota

Z700 Series

Z724XKW-3-54

*** EQUIPMENT IN STANDARD MACHINE ***

GASOLINE ENGINE

Air-cooled V-Twin Vertical Shaft
Kawasaki FX730V
23.5 Gross HP @ 3600 rpm*
Displacement 726 cc
Kubota Model GH735V

TRANSMISSION

Parker Torqpad HTG14
Integrated 14cc pump and
wheel motor
Internal Parking Brake
Forward Speeds 0 - 11.2 mph
Reverse Speeds 0 - 5.6 mph

STEERING / MOTION CONTROL

(2) Hand Levers
Hydraulically Damped

FLUID CAPACITY

Fuel Tank 11.6 gal
Oil 2.2 qts
Transaxle 3.5 qts

DIMENSIONS

Height 69.9"
Length 83.9"
Width w/o deck 50.4"
Wheelbase 51"

* Manufacturer's estimate.

TIRES AND WHEELS

Front Casters 13 x 5.0 - 6 Flat free
Rear 24 x 9.5 -12 Turf

OPERATING FEATURES

Premium Adjustable Suspension
Seat w/ Kubota Exclusive Design
Zero Turn Radius
Foot Controlled Brake
Adjustable Levers and Mower Deck
Lift Pedal
Cup Holder & Storage
Compartments
Semi-pneumatic, Smooth, Flat free
Front Tires

SAFETY EQUIPMENT

Seat Safety Switch
Control Lever Safety Switch
Parking Brake Safety Switch
Foldable ROPS

PTO SYSTEM

Belt Driven
Dynamo-Electric clutch

MOWER DECK

54" Cutting Width
1-5" Cut Height, Adjustable
1/4" Increments
Flexible Discharge Cover
Fabricated 8 Gauge Steel
6" Deep Design
3 Blades
18,100-18,600 fpm Blade Tip
Speed
Maintenance-Free Sealed Spindles

Z724XKW-3-54 Base Price: \$12,299.00

Configured Price: **\$12,299.00**

BUY BOARD Discount: **(\$2,459.80)**

SUBTOTAL: **\$9,839.20**

2Yr Z724XKW-3-54 Extended Warranty (No Limit) **\$1,200.00**

Dealer Assembly: **\$0.00**

Freight Cost: **\$262.50**

PDI: **\$400.00**

Total Unit Price: **\$11,701.70**

Quantity Ordered: **1**

Final Sales Price: **\$11,701.70**

**Purchase Order Must Reflect
the Final Sales Price**

To order equipment — purchase orders must be made out and
returned to:

Kubota Tractor Corporation

Attn: National Accounts

1000 Kubota Drive

Grapevine, TX 76051

or email NA.Support@kubota.com

or call 817-756-1171 or fax 844-582-1581

*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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BOA Agenda Item Form



Date Submitted: July 13, 2023

Agenda Date Requested: July 20, 2023

Project/Proposal Title: CONSIDER ACTION
RELATING TO THE PROPOSED DEVELOPMENT OF
THE FISCAL YEAR 2024 OPERATING BUDGET FOR
THE VILLAGE OF SALADO

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action relating the proposed development of the Fiscal Year 2024 Operating Budget for the Village of Salado.