



REGULAR BOARD OF ALDERMEN MEETING
SALADO MUNICIPAL BUILDING
301 N. STAGECOACH - SALADO, TEXAS
JULY 5, 2018 – 6:30 P.M.

AGENDA

CALL TO ORDER JULY 5, 2018 AT 6:30 P.M.

CALL OF ROLL CITY SECRETARY

INVOCATION

PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

CITIZENS COMMUNICATIONS

THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.

1. CONSENT AGENDA

- (A) APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF JUNE 21, 2018.
- (B) APPROVAL OF MINUTES OF THE SPECIAL BOARD OF ALDERMEN MEETING OF JUNE 21, 2018.

2. STATUS REPORTS

(A) VILLAGE ADMINISTRATOR'S STATUS REPORT

- WASTEWATER PROJECT UPDATE
- DEVELOPMENT OF PARKING REGULATIONS RELATING TO YARD PARKING AND RECREATIONAL VEHICLE PARKING
- FISCAL YEAR 2018 STREET IMPROVEMENT PROJECT
- STAGECOACH INN REDEVELOPMENT PROJECT

(B) SALADO POLICE CHIEF STATUS REPORTS

- CALLS FOR SERVICE
- NEW OFFICER HIRE
- CITIZENS ON PATROL PROGRAM

(C) SALADO FIRE CHIEF STATUS REPORT

- CALLS FOR SERVICE

(D) TOURISM DIRECTOR'S REPORT

- SALADO TOURISM ADVISORY BOARD
- SALADO TOURISM PROMOTIONAL MATERIALS

3. PRESENTATION

PRESENTATION FROM THE PACE PARK ADVISORY BOARD REGARDING A PROPOSED PACE PARK IMPROVEMENT PLAN. *(SUSAN HUMISTON, PACE PARK ADVISORY BOARD CHAIR)*

4. PUBLIC HEARINGS AND CONSIDER POSSIBLE ACTION

(A) HOLD A PUBLIC HEARING RELATING TO THE CALCULATION OF THE MAXIMUM WASTEWATER IMPACT FEE AMOUNTS AND THE POSSIBLE IMPOSITION OF WASTEWATER IMPACT FEES FOR NEW OR EXPANDED WASTEWATER UTILITY SERVICE FROM THE VILLAGE OF SALADO'S WASTEWATER UTILITY. *(VILLAGE ADMINISTRATOR)*

(B) HOLD A PUBLIC HEARING AND CONSIDER APPROVAL OF AN ORDINANCE CHANGING THE ZONING FROM LOCAL RETAIL (LR) TO SINGLE FAMILY RESIDENTIAL (SF-7) FOR A PROPERTY LOCATED AT

794 VAN BIBBER, SALADO, BELL COUNTY, TEXAS; AND PROVIDING FOR THE FOLLOWING: SEVERABILITY; EFFECTIVE DATE AND PROPER NOTICE AND MEETING. (VILLAGE ADMINISTRATOR)

5. **ORDINANCE**

CONSIDER APPROVAL OF THE FIRST READING AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS, REPEALING ORDINANCE NO. 2013-05 AND REPLACING IT WITH ORDINANCE NO. 2018-10 REGULATING SIGNS; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT, SEVERABILITY, PENALTIES, REPEALER, AN EFFECTIVE DATE, AND PROPER NOTICE AND MEETING. (VILLAGE ADMINISTRATOR)

6. **DISCUSS AND CONSIDER ACTION**

- (A) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE DEVELOPMENT OF A POLICY RELATING TO THE OPERATION OF THE VILLAGE OF SALADO TROLLEY. (VILLAGE ADMINISTRATOR)
- (B) DISCUSS AND CONSIDER ISSUES RELATING THE DEVELOPMENT OF THE FISCAL YEAR 2019 OPERATING BUDGET FOR THE VILLAGE OF SALADO. (VILLAGE ADMINISTRATOR)

ADJOURNMENT

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on July 2, 2018, at 6:30 p.m.



Cara McPartland, City Secretary

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.

BOA Agenda Item Form



Date Submitted: July 1, 2018

Agenda Date Requested: July 5, 2018

Project/Proposal Title: CONSIDER APPROVAL OF
MINUTES OF THE JUNE 21, 2018 REGULAR
MEETING OF THE BOARD OF ALDERMEN

Funds Required:

Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☐ Discussion

Project/Proposal Summary:

This item was placed agenda to allow the board members to consider approval of the minutes of the June 21, 2018 Regular Meeting of the Board of Aldermen.

Village of Salado
Salado Municipal Building
301 North Stagecoach Road
Salado, Texas
Minutes of Regular Meeting of Board of Aldermen
June 21, 2018 at 6:30 p.m.

The Board of Aldermen meeting was called to order at 6:30 p.m. by Mayor Skip Blancett.

Mayor Blancett gave the Invocation and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Skip Blancett, Mayor Pro-tem Fred Brown, Aldermen Andy Jackson, Michael Coggin, Frank Coachman, and Michael McDougal.

Staff Present: Village Administrator Don Ferguson and City Secretary Cara McPartland

Citizens Communications

Forrest Mullins of 9664 Hodge Canyon Drive read a letter *(full text attached to these minutes)*, with some additional paraphrasing and examples raising concerns with the proposed mobile food vehicle ordinance on tonight's agenda.

1. Consent Agenda

- A. Approval of minutes of the Regular Board of Aldermen meeting of June 7, 2018.
- B. Approval of minutes of the Special Board of Aldermen meeting of May 29, 2018.
- C. Approval of minutes of the Special Board of Aldermen meeting of May 17, 2018.
- D. Approval of the May 2018 Financial Statements for the Village of Salado.

Alderman McDougal moved to approve the Consent Agenda, as presented. Alderman Coachman seconded. Motion carried on a vote of 5-0.

2. Status Reports

- Status Report on the Salado Wastewater Project

Village Administrator Ferguson reported that collection system crews have completed installation of sewer main and service laterals on Royal Street, Church Street, Blacksmith Road, and North Stagecoach Road. Construction is currently progressing along the west side of Main Street. He said crews have been slowed by utility conflicts and delays in delivery of lift station equipment. Foundation and channel work continues on the side of the wastewater treatment plant. A photo was displayed of significant progress made at the treatment plant site. He anticipated treatment plant completion on schedule in mid-January 2019, with the collection system to be completed in early to mid-March. He advised of meetings to be held with affected property owners on June 25-26, 2018 at 6 p.m. at the Municipal Building. He noted the second public hearing on impact fees

is scheduled for July 5, 2018 at 6:30 p.m. at the Municipal Building. A preliminary cost estimate of \$860,000 was projected for Royal Street reconstruction and improvements, including putting down a new base and a new asphalt overlay. He spoke of prioritizing and phasing of Royal Street improvements.

- Status Report on the proposed Salado Airport Development Project

Village Administrator Ferguson reported a request has been submitted to TxDOT Aviation Division for a feasibility study to determine if the project qualifies to be placed on the State Aviation Plan, which is critical should grant funding be sought for the project. He provided details on the development project, including location, air/taxi strips, hangar space, and public/private partnership to operate and maintain the airport facilities.

- Status Report on the Stagecoach Inn Redevelopment Project

Village Administrator Ferguson reported on a recent meeting to discuss compliance issues with the current development agreement and need to amend the existing master development agreement. He said Stagecoach representatives are amenable to agreement content updates with a similar framework and hoped to bring an amended agreement to the Board for consideration in the next few weeks. He noted meeting points of discussion to include room opening schedule; conversion of the former Sugar Shack location to a guest check-in lobby; valet parking only for hotel guests; routing of all Stagecoach entrance traffic from Main Street; creekside access to remain public via an access easement; and possible donation of a site for public restrooms with the stipulation that Stagecoach employees will be responsible for maintenance.

- Status Report on the possible development of regulations relating to yard parking and the parking of recreational vehicles (RVs) and boats on residential properties in Salado

Village Administrator Ferguson reported on the Planning and Zoning Commission's discussion of this issue at its June 12th meeting. He advised that the Commission did not favor yard parking regulation, but discussed the possible regulation of RV parking by requiring a conditional use permit (CUP) that would engage the neighbors through the public hearing/notice process. He anticipated bringing a draft ordinance to the Planning and Zoning Commission at its July 26, 2018 meeting. He noted the Commission was less concerned with boats and utility trailers than RV issues due to existing State laws.

- Status Report on sales tax collections for the Village of Salado

Village Administrator Ferguson reported that the Village's May check, representing April collections, totaled \$32,787.79, up 12 percent from the same period last year. He noted this is the largest May check in the Village's history, with year-to-date collections running well ahead of budget.

- Status Report on the resolution of the Holiday Inn Express Hotel Occupancy Tax dispute

Village Administrator Ferguson reported that the Holiday Inn Express owner called to advise he is willing to pay his late fees in full and will be sending full payment shortly.

In addition, Village Administrator Ferguson reported that the groundwater district implemented Stage I (voluntary conservation) of its drought management plan. He said long-term forecasts indicate a lack of sufficient rainfall will likely trigger more water use restrictions and increase wildfire risk.

3. Presentation

Presentation regarding the Governor's Community Achievement Award recently presented to Keep Salado Beautiful and the Village of Salado by Keep Texas Beautiful. (*Susan Terry, Keep Salado Beautiful President*)

Susan Terry introduced some of her fellow Keep Salado Beautiful (KSB) Board members and displayed the plaque that was presented to her organization, which received a \$90,000 grant award. She spoke of meetings with Village Administrator Ferguson and TxDOT on landscaping plans, including improvements at the gateway signs and the Salado Plaza/Main Street area. She thanked Melissa Paxton for her design of KSB's display board which garnered much praise for generating interest in Salado. Mayor Blancett thanked Susan Terry and KSB for their contributions to the Village of Salado and Keep Texas Beautiful. Village Administrator Ferguson complimented KSB on having the best display board at the conference. He noted that Salado was recognized on several occasions at the Governor's Community Achievement Awards Banquet for its high level of performance.

Mayor Blancett commented on growth in Salado and ordinances as a means to control growth and that help make Salado the best and most unique village in Texas.

4. Ordinances

- A. Consider approval of the second and final reading of an ordinance of the Village of Salado, Texas, regulating the operation of mobile food vehicles in the Village of Salado; requiring a permit; providing for the following: findings of fact, severability, penalties; repealer, an effective date, and proper notice and meeting. (*Village Administrator*)

Village Administrator Ferguson provided an overview of current regulations as compared to the draft ordinance and highlighted key provisions that enhance public health, safety, and welfare, require restroom access, insurance coverage, and significantly reduce the permit fee. He noted language that was added to the draft ordinance in accordance with the Board's direction at its June 7th meeting pertaining to documentation of sales tax collection and reporting. He advised the Board has the ability to change the draft ordinance provisions as it seeks to address concerns raised about the proposed ordinance.

Discussion among the Board, staff, and the audience addressed concerns regarding public restroom access, the handwashing station requirement (versus providing hand sanitizer); impact to specific mobile food vendors; enforcement by the Salado Police Department; and obligation of the Village

to protect public health, safety, and welfare within its corporate limits. Alderman Coachman suggested the following change to Section 4(b)(7): “If located at one (1) property for more than ~~two (2)~~ *four (4)* hours, a written agreement from a business owner within ~~one hundred fifty (150)~~ *three hundred (300)* feet allowing employees of the Mobile Food Vehicle to have use of flushable restrooms (or other facilities as approved by the Village Administrator) during hours of operation.” He also recommended removing the hand washing station requirement and requiring making hand sanitizer available as an alternative. Mayor Pro-tem Brown questioned whether the proposed ordinance is too onerous, which might discourage vendors from staying in or coming to Salado, to the detriment of the community.

Salado Winery owner June Ritterbusch of 841 North Main St expressed anxiety regarding her annual wine festival and its dependency on having food trucks to ensure a successful event. She said she is very discriminating about which food trucks to allow. She felt the proposed ordinance needs to be “trimmed back” and questioned the requirements for a Bell County Health Department permit (as opposed to Williamson County or other counties). She also questioned the requirement for property owner permission for food truck employee access to bathrooms with flushable toilets within 150 feet of the food truck. She felt that the distance requirement would make it difficult when positioning food trucks on her property. She spoke of current arrangements with Silvia’s food truck regarding access to restrooms and problematic aspects of draft ordinance’s enforcement, including possible differences in operating hours between the food truck and property owner’s businesses.

Discussion included possible revision or removal of distance requirements for restroom facilities; adequate parking for food trucks; business hours of the property owner that may differ from the business hours of the food truck; differentiation from food trucks that provide a dining area with tables/chair from those that are strictly take-out; possible formation of a “food truck” committee to further study this issue; allowance of restroom use by subject property owner or adjacent property owners; and possible provision of public restrooms in the future and associated funding options.

Mayor Blancett invited public comment.

Previous speaker and Potato Wagon owner Forrest Mullins (*see Citizens Communications*) and his wife commented on tables and chairs being viewed as welcoming and cited them as a factor in their recent first place presentation award at a food truck competition in Killeen. Discussion clarified that the proposed ordinance simply requires that a diagram be provided showing the location of tables/chairs for on-site dining.

Mayor Blancett entertained a motion. Alderman Coachman moved to approve the ordinance, with the following amendments to Section 4(b)(7): “If located at one (1) property for more than ~~two (2)~~ *four (4)* hours, a written agreement from a business owner ~~one hundred fifty (150)~~ *of the property where the Mobile Food Vehicle is located* allowing employees of the Mobile Food Vehicle to have use of flushable restrooms (or other facilities as approved by the Village Administrator) during hours of operation.” Alderman Coachman also moved to amend Section 5 (21) as follows: “~~Handwashing facilities shall be provided and include an insulated container with a spigot that can be turned on to allow potable, clean, free flowing warm water; a wastewater~~

~~container; soap; disposable towels; and a waste receptacle. The handwashing facility must be conveniently located within 15 feet of the Mobile Food Vehicle. Handwashing facilities are not required if the only food items offered are commercially pre-packaged foods that are dispensed in their original containers. Hand sanitizer shall be made available for public use.~~ Alderman Jackson seconded.

Mayor Pro-tem Brown did not favor the proposed ordinance and expressed concerns that it may discourage mobile food vendors from coming to Salado. Brief discussion clarified reasoning for the amendment from two (2) to four (4) hours in Section 4(b)(7). Alderman Coggin expressed similar concerns and felt that more public input is needed, including possible formation of a committee to work with staff, in order to make the ordinance more user-friendly.

Alderman Coachman restated his motion on approval of the aforementioned amendments to the ordinance. Alderman Jackson seconded. Motion carried on a vote of 3-2, with Mayor Pro-tem Brown and Alderman Coggin voting against.

Mayor Blancett entertained a motion on the ordinance, as presented, including the previously approved amendments.

Alderman Coachman moved to approve the ordinance on second and final reading, as presented, which includes the amendments, as previously approved. Alderman McDougal seconded. Motion carried on a vote of 3-2, with Mayor Pro-tem Brown and Alderman Coggin voting against.

- B. Consider approval of the second and final reading of an ordinance of the Village of Salado, Texas, regulating the keeping of chickens in the Village of Salado; requiring a permit, providing for the following: findings of fact, severability, penalties; repealer, an effective date, and proper notice and meeting. (*Village Administrator*)

Village Administrator Ferguson noted receipt of citizen complaints regarding chickens. He reviewed certain ordinance provisions, including requiring a permit (\$25 annual permit fee), prohibition of roosters and roaming chickens, number of chickens allowed, shelters/pens, and distance requirements to adjacent properties.

Alderman McDougal moved to approve the ordinance on second and final reading, as presented. Alderman Coachman seconded. Motion carried on a vote of 5-0.

5. Discuss and Consider Action

- A. Discuss and consider possible action appointing two (2) members to the Planning and Zoning Commission. (*Village Administrator*)

Village Administrator Ferguson advised of the need to appoint two (2) members to the Planning and Zoning Commission. He noted that K.D. Hill and Larry Roberson, whose terms have expired, have expressed interest in being reappointed.

Mayor Pro-tem Brown moved to reappoint K.D. Hill and Larry Roberson to the Planning and Zoning Commission. Alderman McDougal seconded. Motion carried on a vote of 5-0.

- B. Discuss and consider possible action regarding Contract Amendment No. 3 with McLean Construction relating to construction of the Salado Wastewater Collection System. (*Village Administrator*)

Village Administrator Ferguson explained the recent removal of thick vegetation during collection system construction that exposed a pre-existing steep embankment near the edge of the pavement on the south side of Royal Street. He advised that the contract amendment reflects an additional cost of \$6,475 for the installation of 175 feet of guard rail in the subject area to increase public safety. He noted the additional costs will be paid from project proceeds and that funds are available. Discussion addressed the types of expenditures that bond proceeds may be used for and specifics on guard rail design, materials, and construction.

Alderman Jackson moved to approve Contract Amendment No. 3 with McLean Construction relating to construction of the Salado Wastewater Collection System, as presented. Alderman Coachman seconded. Motion carried on a vote of 5-0.

- C. Discuss and consider possible action approving plans for *Salado Rocks* on Saturday, July 28, 2018 at Pace Park. (*Village Administrator*)

Salado Village Voice Editor and Pace Park Advisory Board member Tim Fleischer of 912 Cedar Park Circle provided history on past use of the Park for community events. He spoke of the statewide popularity of this event, which includes rock-painting by local children, with the painted rocks to be hidden at different locations in Salado. He proposed holding the event on Saturday, July 28th beginning at around 9 a.m. and asked that tables and chairs be provided by the Village, along with pavilion rental, at no cost. He noted that the Salado Village Voice is to provide the paint, food, and other items needed for the event. He hoped that this will become an annual event.

Alderman McDougal moved to approve the plans for *Salado Rocks* on Saturday, July 28, 2018 at Pace Park, at no charge as the event serves a public purpose. Alderman Jackson seconded. Motion carried on a vote of 5-0.

6. Workshop

- A. Discuss and consider issues relating to the establishment of monthly service rates for the Salado Wastewater Treatment Plant. (*Village Administrator*)

Village Administrator Ferguson emphasized that this item is related to service rates, not impact fees, and stressed that this is a preliminary report being presented tonight by Grady Reed of HDR Engineering.

Mr. Reed provided a presentation on the following:

- Assumptions

- Initial demand (number/types of connections)
 - Growth
 - System expenses
- Revenue Requirements (approximately \$1,000,000 per year)
- Revenue sources
 - Impact fees (can be used for capital expenses and debt service)
 - Operating revenues from system rates
 - Transfers in from General Fund (property taxes)
- Long-term goal for system to be supported by operating revenues and impact fees
- Rate summary
 - Methods of calculating demand charge and wastewater volume rate for high/low impact residential and non-residential users
 - Sample bills for average residential/commercial users (high and low impact)
- Reserves Summary
 - Recommendation for at least three (3) months of non-restricted cash on hand in Wastewater Fund

Discussion addressed balancing different sources of revenue to cover system operations; annual averaging; efforts to keep rates unchanged for the first few years after implementation; and possible scheduling of a workshop focusing solely on service rates.

Mayor Pro-tem Brown said he did not favor charging initial customers an impact fee because they have been asked to decommission their old systems and connect to the new system. He felt that new development should have to pay an impact fee.

Discussion continued on different time periods used for rate modeling and growth projections.

Mayor Blancett thanked Mr. Reed for his presentation.

- B. Discuss and consider issues relating to a proposal to establish age and license requirements for the operators of golf carts on public streets within the corporate limits of the Village of Salado. (*Mayor Skip Blancett*)

In the interest of fairness and room for compromise, Mayor Blancett spoke on differing viewpoints relating to the need for an ordinance with specific age and license requirements.

Village Administrator Ferguson said it is important to adopt ordinances that are enforceable and expressed concerns that there could be probable cause issues associated with stopping golf carts based on the age of the driver. He also brought up difficulties related to stopping and detaining juveniles when there is typically only one officer on duty.

Discussion included probable cause for stops related to traffic offenses versus age of driver; enforcement procedures pertinent to juveniles; local authority of municipalities to regulate golf carts; and general support for option to leave current regulations in place.

Mayor Blancett felt that this issue warrants further thought and discussion and favored listening to constituents on this subject. He spoke of the Village's responsibility to provide for public health and safety and did not want to close the door on future discussion. He encouraged the public to let the Board know of its feelings and stated the Board's commitment to serving the community knowing that such public service is out of caring for Salado and not for any sort of compensation.

- C. Discuss and consider issues relating to the possible development of an ordinance regulating special events within the corporate limits of the Village of Salado. (*Village Administrator*)

Village Administrator Ferguson stated Salado has a lot of successful events and festivals and asked whether the Board has interest in developing a basic framework to address issues common to these types of events. He stressed the Village has no intent to micromanage special events, but said there may be some broad-based regulations or policies that could be implemented to handle event-related issues such as road closures, placement of event signage, time limits, security, and alcohol. He said it may be useful to appoint a planning committee for events that meets quarterly.

Mayor Pro-tem Brown did not favor any additional regulations and said coordination should be between the Chamber of Commerce and the Visitor's Center. Alderman Goggin questioned the need for an ordinance as opposed to improving communications regarding events. Mayor Blancett stressed there is no desire to vote "no" on events, but simply to keep the Village informed of plans in the interest of public safety. He felt a monthly Chamber report to the Board might be useful to keep the Board up to date and establish channels of communication.

Adjournment

Mayor Pro-tem moved to adjourn. Alderman Jackson seconded. Mayor Blancett called the meeting adjourned at 8:44 p.m.

Recorded by:

Cara McPartland

These minutes approved on the ____ of July, 2018.

APPROVED:

Skip Blancett, Mayor

ATTEST:

Cara McPartland, City Secretary

*** NOTES Re: PROPOSED FOOD TRUCK ORDINANCES ***

Proposed by Forrest Mullins, owner of Potato Wagon, LLC.

- 1) City of Belton, approx. two years ago, had a meeting to address regulating food trucks. Mr. Miller of Miller's BBQ is quoted as testifying, "Commerce is good for everyone" noting that one of the major brick-and-mortar restaurants supported the food truck concept. Food trucks are not our enemy. Beware of municipalities that come across as "food truck snobs." (Harker Heights as example, time permitting).
- 2) In reading the minutes which included the original draft in question, could not help but notice the mention of repealing an ordinance recently passed. Please don't make the same mistake. Also, a couple of Aldermen spoke of their "research" into regulations regarding food trucks. I would like to address the humanistic side of this matter above-and-beyond regulations and/or paperwork. My research of sorts consists of a grassroots approach: Talking to taxpayers/voters in which the many express a desire for more (not less) diversity of dining options, especially in Salado.
- 3) I am a retired Licensed Social Worker. Social Work simplistically involves assisting others with getting in touch with resources. I am certain our esteemed Aldermen will agree they are working with limited resources. A Social Work 101 course exposes "bureaucratic duplication" as a pitfall in dealing with limited resources. Examples of bureaucratic duplication abound in the aforementioned original draft, to include multiple regulations that would duplicate the Bell County Health Department regulations already in place. Who is going to regulate the Village of Salado regulations when Bell County already has resources in place (given limited resources). The scenario as presented above comes across as the powers-that-be passing regulations in a happy-go-lucky manner that does not take a grassroots approach or limited resources into account. By the way, food trucks must go through the same inspection as a brick-and-mortar establishment.
- 4) It is noted that the last newspaper report regarding the regulations in question mentioned a "... section of 21 rules and regulations for mobile food vendors." Of those 21 mentioned in passing, many are 'deal breakers,' intentional or not. Case in point: a regulation requiring a hand washing station as often seen outside of port-a-potties at festivals. Pointing out other examples is not possible at this writing given the limited timeframe.

Along those lines, rather than presenting as one who simply wants to complain, I would like to offer sitting in on a committee to represent those hardest hit by the regulations in question.

Thank you,

Forrest Mullins

Owner, Potato Wagon, LLC

BOA Agenda Item Form



Date Submitted: July 1, 2018

Agenda Date Requested: July 5, 2018

Project/Proposal Title: CONSIDER APPROVAL OF MINUTES OF THE JUNE 21, 2018 SPECIAL MEETING OF THE BOARD OF ALDERMEN

Funds Required:

Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☐ Discussion

Project/Proposal Summary:

This item was placed agenda to allow the board members to consider approval of the minutes of the June 21, 2018 Special Meeting of the Board of Aldermen.

Village of Salado
Salado Municipal Building
301 N. Stagecoach
Salado, Texas
Minutes of Special Meeting of Board of Aldermen
July 21, 2018 at 5:30 p.m.

The Board of Aldermen meeting was called to order at 5:33 p.m. by Mayor Pro-tem Fred Brown.

Board Members Present: Mayor Skip Blancett (arrived at 6:01 p.m.), Mayor Pro-tem Fred Brown, Aldermen Andy Jackson, Michael Coggin, Frank Coachman, and Michael McDougal.

Staff Present: Village Administrator Don Ferguson and City Secretary Cara McPartland

1. Executive Session

Discussion regarding the possible acquisition of real property for public recreation/open space purposes pursuant to Chapter 551.072 of the Texas Government Code. (*Village Administrator*)

Mayor Pro-tem Brown adjourned Open Session and convened into Executive Session at 5:34 p.m., pursuant to Chapter 551.072 of the Texas Government Code to discuss matters related to real property acquisition.

Mayor Blancett arrived and joined the Executive Session at 6:01 p.m. and assumed duties as Presiding Officer.

Mayor Blancett adjourned Executive Session, and reconvened Open Session at 6:27 p.m.

No action was taken in Executive Session.

2. Discussion and Possible Action

Discuss and consider possible action regarding matters discussed in Executive Session relating to the possible acquisition of real property for public recreation/open space purposes. (*Village Administrator*)

Alderman Jackson moved to direct staff to proceed with matters as discussed in Executive Session. Mayor Pro-tem Brown seconded. Motion carried on a vote of 5-0.

Adjournment

Alderman Jackson moved to adjourn. Alderman Coachman seconded. Motion carried unanimously. Mayor Blancett called the meeting adjourned at 6:29 p.m.

Recorded by:

Cara McPartland

These minutes approved on the ____ of July, 2018.

APPROVED:

Skip Blancett, Mayor

ATTEST:

Cara McPartland, City Secretary

DRAFT

BOA Agenda Item Form



Date Submitted: July 1, 2018

Agenda Date Requested: July 5, 2018

Project/Proposal Title: VILLAGE ADMINISTRATOR'S
STATUS REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Wastewater Project Update
- Development of parking regulations relating to yard parking and recreational vehicle parking
- Fiscal Year 2018 Street Improvement Project
- Stagecoach Inn Redevelopment Project

BOA Agenda Item Form



**Village
of Salado**

Date Submitted: July 1, 2018

Agenda Date Requested: July 5, 2018

**Project/Proposal Title: SALADO POLICE CHIEF
STATUS REPORT**

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Calls for Service
- New officer hire
- Citizens on Patrol Program



SALADO POLICE DEPARTMENT

313 North Stagecoach Road * P.O. Box 219
Salado, Texas 76571 * Phone (254) 947-5681
Rick Ashe Chief of Police
Memorandum

To: Don Ferguson / BOA

From: Chief Ashe

Date: 7-5-18

Reference: June 2018 Report

	Previous Month
Total Calls for service: 373	445
Reports written: 13	17
Citations: 31 (56 Warnings)	71
Arrests: 4 (2 DWI)	4
Response times:	
Priority 1 3.01	3.45
Priority 2 3.39	2.39
Priority 3 5.01	3.30
Cops activities	
Total Shifts 11	12
Days covered 10	12
Total hours 22	24
Open doors 6	8

Other Items of interest:

New badges are now in use.

New Officer update. Officer Chris Dunshie

New Chaplin, Mary Hendrix

Upcoming events: July 7th at Mill Creek

BOA Agenda Item Form



Date Submitted: July 1, 2018

Agenda Date Requested: July 5, 2018

Project/Proposal Title: SALADO FIRE CHIEF
STATUS REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Calls for Service



Salado Fire Department

P.O. Box 503

Salado, Texas 76571

Tel. 254-947-8961 • Fax 254-947-1006

In the month of June Salado VFD has responded to the following calls

In the City

27 - EMS

4 – Fire Calls

3 – MVA

County calls

27 – EMS

15 – Fire

5 – MVA

Shane Berrier

Fire Chief, Salado Vol. Fire Dept.

BOA Agenda Item Form



Date Submitted: July 1, 2018

Agenda Date Requested: July 5, 2018

Project/Proposal Title: SALADO TOURISM
DIRECTOR STATUS REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Salado Tourism Advisory Board
- Salado tourism promotional materials

BOA Agenda Item Form



Date Submitted: July 1, 2018

Agenda Date Requested: July 5, 2018

Project/Proposal Title: PRESENTATION BY PACE PARK ADVISORY BOARD REGARDING A PROPOSED PACE PARK IMPROVEMENT PLAN

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow Pace Park Advisory Board Chair Susan Humiston to brief board members on a Pace Park Improvement Plan.

BOA Agenda Item Form



Date Submitted: July 2, 2018

Agenda Date Requested: July 5, 2018

Project/Proposal Title: PUBLIC HEARING REGARDING THE CALCULATION OF MAXIMUM WASTEWATER IMPACT FEES AMOUNTS AND THE POSSIBLE IMPOSITION OF WASTEWATER IMPACT FEES FOR NEW OR EXPANDED WASTEWATER UTILITY SERVICE

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to hold a public hearing regarding the calculation of maximum wastewater impact fee amounts and the possible imposition of wastewater impact fees for new or expanded wastewater utility service from the Village of Salado's wastewater utility.

This is the second of two (2) required public hearings in the process of establishing an impact fee for the new Salado Wastewater System. While the first hearing gathered public input on the land use plan and service area for the new wastewater system, the focus of the second hearing will be on the maximum impact fee developed in the recently completed Salado Wastewater Impact Fee Study, a copy of which is attached.

No action will be taken regarding impact fees at this meeting.

Board members will be asked to consider action regarding a proposed ordinance establishing an impact fee for the Salado Wastewater System at the July 19th Regular Meeting of the Board of Aldermen.

***2018 Development of a
Wastewater Impact Fee
for the Village of Salado***

Prepared for:



Prepared by:

**HDR Engineering, Inc.
4401 West Gate Blvd, Suite 400
Austin, Texas 78745**



April 2018

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1.0 Introduction and Summary

The Village of Salado (Village) is in the process of creating a new wastewater impact fee to help fund the new wastewater collection and treatment system serving the downtown business district and adjoining areas. This report presents HDR Engineering, Inc.'s (HDR) maximum impact fee determination for consideration by the Village's Impact Fee Advisory Committee and the Salado Board of Aldermen.

The methodology to determine the maximum fee amount considers two options. Consistent with State law, each fee component is calculated with either: (1) consideration of a credit for other methods of payments for utility capital by a new customer, such as through utility rates or taxes, or alternatively, (2) a reduction of the maximum fee amount equal to 50% of the unit capital cost of providing new service. By maximum amounts, this means that the determined fee amount was calculated as the highest that can be lawfully levied by the Village, given the prospective land uses and capital improvements plan, the cost of existing and new utility capacity, and consideration of a credit to new customers for capital contributions made through rate payments. The Board of Aldermen can decide to enact fees less than the maximum amounts shown in this report.

As detailed later in this report, the maximum impact fees were developed in component pieces. For example, the overall wastewater fee is comprised of separate amounts for treatment, pumping and collection. This will facilitate the consideration of offsets or credits from the applicable fee if a developer builds and dedicates eligible facilities to the Village or the Village provides wholesale service to a neighboring utility and wishes to charge only certain portions of the fee. The maximum fee amounts do not include capital costs for facilities required to be provided by developers at their own expense.

Planning, service demand, and design factor assumptions used in the wastewater facility sizing and costing were provided by the Village and, in general, are based upon recently completed cost estimates for the project (see Appendix A). Data on projected utility demand, needed future facilities, and prospective cash versus debt financing were obtained from or coordinated with the Village of Salado staff. HDR combined these elements into the maximum impact fee calculations presented in this report.

2.0 Utility Service and Fee Application Area

This fee would only apply to the Village's downtown business district and other adjoining areas as shown in Figure 1. This fee application area boundary will comprise the area in which Salado may levy the impact fee, in-part or in-full, if Village service is provided. The fee cannot be levied to areas outside of the proposed impact fee area. Further, this fee would only apply to all new connections to the system, including previously platted land unless a separate agreement has been previously established with the Village. This boundary does not mandate that the Village supply wastewater service to this area; however, if service is provided by the Village, any impact fee would be applicable to that parcel.

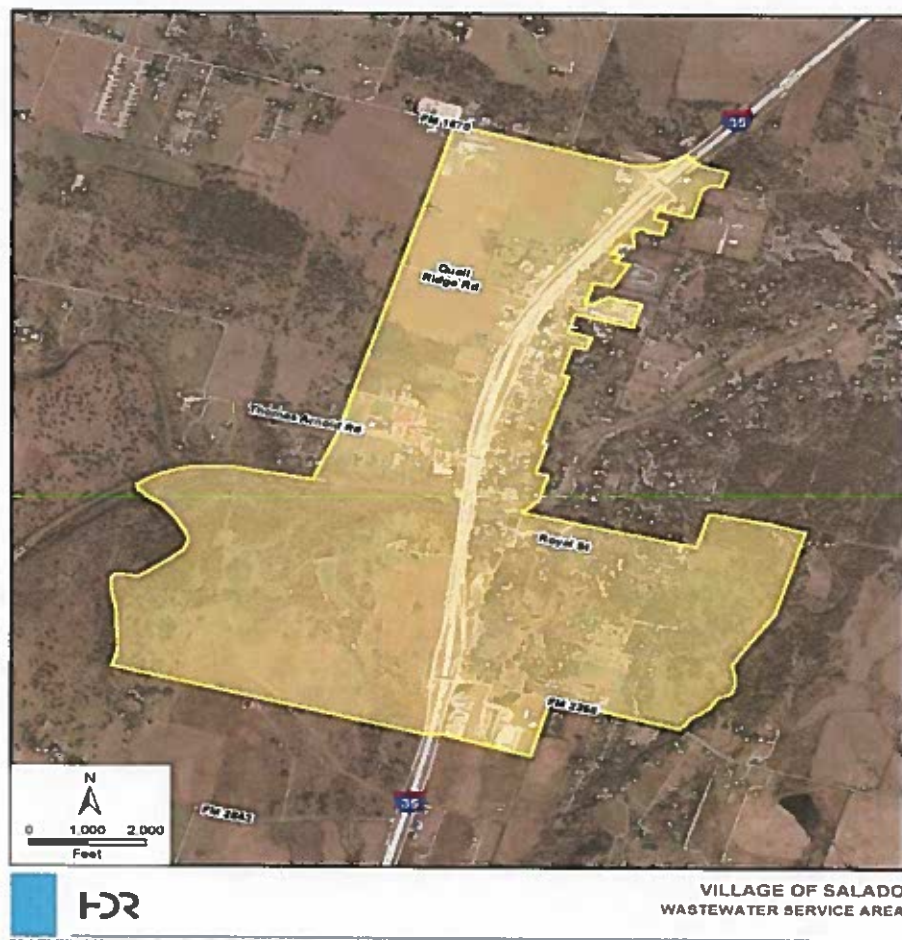


Figure 1. Wastewater Impact Fee Application Area

3.0 Land Use Assumptions

Table 1 provides an estimate of the current and future land use patterns of the potential service area with information provided by Village of Salado staff and a report by Kasberg, Patrick & Associates, LP¹. The estimated land area of the potential future service area is 1,808 acres. When the system is initially placed into operation in early 2019, it is estimated that the system will service 47 residential acres (2.6% of total land area) and 128 acres of commercial development (7.1% of total area). The remaining 1,633 acres of the potential wastewater service area will remain unserved until the system is expanded.

Over the next 10 years, some expansion of the system is forecasted, primarily to the areas south of Royal Street, although future expansion will be dictated by customer demand. At the end of the 10-year period, it is estimated that the wastewater system will serve 95 residential acres (5.3% of total area) and 160 acres of commercial development (14.1% of the total area). The remaining 1,553 acres will remain unserved until after this 10-year period.

Table 1.
Current and Projected Land Use

Item	Current		Future (10-years)	
	Acres	%	Acres	%
Residential (Served)	47	2.6%	95	5.3%
Non-Residential (Served)	128	7.1%	160	8.8%
Subtotal Served	175	9.7%	255	14.1%
Un-served	1,633	90.3%	1,553	85.9%
Total Land Use Acreage	1,808	100.0%	1,808	100.0%
Source: Village of Salado & KPA Report.				

Table 2 shows the anticipated number of service connections at the completion of the project as well as the projected future connections for the wastewater service area. This growth assumption includes a 1% growth rate in 2019, a 3% growth rate beginning in 2020 through 2025 and a 5% growth rate in 2026. This table also shows the number of Living Unit Equivalents (LUEs) for the same time period. The number of LUEs is based on an assessment of

¹ Kasberg, Patrick & Associates, LP., Update to Preliminary Design of the 2015 Wastewater System Improvements, January 2016.

the winter water use for each customer within the Village. It was determined that the average residential customer uses approximately 100 gallons of water per day during the winter months. This was assumed to be the standard use for determining the number of LUEs for all customers. This is the industry standard practice for determining a base LUE. For each potential customer, the average daily water use during the winter months (November through February) was determined.² This value was divided by 100 to determine the number of LUEs for that customer. If this calculation resulted in a value less than one, the number was rounded to one LUE. Each new customer will be charged for a minimum of one LUE. This system is being used, instead of using meter size, due to the fact that using meter size may under estimate the impact of residential and commercial developments on the wastewater system within the Village.

Table 2.
Wastewater Service Area Connections & LUEs

Year	Service Connections	LUEs
2018	0	0
2019	137	341
2020	138	344
2021	143	355
2022	147	365
2023	151	376
2024	156	388
2025	160	399
2026	165	411
2027	173	432

² Using the winter water average as a basis of determine impact fees only applies to the impact fee methodology. At the time of this report, the basis for actual wastewater use billing has not been determined and may be some other factor such as actual water use.

4.0 Current and Projected Utility Demand and Supply

Table 3 summarizes the Village's current and projected wastewater service demands and existing service capabilities by facility. Current and future service demands are also compared with the existing service capacity of the utility system. This table shows the projected service demands on the system once the system is completed, but shows no current capacity in 2018 as the project is still under construction and is anticipated to be completed in early 2019. Wastewater demand was forecast using historical data and technical studies of the Village's proposed system.

6

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5.0 Identified Major Capital Improvement Needs and Costs

Given the anticipated wastewater demands in the planning area, facilities have been identified to meet the projected wastewater needs for the next 10 years. The Village's 10-year capital need for new capacity totals \$9.993 million for wastewater (see Appendix A).

Specific projects that will be constructed as part of the wastewater project are identified in Table 4 along with their cost, capacity, unit cost, and allocation of existing and projected demand to these facilities. A weighted unit cost of service (\$ per SU) is then calculated by facility type, based on the proportionate share of use of existing versus new facility capacity by the growth anticipated over the next ten years.

TABLE 4
WASTEWATER CIP INVENTORY AND COSTING
VILLAGE OF SALADO

Facility Name	Construction Cost	Capacity		Construction Cost per SU	Existing Customers	Facility Capacity Allocations (LUEs)			Total Capacity
		Total	LUEs			Growth Use in Next 10 Years	Excess Capacity after 10 Years		
TREATMENT									
EXISTING FACILITIES		mgd							
Subtotal Existing Facilities	\$ -	-	-	\$ -	-	-	-	-	-
FUTURE FACILITIES									
Treatment Plant	\$ 5,803,025	0.200	1,081						
Subtotal Future Facilities	\$ 5,803,025	0.200	1,081	\$ 5,368		432	649		1,081
TOTAL WASTEWATER TREATMENT	\$ 5,803,025	0.200	1,081		-	432	649		1,081
AVERAGE CAPITAL COST PER NEW LUE =				\$ 5,368					
PUMPING									
EXISTING FACILITIES		mgd							
Subtotal Existing Facilities	\$ -	-	-	\$ -	-	-	-	-	-
FUTURE FACILITIES									
Two Lift Stations	\$ 750,095	1.200	3,243						
Subtotal Future Facilities	\$ 750,095	1.200	3,243	\$ 231		432	2,811		3,243
TOTAL PUMPING	\$ 750,095	1.200	3,243		-	432	2,811		3,243
AVERAGE CAPITAL COST PER NEW LUE =				\$ 231					
INTERCEPTORS									
EXISTING FACILITIES		mgd							
Subtotal Existing Facilities	\$ -	-	-	\$ -	-	-	-	-	-
FUTURE FACILITIES									
Collection System	\$ 3,439,474	1.200							
Subtotal Future Facilities	\$ 3,439,474	1.200	3,243	\$ 1,061	-	432	2,811		3,243
TOTAL INTERCEPTORS	\$ 3,439,474	1.200	3,243		-	432	2,811		3,243
AVERAGE COST PER NEW SU				\$ 1,061					
WASTEWATER TOTAL									
\$ 9,992,594									
AVERAGE CAPITAL COST PER NEW LUE =				\$ 6,660					

6.0 Consideration of Other Methods of Capital Payment

For utilities that charge an impact fee, the new customer pays for capital in two ways: (1) initially through the up-front impact fee, and (2) over the longer-term through utility rate payments, where typically some portion of customer rate payments also funds capital projects.

The 77th Texas Legislature amended Chapter 395 of the Local Government Code to require either: (1) a calculated credit for rate payments be reflected in the fee amount, or (2) a credit equal to 50% of the total projected cost of the capital improvements plan be given in calculating the maximum fee amount.

Table 5 indicates the estimated cost per LUE that is projected to be borne in the utility rates by the average new customer. The rate credit calculation considered: (1) existing debt, (2) future debt payments incurred in the year in which the facilities would be built and financed, and (3) the projected LUEs at the mid-point year of the weighted average life of the debt for the facilities that are part of the impact fee calculation for each utility.

7.0 Alternative Impact Fee Calculations

Table 6 summarizes the unit capital cost of providing new service and the two alternative credit calculations for new customers. The alternative approach that calculates a specific rate credit (Option A) results in the maximum impact fee calculation of \$5,152 per LUE for new wastewater service. See Appendix B for example impact fees calculated at the maximum impact fee amount derived from Option A.

As shown in Table 6, the alternative 50% of capital cost method for calculating a rate credit (Option B) results in a lesser wastewater impact fee of \$3,353 per LUE.

Table 5.
Existing or Anticipated Debt to be Paid through Utility Rates

<i>Facility Type</i>	<i>Est. Debt in Rates</i>	<i>Mid-Point LUEs</i>	<i>Est. Debt in Rates per LUE</i>
WASTEWATER UTILITY			
Treatment			
Existing Debt	\$ 0	386	\$ 0
New Debt ¹	327,664	386	848
Subtotal WWTP	327,664		848
Pumping			
Existing Debt	0	386	0
New Debt ¹	69,626	386	180
Subtotal Wastewater Pumping	69,626		180
Interceptors			
Existing Debt	0	386	0
New Debt ¹	194,207	386	503
Subtotal Interceptors	194,207		503
Total Wastewater			\$1,531
1. It is understood that the Village has already issued debt associated with this project; however, for purposes of calculating the impact fee, all debt associated with the project was shown as new debt since the facilities have not been placed into service.			

Table 6.
**Derivation of Alternative Maximum Wastewater
Impact Fee Amounts**

<i>Item</i>	<i>Capital Cost of New Service per LUE</i>	<i>Optional Adjustments</i>		<i>Option A</i>	<i>Option B</i>	<i>Highest of Option A or B</i>
		<i>Option A Rate Credit</i>	<i>Option B 50% Cost Adjustment</i>			
WASTEWATER						
Treatment	\$ 5,368	\$ 848	\$ 2,684	\$ 4,520	\$ 2,684	
Pumping	231	180	116	51	116	
Interceptors	1,061	503	530	558	530	
Allocated Impact Fee Study Cost	23			23	23	
TOTAL WASTEWATER	\$6,683	\$1,531	\$3,330	\$5,152	\$3,353	\$5,152

For comparison purposes, the current impact fees of other near-by cities are listed in Table 8.

Table 7.
Area Impact Fee Comparison

City/Utility	Wastewater
Salado	\$5,152
Buda	\$3,515
Kyle	\$2,826
Pflugerville	\$2,725
Austin	\$2,200
Hutto	\$2,128
Round Rock	\$2,099
Jarrell	\$1,600
Taylor	\$1,230
Florence	\$575

8. Advisory Committee Actions and Recommendations

The following summarizes the Impact Fee Advisory Committee activities during the impact fee updating process:

- On 2/6/18, the Committee met to:
 - Review Chapter 395 Impact Fee process and requirements; and
 - Review methodology for maximum fee calculation.
- On 3/21/18, the Committee met to:
 - Review CIP information;
 - Review unit cost calculations and maximum fee calculation;
 - Receive draft report for review;
- On 4/12/18, the Committee met to:
 - Approve the Impact Fee Report. By approving this report the Committee found the following:
 - The land use assumptions used in the report are reasonable;
 - The CIP used in the report is reasonable; and
 - The method used to calculate the maximum impact fee of is reasonable.
 - In addition, the Committee recommends to Board of Alderman that the maximum impact fee amount of \$5,152/LUE in this document be adopted.

***Appendix A
Summary of 10-Year Wastewater
CIP Projects***

PROJECT EXPENDITURES	COST
Wastewater Treatment Plant	\$4,883,000.00
Wastewater Treatment Collection System	\$3,326,632.50
Construction Contingencies	\$410,000.00
Project Management	\$339,000.00
Engineering On-Site Deduction	-\$193,900.00
Engineering (Project Management Coord.)	\$35,000.00
Engineering Construction Services	\$496,641.00
Oncor 3 Phase Overhead Power to Plant	\$69,926.07
Oncor 3 Phase Overhead Power to Lift Stations	\$7,943.41
CCN Designation	\$18,850.00
Rate Study	\$40,000.00
Environmental Monitoring	\$25,000.00
Archeological Monitoring	\$8,500.00
Property Connection	\$156,000.00
Grinder Pumps for 30 Main Street properties	\$210,000.00
Decommissioning Stagecoach WW Plant	\$160,000.00
TOTAL	\$9,992,592.98

PROJECT EXPENDITURES SPLIT INTO SYSTEM COMPONENTS				
Cost Item	WWTP	Lift Station	Collection System	Total
Capital Cost	\$ 4,883,000	\$ 650,253	\$ 2,676,380	\$ 8,209,633
Construction Contingencies	\$ 243,864	\$ 32,475	\$ 133,662	\$ 410,000
Project Management	\$ 201,634	\$ 26,851	\$ 110,516	\$ 339,000
Engineering On-Site Deduction	\$ (115,330)	\$ (15,358)	\$ (63,212)	\$ (193,900)
Engineering (Project Management Coord.)	\$ 20,818	\$ 2,772	\$ 11,410	\$ 35,000
Engineering Construction Services	\$ 295,397	\$ 39,337	\$ 161,907	\$ 496,641
Oncor 3 Phase Overhead Power to Plant	\$69,926.07	\$ -	\$ -	\$ 69,926
Oncor 3 Phase Overhead Power to Lift Stations	\$ -	\$7,943.41	\$ -	\$ 7,943
CCN Designation	\$ -	\$ -	\$18,850.00	\$ 18,850
Rate Study	\$ 23,792	\$ 3,168	\$ 13,040	\$ 40,000
Environmental Monitoring	\$ 14,870	\$ 1,980	\$ 8,150	\$ 25,000
Archeological Monitoring	\$ 5,056	\$ 673	\$ 2,771	\$ 8,500
Property Connection	\$ -	\$ -	\$156,000.00	\$ 156,000
Grinder Pumps for 30 Main Street properties	\$ -	\$ -	\$210,000.00	\$ 210,000
Decommissioning Stagecoach WW Plant	\$160,000.00	\$ -	\$ -	\$ 160,000
Total	\$ 5,803,025	\$ 750,095	\$ 3,439,474	\$ 9,992,593

***Appendix B
Example Impact Fee Calculations***

Example 1 – Single Family Household with estimated use of 19,800 gallons during the winter (November through February).

- 19,800 gallons = an average daily use of 165 gallons ($19,800 / 120$)
- 165 gallons/day divided by 100 gallons/day (defined as one LUE) = 1.7 LUEs. Since this number is greater than 1.0, this is the number of LUEs that would be charged.
- *LUEs times \$5,152 = \$8,758 – this would be the impact fee paid.*

Example 2 – Single Family Household with estimated use of 10,500 gallons during the winter (November through February).

- 10,500 gallons = an average daily use of 87.5 gallons ($10,500 / 120$)
- 87.5 gallons/day divided by 100 gallons/day (defined as one LUE) = 0.88 LUEs. Since this number is less than 1.0, this number would be rounded up to 1.0 LUE. This is the number of LUEs that would be charged.
- *LUEs times \$5,152 = \$5,152 – this would be the impact fee paid.*

Example 3 – Commercial Customer with estimated annual use of 650,000 gallons.

- 650,000 gallons = an average daily use of 1,780.8 gallons ($650,000 / 365$)
- 1,780.8 gallons/day divided by 100 gallons/day (defined as one LUE) = 17.8 LUEs. Since this number is greater than 1.0, this is the number of LUEs that would be charged.
- *LUEs times \$5,152 = \$91,706 – this would be the impact fee paid.*

Example 4 – Commercial Customer with estimated annual use of 100,000 gallons.

- 100,000 gallons = an average daily use of 274 gallons ($100,000 / 365$)
- 274 gallons/day divided by 100 gallons/day (defined as one LUE) = 2.7 LUEs. Since this number is greater than 1.0, this is the number of LUEs that would be charged.
- *LUEs times \$5,152 = \$13,910 – this would be the impact fee paid.*

Example 5 – Commercial Customer with estimated annual use of 30,000 gallons.

- 30,000 gallons = an average daily use of 82.2 gallons ($30,000 / 365$)
- 82.2 gallons/day divided by 100 gallons/day (defined as one LUE) = 0.82 LUEs. Since this number is less than 1.0, this number would be rounded up to 1.0 LUE. This is the number of LUEs that would be charged.
- *LUEs times \$5,152 = \$5,152 – this would be the impact fee paid.*

BOA Agenda Item Form



Date Submitted: July 2, 2018

Agenda Date Requested: July 5, 2018

Project/Proposal Title: PUBLIC HEARING AND CONSIDER ACTION REGARDING AN ORDINANCE REZONING 794 VAN BIBBER ROAD FROM LOCAL RETAIL (LR) TO SINGLE FAMILY RESIDENTIAL (SF-7)

Council Action Requested:

- ☒ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to hold a public hearing and consider action regarding a proposed ordinance rezoning 794 Van Bibber Road from Local Retail (LR) to Single Family Residential (SF-7).

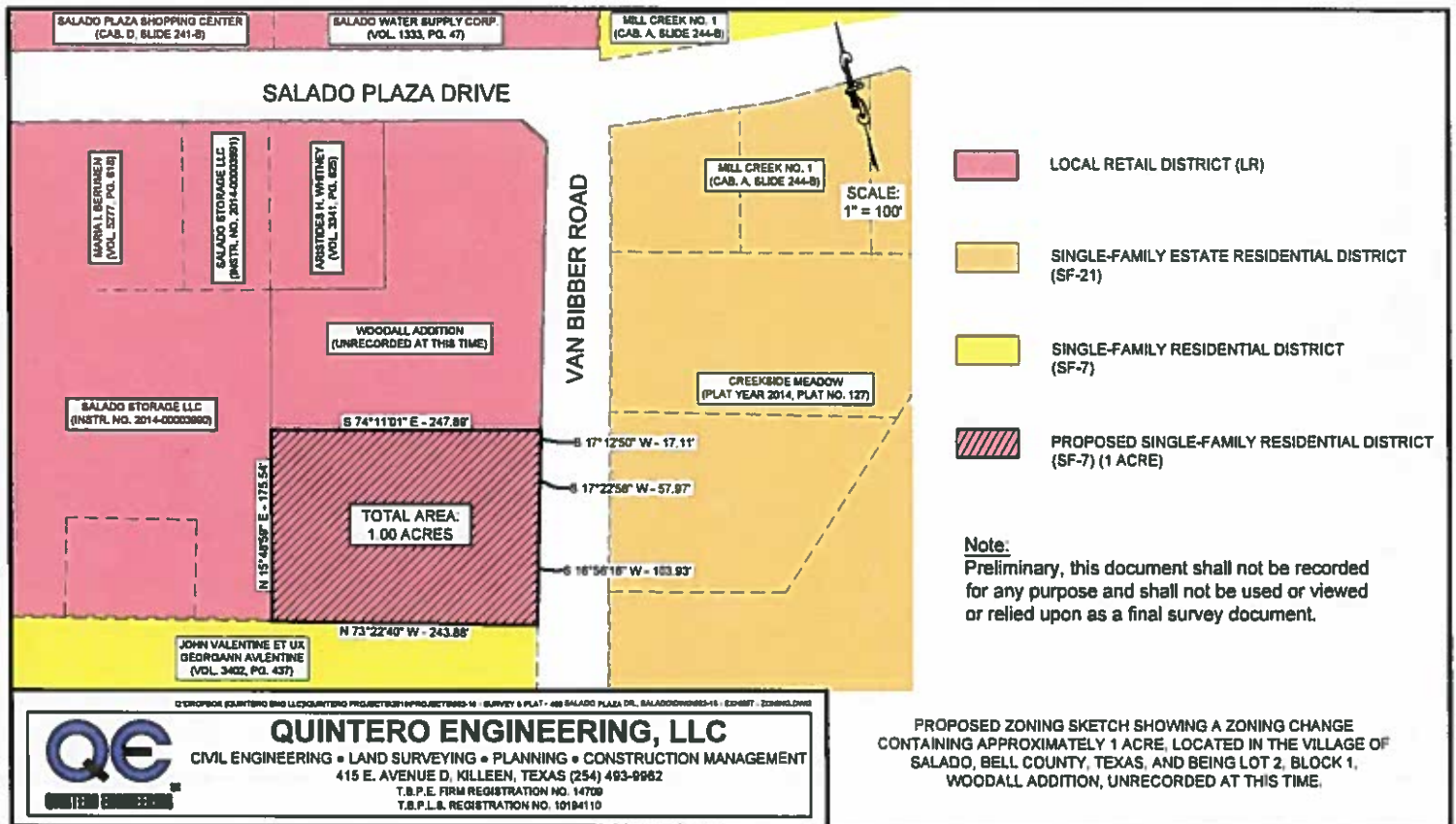
The subject property was part of a larger LR zoned tract that was recently subdivided into two (2) lots. The applicant is seeking to change the zoning designation for the newly created lot located at 794 Van Bibber Road from LR to SF-7. The applicant intends to build his/her residence on the new lot.

The remaining lot from the above-mentioned subdivision is located at 409 Salado Plaza Drive and will retain its LR zoning designation.

Staff published notice of the hearing in the Salado Village Voice on June 7, 2018. Additionally, staff sent notices to 14 property owners within 200' of the proposed re-zoning. To date, one (1) response has been received in favor.

On June 26, 2018, the Planning and Zoning Commission held a public hearing on the requested zoning change. Afterwards, the Commission voted unanimously to recommend approval of the zoning request.

The Village staff concurs with the recommendation of the Commission.



BOA Agenda Item Form



Date Submitted: July 2, 2018

Agenda Date Requested July 5, 2018

Project/Proposal Title: CONSIDER ACTION REGARDING THE FIRST READING OF AN ORDINANCE REGULATING SIGNS WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF SALADO AND ITS E-T-J

Council Action Requested:

- ☒ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

The item was placed on the agenda to allow board members to discuss and consider approval of the first reading of an ordinance regulating signs within the corporate limits of the Village of Salado and its E-T-J.

Attached is a copy of the proposed ordinance which, if approved, would replace the Village's existing Sign Ordinance.

ORDINANCE NO. 2018-_____

**AN ORDINANCE OF THE VILLAGE OF SALADO, TEXAS
REPEALING ORDINANCE NO. 2013-05 AND REPLACING IT
WITH ORDINANCE NO. 2018-10 REGULATING SIGNS;
PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT,
SEVERABILITY, PENALTIES, REPEALER, AN EFFECTIVE
DATE, AND PROPER NOTICE AND MEETING**

WHEREAS, the Board of Aldermen of the Village of Salado, Texas (the "Village") seeks to provide for the health, safety and welfare of its citizens and provide for the orderly development of land within its corporate limits and its extraterritorial jurisdiction; and

WHEREAS, the Board of Alderman desires to update its sign regulations to meet the changing conditions in the Village as well as the changed statutory and legal requirements related to sign regulation; and

WHEREAS, signs are often placed in close proximity to public rights-of-way, and such placement creates visual obstruction of oncoming pedestrian and vehicular traffic creating a safety issue; and

WHEREAS, uncontrolled placement of portable, banner, billboards, and temporary signs could have a negative impact on the health, safety, and welfare of local residents; and

WHEREAS, regulation of signs in the Village will substantially promote the Village's interest in preserving the aesthetic beauty of the Village; and

WHEREAS, the Village has the authority to regulate signage pursuant to Texas Local Government Code Chapters 51, 52, 211, 216, and 217; and,

WHEREAS, the Board of Aldermen of the Village of Salado adopted Ordinance No. 2008.02 in January, 2008, regulating signage; and

WHEREAS, in June 2013, the Board of Aldermen of the Village of Salado adopted Ordinance No. 2013.05 which repealed Ordinance No. 2008.02 and its amendments;

WHEREAS, the Board of Aldermen of the Village of Salado desired to repeal Ordinance No. 2013.05 and replace it with a new ordinance which updates and clarifies the regulations relating to signage within its corporate limits and its extraterritorial jurisdiction.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE VILLAGE OF SALADO, TEXAS, THAT:

Section 1. Findings.

All of the above premises are hereby found to be true and correct legislative and factual findings of the Village of Salado and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

Section 2. Amendment.

THAT Village of Salado Ordinance No. 2013-05, (Signs), is hereby repealed and replaced to read as follows:

SECTION 1. PURPOSE

The purpose of this Ordinance is to provide uniform sign standards and regulations in order to ensure public safety and to promote a positive Village image reflecting order, harmony and pride, and thereby strengthening the economic stability of Salado business, cultural, historical and residential areas.

SECTION 2. GENERALLY

No person may construct, reconstruct, place, install, repair, maintain, relocate, alter or use a sign after the effective date of this Ordinance unless such installation, construction, reconstruction, placement, repair, maintenance, relocation, alteration or use meets all the provisions of this and all other applicable ordinances adopted by the Board of Aldermen of the Village of Salado, Texas. Any sign that violates the provisions of this Ordinance shall constitute a nuisance.

SECTION 3. JURISDICTION

The provisions of this Ordinance shall apply within the Village limits and its extraterritorial jurisdiction.

SECTION 4. DEFINITIONS

Words and phrases used in this Ordinance shall have the meanings set forth in this section. Words and phrases that are not defined in this Ordinance but are defined in other ordinances of the Village of Salado shall be given the meanings set forth in those ordinances. Other words and phrases shall be given their common, ordinary meaning unless the context clearly requires otherwise. Headings and captions are for reference purposes only and shall not be used in the interpretation of this Ordinance.

Abandoned Sign. A sign whose message describes the availability of goods or services at a location where such goods and services are no longer available and have ceased to be available for a period of at least 60 days or, in the alternative, a sign that is non-commercial in nature and the content of the sign pertains to a time, event or purpose that has elapsed or expired in the preceding 60 days.

Area. The entire sign surface within a single contiguous perimeter, excluding support structures. A sign structure with 2 faces back-to-back, oriented in opposite directions and separated by not more than 3 feet, with the same copy on both sides, shall be counted as a single sign. In cases where a sign is composed only of letters, figures, or other characters the dimensions used to compute the area are the smallest simple imaginary figure (circle, triangle, rectangle, or other) that fully contains the sign content.

Awning Sign. A sign that is suspended from the underside of an awning or canopy structure or which projects into the space enclosed within or beneath an awning or canopy structure. A sign that is painted on or attached to the outside of an awning or canopy structure is an awning sign.

Banner. A flexible sign intended to be hung or mounted either with or without frames, made of paper, plastic, fabric or any other flexible material, and that is used by its colors, characters, lettering, illustration or ornamentation to call attention to an establishment on the site or to a community, civic or other event either on or off the site. Flags are distinguished from banners for the purposes of this Ordinance.

Beacon. Any light with a beam directed into the atmosphere or directed at a point that is not on the same lot or tract of land as the light source, or a light with one or more beams that rotate or move.

Billboard. Any sign that is used or designed to be used to advertise or call attention to any product or service that is produced or sold at a place other than on the premises on which the sign is located, or to advertise or call attention to any establishment that is not located on the same premises as the sign.

Bulletin Board. A sign that is principally devoted to posting announcements of interest to the members or clientele of an organization concerning the activities of the organization, such as is customarily erected by a church, social club, society or charitable organization.

Village. The Village of Salado, Bell County, Texas, an incorporated municipality.

Village Administrator. The Village Administrator or his/her duly authorized representative.

Changeable Copy Sign. A sign or part of a sign on which characters, letters or illustrations can be changed or rearranged without altering the face or surface of the sign, such as a theater marquee, a gasoline price sign, or a sign identifying the occupants of a shopping center. Any other sign on which the message changes more than once per day is a flashing sign.

Commercial Complex. Any property such as a shopping center, office park or industrial park, that consists of 2 or more commercial establishments on a single platted lot, or which is designed, developed and managed as a unit.

Copy. The words and/or message displayed on a sign.

Daily Display Sign. A portable sign, regardless of its construction, that is designed to be placed on the ground or sidewalk adjacent to an establishment in order to advertise or call attention to the goods or services offered at that establishment.

Day. Calendar day.

Directional Sign. Signs located on commercial property designed to provide direction to pedestrian and vehicular traffic.

Electronic Message Display. A sign capable of displaying words, symbols, figures or images that can be electronically or mechanically changed by remote or automatic means.

Establishment. A use of land for any purpose that requires a building on the land, regardless of the commercial, nonprofit or public nature of the activity, but excluding a residence or active agricultural use in any form

Event Sign. A temporary sign, other than a commercial sign, posted to advertise an event sponsored by a public agency, school, church or religious institution, civic-fraternal or other organization.

Feather Flag Sign. A free-standing temporary sign typically constructed of a single plastic or metal shaft driven in the ground with an attached pennant that is vertically elongated and attached to the shaft.

Flag. A fabric sheet, that is attached at one (1) end to a pole, cable or rope.

Free-standing sign. Either a monument sign or a self supported sign.

Handheld Sign. A sign that is not permanently or temporarily attached to the ground or to a permanent structure, and that is designed to be transported or carried by an individual.

Height. The distance from ground level to the top of the sign structure. The ground level is the lower of (1) the existing grade prior to construction of the sign or (2) the newly established grade after construction, unless the curb elevation at the street in front of the sign is higher than the established ground level, in which case the height shall be measured from curb level.

Historic District. A district or zone designated by a local, state, or federal government, within which buildings, structures, and/or appurtenances are deemed important because of their association with history, or because of their unique architectural style and scale.

Interstate 35 Corridor. A planning corridor which includes those properties contiguous to the north and southbound frontage roads of Interstate 35 within the corporate limits of the Village of Salado and its extraterritorial jurisdiction.

Internally illuminated Sign. A sign that has the light source enclosed within it so the source is not visible to the eye.

Illuminated Sign. A sign with electrical equipment installed for illumination, either internally illuminated through its sign face by a light source contained inside the sign or externally illuminated by reflection of a light source aimed at its surface.

Luminance. An objective measurement of the brightness of illumination, including illumination emitted by an electronic sign, measured in candles per square foot (cd/ft²).

Mobile Billboard. A sign and/or an electronic message sign installed or displayed on a motor vehicle or trailer being towed by a motor vehicle for the purpose of advertising a business or entity that is unrelated to the owner of the vehicle's primary business.

Monument Sign. A sign that is mounted on a base at least as wide as the sign and is of limited height. The opening between the base and the sign must be no greater than two (2) inches.

Moving Sign. A sign or any part of a sign that rotates, moves, or uses lighting to simulate motion.

New Business Sign. A temporary sign advertising the opening of a new business in an existing structure.

Off-Premises Sign. A sign displaying advertising copy that pertains to a business, person, organization, activity, event, place, service, or product not principally located or primarily manufactured or sold on the premises on which the sign is located.

On-Premises Sign. A sign identifying or advertising a business, person, or activity, and installed and maintained on the same premises as the business, person, or activity.

Organization. An entity, including a natural person, that owns or operates the premises where an on-premise sign is displayed.

Pennant. a triangular or irregular piece of fabric or other material, commonly attached in strings or strands, or supported on small poles intended to flap in the wind.

Permanent Sign. A sign attached to a building or structure, or to the ground in a manner that enables the sign to resist environmental loads, such as wind, and that precludes ready removal or movement of the sign and whose intended use appears to be indefinite.

Premises. A lot or tract within the Village, and contiguous lands in the same ownership, that is not divided by any public highway, street or alley, or right-of-way.

Projecting Sign. A building mounted sign with the faces of the sign projecting twelve (12) inches or more from and generally perpendicular to the building fascia, excepting signs located on a canopy, awning, or marquee.

Residential Area. Any property within the Village limits that is zoned for residential use. Any unzoned property within the Village limits or any property within the Village's extra-territorial jurisdiction that is vacant, in any form of agricultural use, on which a residence is the principal use, and any portion within two hundred (200) feet of any such residence.

Responsible Party. The owner of the property upon which the sign is located, the lessor of the property, and/or the owner of the sign.

Roof Sign. Any sign that is mounted on or above the roof of a building, whose principal support fixtures are attached to a wall and a wall sign that is either painted directly on a sloping roof or mounted directly on a sloping roof in the same plane as the roof.

Rotating Sign. Sign faces or portions of a sign face that mechanically revolves around a central axis as opposed to revolving around an imaginary axis created by a pattern of alternating lights that convey an appearance of rotation.

Sign. Any device, structure, fixture, painting, or visual image using words, graphics, symbols, numbers, or letters designed and used for the purpose of communicating a message or attracting attention.

Signage. A community's inventory of signs used to communicate information or attract attention, including signature building, product displays, and dispensers, as well as traditional projecting, wall, roof, and freestanding signs. (See signature building.)

Single Commercial Building. A structure containing a single commercial establishment, office, business, school, church, non-profit organization, charity or government agency.

Temporary Sign. Any sign intended to remain in use for a short period of time that is not permanently installed.

Wall Plate. A sign, mounted flat against the wall of a building and not projecting more than one inch from the face of the wall.

Wall Sign. A building-mounted sign that is either attached to, displayed, or painted on an exterior wall in a manner parallel with the wall surface, and not projecting more than 16 inches from such surface (See fascia sign).

Window or Door Sign. A sign that is painted on, attached to, or suspended directly behind or in front of a window or the glass portion of a door.

Vehicular Sign. A vehicle, whether motorized or a trailer, that is mounted above the ground as a sign or part of a sign, or any sign attached to or painted on such a vehicle that is mounted above the ground or which is parked so as to be visible from a street when such vehicle is not actually used for transportation in the day-to-day affairs of its owner. However, this term does not include a customary sign in a vehicle window advertising the vehicle itself for sale or containing an incidental non-commercial statement by the vehicle owner.

SECTION 5. EXEMPTIONS FOR CERTAIN TYPES OF SIGNS

The following types of signs are exempt from regulation under this Ordinance:

- (A) Any sign inside a building, or a window or door sign, except for a lighted window sign or lighted door sign.
- (B) Commemorative plaques and historical markers mounted on the face of a building or erected on a site as free-standing monuments, when placed by a governmental entity, historical society or other civic organization
- (C) Any sign erected or required to be erected by any governmental entity or public utility to give information, directions or warnings to the general public, regardless of the sign's location on public or private property.
- (D) Signs that advertise sales or "help wanted" not to exceed four (4) square feet, limited to one (1) per street frontage.

- (E) Signs placed by a federal, state or local government that provide directions to federal, state or local government offices and facilities, public schools and associated facilities, and the Salado Visitors Center.
- (F) Handheld signs of a non-commercial nature that do not rest on or otherwise touch the ground.

SECTION 6. GENERAL REGULATIONS

- (A) The provisions contained in this section shall apply to all signs, with the exception of those referenced in Section 5 of this Ordinance, located within the Village limits or ETJ.
- (B) No sign or part of a sign shall:
 - (1) Be placed on or attached to any utility pole or pedestal, except by a utility company owning the pole or pedestal or operating facilities mounted on the pole or pedestal.
 - (2) Be placed upon real property without the consent of the property owner.
 - (3) Be located in, on, or over any right-of-way, except for regulatory or informational signs erected by government agencies or as otherwise specifically authorized by the governmental entity in control of the right-of-way.
 - (4) Be located so that it blocks vehicle or pedestrian views and/or safe sight distances at any intersection, curve or corner. This includes signs located on private property.
 - (5) Be hung with less than 7-1/2 feet of vertical clearance above the sidewalk or less than fifteen (15) feet of vertical clearance above a street, drive, or parking area. This provision shall apply to any part of a sign, including mounting fixtures and supporting structures, that is mounted above or projects over any sidewalk, street, drive or parking area, whether on public or private land.
 - (6) Imitate or resemble an official traffic-control device or signal; attempt to direct the movement of traffic; or hide from view or hinder the effectiveness of an official traffic-control device or signal.
 - (7) Be placed closer than six (6) feet to the edge of a road surface.
 - (8) Be allowed that moves or has moving components, or has bright flashing lights or other distracting features. This does not include signs with slowly changing messages such as time or temperature.
 - (9) Be located so that it is on or in any way obstructs any sidewalk, walkway or pathway used by the public for normal pedestrian access.

- (10) Extend above or beyond the building roof line, parapet or eaves when installed on a wall. A parapet is a low wall built along one or more sides around the perimeter of a roof.
- (11) Be located closer than ten (10) feet to any power line. Any such sign shall constitute a nuisance.
- (12) Be installed so that it faces contiguous residential property.

SECTION 7. SIGNS FOR WHICH NO PERMIT IS REQUIRED

The following types of signs are regulated under this Ordinance but do not require a permit:

(A) Public Service Signs.

A public service sign is a sign or part of a sign that is devoted to changeable messages without commercial content, such as public meeting information.

- (1) A public service sign shall be placed only in a non-residential area with prior approval of the property owner where is to be placed.
- (2) The area of a public service sign shall not exceed thirty-two (32) square feet, regardless of whether the public service sign is a separate sign or integrated as a component of another sign.

(B) Realty Signs.

A realty sign is a sign that advertises the property on which the sign is located for sale, lease, or rent.

- (1) Realty signs may be placed only upon the premises to which they refer, and only one (1) such sign shall be permitted per street fronting the lot or tract.
- (2) The area of a realty sign shall not exceed three (3) square feet in a residential area, eight (8) square feet in a commercial area.
- (3) No more than three (3) signs may be placed to advertise or mark the location of a realty open house at a site different from where the open house is occurring. The area of a realty open house sign shall not exceed three (3) square feet and shall only be placed on private property with the permission of the property owner. Such signs are allowed to be in place no earlier than one (1) calendar day prior to the event and no later than one (1) calendar day after the event.

(C) Bulletin Boards.

Bulletin boards shall be located only on the premises of the institution or organization to whose activities it pertains. A bulletin board shall not exceed thirty-two (32) square feet in area.

(D) Community Service Signs.

Community service signs are those signs erected only by a unit of government, school, Chamber of Commerce, religious organization, or other non-profit agency that contain solely a non-commercial message or content.

- (1) The area of a community service sign shall not exceed six (6) square feet in a residential area or thirty-two (32) square feet in a non-residential area.
- (2) A community service sign shall not be erected for a period of more than seven (7) days.
- (3) Such signs may be placed on private property only with the permission of the private property owner.

(E) Event Signs, On-Site.

An on-site event sign is a temporary sign that is placed to advertise or mark the location of an occasional commercial event on the same site, involving the sale of goods or services.

- (1) An on-site event sign shall not exceed an area of three (3) square feet in a residential area or thirty-two (32) square feet at any other location and shall not be lighted.
- (2) Such signs are allowed to be in place no earlier than one (1) calendar day prior to the event and no later than one (1) calendar day after the event.
- (3) Such signs may not be used to advertise a home for sale.

(F) Event Signs, Off-Site.

An off-site event sign is a temporary sign that is placed to advertise or mark the location of an occasional commercial event at a site different from where the sign is placed, involving the sale of goods or services.

- (1) An off-site event sign shall not exceed an area of three (3) square feet and shall not be lighted.
- (2) Such signs shall be placed only on private property and only with the consent of the owner of the property.
- (3) No more than three (3) such signs may be used to give directions to the same event.
- (4) Such signs are allowed to be in place no earlier than one (1) calendar day prior to the event and no later than one (1) calendar day after the event.
- (5) Such signs may not be used to advertise a home for sale.

(G) Non-Commercial Flag.

A non-commercial flag is a flag that does not advertise the sales of good or services or advertise the location of a commercial business that sells good or services:

- (1) When a flagpole is located on the top of a roof, the placement and attachment of the pole shall meet the building code for wind and structural loading requirements. The plan design criteria shall provide the proposed location, attachment method to the structure and wind load resistance. A building permit shall be required for this type of installation.
- (2) Within Interstate 35 Corridor, ground mounted flagpoles shall not exceed forty (40) feet. In all other areas, the flagpole may not exceed the maximum building height of twenty-eight (28) feet. The height is measured from the base of the pole to the top of the pole.

(H) Wall Plates.

Each property shall be allowed one (1) wall plate. The wall plat shall not exceed one (1) square foot in a residential area or two (2) square feet in a non-residential area. Only one (1) wall plate may be permitted per residence or establishment.

(I) Temporary signs.

A temporary sign is a sign, such as a political sign, which is composed of chloroplast, plywood, or wall board.

- (1) A temporary sign that is located on private real property shall not have an area greater than thirty-two (32) square feet, shall not be more than four (4) feet in height, shall not be a lighted sign and shall not have any moving elements.
- (2) Temporary signs may be placed on property only with the consent of the property owner.
- (3) No temporary sign may be placed in, on or over any street or publicly owned land or right-of-way.

A temporary sign shall not be placed at a location for a period more than forty-five (45) days prior to the date of an election involving candidates for federal, state or local office that represent the district in which the property is located or involving an issue on the ballot of an election within the district where the property is located per issue and per candidate. Any sign covered by this subsection may remain on the property up to seven (7) days after the election at issue. This section does not limit the content on the additional temporary sign.

(J) Address Sign.

Every residential and/or commercial property shall have an address sign. An address sign is a sign, other than a wall plate or commercial sign, that identifies the address of a residential or commercial property.

- (1) An address sign shall not contain any commercial content or personal message.
- (2) The area of an address sign shall not exceed two (2) square feet.
- (3) Address signage is encouraged to be reflective and placed in a location on the property where it is visible at all times.
- (K) Auxiliary signs are signs that are not part of another commercial sign and that provide information, such as hours of operations, credit cards accepted, restrictions of sale to minors, "no soliciting" or "beware of the dog" as part of a commercial use. The area of such individual signs shall not exceed one (1) square foot, and the aggregate area of all such signs cannot exceed four (4) square feet for any commercial establishment or residence.
- (L) No permit is required to repaint or otherwise repair an existing sign, provided that the area of the sign is not enlarged, the height of the sign is not increased, and the location of the sign is not changed.
- (M) No permit is required to change the copy on a changeable copy sign.

SECTION 8. REGULATION OF COMMERCIAL SIGNS; PERMIT REQUIRED

(A) Single Commercial Building

An establishment located in a single commercial building shall be allowed the following permanent signs;

- (1) One (1) free standing sign or one (1) monument sign with a maximum sign area of thirty-two (32) square feet and a maximum sign height of ten (10) feet on properties not located within the Interstate 35 Corridor. For properties located within the Interstate 35 Corridor, one (1) free standing sign or one (1) monument sign with a maximum sign area of sixty-four (64) square feet and maximum sign height of twenty (20) feet for a free-standing sign and a ten (10) feet for a monument sign.
- (2) One (1) roof sign or one (1) wall sign, sized and placed according to the following standards:
 - (a) One (1) wall sign is allowed per building façade of an establishment. Such wall signage shall comply with the size requirements for wall signage, as set forth in this Ordinance.
 - (b) A wall sign that is not painted directly on the surface of a wall must be securely mounted to and supported by the wall throughout the length and width of the sign.
 - (c) The area of all wall signs on any single wall shall not exceed ten (10) percent of the area of the wall of the establishment where the sign is to be located.

- (d) In the event wall signage does not exist, one (1) roof sign is allowed, per establishment. Such signage shall comply with the size requirements for roof signage, as set forth in this Ordinance.
 - (e) Roof signs are allowed to be painted on the surface of the roof top or mounted parallel to the building wall face on the roof, but may not extend above the main building ridge line of the establishment.
 - (f) The area of a roof sign shall not exceed ten (10) percent of the area of the building façade of the establishment above which the sign is located.
- (3) One (1) daily display sign, sized and placed according to the following standards:
- (a) Daily display signs must be located on the leased, rented, or owned business premises.
 - (b) Only one (1) daily display sign is permitted per establishment.
 - (c) A daily display sign may be placed or used only during the actual business hours of the establishment to which it refers.
 - (d) It shall be prohibited to erect or cause to be erected a daily display sign in any public right-of-way. Such signs shall not block designated parking areas and/or sidewalks.
 - (e) Daily display signs are limited to six (6) square feet in area per side and a maximum width of two (2) feet.

(B) Commercial Complex

- (1) A commercial complex shall be allowed one (1) free-standing sign or one (1) monument sign identifying the name and/or address of the complex and/or listing the individual tenants in the complex. Such sign shall be sized and placed in accordance with the following standards:
- (a) For properties not located within the Interstate 35 Corridor, a commercial complex, with two (2) to five (5) tenants, shall be allowed one (1) free-standing sign or one (1) monument sign with a maximum sign area of sixty-four (64) square feet. The maximum sign height for a free-standing sign shall be twelve (12) feet and ten (10) feet for a monument sign.
- For properties located within the Interstate 35 Corridor, a commercial complex with two (2) to five (5) tenants shall be allowed one (1) free standing sign or one (1) monument sign with a maximum sign area of sixty-four (64) square feet. The maximum sign height for a free-standing sign shall be twenty (20) feet and ten (10) feet for a monument sign.

- (b) For properties not located within the Interstate 35 Corridor, a commercial complex with six (6) to ten (10) tenants shall be allowed one (1) free-standing sign or one (1) monument sign with a maximum base sign area of sixty-four (64) square feet. The maximum sign height for a free-standing sign shall be fourteen (14) feet and ten (10) feet for a monument sign. The base sign area may be increased five (5) square feet per tenant in the complex provided the maximum sign area does not exceed one hundred fourteen (114) square feet.

For properties located within the Interstate 35 Corridor, a commercial complex with six (6) to ten (10) tenants shall be allowed one (1) free-standing sign and one (1) monument sign with a maximum base sign area of sixty-four (64) square feet. The maximum sign height for a free-standing sign shall be twenty (20) feet and ten (10) feet for a monument sign. The base sign area may be increased five (5) square feet per tenant in the complex provided the maximum sign area does not exceed one hundred fourteen (114) square feet.

- (c) For properties not located within the Interstate 35 Corridor, a commercial complex with eleven (11) or more tenants shall be allowed one (1) free-standing sign or one (1) monument sign with a maximum base sign area of sixty-four (64) square feet. The maximum sign height for a free-standing sign shall be sixteen (16) feet and ten (10) feet for a monument sign. The base sign area may be increased five (5) square feet per tenant in the complex provided the maximum sign area does not exceed one hundred twenty-eight (128) square feet.

For properties located within the Interstate 35 Corridor, a commercial complex with eleven (11) or more tenants shall be allowed one (1) free-standing sign or one monument sign with a maximum base sign area of sixty-four (64) square feet. The maximum sign height for a free-standing sign shall be twenty (20) feet and ten (10) feet for a monument sign. The base sign area may be increased five (5) square feet per tenant in the complex provided the maximum sign area does not exceed one hundred twenty-eight (128) square feet.

- (d) A commercial complex with a land area of two (2) acres or more may have one (1) free-standing sign or one (1) monument sign along each street that borders the complex for a distance of two hundred (200) feet or more. The total area of any one (1) free-standing sign or monument sign shall not exceed one hundred sixty (160) square feet. The maximum height of a free-standing sign shall not be more than sixteen (16) feet when located on border streets, with the exception of the Interstate 35 access road. The maximum sign height for a free-standing sign along the Interstate 35 access road shall be twenty (20) feet. The maximum sign height for a monument sign shall be ten (10) feet when located on any street bordering the complex.

- (2) Each establishment located in a commercial complex shall be allowed the following permanent signs:

- (a) One (1) wall or one (1) roof sign per establishment, sized and placed according to the following standards;
- (1) A wall sign, that is not painted directly on the surface of a wall must be securely mounted to and supported by the wall throughout the length and width of the sign.
 - (2) The area of all wall signs on any single wall shall not exceed ten (10) percent of the area of the front facade of the establishment.
 - (3) Roof signs are allowed to be painted on the surface of the roof top or mounted parallel to the building wall face on the roof but may not extend above the main building ridge line of the establishment.
 - (4) The area of a roof sign shall not exceed ten (10) percent of the area of the building façade of the establishment above which the sign is located.
- (b) One (1) awning sign per establishment, sized and placed according to the standards set forth in this Ordinance:
- (1) No awning sign shall extend beyond an edge of the awning structure to which it is attached. Except at a street corner, no awning sign shall be closer than five (5) feet from the end of the longer side of the awning structure.
 - (2) An awning sign that is perpendicular to a building face shall not exceed $\frac{1}{3}$ of the width of the awning structure. A minimum spacing of ten (10) feet must be provided between such awning signs.
 - (3) An awning sign that is parallel to a building face shall not exceed $\frac{1}{4}$ of the length of the awning structure.
 - (4) No awning sign shall extend more than two (2) feet either above or below the horizontal underside of the awning structure. No awning sign shall have less than seven (7) feet from ground clearance.
- (c) One (1) daily display sign per establishment sized and placed according to the following standards:
- (1) Daily display signs must be located on the leased, rented, or owned business premises.
 - (2) Only one (1) daily display sign is permitted per establishment.
 - (3) A daily display sign may be placed or used only during the actual business hours of the establishment to which it refers.

- (4) A daily display sign shall not be erected in any public right-of-way. Such signs shall not block designated parking areas and/or sidewalks.
- (5) Daily display signs are limited to six (6) square feet in area per side a maximum width of two (2) feet.
- (d) One (1) free-standing sign for an individual establishment located within a commercial complex may be permitted only if the establishment meets both of the following conditions:
 - (1) The establishment is located along a street bordering, or within, the complex and in a separate building from the principal building of the complex; and
 - (2) The establishment has a separate parking area from the principal parking area of the complex that may connect with the principal parking area but is visually set off from that area by fencing or landscaping.
 - (3) The maximum area of a free-standing sign for an individual business located within a commercial complex shall not exceed thirty-two (32) square feet and a maximum sign height of ten (10) feet.

(C) New Business Signs.

New business signs or banners shall be allowed prior to the installation of a permanent sign. The maximum area of such signs shall not exceed thirty-two (32) square feet and a maximum sign height of ten (10) feet and must be removed upon installation of the permanent sign or within fifteen (15) days after the Village issues a certificate of occupancy for the project, whichever comes first.

(D) Commercial Sign Illumination.

- (1) Commercial signs which front public streets other than Main Street, Royal Street, Rock Creek, Pace Park Road, Old Town Road and Center Circle, and are permitted under the provisions this Ordinance, may be illuminated only in accordance with the following requirements:
 - (a) No illuminated sign shall have luminance greater than sixty-five (65) foot candles for any portion of the sign within a circle one (1) foot in diameter.
 - (b) The lamp and ballast watts of an illuminated sign shall not exceed 1.5 watts per square foot.
 - (c) The light source for an illuminated sign, whether internal or external, shall be shielded from view.

- (d) All illuminated signs should not be illuminated after 10 p.m. or the close of business, whichever is later.
 - (e) Flashing, blinking, revolving or rotating lights on a sign are not permitted.
 - (f) No illuminated sign shall face a residentially zoned area.
 - (g) No sign shall be lighted to such intensity or in such a manner as to cause glare or brightness to a degree that it constitutes a traffic hazard. Any such sign shall constitute a nuisance.
- (2) Commercial signs which front Main Street, Royal Street, Rock Creek, Pace Park Road, Old Town Road and Center Circle, and are permitted under the provisions of this Ordinance, may be illuminated only in accordance with the following requirements:
- (a) Small, directional spot light fixtures shall be used to illuminate the sign.
 - (b) Light fixtures shall be mounted to nearby building elements (wall, eave, post, etc.) or incorporated into support brackets and shall not be designed or mounted so as to become part of the sign.
 - (c) Light fixtures shall be architecturally compatible with the building or mounted to be recessed or shielded or otherwise not readily visible to pedestrians and vehicular traffic.
 - (d) Light fixtures shall be aimed directly toward the sign but not toward eye level for a pedestrian or vehicular traffic.
 - (e) Lights on signs shall be turned off between midnight and 6 a.m. unless the establishment is open for business during those hours.
 - (f) No sign shall be lighted to such intensity or in such a manner so as to cause glare or brightness to a degree that constitutes a traffic hazard. Any such sign shall constitute a nuisance.
 - (g) Signs may not be illuminated by mercury arc or mercury vapor light sources.
 - (h) Lighted signs may not be installed facing adjacent or adjoining residential areas.

**SECTION 9. OTHER TYPES OF SIGNS FOR WHICH
PERMITS ARE REQUIRED**

The following types of signs are regulated under this Ordinance and require a permit:

(A) Bed and Breakfast/Vacation Rental Identifier Signs.

A bed and breakfast identifier sign is a sign located on a property that includes a bed and breakfast (as defined in the Village of Salado Zoning Ordinance.)

- (1) Bed and breakfast identifier signs, when erected, shall be placed on the same premises on which a bed and breakfast that is registered with the Village of Salado and the State Comptroller's Office as a bed and breakfast is located.
- (2) The identifier sign shall not exceed two (2) square feet in area and a maximum sign height of four (4) feet.

(B) Construction Signs.

Construction signs are signs placed on a construction site identifying or announcing the character of the project and/or the names of the owners, developers, financiers, architects, engineers, contractors, leasing agents and others associated with the project.

- (1) A construction sign may not exceed thirty-two (32) square feet in a non-residential area or sixteen (16) square feet in a residential area.
- (2) A construction sign must be removed at the time of the installation of the permanent sign or within fifteen (15) days after the Village issues a certificate of occupancy for the project, whichever comes first.
- (3) Construction signs that are larger than three (3) square feet in area and not securely mounted on a wall shall be set back at least ten (10) feet from the property line.
- (4) Only one (1) construction sign may be permitted per street that fronts a building project or other project under construction, reconstruction, or repair.

(C) Directional Signs.

A directional sign may not contain any commercial message except the name, logo or other symbolic identification of the establishment to which the sign is secondary. The area of a directional sign may not exceed twelve (12) square feet. The total number of directional signs on a premises shall not exceed the total number of street entrances to the premises. Such signs shall be placed on the premises for which direction is being provided and not in the right-of-way.

(D) Lighted Window or Door Signs.

A commercial establishment shall only have one (1) lighted window or door sign per store front, not to exceed three (3) square feet in area. These signs shall be turned off when the establishment is not open for business.

(E) Model Home Signs.

A model home sign is a sign that is located on the same lot as a model home in a residential subdivision and that calls the attention of prospective buyers to the model home.

- (1) A model home sign shall be erected only on the actual site of a model home, and only one (1) such sign may be erected on the site.
- (2) The area of a model home sign shall not exceed sixteen (16) square feet, and the height of a model home sign shall not exceed six (6) feet.
- (3) A model home sign shall not be internally illuminated.
- (4) All model home signs must be removed within thirty (30) days after ninety (90) percent of the homes in the subdivision are sold.

(F) Portable Sign.

A portable sign is a non-commercial, non-changeable copy sign that is not permanently attached to the ground or to a permanent structure, or a sign designed to be transported, whether on attached wheels or otherwise, but excluding construction signs, on-site event signs, off-site event signs, realty signs and sidewalk signs.

- (1) Portable signs may contain non-commercial messages.
- (2) Such signs shall not be illuminated, either by internal or external means.
- (3) Such signs shall not exceed an area of thirty-two (32) square feet.
- (4) Such signs may be placed on private property only with the permission of the owner of such property, on Village property only with the prior written approval of the Village Administrator, or on other public property only with the permission of the agency owning the property.
- (5) Such signs shall not be erected for more than fourteen (14) days.

(G) Residential Development Signs.

A residential development sign is a sign at the entrance to a residential development, such as a series of townhouses, or a residential subdivision that identifies the name and/or the address of the residential development.

- (1) In addition to the name and/or the address of the residential development, a residential development sign may incorporate incidental leasing information and/or the contents of a directional sign.
- (2) The area of a residential development sign shall not exceed thirty-two (32) square feet and shall be no taller than ten (10) feet.
- (3) A residential development sign shall not be internally illuminated.

- (4) The landscaped area adjacent to or beneath a residential development sign on private property shall be maintained at all times by the private property owner in such a manner so as not to create a public health and safety hazard and to ensure the visibility of the residential development sign.

SECTION 10. PROHIBITED SIGN TYPES

The construction, placement, existence, or use of signs of the following nature are prohibited by this Ordinance.

- (A) Beacons.
- (B) Changeable copy signs, except in the categories of gasoline pricing signs and changeable copy free-standing signs.
- (C) Flashing signs.
- (D) Signs with visible moving parts.
- (E) Exterior Neon signs.
- (F) Roof signs except as allowed in commercial sign regulations of this Ordinance.
- (G) Mobile Billboards and Vehicular signs, excluding vehicle wraps and magnetic signs affixed to a vehicle being used in the normal course of business and not parked at a location for advertising purposes.
- (H) Posters, pennants, ribbons, streamers, spinners, or other similar devices, provided that flags as regulated in this Ordinance are not included in this prohibition. This prohibition does not apply to posters, ribbons, streamers related to public school events and/or activities.
- (I) Signs, banners or posters that contain statements, words or pictures of an obscene, indecent, or immoral character or that offend public morals or decency.
- (J) Commercial signs of any character, in any form of construction, and at any location except as regulated by this Ordinance.
- (K) Signs, to include handheld signs, that by reason of their proximity to a public or private street, highway, alley, lane, parkway, avenue, road, sidewalk, or other right-of-way, constitute a hazard to vehicular or pedestrian traffic either because their location interferes with the safe operation of a vehicle, or because they obstruct the view of a traffic sign, signal, or device, or the view of other vehicular or pedestrian traffic, or because their design or content may be confused with any authorized traffic sign, signal or device.
- (L) Off-premise commercial signs.
- (M) Abandoned or dilapidated signs.

- (N) Banners.
- (O) Feather Flags.
- (P) New billboards.

SECTION 11. SIGN PERMITS

- (A) *Permit and fee required.* Except as otherwise provided in this Ordinance, no person may construct, reconstruct, place, install, repair, maintain, or relocate any sign without first obtaining a sign permit from the Village through its Administrator. Each application for a sign permit must be accompanied by the appropriate fee established by the Village.
- (B) *Expiration of permits.* Permits shall expire if substantial progress on the approved action has not been achieved within six (6) months. Substantial progress shall include good faith initiation of construction of the sign or significant expenditures of funds toward sign construction.
- (C) *Modifications.* After a sign permit has been issued by the Village, it shall be unlawful to deviate from the terms and conditions of the permit without prior written approval by the Village Administrator.

In the event that a sign was erected, constructed, altered, repaired or relocated in violation of this Ordinance, the Village Administrator shall provide the party responsible for such sign with written notice requiring removal. If the responsible party fails to remove the sign by the date specified in the notice, then such sign may be removed by the Village, and the Village's actual cost of removal shall be charged to the responsible party. Any sign so removed shall be impounded and shall not be returned to the party responsible until all applicable charges are paid. If any sign remains unclaimed for a period of more than thirty (30) days, the Village may destroy, sell, or otherwise dispose of the sign.

SECTION 12. SIGN MAINTENANCE

- (A) *General.* All signs must be maintained in a structurally safe condition, and in good repair. The Village shall notify, by certified mail, the responsible party for any sign that constitutes a nuisance. The responsible party shall repair or remove the sign or seek an appeal of the nuisance determination within thirty (30) days of receipt of the notice. If the responsible party chooses not to take the instructed action or institute an appeal, the Village may repair or remove the sign, to the extent necessary to abate the nuisance. The Village may charge to the responsible party all costs associated with the sign's repair or removal. An appeal of a nuisance determination shall be to the Board of Adjustment.
- (B) *Signs that create imminent hazards to public safety.* Any sign that in the judgment of the Village Administrator has become an imminent hazard to public safety shall be repaired or removed by the responsible party without delay. Notice of the existence of the hazard shall specify the maximum time that may be allowed for repairs or removal, and the notice may be served upon the responsible party by any means available. A sign that constitutes an imminent hazard and is not repaired or removed within the time specified in the notice shall be removed by the Village and the cost of such removal shall be charged to the responsible

party. If a sign has been removed by the Village as a hazardous sign and the sign remains unclaimed for a period of more than thirty (30) days, the Village may destroy, sell, or otherwise dispose of the sign. A sign presents an imminent hazard when it constitutes a nuisance and necessitates immediate action to avoid harm to the public health or safety.

SECTION 13. PRE-EXISTING NON-CONFORMING SIGNS

All signs that have been installed, and were lawful at the time of the installation, and are in existence as of the effective date of this Ordinance that do not conform to this Ordinance shall be known as "preexisting non-conforming signs." Such preexisting non-conforming signs need not comply with the provisions of this Ordinance except as follows:

- (A) Any changes to a preexisting non-conforming sign, other than routine repair or maintenance, shall require that said sign be brought into compliance with all applicable Village ordinances.
- (B) When a preexisting nonconforming sign becomes an abandoned sign, its status as a preexisting nonconforming sign shall terminate.
- (C) A preexisting non-conforming sign shall be considered destroyed if the cost of repairing the sign, after a part of it has been destroyed or dismantled, is more than sixty (60) percent of the cost of erecting a new sign of the same type at the same location. A destroyed sign must be removed by the responsible party without compensation by the Village and within thirty (30) days of the damage, destruction or dismantling. A preexisting non-conforming sign that has been destroyed may not be replaced or rebuilt except by a sign that is in full conformity with this Ordinance.
- (D) A change in the ownership of a preexisting non-conforming sign alone shall not terminate its protected status. The owner or legal possessor of a preexisting non-conforming sign shall have the right to repair and maintain it. Such repairs shall not terminate the sign's protected status.
- (E) Change of advertising copy is part of reasonable maintenance and repair, but the change of copy may not increase or expand the size of the original non-conforming use.
- (F) Change of facing or sign display area is part of reasonable maintenance and repair, but the change of facing and sign display area may not increase or expand the size of the sign in excess of the original, non-conforming use.

SECTION 14. VARIANCES

- (A) Application and Fee Required.

A variance is written approval to depart from the strict application of the provisions of this Ordinance. Any person, business or other organization desiring to construct, reconstruct, place, install, repair, maintain, relocate, alter or use any sign that does not conform to the provisions of this Ordinance may make application to the Village for a variance to the

provisions of this Ordinance. The application shall be filed with the Village Administrator, accompanied by the appropriate fee established by Village. The application shall be processed and presented to the Board of Adjustment for review and consideration.

(B) Standards for Variances.

The Board of Adjustment may approve a variance only if it makes affirmative findings, reflected in the minutes of the Board of Adjustment's proceedings, as to all of the following:

- (1) The variance will not authorize a type of sign that is specifically prohibited this Ordinance;
- (2) The variance is not contrary to the goals and objectives outlined by the Village of Salado Comprehensive Plan;
- (3) The variance is not contrary to the public interest;
- (4) Due to special conditions, a literal enforcement of the Ordinance would result in unnecessary hardship. Hardship that is self-induced or that is common to other similarly classified properties will not satisfy this requirement. Financial or economic hardship alone will not satisfy this requirement;
- (5) The spirit and purpose of the Ordinance will be observed, and substantial justice will be done.

(C) Conditions of Variances.

The Board of Adjustment may impose such conditions or requirements for a variance as are necessary in the Board's judgment to achieve the fundamental purposes of this Ordinance. A violation of such conditions or requirements shall constitute a violation of this Ordinance. A variance, if granted, shall be for a specific event, use or other application of a business and shall not continue with the property. If a variance is granted and the activity authorized is not substantially underway within six (6) months of the date of approval of the variance, the variance shall lapse and become of no force or effect.

SECTION 15. RELATION TO OTHER ORDINANCES

This Ordinance shall not be construed to require or allow any act that is prohibited by any other ordinance. This Ordinance is specifically subordinate to any ordinance or regulations of the Village pertaining to building and construction safety or to pedestrian and traffic safety.

SECTION 16. NO VESTED INTEREST

No person shall acquire any vested interest in this Ordinance or any specific regulations contained herein. This Ordinance and any regulation enacted hereby may be amended or repealed by the Board of Aldermen in the manner provided by law.

SECTION 17. PENALTY

(A) Civil and Criminal Penalties.

The Village shall have the power to administer and enforce the provisions of this Ordinance as may be required by governing law. Any person violating any provision of this Ordinance is subject to suit for injunctive relief as well as prosecution for criminal violations.

(B) Criminal Prosecution.

It is an offense to violate any provision of this Ordinance.—A violation of the provisions of this Ordinance is a criminal misdemeanor.

(C) Civil Remedies.

Nothing in this Ordinance shall be construed as a waiver of the Village's right to bring a civil action to enforce the provisions of this Ordinance and to seek remedies as allowed by law, including, but not limited to the following:

- (1) Injunctive relief to prevent specific conduct that violates the Ordinance or to require specific conduct that is necessary for compliance with the Ordinance;
- (2) A civil penalty up to \$250 a day, except that a fine for a violation that relates to fire safety or public health and sanitation may not exceed \$1,000 a day, when it is shown that the defendant was actually notified of the provisions of the Ordinance and after receiving notice committed acts in violation of the Ordinance or failed to take action necessary for compliance with the Ordinance; and
- (3) Other available relief.

Section 3. Repealer. All ordinances or parts of ordinances in force when the provisions of this Ordinance become effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed, but only to the extent of any such conflict. Except as expressly amended herein, the Salado Code of Ordinances shall remain in full force and effect.

Section 4. Severability. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Ordinances as a whole.

Section 5. Effective Date. This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

Section 6. Open Meetings. That it is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meeting Act, Capt. 551, Loc. Gov't. Code.

PASSED AND APPROVED this _____ day of _____, 2018, by a vote of _____ (Ayes) to _____ (Nays) _____ (Abstain) vote of the Board of Aldermen of the Village of Salado, Texas.

VILLAGE OF SALADO, TEXAS

Skip Blancett, Mayor

ATTEST:

Cara McPartland, City Secretary

APPROVED AS TO FORM:

City Attorney

DRAFT

BOA Agenda Item Form



Date Submitted: July 2, 2018

Agenda Date Requested July 5, 2018

Project/Proposal Title: CONSIDER ACTON REGARDING THE DEVELOPMENT OF A POLICY RELATING TO THE OPERATION OF THE VILLAGE OF SALADO TROLLEY

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

The item was placed on the agenda to allow board members to discuss and consider action regarding the development of a policy relating to the operation of the Village of Salado Trolley ("Trolley").

Several years ago, the Village of Salado acquired an electric trolley, with proceeds from the Village's Hotel Occupancy Tax, to provide transportation services for those visiting the downtown business district. To date, it has been used to provide shuttle service during Village-approved community events, as well as on busy weekends throughout the year to service shoppers.

The Village staff is seeking direction from board members as it works to develop a policy regarding future operation of the trolley. Specifically, staff would like guidance from board members regarding the use of the shuttle for future non-Village approved events and festivals staged by local businesses, use of the shuttle by local service organizations for their events, and requirements for those wishing to drive the shuttle.

Currently, there is no policy in place relating to the use and operation of the trolley.

BOA Agenda Item Form



Date Submitted: July 1, 2018

Agenda Date Requested July 5, 2018

Project/Proposal Title: CONSIDER ISSUES
RELATING TO THE DEVELOPMENT OF THE FISCAL
YEAR 2019 OPERATING BUDGET FOR THE VILLAGE
OF SALADO

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

The item was placed on the agenda to allow board members to discuss and consider issues relating to the development of the Fiscal Year 2019 Operating Budget for the Village of Salado.

The Village staff will brief board members regarding projected revenues for the coming fiscal year.

No action will be taken by board members regarding this item.