



REGULAR BOARD OF ALDERMEN MEETING
SALADO MUNICIPAL BUILDING
301 N. STAGECOACH - SALADO, TEXAS
JANUARY 4, 2018 – 6:30 P.M.

AGENDA

CALL TO ORDER JANUARY 4, 2018 AT 6:30 P.M.

CALL OF ROLL CITY SECRETARY

INVOCATION

PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

CITIZENS COMMUNICATIONS

THE BOARD OF ALDERMEN WELCOMES COMMENTS FROM CITIZENS ON ISSUES AND ITEMS OF CONCERN NOT ON THE AGENDA. THOSE WISHING TO SPEAK MUST SIGN IN BEFORE THE MEETING BEGINS AND OBSERVE A THREE (3) MINUTE TIME LIMIT WHEN ADDRESSING THE BOARD. SPEAKERS WILL HAVE ONE (1) OPPORTUNITY TO SPEAK DURING THIS TIME-PERIOD. SPEAKERS DESIRING TO SPEAK ON AN AGENDA ITEM WILL BE ALLOWED TO SPEAK WHEN THE AGENDA ITEM IS CALLED. INQUIRIES ABOUT MATTERS NOT LISTED ON THE AGENDA WILL EITHER BE DIRECTED TO STAFF OR PLACED ON A FUTURE AGENDA FOR ALDERMEN CONSIDERATION.

1. CONSENT AGENDA

- (A) APPROVAL OF MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING OF DECEMBER 7, 2017.
- (B) APPROVAL OF THE NOVEMBER 2017 FINANCIAL STATEMENTS FOR THE VILLAGE OF SALADO.

2. STATUS REPORTS

(A) VILLAGE ADMINISTRATOR'S STATUS REPORT

- STATUS REPORT ON WASTEWATER ISSUES
- STATUS REPORT ON PREPARATION OF THE VILLAGE OF SALADO ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2017
- STATUS REPORT ON THE PLANNED UPDATE OF THE VILLAGE OF SALADO COMPREHENSIVE PLAN
- STATUS REPORT ON RIGHT-OF-WAY TREE TRIMMING PROJECT
- STATUS REPORT ON COMMUNITY SURVEY RELATING TO DEER IN THE VILLAGE OF SALADO
- STATUS REPORT ON IMPLEMENTATION OF THE *TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL* HEALTH INSURANCE PLAN FOR EMPLOYEES
- STATUS REPORT ON THE TXDOT MAIN STREET IMPROVEMENT PROJECT
- STATUS REPORT ON UPCOMING TOWN HALL MEETING

(B) SALADO POLICE CHIEF STATUS REPORT

- STATUS REPORT ON CALLS FOR SERVICE
- STATUS REPORT ON ON-DUTY OFFICER CONTACT SYSTEM
- STATUS REPORT ON CITIZENS ON PATROL PROGRAM

(C) SALADO FIRE CHIEF STATUS REPORT

- STATUS REPORT ON CALLS FOR SERVICES

(D) SALADO TOURISM DEPARTMENT STATUS REPORT

- STATUS REPORT ON SEARCH FOR TOURISM DIRECTOR

3. DISCUSSION AND POSSIBLE ACTION

(A) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSED INTERLOCAL AGREEMENT WITH THE SALADO ISD RELATING TO THE DEVELOPMENT AND OPERATION OF A SALADO COMMUNITY GARDEN. (VILLAGE ADMINISTRATOR)

(B) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH TERRACON CONSULTANTS, INC. TO PROVIDE ARCHEOLOGICAL MONITORING SERVICES FOR CERTAIN ASPECTS OF

CONSTRUCTION OF THE SALADO WASTEWATER PROJECT.
(VILLAGE ADMINISTRATOR)

- (C) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING THE APPOINTMENT OF MEMBERS TO THE VILLAGE OF SALADO WASTEWATER IMPACT FEE ADVISORY COMMITTEE. (VILLAGE ADMINISTRATOR)
- (D) DISCUSS AND CONSIDER POSSIBLE ACTION SETTING THE DATE, TIME AND PLACE FOR A WORKSHOP OF THE BOARD OF ALDERMEN. (VILLAGE ADMINISTRATOR)
- (E) DISCUSS AND CONSIDER POSSIBLE ACTION REGARDING A PROPOSED INTERLOCAL AGREEMENT WITH BELL COUNTY RELATING TO THE PROVISION OF ANIMAL CONTROL SERVICES. (VILLAGE ADMINISTRATOR)

ADJOURNMENT

THE BOARD OF ALDERMEN MAY RETIRE INTO EXECUTIVE SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF DISCUSSING ANY MATTERS LISTED ON THE AGENDA AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE INCLUDING, BUT NOT LIMITED TO, HOMELAND SECURITY PURSUANT TO CHAPTER 418.183 OF THE TEXAS LOCAL GOVERNMENT CODE; CONSULTATION WITH LEGAL COUNSEL PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE; DISCUSSION ABOUT REAL ESTATE ACQUISITION PURSUANT TO CHAPTER 551.072 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF PERSONNEL MATTERS PURSUANT TO CHAPTER 551.074 OF THE TEXAS GOVERNMENT CODE; DELIBERATIONS ABOUT GIFTS AND DONATIONS PURSUANT TO CHAPTER 551.076 OF THE TEXAS GOVERNMENT CODE; DISCUSSION OF ECONOMIC DEVELOPMENT PURSUANT TO CHAPTER 551.087 OF THE TEXAS GOVERNMENT CODE; ACTION, IF ANY, WILL BE TAKEN IN OPEN SESSION.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on December 29, 2017 at 6:30 p.m.



Cara McPartland, City Secretary

The Village of Salado is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Don Ferguson, Village Administrator, at 254-947-5060 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call 512-272-9116 or may utilize the stateside Relay Texas Program at 1-800-735-2988.



REGULAR BOARD OF ALDERMEN MEETING
SALADO MUNICIPAL BUILDING
301 N. STAGECOACH - SALADO, TEXAS
JANUARY 4, 2018 – 6:30 P.M.

ADDENDUM TO AGENDA

3. DISCUSSION AND POSSIBLE ACTION

- (F) DISCUSS AND CONSIDER POSSIBLE ACTION TRANSFERRING MANAGEMENT AND OPERATION OF THE VILLAGE OF SALADO MUNICIPAL COURT FROM THE BELL COUNTY PRECINCT 2 JUSTICE OF THE PEACE TO THE VILLAGE OF SALADO. (VILLAGE ADMINISTRATOR)
- (G) DISCUSS AND CONSIDER POSSIBLE ACTION REAPPOINTING BELL COUNTY PRECINCT 2 JUSTICE OF THE PEACE DONALD (DON) ENGLEKING AS THE VILLAGE OF SALADO MUNICIPAL COURT JUDGE. (VILLAGE ADMINISTRATOR)
- (H) DISCUSS AND CONSIDER POSSIBLE ACTION AUTHORIZING THE ESTABLISHMENT OF AN ASSET FORFEITURE BANK ACCOUNT FOR THE VILLAGE OF SALADO. (VILLAGE ADMINISTRATOR)
- (I) DISCUSS AND CONSIDER POSSIBLE ACTION APPROVING PLANS FOR THE 2018 SALADO SIRENA FEST AND THE PROPOSED ROUTE FOR THE 2018 SIRENA FEST PARADE. (ALDERWOMAN AMBER DANKERT)

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the Bulletin Board at the Salado Municipal Building on December 31, 2017 at 11:30 a.m.



Don Ferguson, Village Administrator

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BOA Agenda Item Form



**Village
of Salado**

Date Submitted: December 30, 2017

Agenda Date Requested: January 4, 2018

Project/Proposal Title: CONSIDER APPROVAL OF
MINUTES OF THE DECEMBER 7, 2017 REGULAR
MEETING OF THE BOARD OF ALDERMEN

Funds Required:
Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☐ Discussion

Project/Proposal Summary:

This item was placed agenda to allow the board members to consider approval of the minutes of the December 7, 2017, Regular Meeting of the Board of Aldermen.

Village of Salado
Salado Municipal Building
301 North Stagecoach Road
Salado, Texas
Minutes of Regular Meeting of Board of Aldermen
December 7, 2017

The Board of Aldermen meeting was called to order at 6:31 p.m. by Mayor Skip Blancett.

Mayor Blancett gave the Invocation and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Skip Blancett, Mayor Pro-tem Fred Brown, Aldermen Andy Jackson, Amber Dankert, Frank Coachman, and Michael McDougal.

Staff Present: Village Administrator Don Ferguson, City Secretary Cara McPartland and Police Chief Rick Ashe

Proclamations

- A. A proclamation recognizing the Salado Public Library for thirty-one (31) years of service to the Village of Salado and surrounding communities.

Mayor Blancett presented the proclamation to Library Director Jeanie Lively and stressed the importance of the Library to the community. Following Mayor Blancett's presentation, each alderman personally thanked Director Lively.

- B. A proclamation recognizing Tablerock Festival of Salado for the 25th anniversary of its annual production of *A Christmas Carol*.

Mayor Blancett advised that this proclamation will be presented at the final performance of this season's production of *A Christmas Carol* at Tablerock Amphitheatre. He thanked Jackie and Denver Mills for all they have done for Tablerock.

Citizens Communications

No citizen comments were heard.

1. Consent Agenda

- A. Approval of minutes of the Regular Board of Aldermen meeting of November 16, 2017.
- B. Approval of minutes of the Special Board of Aldermen meeting of November 28, 2017.
- C. Approval of minutes of the Special Board of Aldermen meeting of November 30, 2017.
- D. Approval of the appointment of October 2017 Financial Statements for the Village of Salado.

Alderman Jackson moved to approve Consent Agenda items, as presented. Alderman Coachman seconded. Motion carried on a 5-0 vote.

2. Status Reports

A. Village Administrator's Status Report

- Status report on wastewater issues

Village Administrator Ferguson reported on execution of contracts awarded at the Board's last meeting for construction and environmental monitoring. He advised water usage data entry continues, as the rate study is underway. He anticipated wastewater system construction to begin in January 2018. He advised that wind-blown debris caused some alarms at the Stagecoach plant, but has been cleared.

- Status report on Christmas Stroll

Village Administrator Ferguson reported the first weekend was successful and there were no major issues. He advised that a mid-weekend trash collection will help avoid overflowing trash cans. He noted that digital marketing helped the event's success and said a company may be offering a free billboard to the Village. He spoke of the need to plan for safety enhancements for next year's Christmas Stroll.

- Status report on the Texas department of Transportation's Main Street Improvement Project

Village Administrator Ferguson reported on possible street closures and measures to mitigate the impact of those closures such as development of a detour route.

In addition, Village Administrator Ferguson reported that there will be a meeting with Police Department personnel on Code enforcement. Brief discussion addressed the impact of sewer system construction and other projects, such as bridge replacement and sidewalk construction.

B. Salado Police Chief Status Report

- Status report on calls for service
- Status report on Christmas Stroll traffic
- Status report on Citizens on Patrol
- Status report on bank robbery prevention class

Police Chief Rick Ashe provided November statistics on the abovementioned items, including citations/warnings issued, number of arrests, and response times. He also spoke on the growing membership of Citizens on Patrol and on a robbery prevention training class held for bank employees. He said Christmas Stroll was well-attended and noted issues with lack of lighting at certain locations, particularly on Royal Street and portions of Main Street. Discussion addressed

possible solutions for traffic issues at the Main/Royal Street intersection, speed reduction measures for vehicles exiting I-35 at Main, and deer-related accidents.

C. Salado Fire Chief Status Report

- Status report on calls for service

Fire Chief Berrier was unable to attend tonight's meeting.

D. Salado Tourism Department Status Report

Village Administrator Ferguson reported that hotel tax collections are current. He stated that legal action has been authorized to enforce collection of delinquent hotel taxes from the Holiday Inn Express. He said the tourism director position is posted and interviews are scheduled for next week.

3. Public Hearing and Possible Action

Hold a public hearing and consider possible action approving an application for a conditional use permit (CUP) to allow a duplex on a property zoned Historic District (HD) located at 716 Center Circle Salado, Bell County, Texas. *(Village Administrator)*

Village Administrator Ferguson advised the applicant has withdrawn his CUP request and recommended the Board accept the request.

Mayor Pro-tem Brown moved to accept withdrawal of the request, as recommended. Alderman McDougal seconded. Motion carried on a vote of 5-0.

4. Resolution

Consider approval of a resolution of the Board of Aldermen of the Village of Salado, Texas, to establish the Village of Salado Wastewater Impact Fee Advisory Committee and the Salado Tourism Advisory Board to be appointed by the Board of Aldermen. *(Village Administrator)*

Village Administrator Ferguson explained membership requirements, terms, and anticipated meeting schedule. He recommended establishment of a five-member Wastewater Impact Fee Advisory Committee and a seven-member Tourism Advisory Board.

Alderman Coachman moved to approve the resolution of the Board of Aldermen of the Village of Salado, Texas, to establish the Village of Salado Wastewater Impact Fee Advisory Committee and the Salado Tourism Advisory Board to be appointed by the Board of Aldermen. Mayor Pro-tem Brown seconded. Motion carried on a vote of 5-0.

5. Discussion and Possible Action

- A. Discuss and consider possible action regarding the proposed development and operation of a Salado Community Garden. *(Alderman Mike McDougal)*

Alderman McDougal introduced Dr. Jerry Herrick, who spoke on the proposal, including concept plan details, materials/labor, costs, ownership/management, establishment of rules, development of an advisory board, and timeline for completion.

Discussion addressed possible garden locations, aesthetically pleasing design, community involvement, and potential to pursue grant funding through USDA.

Alderman McDougal moved to approve the development and operation of a Salado Community Garden. Alderman Jackson seconded.

Discussion addressed management/operation of the garden, interlocal agreements with other entities, and advantages of central Main Street location. Motion carried on a vote of 5-0.

- B. Discuss and consider possible action regarding the proposed development and distribution of a citizen survey regarding deer management in the Village of Salado. (*Alderswoman Amber Dankert*)

Alderswoman Dankert presented sample survey questions and requested input and direction on specific survey language related to possible property tax increase scenarios, removal of weapons-related questions from the survey, option to include contact information from survey respondents, procedures to finalize survey questions, and preferences on mail-out timing and response deadline.

Alderman Coachman moved to proceed with development and distribution of a citizen survey regarding deer management to be presented at the Board's January 4, 2018 meeting for approval. Mayor Pro-tem Brown seconded. Motion carried on a vote of 5-0.

- C. Discuss and consider possible action modifying the insurance limits for Vanir Construction Management in relation to the provision of construction management services for the Salado Wastewater Project. (*Village Administrator*)

Village Administrator Ferguson recommended lowering the required amount of professional liability insurance from \$10,000,000 to \$5,000,000 to bring the limit in line with that of other professionals involved in the project.

Alderman Coachman moved to approved modifying the insurance limits for Vanir Construction Management, as recommended by Village Administrator Ferguson. Alderswoman Dankert seconded. Motion carried on a vote of 5-0.

- D. Discuss and consider possible action regarding a proposed professional services agreement with Zara Environmental, LLC to monitor certain aspects of construction of the Salado Wastewater Project. (*Village Administrator*)

Village Administrator Ferguson spoke favorably of Zara's qualifications, highlighted the scope of the agreement, and recommended approval of the professional services agreement in an amount not to exceed \$25,000.

Alderman Coachman moved to approve the professional services agreement with Zara Environmental, LLC to monitor certain aspects of construction of the Salado Wastewater Project. Alderwoman Dankert seconded. Motion carried on a vote of 5-0.

- E. Discuss and consider possible action regarding the provision of health insurance benefits in calendar year 2018 to full-time employees of the Village of Salado. (*Village Administrator*)

Village Administrator Ferguson advised that responses to the Village's Request for Proposals were received from the Village's current provider, Scott & White and from Texas Municipal League Intergovernmental Employee Benefits Pool (TMLIEBP). He stated that comparison of the plans' costs and benefits found that TMLIEBP provided more comprehensive coverage at a lower cost. He noted that TMLIEBP also offers very affordable life and disability insurance with its proposal.

Alderman McDougal moved to approve TMLIEBP as the provider of health insurance benefits for calendar year 2018 for full-time employees. Alderman Coachman seconded. Motion carried on a vote of 5-0.

- F. Discuss and consider possible action regarding a proposal to fund and provide one-time gift cards for full-time employees of the Village of Salado in appreciation for their service. (*Mayor Pro-tem Fred Brown*)

Mayor Pro-tem Brown said he favored helping employees with a one-time gift card, but Village Administrator Ferguson explained that such gifts are now allowed for public employees unless they serve a public purpose and are budgeted for. He cited limitations on gifts to public employees and advised that plans are underway for a staff Christmas luncheon. Mayor Pro-tem Brown wished that his proposal was possible, but said perhaps there could be a future budget adjustment. No action was taken.

- G. Discuss and consider possible action appointing the mayor as the non-voting representative for the Village of Salado on the Killeen-Temple Metropolitan Planning Organization Technical Advisory Committee and designating the village administrator as the alternate representative for the Village. (*Village Administrator*)

Mayor Pro-tem Brown moved to approve the item, as presented. Alderman Coachman seconded. Discussion addressed KTMPO by-laws that do not allow for a Village of Salado representative to be a voting member and the benefit of having a seat and voice at the KTMPO, including possible funding opportunities for the Village of Salado. Motion carried on a vote of 5-0.

- H. Discuss and consider possible action regarding the appointment of members to the Village of Salado Wastewater Impact Fee Advisory Committee. (*Village Administrator*)

Village Administrator Ferguson advised that Mayor Pro-tem Brown submitted Jim Lassiter as a nominee to the Committee. He noted that at least 40 percent of Committee members must be representative of the real estate, development, or construction industries. Discussion established that five members are needed for the Committee. Alderman McDougal moved to approve the

appointment of Jim Lassiter to the newly established Wastewater Impact Fee Advisory Committee. Mayor Pro-tem Brown seconded. Motion carried on a vote of 5-0. Mayor Blancett asked Board members to submit names of nominees to Village Administrator Ferguson to be included on the Board's January 4, 2018 agenda.

- I. Discuss and consider possible action regarding a proposed right-of-way tree trimming project within the corporate limits of the Village of Salado. (*Village Administrator*)

Village Administrator Ferguson reviewed past Village tree trimming practices that relied on property owners to trim trees from private property over public streets. He cited problems with this practice and noted benefits of having the Village implement a right-of-way tree trimming program that would enhance safety and provide better protection for trees. He proposed the hiring of two reputable contractors to complete the trimming in January or by early February. He advised that property owners will be given the opportunity to trim their own trees to the Village's height standards at their cost and with their own contractor. He emphasized that the proposed program would not be like a typical utility tree trimming project with straight cuts, but will shape the canopy so the lowest limbs are 15 to 17 feet over the roadways and include measures to prevent the spread of oak wilt. He said letters will be sent to all affected property owners in advance of program implementation. He estimated that this pilot project will cost approximately \$14,000 to be paid from street maintenance funds, and if successful, will target additional streets next fiscal year. Discussion favored the tree trimming project as a practical solution that is in accordance with Street Improvement Committee recommendations.

Alderman McDougal moved to approve the right-of-way tree trimming project, as presented. Alderman Coachman seconded. Motion carried on a vote of 5-0.

- J. Discuss and consider possible action approving the amended Village of Salado Financial Report for the Fiscal Year ending September 30, 2016. (*Village Administrator*)

Village Administrator Ferguson stated his review revealed the need for several clean-up text corrections to the Financial Report to provide more accurate descriptions. He stressed that no changes are needed to any figures listed within the report.

Alderman Coachman moved to approve the amended Village of Salado Financial Report for the Fiscal Year ending September 30, 2016, as presented. Mayor Pro-tem Brown seconded. Motion carried on a vote of 5-0.

Adjournment

Hearing no further business, Mayor Blancett called the meeting adjourned at 8:02 p.m.

Recorded by:

Cara McPartland

These minutes approved on the ____ of January, 2018.

APPROVED:

Skip Blancett, Mayor

ATTEST:

Cara McPartland, City Secretary

DRAFT

BOA Agenda Item Form



Date Submitted: December 30, 2017

Agenda Date Requested January 4, 2018

Project/Proposal Title: APPROVAL OF THE
NOVEMBER 2017 FINANCIAL STATEMENTS
FOR THE VILLAGE OF SALADO

Funds Required:
Funds Available:

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☐ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to consider approval of the November 2017 Financial Statements for the Village of Salado.

Village of Salado-General Fund
Balance Sheet
As of November 30, 2017

| | Nov 30, 17 |
|---|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1001 • Cash In Bank FSBxxx3002 | 2,644.63 |
| 1002 • Horizon GF Operating xxx8101 | 800,464.44 |
| 1003 • Horizon Payroll xxx9962 | 5,552.10 |
| 1099 • Petty Cash | 100.00 |
| Total Checking/Savings | 808,761.17 |
| Other Current Assets | |
| 1100 • Investments | |
| 1120 • TexPool | 4,201.61 |
| Total 1100 • Investments | 4,201.61 |
| 1200 • Other receivables | |
| 1213 • Credit Card Payments Receivable | 702.83 |
| 1215 • Property Tax Receivable | 6,610.85 |
| 1217 • Franchise Fee Receivable | 14,127.99 |
| 1218 • Sales Tax Receivable | 26,102.60 |
| Total 1200 • Other receivables | 47,544.27 |
| 1205 • Due To/From Other Funds | |
| 1208 • Due From Stagecoach Sewer Fund | 2,257.94 |
| 1209 • Due To/From WW Capital Outlays | 148.00 |
| Total 1205 • Due To/From Other Funds | 2,405.94 |
| 1600 • Prepaid Expenses | 250.00 |
| Total Other Current Assets | 54,401.82 |
| Total Current Assets | 863,162.99 |
| Fixed Assets | |
| 1700 • Land | 45,576.83 |
| 1705 • Building | 368,943.11 |
| 1710 • Vehicles | 222,240.67 |
| 1720 • Park Equipment | 72,861.61 |
| 1725 • Furniture & Fixtures | 14,646.20 |
| 1730 • Machinery & Equipment | 110,739.01 |
| 1740 • Infrastructure | 775,445.06 |
| 1799 • Accumulated Depreciation | -452,377.60 |
| Total Fixed Assets | 1,158,074.89 |
| Other Assets | |
| 1900 • Cash and Investments - Restrict | |
| 1903 • Restricted Funds, Equipment | 48,000.00 |
| Total 1900 • Cash and Investments - Restrict | 48,000.00 |
| Total Other Assets | 48,000.00 |
| TOTAL ASSETS | 2,069,237.88 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2000 • Accounts payable | 11,821.37 |
| Total Accounts Payable | 11,821.37 |
| Other Current Liabilities | |
| 2100 • Payroll Liabilities | -3,374.06 |
| 2111 • Direct Deposit Liabilities | -20,628.36 |
| 2200 • Due to other funds | |
| 2201 • Due to I&S | 135,226.85 |
| Total 2200 • Due to other funds | 135,226.85 |

11:24 AM

12/28/17

Accrual Basis

Village of Salado-General Fund
Balance Sheet
As of November 30, 2017

| | <u>Nov 30, 17</u> |
|---------------------------------------|-----------------------------------|
| 2700 • Deferred Revenue | |
| 2704 • Deferred Revenue - Ad Valorem | <u>6,610.85</u> |
| Total 2700 • Deferred Revenue | 6,610.85 |
| 2800 • Reserve for Special Projects | 118,733.64 |
| 2860 • Reserved LEOSE funds | 229.80 |
| 2862 • Reserved- Technology Fund | 3,056.64 |
| 2863 • Reserved- Main Street Improv. | <u>4,890.63</u> |
| Total Other Current Liabilities | <u>244,745.99</u> |
| Total Current Liabilities | 256,567.36 |
| Long Term Liabilities | |
| 2910 • Compensated Absences | <u>16,892.61</u> |
| Total Long Term Liabilities | <u>16,892.61</u> |
| Total Liabilities | 273,459.97 |
| Equity | |
| 32000 • Retained Earnings | 1,686,938.51 |
| Net Income | <u>108,839.40</u> |
| Total Equity | <u>1,795,777.91</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>2,069,237.88</u></u> |

VILLAGE OF SALADO, TEXAS
FUND BALANCE- GENERAL FUND
As of November 30, 2017

Current Assets:

| | |
|-----------------------------|-----------------------------|
| Cash and Cash Equivalents | \$ 808,761.17 |
| Investments | \$ 4,201.61 |
| Receivables | \$ 50,200.21 |
| Total Current Assets | <u>\$ 863,162.99</u> |

Liabilities and Fund Balances:

Liabilities:

| | |
|---------------------------|-----------------------------|
| Accounts Payable | \$ 11,821.37 |
| Payroll Liabilities | \$ (20,628.36) |
| Intergovernmental Payable | \$ 135,226.85 |
| Deferred Revenues | \$ 6,610.85 |
| Compensated Absences | \$ 16,892.61 |
| Total Liabilities | <u>\$ 149,923.32</u> |

Reserves/Balances:

| | |
|--------------------------------|-----------------------------|
| Non-spendable Fund Balance | \$ - |
| Restricted Fund Balance | \$ 3,286.44 |
| Committed Fund Balances | |
| Public Works | \$ 283,981.29 |
| Future Grant Matches | \$ 177,488.31 |
| Wastewater Operations | \$ 248,483.63 |
| Assigned Fund Balance | \$ - |
| Unassigned Fund Balance | \$ - |
| Total Reserves/Balances | <u>\$ 713,239.67</u> |

| | |
|--|-----------------------------|
| Total Liabilities and Fund Balances | <u>\$ 863,162.99</u> |
|--|-----------------------------|

**Village of Salado-General Fund
Profit & Loss Budget Performance
November 2017**

| | <u>Nov 17</u> | <u>Oct - Nov 17</u> | <u>Annual Budget</u> | <u>% of Budget</u> |
|---|-------------------|---------------------|----------------------|--------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 4000 - GENERAL FUND REVENUE | | | | |
| 4100 - Tax Revenue | | | | |
| 4115 - Property Taxes | 142,915.15 | 211,429.18 | 366,454.00 | 57.7% |
| 4120 - Sales Tax Earned | 43,643.52 | 74,490.56 | 387,000.00 | 19.25% |
| 4130 - Mixed Beverages | 0.00 | 5,471.67 | 15,000.00 | 36.48% |
| Total 4100 - Tax Revenue | 186,558.67 | 291,391.41 | 768,454.00 | 37.92% |
| 4150 - Franchise Fees | | | | |
| 4160 - Electric Franchise | 0.00 | 0.00 | 130,000.00 | 0.0% |
| 4165 - Telephone Franchise | 113.08 | 211.48 | 30,500.00 | 0.69% |
| 4170 - Waste Disposal Franchise Fee | 1,640.45 | 3,314.15 | 16,500.00 | 20.09% |
| 4175 - Cable Franchise | 5,416.74 | 5,416.74 | 15,000.00 | 36.11% |
| 4180 - Water Franchise | 0.00 | 0.00 | 25,000.00 | 0.0% |
| Total 4150 - Franchise Fees | 7,170.27 | 8,942.37 | 217,000.00 | 4.12% |
| 4200 - Licenses, Permits, and Fees | | | | |
| 4210 - Sign Permit / Misc | 15.00 | 15.00 | 500.00 | 3.0% |
| 4215 - Service Fees (Bum) | 40.00 | 100.00 | 500.00 | 20.0% |
| 4216 - Service Fees (Itinerant Vendor) | 50.00 | 550.00 | 2,100.00 | 26.19% |
| 4230 - Building Permit Fees | 893.08 | 2,054.77 | 23,000.00 | 8.93% |
| 4260 - Certificate of Occupancy | 0.00 | 90.00 | 1,365.00 | 6.59% |
| 4270 - Contractor Registration | 200.00 | 650.00 | 4,000.00 | 16.25% |
| Total 4200 - Licenses, Permits, and Fees | 1,198.08 | 3,459.77 | 31,465.00 | 11.0% |
| 4300 - Service Fees | | | | |
| 4310 - Subdiv/Plats/Waivers/Exceptions | -116.99 | 2,038.33 | 20,000.00 | 10.19% |
| 4315 - Zoning/Variations | 200.00 | 200.00 | 1,250.00 | 16.0% |
| 4320 - Pace Park Rental Fees | 0.00 | 0.00 | 4,500.00 | 0.0% |
| 4330 - LEOSE | 0.00 | 0.00 | 900.00 | 0.0% |
| 4340 - Crash Report Fees | 12.00 | 36.00 | 250.00 | 14.4% |
| Total 4300 - Service Fees | 95.01 | 2,274.33 | 26,900.00 | 8.46% |
| 4700 - Investment and other income | | | | |
| 4780 - Interest Income | 774.69 | 1,301.75 | 7,500.00 | 17.36% |
| 4790 - Other Income | 200.00 | 200.00 | 1,000.00 | 20.0% |
| Total 4700 - Investment and other income | 974.69 | 1,501.75 | 8,500.00 | 17.67% |
| 4400 - Fines and Forfeitures | | | | |
| 4425 - Court Fines | 250.00 | 250.00 | 25,000.00 | 1.0% |
| Total 4400 - Fines and Forfeitures | 250.00 | 250.00 | 25,000.00 | 1.0% |
| Total 4000 - GENERAL FUND REVENUE | 196,246.72 | 307,819.63 | 1,077,319.00 | 28.57% |
| Total Income | 196,246.72 | 307,819.63 | 1,077,319.00 | 28.57% |
| Expense | | | | |
| GENERAL FUND EXPENDITURES | | | | |
| 5000 - ADMINISTRATION DEPARTMENT | | | | |
| 5050 - Transfer Out- Stagecoach Sewer | 39,571.99 | 39,571.99 | 39,571.99 | 100.0% |
| 5100 - Personnel Services | | | | |
| 5101 - Village Administrator Salary | 8,076.80 | 16,153.60 | 105,000.00 | 15.38% |
| 5102 - City Secretary Salary | 4,785.60 | 9,571.20 | 62,200.00 | 15.39% |
| 5121 - Payroll Tax- MC Admin | 186.51 | 373.01 | 2,424.40 | 15.39% |
| 5122 - Payroll Tax- SS Admin | 797.47 | 1,196.20 | 10,366.40 | 11.54% |
| 5123 - Payroll Tax- TWC Admin | 0.00 | 4.21 | 18.00 | 23.39% |
| 5126 - TMRS Contributions- Admin | 968.54 | 1,937.08 | 11,854.48 | 16.34% |

Village of Salado-General Fund
Profit & Loss Budget Performance
November 2017

| | Nov 17 | Oct - Nov 17 | Annual Budget | % of Budget |
|--|------------------|---------------------|----------------------|--------------------|
| 5127 - Health Care- Admin | 1,773.64 | 2,920.10 | 13,752.00 | 21.23% |
| 5128 - Pay Comparability Adjustment | 0.00 | 0.00 | 2,000.00 | 0.0% |
| Total 5100 - Personnel Services | 16,588.56 | 32,155.40 | 207,615.28 | 15.49% |
| 5200 - Services | | | | |
| 5201 - Meeting Expense | 80.50 | 80.50 | 1,000.00 | 8.05% |
| 5202 - Bell Co Health Svcs Contracts | 0.00 | 0.00 | 5,085.00 | 0.0% |
| 5203 - Printing Expense | 0.00 | 0.00 | 1,500.00 | 0.0% |
| 5204 - Telephone | 541.08 | 1,106.03 | 6,212.00 | 17.81% |
| 5205 - Equipment - Leased / Rented | 295.77 | 591.54 | 3,550.00 | 16.66% |
| 5206 - Interest Exp/Bank Fees | 133.47 | 172.65 | 500.00 | 34.53% |
| 5207 - BELLCAD | 2,698.75 | 5,486.00 | 9,000.00 | 61.07% |
| 5214 - Utilities | 323.18 | 596.77 | 4,059.00 | 14.7% |
| 5215 - Janitorial | 317.00 | 634.00 | 3,804.00 | 16.67% |
| Total 5200 - Services | 4,389.75 | 8,677.49 | 34,710.00 | 25.0% |
| 5216 - Professional Fees | | | | |
| 5216-1 - Profess Fees - Planning | 0.00 | 0.00 | 1,500.00 | 0.0% |
| 5216-3 - Profess Fees - Accounting | 2,450.00 | 3,920.00 | 35,900.00 | 10.92% |
| 5216-4 - Profess Fees - Inspections | 0.00 | 2,278.30 | 20,130.00 | 11.32% |
| 5216-5 - Profess. Fees - Legal | 717.52 | 1,008.52 | 45,000.00 | 2.24% |
| Total 5216 - Professional Fees | 3,167.52 | 7,204.82 | 102,530.00 | 7.03% |
| 5300 - Other Services & Charges | | | | |
| 5301 - Election Expenses | 0.00 | 0.00 | 5,000.00 | 0.0% |
| 5304 - Office Supplies | 738.70 | 738.70 | 3,550.00 | 20.81% |
| 5305 - Postage | 155.50 | 155.50 | 2,200.00 | 7.07% |
| 5306 - Building Supplies | 0.00 | 13.63 | 750.00 | 1.82% |
| 5307 - Building & Equipment - R & M | 549.50 | 751.00 | 15,500.00 | 4.85% |
| 5309 - Website | 0.00 | 0.00 | 1,150.00 | 0.0% |
| 5310 - Public Notices | 358.72 | 472.72 | 5,000.00 | 9.45% |
| 5311 - Insurance (TML Property & GL) | 0.00 | 21,951.00 | 25,000.00 | 87.8% |
| 5312 - Dues and Subscriptions | 202.00 | 920.00 | 1,400.00 | 65.71% |
| 5313 - Training & Travel | 598.16 | 600.73 | 3,500.00 | 17.16% |
| 5320 - Special Projects | 0.00 | 5,000.00 | 8,000.00 | 62.5% |
| Total 5300 - Other Services & Charges | 2,602.58 | 30,603.28 | 71,050.00 | 43.07% |
| 5400 - Capital Outlay | | | | |
| 5401 - Equipment (IT) | 3,401.32 | 3,401.32 | 8,000.00 | 42.52% |
| Total 5400 - Capital Outlay | 3,401.32 | 3,401.32 | 8,000.00 | 42.52% |
| Total 5000 - ADMINISTRATION DEPARTMENT | 69,721.72 | 121,614.30 | 463,477.27 | 26.24% |
| 5500 - DEVELOPMENT SERVICES DEPARTMENT | | | | |
| 5501 - Personnel Services | | | | |
| 5502 - Director Salary | 4,616.00 | 9,232.00 | 60,000.00 | 15.38% |
| 5503 - Payroll Tax- MC Dev Svcs | 66.93 | 133.86 | 870.00 | 15.38% |
| 5504 - Payroll Tax- SS Dev Svcs | 286.19 | 429.29 | 3,720.00 | 11.54% |
| 5505 - Payroll Tax- TWC Dev Svcs | 0.00 | 0.00 | 9.00 | 0.0% |
| 5506 - TMRS Contributions- Dev Svcs | 347.58 | 695.16 | 4,254.00 | 16.34% |
| 5507 - Health Care- Dev Svcs | 573.23 | 1,146.46 | 7,357.32 | 15.58% |
| Total 5501 - Personnel Services | 5,889.93 | 11,636.77 | 76,210.32 | 15.27% |
| 5600 - Other Services & Charges | | | | |
| 5601 - Travel & Training | 103.04 | 103.04 | 500.00 | 20.61% |
| Total 5600 - Other Services & Charges | 103.04 | 103.04 | 500.00 | 20.61% |
| 5700 - Professional Fees | | | | |

**Village of Salado-General Fund
Profit & Loss Budget Performance
November 2017**

| | Nov 17 | Oct - Nov 17 | Annual Budget | % of Budget |
|--|-----------|--------------|---------------|-------------|
| 5701 · General Engineering | 0.00 | 240.02 | 5,000.00 | 4.8% |
| 5702 · Zoning/Annexation | 0.00 | 0.00 | 3,300.00 | 0.0% |
| 5703 · Engineering- Plat Review | 0.00 | 540.05 | 12,500.00 | 4.32% |
| Total 5700 · Professional Fees | 0.00 | 780.07 | 20,800.00 | 3.75% |
| Total 5500 · DEVELOPMENT SERVICES DEPARTMENT | 5,992.97 | 12,519.88 | 97,510.32 | 12.84% |
| 6000 · PUBLIC SAFETY DEPARTMENT | | | | |
| 6001 · Fire Department | | | | |
| 6002 · Contract | 0.00 | 0.00 | 40,000.00 | 0.0% |
| 6003 · Burn Fees | 0.00 | 0.00 | 500.00 | 0.0% |
| Total 6001 · Fire Department | 0.00 | 0.00 | 40,500.00 | 0.0% |
| 6200 · Police Department | | | | |
| 6201 · Personnel Services | | | | |
| 6202 · Salary - Chief of Police | 4,230.40 | 8,460.80 | 55,000.00 | 15.38% |
| 6203 · Salary- Corporal | 3,542.13 | 7,111.13 | 44,720.00 | 15.9% |
| 6204 · Salary / Wages - Officers | 8,766.00 | 17,406.00 | 112,320.00 | 15.5% |
| 6205 · Officers - Overtime | 744.75 | 1,419.75 | 7,000.00 | 20.28% |
| 6206 · Longevity & Certif Pay | 0.00 | 0.00 | 4,500.00 | 0.0% |
| 6207 · Payroll Tax- MC PD | 250.61 | 498.76 | 3,241.33 | 15.39% |
| 6208 · Payroll Tax- SS PD | 1,071.57 | 1,586.86 | 13,859.48 | 11.45% |
| 6209 · Payroll Tax- TWC PD | 0.00 | 0.00 | 45.00 | 0.0% |
| 6210 · TMRS Contributions- PD | 1,301.42 | 2,590.13 | 15,848.99 | 16.34% |
| 6211 · Health Care- PD | 2,256.74 | 5,714.11 | 36,786.00 | 15.53% |
| Total 6201 · Personnel Services | 22,163.62 | 44,787.54 | 293,320.80 | 15.27% |
| 6212 · Services | | | | |
| 6213 · Telephone | 781.67 | 1,976.24 | 9,800.00 | 20.17% |
| 6214 · Utilities | 490.53 | 1,112.42 | 6,410.00 | 17.35% |
| 6215 · Janitorial | 150.00 | 300.00 | 1,800.00 | 16.67% |
| Total 6212 · Services | 1,422.20 | 3,388.66 | 18,010.00 | 18.82% |
| 6216 · Other Services & Charges | | | | |
| 6217 · Ammunition | 0.00 | 0.00 | 1,500.00 | 0.0% |
| 6218 · Crime Prevention Supplies | 0.00 | 0.00 | 500.00 | 0.0% |
| 6219 · Auto Expenses | 1,175.61 | 2,480.07 | 16,500.00 | 15.03% |
| 6220 · Supplies | 547.81 | 2,101.93 | 3,500.00 | 60.06% |
| 6221 · Equipment Maintenance & Repair | 291.00 | 410.00 | 2,000.00 | 20.5% |
| 6222 · Building R & M | 0.00 | 0.00 | 1,500.00 | 0.0% |
| 6223 · Dues & Subscriptions | 412.00 | 412.00 | 4,000.00 | 10.3% |
| 6224 · Animal Control | 0.00 | 180.00 | 1,000.00 | 18.0% |
| Total 6216 · Other Services & Charges | 2,426.42 | 5,584.00 | 30,500.00 | 18.31% |
| 6225 · Police - Capital Outlay | | | | |
| 6226 · Capital Outlay- PD Vehicles | 0.00 | 0.00 | 12,000.00 | 0.0% |
| 6227 · Capital Outlay- PD Equipment | 0.00 | 0.00 | 5,000.00 | 0.0% |
| Total 6225 · Police - Capital Outlay | 0.00 | 0.00 | 17,000.00 | 0.0% |
| Total 6200 · Police Department | 28,012.24 | 53,760.20 | 358,830.80 | 14.98% |
| 6500 · Municipal Court | | | | |
| 6550 · Professional Fees | | | | |
| 6551 · Judicial Services | 500.00 | 1,000.00 | 6,000.00 | 16.67% |
| 6552 · Prosecutor | 0.00 | 0.00 | 6,000.00 | 0.0% |
| Total 6550 · Professional Fees | 500.00 | 1,000.00 | 12,000.00 | 8.33% |
| 6570 · Other Services & Charges | | | | |
| 6571 · Supplies | 0.00 | 0.00 | 500.00 | 0.0% |

**Village of Salado-General Fund
Profit & Loss Budget Performance
November 2017**

| | Nov 17 | Oct - Nov 17 | Annual Budget | % of Budget |
|---------------------------------------|-----------|--------------|---------------|-------------|
| 6573 · Dues and Subscriptions | 0.00 | 0.00 | 2,100.00 | 0.0% |
| 6575 · Travel and Training | 0.00 | 200.00 | 1,500.00 | 13.33% |
| Total 6570 · Other Services & Charges | 0.00 | 200.00 | 4,100.00 | 4.88% |
| Total 6500 · Municipal Court | 500.00 | 1,200.00 | 16,100.00 | 7.45% |
| 6409 · Cell Phones / Communications | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 6000 · PUBLIC SAFETY DEPARTMENT | 26,512.24 | 54,960.20 | 415,430.80 | 13.23% |
| 7000 · PUBLIC WORKS DEPARTMENT | | | | |
| 7001 · Personnel Services | | | | |
| 7002 · Wages- Maintenance Worker | 2,240.00 | 4,400.00 | 29,120.00 | 15.11% |
| 7004 · Maintenance Worker- Overtime | 21.00 | 21.00 | 1,400.00 | 1.5% |
| 7005 · Payroll Tax- MC Maint | 32.78 | 64.10 | 422.24 | 15.18% |
| 7006 · Payroll Tax- SS Maint | 140.18 | 287.12 | 1,805.44 | 15.8% |
| 7007 · Payroll Tax- TWC Maint | 0.00 | 0.00 | 9.00 | 0.0% |
| 7008 · TMRS Contributions- Maint | 170.26 | 332.81 | 2,064.61 | 16.13% |
| 7009 · Healthcare- Maintenance | 21.10 | 42.20 | 7,357.32 | 0.57% |
| 7010 · Maint.- Certification Pay | 0.00 | 0.00 | 900.00 | 0.0% |
| Total 7001 · Personnel Services | 2,625.32 | 5,147.33 | 43,078.61 | 11.95% |
| 7015 · Other Services & Charges | | | | |
| 7016 · Maint- Uniforms and Boots | 0.00 | 0.00 | 1,150.00 | 0.0% |
| 7017 · Telephone | 61.07 | 182.37 | 735.00 | 24.81% |
| 7018 · Maint - R & M (Bldg) | 608.14 | 808.14 | 1,000.00 | 80.81% |
| Total 7015 · Other Services & Charges | 669.21 | 990.51 | 2,885.00 | 34.33% |
| Total 7000 · PUBLIC WORKS DEPARTMENT | 3,294.53 | 6,137.84 | 45,963.61 | 13.35% |
| 8000 · PARKS DEPARTMENT | | | | |
| 8001 · Services | | | | |
| 8002 · Utilities | 107.32 | 233.83 | 2,386.00 | 9.8% |
| Total 8001 · Services | 107.32 | 233.83 | 2,386.00 | 9.8% |
| 8010 · Other Services & Charges | | | | |
| 8011 · Supplies | 130.57 | 269.55 | 3,500.00 | 7.7% |
| 8012 · Auto Expenses | 0.00 | 122.37 | 720.00 | 17.0% |
| 8013 · Equipment Repair | 0.00 | 0.00 | 2,000.00 | 0.0% |
| Total 8010 · Other Services & Charges | 130.57 | 391.92 | 6,220.00 | 6.3% |
| Total 8000 · PARKS DEPARTMENT | 237.89 | 625.75 | 8,606.00 | 7.27% |
| 9000 · STREET DEPARTMENT | | | | |
| 9001 · Other Services & Charges | | | | |
| 9002 · Contract labor | 0.00 | 0.00 | 1,000.00 | 0.0% |
| 9003 · Signage | 0.00 | 0.00 | 800.00 | 0.0% |
| 9004 · Auto Expense | 57.21 | 57.21 | 1,500.00 | 3.81% |
| 9005 · Equipment Repair | 856.00 | 856.00 | 1,000.00 | 85.6% |
| 9006 · Street Supplies | 250.00 | 250.00 | 9,500.00 | 2.63% |
| Total 9001 · Other Services & Charges | 1,163.21 | 1,163.21 | 13,800.00 | 8.43% |
| 9050 · Services | | | | |
| 9051 · Utilities | 978.62 | 1,959.05 | 11,295.00 | 17.34% |
| Total 9050 · Services | 978.62 | 1,959.05 | 11,295.00 | 17.34% |
| 9500 · Capital Outlay | | | | |
| 9501 · Capital Outlay- Streets | 0.00 | 0.00 | 66,236.00 | 0.0% |
| 9502 · Main Street Improvements | 0.00 | 0.00 | 5,000.00 | 0.0% |
| Total 9500 · Capital Outlay | 0.00 | 0.00 | 71,236.00 | 0.0% |
| Total 9000 · STREET DEPARTMENT | 2,141.83 | 3,122.26 | 86,331.00 | 3.24% |

Village of Salado-General Fund Profit & Loss Budget Performance

November 2017

| | Nov 17 | Oct - Nov 17 | Annual Budget | % of Budget |
|---|-------------------|-------------------|---------------------|-----------------|
| Total GENERAL FUND EXPENDITURES | 107,901.18 | 198,980.23 | 1,127,319.00 | 17.65% |
| Total Expense | 107,901.18 | 198,980.23 | 1,127,319.00 | 17.65% |
| Net Ordinary Income | 88,345.54 | 108,839.40 | -50,000.00 | -217.68% |
| Other Income/Expense | | | | |
| Other Income | | | | |
| 97000 - Use of Restricted Funds-Streets | 0.00 | 0.00 | 50,000.00 | 0.0% |
| Total Other Income | 0.00 | 0.00 | 50,000.00 | 0.0% |
| Net Other Income | 0.00 | 0.00 | 50,000.00 | 0.0% |
| Net Income | 88,345.54 | 108,839.40 | 0.00 | 100.0% |

Village of Salado-General Fund
Check Register
As of November 30, 2017

| Date | Num | Name | Memo | Amount |
|------------|-------|---------------------------------|---|-----------|
| 11/02/2017 | | | Transfer to Stagecoach Sewer Account | 10,000.00 |
| 11/03/2017 | Draft | Cirro Energy | Utilities- Electric | 56.66 |
| 11/03/2017 | Draft | Cirro Energy | Utilities- Electric | 20.19 |
| 11/03/2017 | Draft | Cirro Energy | Utilities- Electric | 10.29 |
| 11/03/2017 | Draft | Cirro Energy | Utilities- Electric | 782.89 |
| 11/03/2017 | Draft | Cirro Energy | Utilities- Electric | 10.22 |
| 11/03/2017 | Draft | Cirro Energy | Utilities- Electric | 54.77 |
| 11/03/2017 | Draft | Cirro Energy | Utilities- Electric | 19.41 |
| 11/03/2017 | Draft | Cirro Energy | Utilities- Electric | 575.94 |
| 11/03/2017 | Draft | Cirro Energy | Utilities- Electric | 198.09 |
| 11/03/2017 | Draft | Cirro Energy | Utilities- Electric | 22.05 |
| 11/03/2017 | | | Funds Transfer- Payroll Account | 276.92 |
| 11/06/2017 | 2072 | McPartland, Cara F | Reimburse for Sept. COBRA and Mileage for Austin | 774.84 |
| 11/06/2017 | 2065 | Eagle Tire & Lube Center | New Battery | 131.95 |
| 11/06/2017 | 2066 | GT Distributors | PD Evidence Supplies | 152.55 |
| 11/06/2017 | 2067 | InHouse Systems, Inc. | Security Expense | 79.80 |
| 11/06/2017 | 2068 | Jani-King of Austin | November 2017 Janitorial Services | 467.00 |
| 11/06/2017 | 2069 | Salado Water Supply Corporation | Utilities- Water | 119.46 |
| 11/06/2017 | 2070 | Sam's Club | Office and Janitorial Supplies | 472.23 |
| 11/06/2017 | 2071 | Verizon Wireless | Village Cell Phones | 534.13 |
| 11/13/2017 | 2084 | Guthrie, Jr., David R | Reimbursement for Training Class in Fort Worth | 250.00 |
| 11/13/2017 | 2083 | Sharon Dunlap | Refund of Professional Cost Deposit | 116.99 |
| 11/13/2017 | 2073 | Bojorquez Law Firm | October 2017 Legal Fees | 289.00 |
| 11/13/2017 | 2074 | Bureau Veritas | Inspection Fees | 2,278.30 |
| 11/13/2017 | 2075 | Fuelman | October Fuel Charges | 1,265.67 |
| 11/13/2017 | 2076 | Grande Communications | Internet | 114.99 |
| 11/13/2017 | 2077 | Kasberg, Patrick & Associates | October 2017 Services | 780.07 |
| 11/13/2017 | 2078 | Keith's Ace Hardware | Park Supplies Purchased on Account October 2017 | 138.98 |
| 11/13/2017 | 2079 | Kristi Stegall | October 2017 Accounting Services | 1,470.00 |
| 11/13/2017 | 2080 | The Arbor Barber | Tree Removal | 250.00 |
| 11/13/2017 | 2081 | The Police and Sheriffs Press | PD Supplies | 235.59 |
| 11/13/2017 | 2082 | US Postal Service | Service Fee for PO Box 219 Salado TX 76571 | 92.00 |
| 11/14/2017 | | | Funds Transfer- Payroll Account | 21,993.12 |
| 11/15/2017 | 2089 | Florencio De LaCruz | Refund Overpayment on Building Permit- 1501 Stag | 84.61 |
| 11/15/2017 | 2090 | McPartland, Cara F | Reimburse for Office Supplies | 40.24 |
| 11/15/2017 | 2085 | HEC Services Inc. | Permanent Light Repairs at Civic Center, Per Fred I | 120.00 |
| 11/15/2017 | 2086 | Just Say It! | Name Plates | 80.50 |
| 11/15/2017 | 2087 | Miller Uniforms & Emblems | Uniform Badges and Cap | 44.64 |
| 11/15/2017 | 2088 | QuikDri Carpet Cleaning | Carpet Cleaning | 200.00 |
| 11/17/2017 | Draft | Card Service Center | Activity 10/9/17-11/7/17 | 92.00 |
| 11/17/2017 | 2099 | Card Service Center | Activity 10/9/17-11/7/17 | 363.40 |
| 11/21/2017 | 2091 | Aflac | Employee Paid Supplemental Insurance | 60.00 |
| 11/21/2017 | 2092 | Card Service Center | Activity 10/9/17-11/7/17 | 1,791.63 |
| 11/21/2017 | 2093 | CenturyLink | City Hall Telephone | 361.50 |
| 11/21/2017 | 2094 | Eagle Disposal | Utilities- Waste Disposal | 112.00 |

Village of Salado-General Fund
Check Register
As of November 30, 2017

| | | | |
|------------------|--|--|--------------------------|
| 11/21/2017 2095 | M & B Auto Repair, Inc. | Battery Replacement- '16 Ford | 118.00 |
| 11/21/2017 2096 | The Radar Shop, Inc. | Recertified radar units | 172.00 |
| 11/21/2017 2097 | TxTag | Tollway Fee 9/19/17 | 2.57 |
| 11/21/2017 2098 | CenturyLink | PD Telephone | 361.72 |
| 11/21/2017 | | Funds Transfer- Payroll Account | 210.72 |
| 11/21/2017 xfer | | Funds Transfer- Stagecoach Sewer | 29,571.99 |
| 11/21/2017 | Horizon Bank | Stop Pmt Fee | 25.00 |
| 11/28/2017 | | Funds Transfer- Payroll Account | 29,804.48 |
| 11/28/2017 Draft | Scott & White Health Plan | December Premiums- Dental | 36.45 |
| 11/28/2017 Draft | Scott & White Health Plan | December Premiums- Medical | 2,760.65 |
| 11/29/2017 | | Funds Transfer- Payroll Account | 5,265.44 |
| 11/30/2017 2111 | Lee, Christina M | Reimbursement for Office Supplies and Mileage | 109.84 |
| 11/30/2017 2112 | McPartland, Cara F | Mileage Reimbursement- TMCA Board Meeting in C | 160.50 |
| 11/30/2017 2100 | Bell County Animal Shelter | Animals Accepted from April 2017 through October | 180.00 |
| 11/30/2017 2101 | Cirro Energy | Utilities- Electric | 1,602.50 |
| 11/30/2017 2102 | CTCOG | Matt Hicks- Intermediate Collision Investigation Cou | 250.00 |
| 11/30/2017 2103 | InHouse Systems, Inc. | PD Alarm System Monitoring- December 2017 | 19.95 |
| 11/30/2017 2104 | Janl-King of Austin | December 2017 Janitorial Services | 467.00 |
| 11/30/2017 2105 | Kwik Kopy | Business Cards- PD David Guthrie | 42.00 |
| 11/30/2017 2106 | Salado Village Voice Newspaper | Public Notices | 342.00 |
| 11/30/2017 2107 | Salado Water Supply Corporation | Utilities- Water | 105.35 |
| 11/30/2017 2108 | Sam's Club | Annual Service and Membership Fee | 110.00 |
| 11/30/2017 2109 | Texas Municipal Clerks Association, Inc. | Cara McPartland Regular Membership 2018 | 100.00 |
| 11/30/2017 2110 | Xerox Financial Services | Copier Lease Payment | 295.77 |
| 11/30/2017 2113 | Don G. Engleking | Judge Services- December 2017 | 500.00 |
| 11/30/2017 | | Funds Transfer to I&S Account | 195,393.98 |
| | | | <u>315,392.53</u> |

12:47 PM

12/28/17

Accrual Basis

Village of Salado, Hotel-Motel Fund
Balance Sheet
 As of November 30, 2017

| | <u>Nov 30, 17</u> |
|--|-------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1005 · Horizon Operating xxx0314 | 72,642.26 |
| Total Checking/Savings | 72,642.26 |
| Other Current Assets | |
| 1200 · AR Taxes | 10,800.13 |
| 1500 · Petty Cash | 100.00 |
| 1100 · Investments | |
| 1120 · TexPool | 5,033.04 |
| Total 1100 · Investments | 5,033.04 |
| 1300 · Accounts Receivable | 7,000.00 |
| Total Other Current Assets | 22,933.17 |
| Total Current Assets | 95,575.43 |
| TOTAL ASSETS | <u><u>95,575.43</u></u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2000 · Accounts Payable | -2,494.00 |
| Total Accounts Payable | -2,494.00 |
| Other Current Liabilities | |
| 2400 · Reserve For Trolley Project | 6,675.00 |
| Total Other Current Liabilities | 6,675.00 |
| Total Current Liabilities | 4,181.00 |
| Long Term Liabilities | |
| 2850 · Compensated Absences | 8,093.75 |
| Total Long Term Liabilities | 8,093.75 |
| Total Liabilities | 12,274.75 |
| Equity | |
| 32000 · Retained Earnings | 66,821.16 |
| Net Income | 16,479.52 |
| Total Equity | 83,300.68 |
| TOTAL LIABILITIES & EQUITY | <u><u>95,575.43</u></u> |

VILLAGE OF SALADO, TEXAS
FUND BALANCE- HOTEL OCCUPANCY FUND
As of November 30, 2017

Current Assets:

| | |
|-----------------------------|----------------------------|
| Cash and Cash Equivalents | \$ 72,742.26 |
| Investments | \$ 5,033.04 |
| Receivables | \$ 17,800.13 |
| Total Current Assets | <u>\$ 95,575.43</u> |

Liabilities and Fund Balances:

Liabilities:

| | |
|---------------------------|---------------------------|
| Accounts Payable | \$ (2,494.00) |
| Intergovernmental Payable | \$ - |
| Compensated Absences | \$ 8,093.75 |
| Total Liabilities | <u>\$ 5,599.75</u> |

Reserves/Balances:

| | |
|---|----------------------------|
| Non-spendable Fund Balance | \$ - |
| Restricted Fund Balance-Emergency Tourism Marketing | \$ 8,330.07 |
| Committed Fund Balance- Tourism Division Operations | \$ 74,970.61 |
| Assigned Fund Balance- Trolley Project | \$ 6,675.00 |
| Unassigned Fund Balance | \$ - |
| Total Reserves/Balances | <u>\$ 89,975.68</u> |

| | |
|--|----------------------------|
| Total Liabilities and Fund Balances | <u>\$ 95,575.43</u> |
|--|----------------------------|

Village of Salado, Hotel-Motel Fund
Profit & Loss Budget Performance
November 2017

| | Nov 17 | Oct - Nov 17 | Annual Budget | % of Budget |
|---------------------------------------|---------------|---------------------|----------------------|--------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 4000 · HOT FUND REVENUE | | | | |
| 4100 · County Hotel Occupancy Tax | 0.00 | 0.00 | 7,000.00 | 0.0% |
| 4200 · Occupancy Tax | 3,070.87 | 35,431.93 | 160,000.00 | 22.15% |
| 4300 · Other Income | 26.30 | 62.20 | 0.00 | 100.0% |
| Total 4000 · HOT FUND REVENUE | 3,097.17 | 35,494.13 | 167,000.00 | 21.25% |
| Total Income | 3,097.17 | 35,494.13 | 167,000.00 | 21.25% |
| Expense | | | | |
| 5000 · HOT FUND EXPENDITURES | | | | |
| 5001 · Personnel Services | | | | |
| 5002 · Salary- Director | 5,000.00 | 10,000.00 | 65,000.00 | 15.39% |
| 5003 · Wages- Part Time Employees | 515.75 | 585.75 | 0.00 | 100.0% |
| 5004 · Payroll Tax- MC | 79.98 | 153.50 | 942.50 | 16.29% |
| 5005 · Payroll Tax- SS | 341.97 | 501.31 | 4,030.00 | 12.44% |
| 5006 · Payroll Tax- TWC | 0.52 | 0.59 | 9.00 | 6.56% |
| 5007 · TMRS Contribution | 376.50 | 753.00 | 4,608.50 | 16.34% |
| 5008 · Health Care | 573.23 | 1,146.46 | 7,357.32 | 15.58% |
| Total 5001 · Personnel Services | 6,887.95 | 13,140.61 | 81,947.32 | 16.04% |
| 5050 · Other Charges & Services | | | | |
| 5051 · Lease- Visitors Center | 1,987.00 | 3,974.00 | 24,588.00 | 16.16% |
| 5052 · Marketing | 500.00 | 1,900.00 | 60,196.00 | 3.16% |
| 5053 · Office Supplies | 0.00 | 0.00 | 268.68 | 0.0% |
| Total 5050 · Other Charges & Services | 2,487.00 | 5,874.00 | 85,052.68 | 6.91% |
| Total 5000 · HOT FUND EXPENDITURES | 9,374.95 | 19,014.61 | 167,000.00 | 11.39% |
| Total Expense | 9,374.95 | 19,014.61 | 167,000.00 | 11.39% |
| Net Ordinary Income | -6,277.78 | 16,479.52 | 0.00 | 100.0% |
| Net Income | -6,277.78 | 16,479.52 | 0.00 | 100.0% |

12:58 PM
12/28/17
Accrual Basis

Village of Salado, Hotel-Motel Fund
Check Register
As of November 30, 2017

| Date | Num | Name | Memo | Amount |
|------------|------|------------------------------|---|-------------------------|
| 11/15/2017 | 1285 | Texas Travel Industry Assoc. | 2018 Membership | 507.00 |
| 11/21/2017 | 1286 | Kwik Kopy | Christmas Stroll 2017 Rack Cards and Posters | 296.00 |
| 11/21/2017 | 1287 | Fairway Golf Carts | Trolley Repairs | 104.00 |
| 11/30/2017 | 1288 | Texas Farm and Home | Magazine- December 2017 Issue | 500.00 |
| 11/30/2017 | 1289 | Texas Hill Country Magazine | Magazine Ads | 1,000.00 |
| 11/30/2017 | 1290 | Salado Chamber of Commerce | December- Visitor's Center Lease Payment | 1,987.00 |
| 11/30/2017 | | | Funds Transfer- General Fund for Payroll/Benefits | 13,140.61 |
| | | | | <u>17,534.61</u> |

Village of Salado - 600 Sewer Fund
Balance Sheet
As of November 30, 2017

| | <u>Nov 30, 17</u> |
|--|----------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1001 - Cash In Bank | <u>33,666.02</u> |
| Total Checking/Savings | <u>33,666.02</u> |
| Accounts Receivable | |
| 1230 - Accounts Receivable | <u>1,410.00</u> |
| Total Accounts Receivable | <u>1,410.00</u> |
| Total Current Assets | <u>35,076.02</u> |
| Fixed Assets | |
| 1500 - Wastewater Treatment Facility | <u>1,233,506.00</u> |
| Total Fixed Assets | <u>1,233,506.00</u> |
| TOTAL ASSETS | <u><u>1,268,582.02</u></u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2000 - Accounts Payable | <u>3,353.00</u> |
| Total Accounts Payable | <u>3,353.00</u> |
| Other Current Liabilities | |
| 2200 - Due to General Fund | <u>2,257.94</u> |
| 2300 - Sewer Deposits Payable | <u>3,070.60</u> |
| Total Other Current Liabilities | <u>5,328.54</u> |
| Total Current Liabilities | <u>8,681.54</u> |
| Total Liabilities | <u>8,681.54</u> |
| Equity | |
| 32000 - Unrestricted Net Assets | <u>1,228,429.12</u> |
| Net Income | <u>31,471.36</u> |
| Total Equity | <u>1,259,900.48</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>1,268,582.02</u></u> |

VILLAGE OF SALADO, TEXAS
FUND BALANCE- STAGECOACH WASTEWATER FUND
As of November 30, 2017

Current Assets:

| | |
|-----------------------------|----------------------------|
| Cash and Cash Equivalents | \$ 33,666.02 |
| Receivables | \$ 1,410.00 |
| Total Current Assets | <u>\$ 35,076.02</u> |

Liabilities and Fund Balances:

Liabilities:

| | |
|---------------------------|---------------------------|
| Accounts Payable | \$ 3,353.00 |
| Intergovernmental Payable | \$ 2,257.94 |
| Customer Deposits Payable | \$ 3,070.60 |
| Total Liabilities | <u>\$ 8,681.54</u> |

Reserves/Balances:

| | |
|--|----------------------------|
| Non-spendable Fund Balance | \$ - |
| Restricted Fund Balance | \$ - |
| Committed Fund Balance- Plant Operations | \$ 26,394.48 |
| Assigned Fund Balance | \$ - |
| Unassigned Fund Balance | \$ - |
| Total Reserves/Balances | <u>\$ 26,394.48</u> |

| | |
|--|----------------------------|
| Total Liabilities and Fund Balances | <u>\$ 35,076.02</u> |
|--|----------------------------|

Village of Salado - 600 Sewer Fund
Profit & Loss Budget Performance
November 2017

| | Nov 17 | Oct - Nov 17 | Annual Budget | % of Budget |
|---|------------------|------------------|-------------------|-----------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 4000 • STAGECOACH WW FUND REVENUE | | | | |
| 4001 • Monthly Service Fee | 1,641.75 | 3,283.50 | 25,000.00 | 13.13% |
| 4005 • Transfers In From General Fund | 39,571.99 | 39,571.99 | 39,571.99 | 100.0% |
| 4010 • Other Revenue | 12.81 | 13.81 | 0.00 | 100.0% |
| Total 4000 • STAGECOACH WW FUND REVENUE | 41,226.55 | 42,869.30 | 64,571.99 | 66.39% |
| Total Income | 41,226.55 | 42,869.30 | 64,571.99 | 66.39% |
| Expense | | | | |
| 5000 • STAGECOACH WW FUND EXPENDITURES | | | | |
| 5100 • Utilities | | | | |
| 5101 • Electric | 0.00 | 0.00 | 11,000.00 | 0.0% |
| 5102 • Water | 0.00 | 0.00 | 6,720.00 | 0.0% |
| Total 5100 • Utilities | 0.00 | 0.00 | 17,720.00 | 0.0% |
| 5200 • Professional Fees | | | | |
| 5201 • Profess Fees - Auditor | 0.00 | 0.00 | 850.00 | 0.0% |
| 5202 • Profess Fees - Legal | 0.00 | 0.00 | 1,500.00 | 0.0% |
| Total 5200 • Professional Fees | 0.00 | 0.00 | 2,350.00 | 0.0% |
| 5300 • Other Charges & Services | | | | |
| 5301 • Contract Labor | 4,840.00 | 4,840.00 | 30,000.00 | 16.13% |
| 5302 • Auto Expenses | 0.00 | 0.00 | 200.00 | 0.0% |
| 5303 • Office Supplies | 0.00 | 0.00 | 100.00 | 0.0% |
| 5304 • Postage | 0.00 | 0.00 | 100.00 | 0.0% |
| 5305 • Building Supplies | 0.00 | 0.00 | 100.00 | 0.0% |
| 5306 • Testing | 905.00 | 1,635.00 | 10,000.00 | 16.35% |
| 5307 • Sludge Disposal | 795.00 | 795.00 | 12,000.00 | 6.63% |
| 5308 • Equipment - R & M | 0.00 | 0.00 | 8,000.00 | 0.0% |
| 5310 • Insurance | 0.00 | 2,257.94 | 2,400.00 | 94.08% |
| 5311 • Training & Travel | 0.00 | 0.00 | 1,500.00 | 0.0% |
| 5312 • Permits | 0.00 | 1,870.00 | 0.00 | 100.0% |
| 5313 • Printing Expense | 0.00 | 0.00 | 100.00 | 0.0% |
| Total 5300 • Other Charges & Services | 6,540.00 | 11,397.94 | 64,500.00 | 17.67% |
| Total 5000 • STAGECOACH WW FUND EXPENDITURES | 6,540.00 | 11,397.94 | 84,570.00 | 13.48% |
| Total Expense | 6,540.00 | 11,397.94 | 84,570.00 | 13.48% |
| Net Ordinary Income | 34,686.55 | 31,471.36 | -19,998.01 | -157.37% |
| Other Income/Expense | | | | |
| Other Income | | | | |
| 9000 • FROM UNRESTRICTED GF BALANCE | 0.00 | 0.00 | 19,998.01 | 0.0% |
| Total Other Income | 0.00 | 0.00 | 19,998.01 | 0.0% |
| Net Other Income | 0.00 | 0.00 | 19,998.01 | 0.0% |
| Net Income | 34,686.55 | 31,471.36 | 0.00 | 100.0% |

1:34 PM
12/28/17
Accrual Basis

Village of Salado - 600 Sewer Fund
Check Register
As of November 30, 2017

| Date | Num | Name | Memo | Amount |
|------------|------|--|-------------------------------|------------------------|
| 11/13/2017 | 1243 | Environmental Monitoring Laboratory, LLC | October Testing | 730.00 |
| 11/21/2017 | 1244 | Wastewater Transport Services, LLC | Sludge Load | 795.00 |
| 11/21/2017 | 1245 | Lawson Water & Wastewater Solutions | Plant Operations October 2017 | 2,392.00 |
| | | | | <u>3,917.00</u> |
| | | | | <u><u>3,917.00</u></u> |

1:54 PM

12/28/17

Accrual Basis

Village of Salado - 700 Permanent Improvement Bonds 2015

Balance Sheet

As of November 30, 2017

| | <u>Nov 30, 17</u> |
|--|----------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1001 · Horizon MMA xxx9401 | 4,016,136.62 |
| 1002 · Horizon Bond Disbursement x8630 | <u>2,797,057.24</u> |
| Total Checking/Savings | 6,813,193.86 |
| Other Current Assets | |
| 2205 · Due To/From EDA Grant Fund | <u>397,830.27</u> |
| Total Other Current Assets | <u>397,830.27</u> |
| Total Current Assets | 7,211,024.13 |
| Fixed Assets | |
| 1500 · Bond Amort Costs & CIP | 188,115.47 |
| 1501 · Accum Amort- Bond Amortization | -12,541.00 |
| 1530 · Wastewater Treatment Facility | 557,585.02 |
| 1531 · Accum Depr- Depreciation WWTP | <u>-49,521.00</u> |
| Total Fixed Assets | <u>683,638.49</u> |
| TOTAL ASSETS | <u><u>7,894,662.62</u></u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| 2200 · Due to General Fund | <u>148.00</u> |
| Total Other Current Liabilities | <u>148.00</u> |
| Total Current Liabilities | 148.00 |
| Long Term Liabilities | |
| 2500 · '15 Permanent Improvement Bonds | <u>8,200,000.00</u> |
| Total Long Term Liabilities | <u>8,200,000.00</u> |
| Total Liabilities | 8,200,148.00 |
| Equity | |
| 32000 · Unrestricted Net Assets | -312,805.65 |
| Net Income | <u>7,320.27</u> |
| Total Equity | <u>-305,485.38</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>7,894,662.62</u></u> |

Village of Salado - 700 Permanent Improvement Bonds 2015
Profit & Loss Budget Performance
November 2017

| | Nov 17 | Oct - Nov 17 | Budget | % of Budget |
|---|-----------------|---------------------|----------------------|--------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 4100 • Interest Income | 5,599.42 | 11,573.27 | | |
| Total Income | 5,599.42 | 11,573.27 | | |
| Expense | | | | |
| 6150 • Bond Issuance Fees | 0.00 | 0.00 | 154,912.00 | 0.0% |
| 6151 • Special Studies | 350.00 | 1,817.28 | 60,818.00 | 2.99% |
| 6152 • State/Fed Clearances, Permit | 0.00 | 0.00 | 25,125.00 | 0.0% |
| 6153 • Land Acquisition | 0.00 | 0.00 | 15,000.00 | 0.0% |
| 6154 • Easements/ROW/Boundary Survey | 0.00 | 0.00 | 63,487.00 | 0.0% |
| 6155 • Design -WW Plant/Discharge Line | 0.00 | 0.00 | 183,354.00 | 0.0% |
| 6156 • Design-Royal Street | 0.00 | 0.00 | 34,590.00 | 0.0% |
| 6159 • Electrical Eng & Geotech | 0.00 | 0.00 | 75,300.00 | 0.0% |
| 6160 • Existing Plant Decommissioning | 0.00 | 0.00 | 162,800.00 | 0.0% |
| 6161 • Bidding and Award | 148.00 | 2,435.72 | 22,500.00 | 10.83% |
| 6162 • Construction-Lines/Lift Station | 0.00 | 0.00 | 2,230,000.00 | 0.0% |
| 6163 • Const- Plant, Discharge Line | 0.00 | 0.00 | 2,649,700.00 | 0.0% |
| 6164 • Const- Administration & Staking | 0.00 | 0.00 | 65,400.00 | 0.0% |
| 6165 • On Site Representation | 0.00 | 0.00 | 100,000.00 | 0.0% |
| 6166 • Plan Review | 0.00 | 0.00 | 6,391.00 | 0.0% |
| 6167 • Buildings and Equipment | 0.00 | 0.00 | 250,000.00 | 0.0% |
| 6168 • Other | 0.00 | 0.00 | 88,064.00 | 0.0% |
| Total Expense | 498.00 | 4,253.00 | 6,187,441.00 | 0.07% |
| Net Ordinary Income | 5,101.42 | 7,320.27 | -6,187,441.00 | -0.12% |
| Net Income | 5,101.42 | 7,320.27 | -6,187,441.00 | -0.12% |

1:57 PM
12/28/17
Accrual Basis

Village of Salado - 700 Permanent Improvement Bonds 2015

Check Register

As of November 30, 2017

| Date | Num | Name | Memo | Amount |
|------------|------|--------------------------------------|--|------------------------|
| 11/06/2017 | 1098 | Statesman Media | Public Notices | 1,962.18 |
| 11/13/2017 | 1100 | Bojorquez Law Firm | EDA Attorney Certification- Legal Fees | 493.00 |
| 11/13/2017 | 1099 | HDR Engineering, Inc. | Independent Review of WWTP- October 2017, \$ | 1,467.28 |
| 11/30/2017 | 1101 | Central Texas Council of Governments | EDA Grant Admin Services- October 2017 | 383.85 |
| 11/30/2017 | 1102 | Salado Village Voice, Inc. | Public Notices | 1,376.00 |
| 11/30/2017 | 1103 | Salado Water Supply Corporation | Water Usage Research: 14 Hours @ \$25/hr | 350.00 |
| | | | | <u>6,032.31</u> |
| | | | | <u><u>6,032.31</u></u> |

Village of Salado - 300 Interest and Sinking Fund

Balance Sheet

As of November 30, 2017

| | <u>Nov 30, 17</u> |
|---------------------------------------|--------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1001 - Horizon xxxx7846 | <u>236,484.30</u> |
| Total Checking/Savings | <u>236,484.30</u> |
| Other Current Assets | |
| 1200 - Due To/From General Fund | <u>135,226.85</u> |
| Total Other Current Assets | <u>135,226.85</u> |
| Total Current Assets | <u>371,711.15</u> |
| TOTAL ASSETS | <u><u>371,711.15</u></u> |
| LIABILITIES & EQUITY | |
| Equity | |
| 32000 - Unrestricted Net Assets | 41,017.62 |
| Net Income | <u>330,693.53</u> |
| Total Equity | <u>371,711.15</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>371,711.15</u></u> |

Village of Salado - 300 Interest and Sinking Fund
Profit & Loss Budget Performance
November 2017

| | Nov 17 | Oct - Nov 17 | Annual Budget | % of Budget |
|--------------------------------|-------------------|-------------------|-------------------|---------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 4000 • Property Tax Revenue | 223,397.72 | 330,620.83 | 576,231.00 | 57.38% |
| 4100 • Interest Income | 39.09 | 72.70 | | |
| Total Income | 223,436.81 | 330,693.53 | 576,231.00 | 57.39% |
| Expense | | | | |
| 6105 • Bond Principal | 0.00 | 0.00 | 345,000.00 | 0.0% |
| 6125 • Bond Interest | 0.00 | 0.00 | 231,231.00 | 0.0% |
| Total Expense | 0.00 | 0.00 | 576,231.00 | 0.0% |
| Net Ordinary Income | 223,436.81 | 330,693.53 | 0.00 | 100.0% |
| Net Income | 223,436.81 | 330,693.53 | 0.00 | 100.0% |

3:00 PM
12/28/17
Accrual Basis

Village of Salado - 300 Interest and Sinking Fund

Check Register

As of November 30, 2017

| <u>Date</u> | <u>Num</u> | <u>Adj</u> | <u>Name</u> | <u>Memo</u> | <u>Amount</u> |
|-------------------------|------------|------------|-------------|-------------|---------------|
| (No Checks This Period) | | | | | |
| | | | | | 0.00 |
| | | | | | 0.00 |

BOA Agenda Item Form



Date Submitted: December 30, 2017

Agenda Date Requested: January 4, 2018

Project/Proposal Title: VILLAGE ADMINISTRATOR'S REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

- Status report on wastewater issues
- Status report on preparation of the Village of Salado annual financial report for the fiscal year ending September 30, 2017
- Status report on the planned update of the Village of Salado Comprehensive Plan
- Status report on right-of-way tree trimming project
- Status report on community survey relating to deer in the Village of Salado
- Status report on the implementation of the *Texas Municipal League Intergovernmental Employee Benefits Pool* health insurance plan for employees
- Status report on TXDOT Main Street Improvement Project
- Status report on upcoming town hall meeting

BOA Agenda Item Form



Date Submitted: December 30, 2017

Agenda Date Requested: January 4, 2018

Project/Proposal Title: POLICE CHIEF'S REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow Police Chief Rick Ashe to present a status report on the following items:

- Calls for service
- On-duty officer contact system
- Citizens on Patrol program

BOA Agenda Item Form



Date Submitted: December 30, 2017

Agenda Date Requested: January 4, 2018

Project/Proposal Title: FIRE CHIEF'S REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow Salado Volunteer Fire Department Fire Chief Shane Berrier to present a status report on calls for service.

BOA Agenda Item Form



**Village
of Salado**

Date Submitted: December 30, 2017

Agenda Date Requested: January 4, 2018

Project/Proposal Title: SALADO TOURISM REPORT

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☐ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow the Village Administrator to present the Monthly Tourism Report. The following item will be discussed:

- Status report on search for Tourism Director

BOA Agenda Item Form



Date Submitted: January 2, 2018

Agenda Date Requested: January 4, 2018

Project/Proposal Title: CONSIDER ACTION REGARDING A PROPOSED INTERLOCAL AGREEMENT WITH THE SALADO ISD RELATING TO THE DEVELOPMENT AND OPERATION OF A SALADO COMMUNITY GARDEN

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action regarding a proposed interlocal agreement with the Salado ISD relating to the development and operation of a Salado community garden.

On December 7, 2017, the Board of Aldermen approved a proposal for the Village to participate in the development of a community garden. The garden will be located on the grounds of the Salado Civic Center. As the garden site is owned by the Salado ISD, there is a need for the Village to enter into an interlocal agreement with the school district to allow use of the subject property.

At the time of production of the agenda packet, Village staff was working with school district officials to finalize the details of the proposed interlocal agreement. The agreement will be presented to board members under separate cover, in advance of the meeting, for review and consideration.

BOA Agenda Item Form



Date Submitted: January 2, 2018

Agenda Date Requested: January 4, 2018

Project/Proposal Title: CONSIDER ACTION REGARDING A PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH TERRACON CONSULTANTS, INC. TO MONITOR CERTAIN ASPECTS OF THE SALADO WASTEWATER PROJECT FOR ARCHEOLOGICAL RESOURCES

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action regarding a proposed professional services agreement with Terracon Consultants, Inc. ("Terracon") to provide archeological monitoring services for certain aspects of the Salado Wastewater Project.

The Village is required to have an archeologist on-site during the digging of two (2) wastewater collection system trench sites that have been identified as sensitive areas by the Texas Historical Commission. The subject trench sites are located on Royal Street and near the Salado Creek.

Terracon Consultants, Inc. has extensive knowledge and history relating to the Village's wastewater project. As such, Village staff is recommending the board authorize contracting with Terracon to monitor work on the two (2) trench sites for archeological resources and prepare a final archeological report for submission to the various federal and state permitting entities.

The estimated cost of the environmental monitoring services is \$8,500 which will be funded with sewer bond proceeds.

December 28, 2017



Mr. Don Ferguson, Village Administrator
Village of Salado
PO Box 219
Salado, TX 76571

Email: dferguson@saladotx.gov
Phone: 254-534-9010

**RE: Proposal for Cultural Resources Services
Construction Monitoring and Final Report Preparation
for Salado Wastewater Improvements
Main Street and Royal Street
Bell County, Village of Salado, TX
Terracon Proposal No. P96177957**

Dear Mr. Ferguson:

Terracon Consultants, Inc. (Terracon) appreciates the opportunity to submit this proposal to the Village of Salado (client) to conduct Construction Monitoring for Archeological Resources of the above-referenced site. We understand the general project area located near Main Street and Royal Street in Salado, Bell County, Texas.

| | |
|--|--|
| Scope of Services (see Section B of attached proposal detail) | Construction Monitoring for Archeological Resources and preparation of Final Archeological Report for Agency Coordination |
| Schedule (see Section 2.4 of attached proposal detail) | Terracon will provide qualified staff once construction commences at areas considered sensitive by the Texas Historical Commission (THC) previously identified near Backhoe Trench 1 and 2; completion of final report schedule: 20 business days after last day of monitoring a report will be submitted to client for review and approval to coordinate with THC and US Army Corps of Engineers, both of which have 30-45 days to review |
| Compensation (see Section 3.0 of attached proposal detail) | Construction Monitoring: Time and materials basis utilizing the attached rate sheet, not to exceed \$4,500.00. Should monitoring efforts exceed the fee amount, the client will be contacted regarding additional effort and additional fees may apply; Final Report to Agencies: Lump sum fee: \$4,000.00 |

Terracon Consultants, Inc. 5307 Industrial Oaks Blvd Ste 160 Austin, TX 78735-8821
P 512-442-1122 F 512-442-1181 terracon.com



Environmental



Facilities



Geotechnical



Materials

Proposal for Cultural Resources Services
Construction Monitoring for Archeology ■ Salado, TX
December 28, 2017 ■ Terracon Proposal No. P96177957



If this proposal meets with your approval, work may be initiated by returning a fully executed copy of the attached Agreement for Services attached to this proposal to our Austin office. **Please provide site contact information with the signed agreement.** The terms, conditions, and limitations stated in the Agreement for Services and sections of this proposal incorporated therein, shall constitute the exclusive terms and conditions and services to be performed for this project.

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. If you have any questions or comments regarding this proposal or require additional services, please give me a call.

Sincerely,
Terracon Consultants, Inc.

A handwritten signature in black ink, appearing to read "Ann M. Scott".

Ann M. Scott, PhD, RPA
Group Manager, Natural | Cultural Resources

A handwritten signature in black ink, appearing to read "Hilary D. Johns".

Hilary D. Johns, P.G.
Manager - Environmental Services

Attachments: Exhibit 1
Agreement for Services
Rate Sheet

DETAILED SCOPE OF SERVICES

A. PROJECT INFORMATION

We understand the general project area located near Main Street and Royal Street in Salado, Bell County, Texas, where the Village of Salado is planning to place wastewater improvements and lift station. If this is not accurate, or if you have additional useful information, please inform us as soon as possible.

B. SCOPE OF SERVICES

Cultural Resources Services

We understand that the Client has interest in developing approximately 16,500 linear feet of waste water lines to service the Village of Salado in central Texas. Based on a Desktop Cultural Resources Assessment (Terracon Project No. 96157675), Terracon found that the property had not previously been subjected to archaeological survey and that there were numerous existing cultural resources adjacent to, and crossed by, the proposed alignment. Therefore, Terracon recommended survey and began consultation with the Texas Historical Commission (THC). In coordination with the THC on June 2, 2016, Terracon identified three areas to focus archaeological investigations, as well as one possible area needing further assessment. That survey and backhoe trenching was conducted and the interim letter report, dated August 16, 2016, was coordinated with the THC. The interim report recommended two locations for monitoring during construction. On September 14, 2016, the THC concurred with the recommendations that monitoring in the areas of Backhoe Trench 1 and Backhoe Trench 2 were warranted (See Exhibit 1 for those general locations).

Construction Monitoring for Archeological Materials

To mitigate the possibility of adverse impacts to sensitive cultural resources through ground disturbing construction activities, Terracon archaeologists will monitor portions of demolition and construction that impact intact sediment profiles at the locations selected for backhoe exploration (i.e., Salado Creek Crossing near lift station, etc.). Select samples of excavated sediment will be passed through ¼" hardware mesh and troweled through. These activities will be documented by sub-meter-accurate GPS device, photographs, and field notes. Records will be curated by the Center for Archaeological Studies at Texas State University upon completion of the project. Should sensitive remains be encountered during monitoring, the archaeologist on site will stop ground disturbing activities, document the cultural deposit, and coordinate further actions of ground disturbing activities at the location with project Principal Investigator and THC, if necessary.

Reporting, Agency Coordination, and Curation

After fieldwork has been completed, the results will be prepared to supplement the previously submitted interim letter report. Comprehensive reports typically address the applicable regulatory framework, describe the assessment methodology, limitations and findings, and provide site-specific conclusions and recommendations, as appropriate. Exhibits such as figures, referenced resource documents, data and photographs are included. Draft documents are reviewed in-house for quality assurance purposes and are initially provided to the client in electronic format (.pdf) by email for review and/or approval. Changes resulting from client review will be incorporated, as appropriate, and the updated report would be similarly delivered to the client by email. The final draft report will be submitted to the THC and USACE for agency review and concurrence. The THC and USACE will have 30-45 calendar days to complete their review.

After project approval has been received from the THC, the permit will be closed according to permit stipulations. Several reports are required to be sent to repositories and libraries, GIS files of the survey sent to THC, and final reports and an online abstract are prepared for delivery. Finally, curation of records associated with the project will be prepared and submitted to Center for Archaeological Studies at Texas State University, a qualified repository.

General Limitations for Cultural Resources

The cultural resource services described above assume approximately four to five days of fieldwork for one to two Terracon cultural resources staff. Should weather or other unforeseen circumstances affect the schedule, Terracon will prepare a Change Order request for additional work as needed. This scope of work does not anticipate archeological testing, or data recovery levels of effort, and should such efforts be required by regulatory agencies, a separate proposal would be prepared by Terracon at the Client's request. This scope of work also does not anticipate curation of artifacts, and should such services be required, then the cost would be incurred by the Client. No historic studies, records search, or archival work are part of this effort but may be required should historic sites be recorded; therefore, Terracon will prepare a Change Order request for additional work as needed. This effort covers monitoring of archeological resources and does not include natural resources (i.e., wetlands/waters of the US or threatened or endangered species) monitoring. No warranties, express or implied, are intended or made.

2.4 Schedule

Services will be initiated upon receipt of the written notice to proceed. Terracon will supply one qualified archeologist to conduct the construction monitoring once construction begins in the areas considered sensitive to the THC. On the first day of monitoring, two archeologists will be present to verify site conditions. The preparation of report, depending on the findings, will take about three to four weeks to complete and deliver to the client for review and approval. Once the client's comments have been addressed, the report will be submitted to THC and USACE for

review and concurrence. The agencies has 30-45 days in which to review and respond to the archeological report.

In order to comply with the proposed schedule, please provide the following items at the time of notification to proceed.

- A signed Agreement for Services evidencing acceptance of this scope of services.
- Right of entry to conduct the fieldwork.

2.5 Reliance

The archeological survey report will be prepared for the exclusive use and reliance of Village of Salado. Reliance by any other party is prohibited without the written authorization of the client and Terracon.

C. COMPENSATION

Compensation is presented below. The Time and Materials basis is derived from the following:

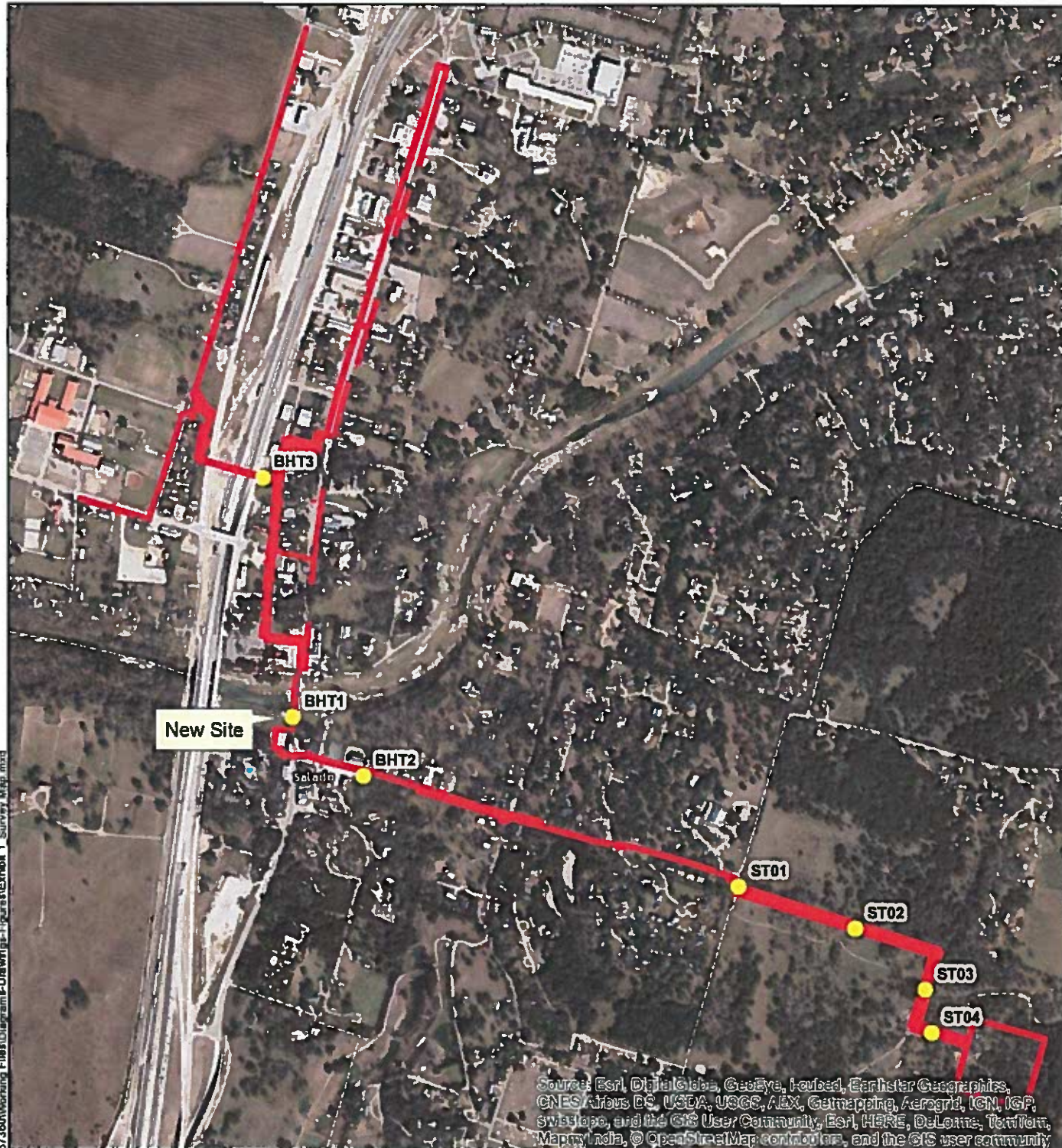
| Title | Rate | Hours/Miles | Amount |
|-------------------------------|-----------|-------------|-----------|
| Senior Principal Investigator | \$135.00 | 8 hours | \$1080.00 |
| Professional Archeologist | \$95.00 | 32 hours | \$3040.00 |
| Mileage | 0.75/mile | 480 miles | \$360.00 |

| Scope of Services | Fee |
|---|-------------------|
| Construction Monitoring for Archeological Resources (Time and Material basis) | \$4,500.00* |
| Report Preparation, Curation, and Permit Closure (Lump Sum fee) | \$4,000.00 |
| Total | \$8,500.00 |

**Not to exceed \$4,500.00. However, if unanticipated archeological finds are discovered or other issues require more time in the field, Terracon will consult with the client regarding the work effort and additional fees may apply.*

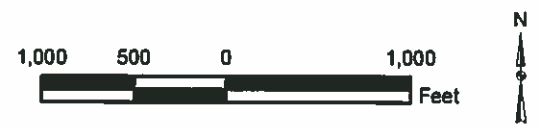
The fee is valid for 90 days from the date of this proposal and is based on the assumption that all field services will be performed under safety Level D personal protective procedures. The lump sum fee is based on the assumptions and conditions provided at the time of this proposal.

Path: N:\Projects\2016\90167360\Working Files\Diagrams-Drawings-Figures\Exhibit 1 Survey Map.mxd



Legend

- Excavations
- APE



| | | | | |
|----------------------|---------------------------|--|--|---------|
| Project Mngr: DMY | Project No. 90167360 |  Consulting Engineers & Scientists 9811 Blanco Road San Antonio, TX 78219 PH (210) 641-2112 Fax (210) 641-2124 | Survey and APE on Aerial Imagery | Exhibit |
| Drawn By: DMY | Scale: 1 in = 1,000 ft | | Salado Wastewater Line Project W Village Rd, Church St, Main St, Royal St Salado, Bell County, Texas | 1 |
| Checked By: JEH | TBPE Firm No. F-3272 | | | |
| Approved By: JEH | Date: August 2015 | | | |
| | | | | |

AGREEMENT FOR SERVICES

This **AGREEMENT** is between Village of Salado - TX ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the Archeology Monitoring and Report-Salado TX project ("Project"), as described in the Project Information section of Consultant's Proposal dated 12/28/2017 ("Proposal") unless the Project is otherwise described in Exhibit A to this Agreement (which section or Exhibit is incorporated into this Agreement).

- 1. Scope of Services.** The scope of Consultant's services is described in the Scope of Services section of the Proposal ("Services"), unless Services are otherwise described in Exhibit B to this Agreement (which section or exhibit is incorporated into this Agreement). Portions of the Services may be subcontracted. When Consultant subcontracts to other individuals or companies, then consultant will collect from Client on the Subcontractors' behalf. Consultant's Services do not include the investigation or detection of, nor do recommendations in Consultant's reports address the presence or prevention of biological pollutants (e.g., mold, fungi, bacteria, viruses, or their byproducts) or occupant safety issues, such as vulnerability to natural disasters, terrorism, or violence. If Services include purchase of software, Client will execute a separate software license agreement. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of the Services.
- 2. Acceptance/ Termination.** Client agrees that execution of this Agreement is a material element of the consideration Consultant requires to execute the Services, and if Services are initiated by Consultant prior to execution of this Agreement as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional or conflicting terms it contains are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, Consultant shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the Project.
- 3. Change Orders.** Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.
- 4. Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Compensation section of the Proposal unless fees are otherwise stated in Exhibit C to this Agreement (which section or Exhibit is incorporated into this Agreement). If not stated in either, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Fees do not include sales tax. Client will pay applicable sales tax as required by law. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify Consultant in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that Consultant incurs, including attorney fees. Consultant may suspend Services for lack of timely payment. It is the responsibility of Client to determine whether federal, state, or local prevailing wage requirements apply and to notify Consultant if prevailing wages apply. If it is later determined that prevailing wages apply, and Consultant was not previously notified by Client, Client agrees to pay the prevailing wage from that point forward, as well as a retroactive payment adjustment to bring previously paid amounts in line with prevailing wages. Client also agrees to defend, indemnify, and hold harmless Consultant from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.
- 5. Third Party Reliance.** This Agreement and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties other than those who have executed Consultant's reliance agreement, subject to the prior approval of Consultant and Client.
- 6. LIMITATION OF LIABILITY.** CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE ASSOCIATED RISKS. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$50,000 OR CONSULTANT'S FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANT'S SERVICES OR THIS AGREEMENT. PRIOR TO ACCEPTANCE OF THIS AGREEMENT AND UPON WRITTEN REQUEST FROM CLIENT, CONSULTANT MAY NEGOTIATE A HIGHER LIMITATION FOR ADDITIONAL CONSIDERATION IN THE FORM OF A SURCHARGE TO BE ADDED TO THE AMOUNT STATED IN THE COMPENSATION SECTION OF THE PROPOSAL. THIS LIMITATION SHALL APPLY REGARDLESS OF AVAILABLE PROFESSIONAL LIABILITY INSURANCE COVERAGE, CAUSE(S), OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANT'S COMMERCIAL GENERAL LIABILITY POLICY.
- 7. Indemnity/Statute of Limitations.** Consultant and Client shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this Agreement. Causes of action arising out of Consultant's Services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Consultant's substantial completion of Services on the project.
- 8. Warranty.** Consultant will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. EXCEPT FOR THE STANDARD OF CARE PREVIOUSLY STATED, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

9. **Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance (\$1,000,000); (ii) commercial general liability insurance (\$1,000,000 occ / \$2,000,000 agg); (iii) automobile liability insurance (\$1,000,000 B.I. and P.D. combined single limit); and (iv) professional liability insurance (\$1,000,000 claim / agg). Certificates of Insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.
10. **CONSEQUENTIAL DAMAGES.** NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.
11. **Dispute Resolution.** Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, architect, or geologist that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its remedies at law. This Agreement shall be governed by and construed according to Kansas law.
12. **Subsurface Explorations.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. Client understands Consultant's layout of boring and test locations is approximate and that Consultant may deviate a reasonable distance from those locations. Consultant will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services.
13. **Testing and Observations.** Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Consultant will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce - not eliminate - project risk. Client shall cause all tests and inspections of the site, materials, and Services performed by Consultant to be timely and properly scheduled in order for the Services to be performed in accordance with the plans, specifications, contract documents, and Consultant's recommendations. No claims for loss or damage or injury shall be brought against Consultant by Client or any third party unless all tests and inspections have been so performed and Consultant's recommendations have been followed. Unless otherwise stated in the Proposal, Client assumes sole responsibility for determining whether the quantity and the nature of Services ordered by Client is adequate and sufficient for Client's intended purpose. Client is responsible (even if delegated to contractor) for requesting services, and notifying and scheduling Consultant so Consultant can perform these Services. Consultant is not responsible for damages caused by Services not performed due to a failure to request or schedule Consultant's Services. Consultant shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by Client's contractor or its subcontractors and is not responsible for their means and methods. The extension of unit prices with quantities to establish a total estimated cost does not guarantee a maximum cost to complete the Services. The quantities, when given, are estimates based on contract documents and schedules made available at the time of the Proposal. Since schedule, performance, production, and charges are directed and/or controlled by others, any quantity extensions must be considered as estimated and not a guarantee of maximum cost.
14. **Sample Disposition, Affected Materials, and Indemnity.** Samples are consumed in testing or disposed of upon completion of the testing procedures (unless stated otherwise in the Services). Client shall furnish or cause to be furnished to Consultant all documents and information known or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials ("Affected Materials") at or near the site, and shall immediately transmit new, updated, or revised information as it becomes available. Client agrees that Consultant is not responsible for the disposition of Affected Materials unless specifically provided in the Services, and that Client is responsible for directing such disposition. In no event shall Consultant be required to sign a hazardous waste manifest or take title to any Affected Materials. Client shall have the obligation to make all spill or release notifications to appropriate governmental agencies. The Client agrees that Consultant neither created nor contributed to the creation or existence of any Affected Materials conditions at the site and Consultant shall not be responsible for any claims, losses, or damages allegedly arising out of Consultant's performance of Services hereunder, or for any claims against Consultant as a generator, disposer, or arranger of Affected Materials under federal, state, or local law or ordinance.
15. **Ownership of Documents.** Work product, such as reports, logs, data, notes, or calculations, prepared by Consultant shall remain Consultant's property. Proprietary concepts, systems, and ideas developed during performance of the Services shall remain the sole property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and practices.
16. **Utilities.** Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.
17. **Site Access and Safety.** Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any other parties, including Client, Client's contractors, subcontractors, or other parties present at the site.

Consultant: **Terracon Consultants, Inc.**
 By:  Date: **12/28/2017**
 Name/Title: **Ann M Scott / Natural/Cultural Group Manager**
 Address: **5307 Industrial Oaks Blvd Ste 160**
Austin, TX 78735-8821
 Phone: **(512) 442-1122** Fax: **(512) 442-1181**
 Email: **Ann.Scott@terracon.com**

Client: **Village of Salado - TX**
 By: _____ Date: _____
 Name/Title: **Don Ferguson / Village Administrator**
 Address: **P.O. Box 219**
Salado, TX 76571
 Phone: **(254) 534-9010** Fax: _____
 Email: **dferguson@saladotx.gov**



**ENVIRONMENTAL CONSULTING SERVICES
2018 FEE SCHEDULE**

Hourly Fees for Personnel

| | |
|---|-----------------|
| <i>Expert Witness</i> | <i>\$250.00</i> |
| <i>Principal Environmental Professional</i> | <i>\$225.00</i> |
| <i>Senior Environmental Professional</i> | <i>\$185.00</i> |
| <i>Senior Project Manager/Senior Principal Investigator</i> | <i>\$135.00</i> |
| <i>Project Manager/Principal Investigator</i> | <i>\$120.00</i> |
| <i>Professional Archeologist</i> | <i>\$95.00</i> |
| <i>Environmental Technician</i> | <i>\$85.00</i> |
| <i>Draftsperson</i> | <i>\$65.00</i> |
| <i>Word Processor</i> | <i>\$60.00</i> |

Expenses

| | |
|---|----------------------|
| <i>Reimbursable</i> | <i>Cost Plus 15%</i> |
| <i>Vehicle Mileage (per mile)</i> | <i>\$0.75</i> |
| <i>Per Diem</i> | <i>\$145.00</i> |

Field Equipment Rental (per day)

| | |
|--|-----------------|
| <i>PID Meter</i> | <i>\$150.00</i> |
| <i>Water Level Indicator</i> | <i>\$35.00</i> |
| <i>pH/Conductivity/Temperature Meter</i> | <i>\$35.00</i> |
| <i>Interface Probe</i> | <i>\$85.00</i> |
| <i>Sample Kit</i> | <i>\$35.00</i> |

Outside Services [Drilling, Analytical Laboratory (including asbestos, lead and mold analysis), Surveyor, etc.] Cost Plus 15%

Environmental Professional includes Environmental Engineer, Environmental Scientist, Geologist and Hydrogeologist



BOA Agenda Item Form



Date Submitted: January 2, 2018

Agenda Date Requested: January 4, 2018

Project/Proposal Title: CONSIDER ACTION
APPOINTING MEMBERS TO THE SALADO
WASTEWATER IMPACT FEE ADVISORY COMMITTEE

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action appointing members to the Salado Wastewater Impact Fee Advisory Committee.

State law requires the Board of Aldermen to appoint an advisory committee that will be responsible for advising and assisting the Board in adopting and updating land use assumptions, capital improvement plans, and impact fees for the soon-to-be-built Salado Wastewater System. The advisory committee must be composed of at least five (5) members that meet at least twice per year. At least 40% of the members must be representative of the real estate, development, or construction industries, who are not employees or officials of a political subdivision or governmental entity.

Once appointed by the Board, the advisory committee will work with the Village's impact fee consultant to develop a wastewater impact fee proposal for the Board to consider. The impact fee development and approval process is expected to take approximately ninety (90) days to complete.

Adoption of an impact fee for the new wastewater system is required by State law. The wastewater impact fee will be imposed against future development in the wastewater service area to pay for the costs of capital improvements or facility expansions that are necessitated by and benefit the new development.

On December 7, 2017, board members appointed Jim Lassiter to the Advisory Committee. There is a need to appoint four (4) more members to the Committee.

BOA Agenda Item Form



Date Submitted: January 2, 2018

Agenda Date Requested: January 4, 2018

Project/Proposal Title: CONSIDER ACTION
SETTING THE DATE, TIME AND PLACE FOR A
BOARD OF ALDERMEN WORKSHOP

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action setting the date, time and place for a Board of Aldermen Workshop. The purpose of the workshop is to allow board members to discuss various issues facing the Village including, but not limited to, the wastewater project and future development.

BOA Agenda Item Form



Date Submitted: January 2, 2018

Agenda Date Requested: January 4, 2018

Project/Proposal Title: CONSIDER ACTION
RELATING TO THE PROVISION OF ANIMAL CONTROL
SERVICES WITHIN THE CORPORATE LIMITS OF THE
VILLAGE OF SALADO

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action regarding a proposed interlocal agreement with Bell County relating to the provision of animal control services within the corporate limits of the Village of Salado.

Currently, municipalities in Bell County have the ability to enter into an interlocal agreement with the County that allows the municipality and its residents to drop off animals, such as dogs and cats, at the County Animal Shelter. Those dropping off animals at the Shelter must pay the County a fee ranging anywhere from \$45 to \$60 depending on who delivers the animal.

In recent months, concerns have been expressed by several Salado residents about having to pay a fee when dropping off stray animals at the Shelter. They argue that charging a drop-off fee discourages use of the Shelter and discourages people from assisting with stray animal control.

In response to the above-mentioned concerns, the Village staff has developed a proposal for the board members to review and consider presenting to Bell County as an alternative to charging the Village and its residents "per animal" drop-off fees. Under the proposal, the Village of Salado would pay Bell County \$5,000 per year. In-return, the County would not charge the Village and its residents drop-off fees. There would be a cap on the number of Salado animals that could be dropped off in a twelve (12) month period. The County would have the authority to collect drop-off fees for those animals dropped off in excess of the cap. Attached is a draft interlocal agreement for review and consideration.

Village staff is recommending board members present the alternative approach to the County and recommend the County enter into the attached interlocal agreement with the Village to determine the viability of the approach.

RESOLUTION NO. _____

**INTERLOCAL COOPERATION AGREEMENT BETWEEN BELL COUNTY
AND THE VILLAGE OF SALADO RELATING TO ANIMAL CONTROL**

STATE OF TEXAS §

COUNTY OF BELL §

This Interlocal Cooperation Agreement ("Agreement") is made by and between Bell County, a political subdivision of the State of Texas ("County"), represented by County Judge Jon H. Burrows, and the Village of Salado, a municipal corporation ("Village"), represented by Mayor Skip Blancett.

RECITALS:

WHEREAS, the County and Village are authorized to enter into this Agreement pursuant to the provisions of the Interlocal Cooperation Act, Texas Government Code, Section 791.001 et seq; and,

WHEREAS, the County and City have determined that it is in the best interest of the citizens of Bell County to provide limited animal control services within the corporate limits of the Village to protect the public health and safety; and

NOW THEREFORE the County and City agree as follows:

I. OBLIGATION OF THE COUNTY

The County shall provide animal control services to the Village pursuant to the terms and conditions described in Exhibit "A" attached hereto and incorporated herein for all purposes.

II. OBLIGATIONS OF THE CITY

The Village shall pay to the County the sum of \$5,000.00 on the effective date of this agreement for the animal control services set forth in this agreement to be provided by the County. The Village shall pay for the performance of the services provided by the County from current revenues available to the Village.

III. IMPOUNDMENT OF ANIMALS

The impoundment of any animal by the County, in accordance with the terms of this Agreement, shall be pursuant to the terms and policies for the Bell County Animal Shelter (the "Shelter"), as promulgated by the Bell County Commissioner's Court. It is specifically understood that once

such animals are in custody of the County at the Shelter, the animals shall become the property of the County and subject solely to the policies and procedures governing the Shelter.

IV. TERM

The term of this agreement will commence on the effective date as evidenced by the last signature provided below and subsequent to approval by the governing bodies of both parties and will continue until January 1, 2019.

V. COOPERATION

The County and the City agree to cooperate with each other in good faith at all times during the term of this agreement in order to achieve the purposes and intent of this agreement.

VI. ENTIRE AGREEMENT

This agreement contains the entire agreement between the parties respecting the subject matter hereof, and supersedes all prior understandings and agreements between the parties regarding this subject. This agreement may not be modified or amended except by written agreement duly executed by the parties.

VII. INTERPRETATION

The parties acknowledge and confirm that this agreement has been entered into pursuant to the authority granted under the Interlocal Cooperation Act. All terms and provisions hereof are to be construed and interpreted consistently with that Act.

VIII. SEVERABILITY

Any clause, sentence, paragraph or article of this agreement which is determined by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect shall not be deemed to impair, invalidate, or nullify the remainder of this agreement if the agreement can be given effect without the invalid portion.

IX. APPLICABLE LAWS

This agreement shall be construed in accordance with the laws of the State of Texas. All obligations hereunder are performable in Bell County, Texas, and venue for any action arising hereunder shall be in Bell County, Texas

X. AUTHORIZATION

Each party hereto acknowledges and represents that this agreement has been duly authorized by its respective governing body.

PASSED AND APPROVED at a meeting of the Commissioners Court of Bell County, Texas on the ____ day of _____, 2017, and the Board of Aldermen of the Village of Salado, Texas on the ____ day of _____, 2017.

Jon H. Burrows, Bell County Judge

Date: _____

Skip Blancett, Mayor, Village of Salado

Date: _____

ATTEST:

Cara McPartland, City Secretary
Village of Salado

EXHIBIT "A"

- 1. The County shall receive animals at the Shelter for impound from citizens of the Village, pursuant to the policies and procedures for the Shelter promulgated by the County. No more than one hundred fifty (150) animals shall be received for impound at the Shelter from citizens of Salado during the term of the Agreement.**
- 2. Upon the Village's request, the County shall response, pick up and impound at the Shelter any vicious animal or any animal involved in a dog bite occurrence. There shall be no limit on the number of animals picked up by the County at the request of the Village during the term of the Agreement.**
- 3. The County shall provide the Village with the name, address and phone number of any identified owner of animals picked up in the Village.**

BOA Agenda Item Form



Date Submitted: January 2, 2018

Agenda Date Requested: January 7, 2018

Project/Proposal Title: CONSIDER ACTION
TRANSFERRING MANAGEMENT AND OPERATION OF
THE VILLAGE OF SALADO MUNICIPAL COURT FROM
BELL COUNTY PRECINCT 2 JUSTICE OF THE PEACE
TO THE VILLAGE OF SALADO

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action transferring management and operation of the Village of Salado Municipal Court from the Bell County Precinct 2 Justice of the Peace to the Village of Salado.

For almost a year, the Bell County Precinct 2 Justice of the Peace Office has been serving as the "de-facto" Municipal Court for the Village of Salado. During this time, local revenue generated by citations issued by the Salado Police Department has gone to Bell County.

The decision to utilize the Justice of the Peace Court was made when staffing of the Salado Police Department fell to one (1) officer. With the Police Department now fully staffed, there is a need to transfer Municipal Court operations back to the Village of Salado. Once the subject transfer takes place, local revenue generated by the Salado Police Department's citations will go the Village.

The Village staff is recommending Municipal Court operations be transferred back to the Village of Salado effective January 15, 2018.

BOA Agenda Item Form



Date Submitted: January 2, 2018

Agenda Date Requested: January 7, 2018

Project/Proposal Title: CONSIDER ACTION
REAPPOINTING JUDGE DONALD (DON) ENGLEKING
AS THE MUNICIPAL COURT JUDGE FOR THE
VILLAGE OF SALADO

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to reappoint Judge Donald (Don) Engleking as the Municipal Court Judge for the Village of Salado.

Judge Engleking was last appointed Municipal Court Judge for Salado in November 2015. By law, the term for a municipal court judge is two (2) years unless otherwise determined by Village ordinance. As such, there is a need to reappoint Judge Engleking – especially with the upcoming transfer of Municipal Court operations back over the Village from Bell County Precinct 2 Justice of the Peace.

BOA Agenda Item Form



Date Submitted: January 2, 2018

Agenda Date Requested: January 7, 2018

Project/Proposal Title: CONSIDER ACTION
AUTHORIZING THE ESTABLISHMENT OF AN ASSET
FORFEITURE ACCOUNT FOR THE VILLAGE OF
SALADO

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda to allow board members to discuss and consider action establishing an asset forfeiture account for the Village of Salado.

The above-mentioned account, once created, will serve as the depository for any financial assets awarded to the Village stemming from certain criminal cases worked by the Salado Police Department. It is important to know funds deposited in the new account may only be spent on Police Department related matters.

The Village staff recommends authorizing the creation of the reference asset forfeiture account.

BOA Agenda Item Form



Date Submitted: January 2, 2018

Agenda Date Requested: January 4, 2018

Project/Proposal Title: CONSIDER ACTION
APPROVING PLANS FOR THE 2018 SIRENA FEST
AND THE PROPOSED ROUTE FOR THE 2018 SIRENA
FEST PARADE

Council Action Requested:

- ☐ Ordinance
- ☐ Resolution
- ☒ Motion
- ☒ Discussion

Project/Proposal Summary:

This item was placed on the agenda by Alderwoman Amber Dankert to allow board members to discuss and consider action approving plans for the 2018 Sirena Fest and the proposed route for the 2018 Sirena Parade.

Alderwoman Dankert will brief board members on this agenda item.