

Village Board of Aldermen
Meeting Minutes

Municipal Building
Thursday, October 3, 2002
6:30pm

Members present: Vic Means, Rick Ashe, Michael Cooper, Jackie Mills, Suzi Epps, Charlotte Douglass

Members Absent:

Others Present: Dianna Zulauf - Village Secretary, Tim Fleischer – Village Voice Newspaper, April Allen – Tourism Director, Cliff Brown, Brian Nelson – Oncor Electric, Alan Rogers, Eldon Miller – Treasurer, Citizens: Curt Strong, Pat Wanzor, Lewis Raney; Pattillo, Brown & Hill Representatives: Debra Hicks, Melanie McCarthy, John Manning.

The Board of Aldermen meeting was called to order by Mayor Charlotte Douglass at 6:30PM.

Alderman Mills made a motion to approve the previous meeting minutes dated Sept. 19th. Motion was seconded by Alderman Means, motion carried unanimously.

Resolutions and/or Proclamations:

None

Report from Village Auditors:

Pattillo, Brown & Hill Auditing Firm representatives presented to the Board of Aldermen their findings from the recent audit conducted for the fiscal year ending September 30, 2001. John Manning began by stating that the Village's first audit report was a clean audit report. Mr. Manning went through the audit report page-by-page explaining items and their reasons for being there. Plans for the fiscal year ending 2002 audit will be made in the next few months. Motion was made by Alderman Means to accept the audit report presented by Pattillo, Brown & Hill. Motion was seconded by Alderman Ashe, motion carried unanimously.

Chief of Police Report:

Chief Rogers presented and explained to the Board an Employee Evaluation form he created to evaluate his officers. The Board had no problems with the form but will review it and get back to Chief Rogers with any suggestions.

Tourism Director Report:

April Allen reported that she recently attended Texas Travel Association Annual Summit in Ft. Worth and explained the purpose of the summit. Ms. Allen also reported that she attended a Travel Media seminar and explained the purpose of that seminar. The Salado Visitor Center serviced 91 visitors in the month of September. Two ads placed in separate magazines have produced about 2,000 inquiries on Salado. Tourism Grant deadline has passed with 17 grant request received by 10 different organizations. The Tourism department has leased a "Trolley" for a three month period designed to transport visitors around town. The Trolley is scheduled to run only on Saturdays and special event weekends. Advertisements on the Trolley by the merchants should pay for the lease and gas. The Trolley will be driven by volunteers. At the end of three months the Tourism Council will evaluate the success of the Trolley and determine whether to keep it longer or return it to the owner.

Ms. Allen asked the Board to approve changes/corrections recommended during the recent Tourism Council meeting on the grant evaluation form, adding a line to the finance section that would read "Total Amount Awarded" and another line at the bottom that would read "Total Amount Due". Motion was made by Alderman Means to accept and approve the recommended changes as stated. Motion was seconded by Alderman Ashe, motion carried unanimously.

Request from Citizens:

Curt Strong expressed to the Board his concerns about the road widths in the proposed subdivision ordinance. Mr. Strong asked the Board to reconsider road widths in the plan, requiring them to be wider, or the option of requiring sidewalks in neighborhoods for safety reasons. Alderman Means has related this concern to the Village Engineer and asked him to review.

Old Business:

1. Additions/Changes to Employee Handbook

Chief Rogers presented to the Board a list of recommended changes to the employee handbook, most of which dealt only with the police department. Mayor Douglass and Chief Rogers went over each recommended change briefly. Motion was made by Alderman Ashe to accept the changes as recommended by Chief Rogers. Motion was seconded by Alderman Epps, motion carried unanimously.

2. Pace Park Contract

Mayor Douglass presented Ordinance No. 2002.19, an ordinance turning over governing of Pace Park from the Chamber to the Village government and designating the Chamber office as the standing committee to oversee the park. The change of governing was due to the Chamber no longer being able to get insurance on the park. Motion was made by Alderman Cooper to adopt Ordinance No. 2002.19. Motion was seconded by Alderman Means, motion carried unanimously.

3. Subdivision Ordinance

Alderman Means stated that the Comprehensive Plan Steering Committee recently had a workshop to discuss the comments received from individuals on the proposed subdivision ordinance. The committee addressed each comment one-by-one. Changes were made and a packet explaining those changes has been forwarded to all committee members and Board members. The committee will meet again on Wednesday, October 9th to review those changes and address Mr. Strong's road concerns.

New Business:

1. Sign Permit Fees

Alderman Epps presented to the Board Ordinance No. 2002.20, which sets a sign permit application fee of \$15.00. Alderman Epps explained that the recently passed sign ordinance does state that a fee would be collected for placing an application to request a sign. Motion was made by Alderman Cooper to adopt Ordinance No. 2002.20 to establish a \$15 fee. Motion was seconded by Alderman Mills, motion carried unanimously.

2. Neighborhood Clean-up in Mill Creek

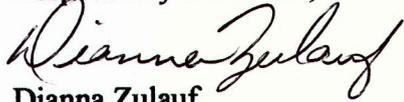
Mr. Lewis Raney asked the Board for a waiver of the burn fee when burning brush/debris in a drainage pond on DeGrummond Street in Mill Creek. Mr. Raney explained that the area collects debris after rains and that it would be too costly to have the debris moved. Mill Creek has declined taking care of the debris. The neighbors around DeGrummond are willing to burn the debris and clean-up the area but would like a waiver of the \$20 burn fee due to the chore taking more than one burn. Motion was made by Alderman Cooper to waiver the \$20 burn fee on Mr. Raney's burn application till the end of the calendar year. Mr. Raney must also coordinate with the Salado Fire Department prior to each burn. Motion was seconded by Alderman Means, motion carried unanimously.

Announcements:

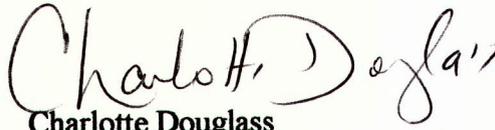
1. Next scheduled Board meeting is October 17, 2002.

Meeting adjourned at 7:40PM

Respectfully submitted,



Dianna Zulauf
Village Secretary



Charlotte Douglass
Mayor

