

Village Board of Aldermen
Meeting Minutes

Municipal Building
Thursday, July 24, 2003
6:30pm

Members present: Rick Ashe, Jackie Mills, Charlotte Douglass, Vic Means, Michael Cooper, Suzi Epps

Members Absent:

Others Present: Dianna Zulauf – Village Secretary, Alan Rogers – Chief of Police, Tim Fleischer – Village Voice newspaper, Eldon Miller – Village Treasurer, Officer Cliff Brown, citizens: Bob Pascoe

Mayor Douglass called the meeting to order at 6:30PM, quorum present.

Executive Session

Mayor Douglass adjourned the regular Board of Aldermen meeting at 6:35 to go into executive session to discuss salaries.

Mayor Douglass reconvened to the regular session of the Board of Aldermen at 6:50.

Motion was made by Alderman Means to approve a 5% increase in salaries for Village full time employees effective October 1, 2003. Motion was seconded by Alderman Epps, motion carried unanimously.

Alderman Mills made a motion to approve the previous meeting minutes dated July 3rd. Motion was seconded by Alderman Epps, motion carried unanimously.

Resolutions and/or Proclamations:

There were none.

Chief of Police Report:

Chief Rogers reported on the July crime report. Fourteen cases opened.

Chief Rogers gave a “good job” to Officer Brown. Oncor wrote a letter to the Police Department explaining how Officer Brown assisted them during a recent downed power line.

Chief Rogers also read a letter of gratitude from a visitor to Salado who lost her purse. Chief Rogers found the purse and mailed it to her at her destination in Dallas. This lady also gave the police department a \$50.00 donation and reimbursed the department for postage expense at her own discretion.

Chief Rogers reminded the Board that August 5th is National Night Out to be held at Pace Park.

Tourism Director Report:

Tourism Director Allen recently conducted two grant workshops. July 31st is the deadline for organizations to pick up a packet on applying for grants as well as to return the acceptance form from the packet. Grant applications are due no later than 5:00PM on August 11th.

On July 17th the Tourism Council met and approved the 2003-2004 Goals and took a first look at the proposed budget. The Council will meet again on August 14, 2003.

Unfinished Business:

1. Report on Zoning Steering Committee Meeting

Alderman Means reported that the steering committee met today (July 24) to discuss the property in Salado owned by Freda Hanks. The committee went out to Mrs. Hanks property with Mrs. Hanks, Billy Hanks Jr., and Terry Weaver. Mrs. Hanks wanted to show the committee what she intends to do with that property.

The steering committee plans to bring a recommendation on the zoning ordinance and map to the Board of Aldermen by August 21, 2003. The meeting will be held at the Civic Center and treated like a public hearing. The final draft of the zoning ordinance should be received from Dunkin, Sefko & Associates by August 4, 2003.

2. Review and Possible Adoption of Solicitation Ordinance

Mayor Douglass went over the changes made to the proposed solicitation ordinance. The changes were: under Itinerant Vendor, state that garage sales and produce stands are not included; add a definition for Garage Sales; add festivals and include the Village as possible sponsor under the exception of Licenses; deleted the Bonding section all together.

Motion was made by Alderman Ashe to adopt Ordinance No. 2003.10, Solicitation. Motion was seconded by Alderman Cooper, motion carried unanimously.

3. Review of Proposed 2003 – 2004 Budget

Two proposed budgets were addressed, Plan A which consists of operating expenses and all the goals the Board set during the goals workshop, and Plan B which reflects operating expenses and only those goals felt to be a “must-do”. The Board felt that Plan B was a better proposal.

Treasurer Miller went over the proposed '03-'04 budget as of July 24th and asked each Alderman to revisit their line-items in the budget and see what could be cut/altered/postponed. A revised proposed budget will be reviewed at the next Board of Aldermen meeting.

The Board also had a first look at the Hotel/Motel '03-'04 budget. Once the Tourism Council sets a proposed budget, they will make a recommendation to the Board of Aldermen for approval.

4. Review and Possible Adoption of Tourism Council Rules and Regulation Changes

Alderman Epps explained the newest change to the Tourism Council Rules and Regulation; that is that the document state that “a grant applicant be a tax-exempt, non-profit corporation incorporated under the laws of the State of Texas and under the rules and regulations of the IRS”.

Motion was made by Alderman Epps to adopt the Tourism Council Rules and Regulations document and the Grants document as submitted. Motion was seconded by Alderman Means, motion carried unanimously.

New Business:

1. Review of June Financials and Quarterly Reports

Treasurer Miller reported that the Village account net income is \$5,266.00 over budget, primarily due to TXU franchise fee coming in so far below budget. The Hotel Motel account net income is \$40,768.00 under budget.

Treasurer Miller also gave the Quarterly Investment Report for the months of April, May, and June. The Village's Investment Funds as of June 30, 2003 are \$274,409.00. The Hotel/Motel Investment Funds as of June 30, 2003 are \$106,997.00.

2. Review and Possible Adoption of Emergency Operations Plan Annex Amendments

Mayor Douglass informed the Board that another list of needed corrections to the Emergency Operation Plan has arrived. In Annex L, Utilities, a line of succession for the utility coordinator was added.

Annex P, Hazard Mitigation, was written by Chief Rogers and presented.

Motion was made by Alderman Cooper to adopt the changes to Annex L and Annex P in its entirety. Motion was seconded by Alderman Epps, motion carried unanimously.

3. Appointment of Associate Municipal Court Judge

Mayor Douglass informed the Board that Judge Don Svadlenak has indicated that Salado needs to have an Associate Judge so that if there is a conflict of interest in a case or Judge Svadlenak is not available to hear cases, a substitute judge is available. The substitute judge will be compensated on a "per-substitute/sitting" basis of a lump sum to be determined at a later date.

Motion was made by Alderman Cooper to allow Judge Svadlenak to appoint an Associate Judge at his discretion. Motion was seconded by Alderman Means, motion carried unanimously.

For copies of all handouts, please contact the Village office at 947-5060.

Announcements:

1. Next scheduled Board meeting is August 7, 2003.

Meeting adjourned at 9:20PM

Respectfully submitted,


Dianna Zulauf
Village Secretary


Charlotte Douglass
Mayor