

Village Board of Aldermen  
**Board of Aldermen**  
**Meeting Minutes**

Municipal Building  
Friday, April 22, 2005  
6:30pm

Members present: Michael Cooper, Jackie Mills, Vic Means, Suzi Epps, Rick Ashe

Members Absent: Jack Schrock

Others Present: Dianna Zulauf – Village Secretary, Alan Rogers – Chief of Police, Eldon Miller – Village Treasurer, Bruno Matarazzo – Code Official, citizens: Hal Anderson, Darlene Walsh, Merle Stalcup, Hulda Horton, Wayne Rutherford

Mayor Ashe called the meeting to order at 6:30, quorum present.

*Alderman Mills made a motion to approve the previous meeting minutes dated April 7th. Motion was seconded by Alderman Epps, motion carried unanimously.*

**Proclamations and/or Resolution:**

**Chief of Police Report:**

Chief Rogers reported that there were 14 criminal investigations during the month of March. Ten more CERT members were graduated from training this past week.

**Report from Tourism Chair:**

No report.

**Unfinished Business:**

No unfinished business.

**New Business:**

1. Year-to-Date Financials and Quarterly Report

Treasurer Miller went over the year-to-date profit and loss. The Village general account income is over budget on sales tax revenues and expenses are under budget. On the Hotel/Motel account income is under budget on occupancy tax remittances. It is believed that occupancy tax revenues are not far from what they were last year in actuality, but that the budget is not correctly reflecting the dollars in the appropriate months. Expenses are under budget.

Treasurer Miller also went over the quarterly report for both accounts. The Board felt that everything looked good.

2. Recommendation from Planning & Zoning Commission on Mill Creek Springs Phase V  
The P&Z has reviewed the plans for Mill Creek Springs Phase V and have submitted a written recommendation to the Board of Alderman that the Board approve the plans.  
*Motion was made by Alderman Epps to approve the plans for Mill Creek Springs Phase V as submitted. Motion was seconded by Alderman Means, motion carried unanimously.*
3. Review of Policies and Procedures Manual  
The Board reviewed three new policies to be added to the policies and procedures manual, Employee Timecards, Credit Card Usage, and Signature Stamps. The Board also reviewed some minor changes recommended by Treasurer Miller.  
*Motion was made by Alderman Cooper to adopt the new procedures and changes submitted. Motion was seconded by Alderman Means, motion carried unanimously.*
4. Agreement with Church of Christ on Parking Lot Usage  
The Board reviewed a letter from Ken Clapp at the Church of Christ acknowledging the Village's purchase of the current funeral home, stating the agreement that the church had with the funeral home company which stated that the two entities could share each others parking lot when needed, and asking the Board of Aldermen if they would be interested in continuing that agreement. The Board felt like that was a great idea.  
*Motion was made by Alderman Cooper to accept the Church of Christ's offer to share parking lots when needed. Motion was seconded by Alderman Means, motion carried unanimously.*
5. International Fire Code Board of Appeals  
Officer Matarazzo informed the Board that according to the International Fire Code, Sec. 108, the Village is required to form a Board of Appeals. A copy of this section was given to each Alderman. The Board will be thinking of individuals who would meet the criteria to be on the Board of Appeals and bring this issue back at a future date.
6. Review of National Fire Protection Association Guidelines  
Officer Matarazzo, along with Fire Chief Wayne Rutherford, explained that the State of Texas recognizes the standards held by the NFPA as standards suitable for rural areas like Salado. If the Board of Aldermen adopted the NFPA, Sec. 1142, then when a situation arose where the requirements of the International Fire Code where not doable without inflicting severe hardships, the standards of the NFPA could be followed. Alderman Cooper suggested that an ordinance be drafted adopting the NFPA, Sec. 1142 and place this item on a future agenda.
7. Church of Christ Fire Hydrant Variance Request  
Officer Matarazzo and Fire Chief Wayne Rutherford explained that the Church of Christ's new fellowship building does not meet the requirements of having adequate access to a fire hydrant. The Church has asked for a variance to that requirement, but neither the Board nor the Fire Chief has the authority to grant a variance to a state law. Since the Board has not yet adopted the National Fire Protection Association Guidelines, the Village is required to rely on state law and state law recognizes the NFPA. The Church of Christ's new building does meet the fire hydrant requirements of the NFPA. A Certificate of Occupancy can now be given to the church.

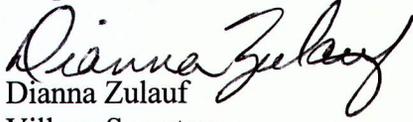
**Announcements:**

1. Next scheduled Board meeting is May 5, 2005 at 6:30PM.

*Motion was made by Alderman Epps to adjourn the meeting at 7:17pm. Motion was seconded by Alderman Mills, motion carried unanimously.*

For copies of all handouts, please contact the Village office at 947-5060.

Respectfully submitted,

  
Dianna Zulauf

Village Secretary



Rick Ashe  
Mayor

