

Village of Salado, TX
Regularly Scheduled Board of Aldermen
Meeting Minutes
Municipal Building, 301 N. Stagecoach Rd.
Thursday, June 4, 2015 6:30 p.m.

Members present: Mayor Skip Blancett, Mayor Pro Tem Fred Brown, Alderman Frank Coachman, Alderman Michael McDougal, Alderman Amber Preston Dankert, Alderman David Williams

Members Absent: None

Others Present: Christina Lee, Acting Village Secretary; Jack Hensley, Chief of Police; Debbie Charbonneau, Executive Director, Salado Chamber of Commerce; Kim Foutz, Village Administrator; Mary Ann Ray, new City Secretary

I. Call To Order : Mayor Blancett called the meeting to order at 6:30 p.m., quorum present.

1. David Reeves, Youth Minister from First Baptist Church, led the invocation.
2. Pledge of Allegiance and Texas Pledge were recited.

II. Reports:

Mayor's Report: The Mayor said that a meeting with Texas Department of Transportation has been set for June 15, 2015. The Chamber of Commerce, the Board of Aldermen, and citizens have sent letters to TxDOT regarding the lack of progress on completion of Interstate 35 through the Village. He acknowledged that extensive rain has slowed progress.

Police Report: Chief Jack Hensley reported that even with the extreme rainfall of the past few weeks, the Village incurred no flood damage nor loss of life. He said the Police Department put up additional signage to notify drivers of high water on roads. He also reported that the renovations of the new Police Headquarters are progressing, but there are issues with information technology that are being addressed. The Department will schedule an open house once the move-in is complete. TxDOT has approved the route for the Midnight Madness fun run on July 31. He reported that officers who have completed various trainings, and also reported that the Interstate 35 northbound access road has been opened and trucks will longer use Main Street as a detour. (See attached.)

Fire Report: Fire Chief Shane Berrier reported that construction on Firehouse No. 2 on FM 2484 is progressing. Firefighters have done most of the work themselves. The flooring will be installed Monday, with cabinetry to follow, and meetings and training will commence there in about two months. (See attached.)

Chamber of Commerce/Tourism Board: Debbie Charbonneau reported that a survey was sent to all 230 members of the Salado Chamber of Commerce; 76 responses were received. Results indicated that members are generally satisfied with their membership and plan to renew in 2016. A Walk-the-Village event is planned for 8:30 a.m. Thursday, June 25, to meet with members on a

one-on-one basis. A general membership gathering will take place from 5:30 p.m. to 7:30 p.m. July 7, and all businesses are invited, members or not. Plans continue for upcoming events: Dog Days June 20, Salado Swirl July 11, and the Art Fair August 8 & 9. Charley Ayres of the Temple Economic Development Commission will present at the July 7 membership meeting. (See attached.)

III. Proclamations

None.

IV. Public Comments:

3. Linda Reynolds spoke about the sewer bond election. She expressed concern regarding the difference between the map used to promote the bond election and current maps that indicate a proposed development will be included in the sewer plan, whereas her home is not.

V. Consent Agenda

4. Consider approving the Consent Agenda items:
 - a. Minutes, Regular Meeting, May 21, 2015
 - b. Consider approving an amendment to the maintenance agreement between the Village of Salado and Jani-King of Austin for commercial cleaning services, adding the police department building located at 313 North Stagecoach to the current agreement and increasing the total contract amount by \$150.00 per month.
 - c. Consider and take action on an exemption to Fireworks Ordinance No. 2008.23 declaring the use, possession, and discharge of fireworks sponsored by Mill Creek as part of a Village approved event, subject to Bell County burn and/or drought status.

Motion was made by Alderman McDougal to approve the Consent Agenda as presented. Alderman Coachman seconded. The motion passed unanimously (5,0).

VI. Regular Agenda:

Resolutions: None

Public Hearings/Ordinances: None

Miscellaneous: None

VII. Workshop Session:

Mayor opened the Workshop Session at 7:00 p.m.

- 5. Policy for employment of off-duty police officers.** Village Administrator Kim Foutz explained a proposal for James Construction to employ off-duty Salado police officers to provide traffic control along Interstate 35 in Bell County during the construction process. She presented a contract between the City of Temple and James Construction for a similar agreement. The Village would assume both workman's comp and liability insurance. James Construction would compensate the Village \$65 per hour per officer, with a minimum of four hours per shift, and \$20 per hour per vehicle within the Village limits and \$30 per hour per vehicle outside the Village limits. The officers would then be compensated double-time by the city at an average rate of about \$36 per hour. If an emergency arises in Salado, the officers would leave their traffic posts to attend to the emergency. Ms. Foutz was asked to find out if police chiefs from other departments are participating. This item will be placed for action on the June 18, 2015, agenda.
- 6. Chapter 380 Economic Development Policy.** Ms. Foutz discussed the need for a Chapter 380 Economic Developmental Policy. She said that if the Village wants to offer incentives for development, a policy must be in place per state law. She will start working with the Chamber for business recruitment. This item will be placed for action on the June 18, 2015, agenda.
- 7. Tax Abatement Policy.** Ms. Foutz explained that before forming any economic developmental policy, the Village must determine what type of business it wants to attract because it's more difficult to revise a tax abatement than an economic development policy. She said there are two types of tax abatements: 1) real estate, which includes building, permanent fixtures, and equipment intended to be used for 10 years minimum; and 2) personal property. She said some communities offer abatements on one type or both, but the developer must select only one type of abatement. She asked for input by June 11, as this item will be placed for action on the June 18, 2015, agenda.

Mayor closed the Workshop Session at 7:56 p.m.

VIII. Executive Session

Mayor opened the Executive Session at 8:06 p.m.

Mayor closed the Executive Session at 9:11 p.m.

Ms. Foutz reported that no action was to be taken on Item IX, Letter of Intent with the Sanctuary Development.

The mayor invited public comment. Hans Fields, former member of the Board of Aldermen, advised the Board to talk to citizens. He said the citizens think they voted for the sewer project to help Main Street, not the Sanctuary or Belton.

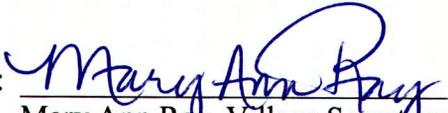
Motion was made by Alderman Dankert to adjourn. Alderman McDougal seconded.

There being no further business, the meeting was adjourned at 10:30 p.m.

APPROVED:


Skip Blancett, Mayor

ATTEST:


Mary Ann Ray, Village Secretary



Village of Salado

Overview of Cash and Investments

March 31, 2015

Ready Cash

Institution	Account	Type	Account Entity	Balance	Rate	Matures
FSB - Central Texas	PF-23002	Checking	Village	261,411.49		
FSB - Central Texas	PF-23440	Checking	Tourism	111,002.40		
FSB - Central Texas	MM 5724	Checking	CofC/Tourism	25,047.76		
FSB - Central Texas	SMCM-0064	Credit Card	Village	43,317.22		

Investments

				Balance	Rate	Matures	Rate x Balance	Days to Maturity	Days to Maturity x Balance
FSB - Central Texas	CD-7901	CD	Tourism	50,000.00	0.5500%	7/17/15	275.00	108	5,400,000
FSB - Central Texas	CD-7902	CD	Village	150,000.00	0.5500%	7/17/15	825.00	108	16,200,000
FSB - Central Texas	CD-0479	CD	Village	100,000.00	0.5500%	5/20/15	550.00	50	5,000,000
FSB - Central Texas	CD-0480	CD	Village	100,000.00	0.5500%	11/16/15	550.00	230	23,000,000
FSB - Central Texas	CD-0481	CD	Village	100,000.00	0.5500%	8/28/15	550.00	150	15,000,000
FSB - Central Texas	CD-0528	CD	Village	100,277.45	0.5500%	8/28/15	551.53	150	15,041,618
TexPool	449/7875400001	MM	Village	4,151.77	0.0867%	3/31/15	3.60	0	-
TexPool	449/7875400002	MM	Tourism	53,890.62	0.0492%	3/31/15	26.51	0	-
South Star Bank	37000106	MM	Village	115,233.22	0.2900%	3/31/15	334.18	0	-
Union State Bank	66000475	MM	Village	207,768.66	0.3160%	3/31/15	656.55	0	-
				981,321.72			4,322.37		79,641,618

Weighted Average Yield

0.44%

Weighted Average Yield is calculated by multiplying the effective interest rate times the account balance and averaging the results.

Weighted Average Maturity

81 days

Weighted Average Maturity is calculated by multiplying the account balance times the days to maturity for the account, and averaging the results.

*Respectfully Submitted by
J. Dan Nixon, Investment Officer*

Hotel-Motel Fund
Profit & Loss Budget Performance
October 2014 through April 2015

	<u>Oct '14 - Apr 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
4135 · Occupancy Tax	135,561.62	125,412.00	10,149.62	108.09%	215,000.00
4700 · Other Income					
4710 · Trolley Rental	0.00	56.00	-56.00	0.0%	100.00
4700 · Other Income - Other	587.99	1,162.00	-574.01	50.6%	2,000.00
Total 4700 · Other Income	587.99	1,218.00	-630.01	48.28%	2,100.00
4800 · Interest Income	312.68	250.00	62.68	125.07%	500.00
4901 · Income from Chamber					
4902 · Utility Income from Chamber	888.00	1,050.00	-162.00	84.57%	1,800.00
4901 · Income from Chamber - Other	3,180.00	4,200.00	-1,020.00	75.71%	7,200.00
Total 4901 · Income from Chamber	4,068.00	5,250.00	-1,182.00	77.49%	9,000.00
4903 · Special Events					
4904 · Chocolate Festival income	900.00	0.00	900.00	100.0%	2,000.00
4905 · Brochure	4,350.00	3,675.00	675.00	118.37%	6,300.00
4908 · Salado on the Rocks	6,581.70	6,000.00	581.70	109.7%	6,000.00
4909 · Salado Swirl	0.00	0.00	0.00	0.0%	4,000.00
4910 · Dog Daze	375.00				
Total 4903 · Special Events	12,206.70	9,675.00	2,531.70	126.17%	18,300.00
Total Income	152,736.99	141,805.00	10,931.99	107.71%	244,900.00
Expense					
5000 · General					
5100 · Salary	41,163.10	53,012.75	-11,849.65	77.65%	90,879.00
5110 · Benefits	3,739.89	10,556.00	-6,816.11	35.43%	18,103.00
5121 · Payroll Taxes	592.99	1,025.50	-432.51	57.82%	1,758.00
5210 · Printing	70.95	6,000.00	-5,929.05	1.18%	12,000.00
5211 · Telephone	1,626.81	1,750.00	-123.19	92.96%	3,000.00
5213 · Rent	15,400.00	11,200.00	4,200.00	137.5%	19,200.00
5214 · Utilities	2,648.12	2,037.00	611.12	130.0%	3,500.00
5215 · Janitorial Services	400.00	1,000.00	-600.00	40.0%	2,000.00
5216 · Professional Fees					
5216-3 · Legal Fees	0.00	500.00	-500.00	0.0%	1,000.00
5216-5 · Accounting Fees	5,520.00	2,700.00	2,820.00	204.44%	2,700.00
Total 5216 · Professional Fees	5,520.00	3,200.00	2,320.00	172.5%	3,700.00
5283 · Contract Labor	2,496.50	4,081.00	-1,584.50	61.17%	7,000.00
5316 · Office Supplies	1,084.44	1,000.00	84.44	108.44%	2,000.00
5318 · Postage	293.00	4,000.00	-3,707.00	7.33%	8,000.00
5328 · Equipment - R & M					
5328-1 · Trolley Maintenance	243.14	150.00	93.14	162.09%	300.00
5328 · Equipment - R & M - Other	626.61	0.00	626.61	100.0%	0.00
Total 5328 · Equipment - R & M	869.75	150.00	719.75	579.83%	300.00
5402 · Advertising					
5402-1 · Public Relations	13,277.00	27,500.00	-14,223.00	48.28%	55,000.00
5402-2 · Trade Shows	322.00	2,000.00	-1,678.00	16.1%	4,000.00
5402-3 · Website	192.88	2,750.00	-2,557.12	7.01%	5,500.00
5402 · Advertising - Other	7,425.00				
Total 5402 · Advertising	21,216.88	32,250.00	-11,033.12	65.79%	64,500.00
5416 · Insurance	0.00	462.50	-462.50	0.0%	925.00
5421 · Dues & Subscriptions	905.00	1,190.00	-285.00	76.05%	2,040.00

Hotel-Motel Fund
Profit & Loss Budget Performance
 October 2014 through April 2015

	<u>Oct '14 - Apr 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
5436 · Training & Travel	3,109.42	5,250.00	-2,140.58	59.23%	9,000.00
5440 · Visitor Services	2,585.01	7,000.00	-4,414.99	36.93%	10,000.00
5450 · Special Events Expense					
5450-1 · Salado Swirl event	0.00	0.00	0.00	0.0%	2,000.00
5450-2 · Salado on the Rocks event	3,241.61	2,500.00	741.61	129.66%	2,500.00
5450-3 · Chocolate Festival	278.24	0.00	278.24	100.0%	2,000.00
5450 · Special Events Expense - Other	34.00				
Total 5450 · Special Events Expense	<u>3,553.85</u>	<u>2,500.00</u>	<u>1,053.85</u>	<u>142.15%</u>	<u>6,500.00</u>
5490 · Grants Expense					
5490-1 · Grant 1	0.00	13,131.00	-13,131.00	0.0%	13,131.00
5490-2 · Grant 2	0.00	11,007.00	-11,007.00	0.0%	11,007.00
Total 5490 · Grants Expense	<u>0.00</u>	<u>24,138.00</u>	<u>-24,138.00</u>	<u>0.0%</u>	<u>24,138.00</u>
5495 · Village Admin. Fee	0.00	1,500.00	-1,500.00	0.0%	3,000.00
5498 · Contingency (For budget only)	0.00	178.50	-178.50	0.0%	357.00
5601 · Office Equipment	11.94	1,500.00	-1,488.06	0.8%	3,000.00
Total 5000 · General	<u>107,287.65</u>	<u>174,981.25</u>	<u>-67,693.60</u>	<u>61.31%</u>	<u>294,900.00</u>
Total Expense	<u>107,287.65</u>	<u>174,981.25</u>	<u>-67,693.60</u>	<u>61.31%</u>	<u>294,900.00</u>
Net Ordinary Income	<u>45,449.34</u>	<u>-33,176.25</u>	<u>78,625.59</u>	<u>-136.99%</u>	<u>-50,000.00</u>
Net Income	<u><u>45,449.34</u></u>	<u><u>-33,176.25</u></u>	<u><u>78,625.59</u></u>	<u><u>-136.99%</u></u>	<u><u>-50,000.00</u></u>

Hotel-Motel Fund
Balance Sheet
As of April 30, 2015
Apr 30, 15

ASSETS

Current Assets

Checking/Savings

1000 · Cash in Bank 125,917.26

Total Checking/Savings 125,917.26

Other Current Assets

1100 · Investments

1120 · TexPool 53,857.12

1121 · CD 50,000.00

Total 1100 · Investments 103,857.12

1300 · Accounts Receivable 5,064.29

Total Other Current Assets 108,921.41

Total Current Assets 234,838.67

TOTAL ASSETS 234,838.67

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2100 · Payroll Liabilities 118.28

2200 · Due to other funds

2201 · Due to GF 47,781.66

Total 2200 · Due to other funds 47,781.66

2400 · Reserve For Special Projects 6,675.00

Total Other Current Liabilities 54,574.94

Total Current Liabilities 54,574.94

Total Liabilities 54,574.94

Equity

32000 · Retained Earnings 134,814.39

Net Income 45,449.34

Total Equity 180,263.73

TOTAL LIABILITIES & EQUITY 234,838.67

Village of Salado
Profit & Loss Budget Performance
October 2014 through April 2015

Ordinary Income/Expense	Oct '14 - Apr 15	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Income					
4400 · Fines and Forfeitures					
4425 · Court Fines	66,050.22	25,725.00	40,325.22	256.76%	44,100.00
4426 · Court Fines- Returned Checks	-410.52				
4427 · Court Costs- State Comptroller	-22,122.28				
4428 · Court Costs- COLAGY	-1,522.95				
Total 4400 · Fines and Forfeitures	41,994.47	25,725.00	16,269.47	163.24%	44,100.00
4100 · Tax Receipts -					
4115 · Property Taxes	332,379.78	300,000.00	32,379.78	110.79%	315,000.00
4120 · Sales Tax Earned	213,720.07	219,000.00	-5,279.93	97.59%	375,000.00
4130 · Mixed Beverages	7,630.39	6,000.00	1,630.39	127.17%	8,000.00
Total 4100 · Tax Receipts -	553,730.24	525,000.00	28,730.24	105.47%	698,000.00
4150 · Franchise Fee -					
4160 · Electric Franchise	117,831.72	120,000.00	-2,168.28	98.19%	120,000.00
4165 · Telephone Franchise	17,747.12	37,500.00	-19,752.88	47.33%	50,000.00
4170 · Waste Disposal Franchise Fee	5,445.38	7,500.00	-2,054.62	72.61%	10,000.00
4175 · Cable Franchise	1,327.97	1,320.00	7.97	100.6%	1,760.00
4180 · Water Franchise	20,881.88	12,000.00	8,881.88	174.02%	16,000.00
Total 4150 · Franchise Fee -	163,234.07	178,320.00	-15,085.93	91.54%	197,760.00
4200 · Licenses, Permits, and Fees					
4210 · Sign Permit / Misc	993.26				
4220 · Subdivision	140.00	375.00	-235.00	37.33%	500.00
4230 · Building Permit Fees	28,134.75	4,665.00	23,469.75	603.1%	8,000.00
4260 · Certificate of Occupancy	540.00				
4270 · Contractor Registration	3,135.00	2,200.00	935.00	142.5%	3,000.00
4277 · Development Fees	1,840.00				
Total 4200 · Licenses, Permits, and Fees	34,783.01	7,240.00	27,543.01	480.43%	11,500.00
4700 · Investment and other income					
4705 · P.P. Rental Fees	1,626.00	3,000.00	-1,374.00	54.2%	4,000.00
4750 · Tourism Dept. Administration	0.00	2,250.00	-2,250.00	0.0%	3,000.00
4752 · LEOSE	911.63				
4755 · Crash report fees	175.00				
4760 · Service Fees (Burn, Itinerant)	885.00	875.00	10.00	101.14%	1,500.00
4775 · Insurance Claim Income	16,113.00				
4780 · Interest Income	1,784.45	1,750.00	34.45	101.97%	3,000.00
4790 · Other Income	1,061.46	1.00	1,060.46	106,146.0%	1,000.00
Total 4700 · Investment and other income	22,556.54	7,876.00	14,680.54	286.4%	12,500.00
Total Income	816,298.33	744,161.00	72,137.33	109.69%	963,860.00
Expense					
66000.1 · Payroll Expenses- SUTA					
66000.1 · Payroll Expenses- SUTA	0.00				
11000 · Special Projects					
11000 · Special Projects	14,400.00	14,400.00	0.00	100.0%	14,400.00
5000 · General government					
5100 · Administrative Salary	72,578.85	72,856.00	-277.15	99.62%	124,900.00
5102 · Administrative Hourly Wages	17,359.90	24,787.00	-7,427.10	70.04%	42,500.00
5103 · Administrative Overtime	3,785.01				
5105 · Alderman Compensation	0.00	1.00	-1.00	0.0%	60.00
5110 · Benefits	15,427.64	14,798.00	629.64	104.26%	25,379.00
5121 · Payroll Taxes	5,244.57	1,365.00	3,879.57	384.22%	2,343.00
5181 · Meeting expense	630.52	644.00	-13.48	97.91%	1,100.00
5205 · Health services contract	2,438.00	4,876.00	-2,438.00	50.0%	4,876.00
5209 · Cell Phone	346.20				
5210 · Printing Expense	133.50	800.00	-666.50	16.69%	1,000.00
5211 · Telephone	1,666.86	1,925.00	-258.14	86.59%	3,300.00
5214 · Utilities	3,857.28	3,500.00	357.28	110.21%	6,000.00
5213 · Equipment - Leased / Rented	2,505.77	2,681.00	-175.23	93.46%	4,600.00
5215 · Janitorial	1,935.00				
5216 · Professional Fees					
5216-1 · Profess Fees - Planning	2,132.21	3,150.00	-1,017.79	67.69%	4,200.00
5216-2 · Profess Fees - Engineering	9,842.33	7,000.00	2,842.33	140.61%	12,000.00

Village of Salado
Profit & Loss Budget Performance
October 2014 through April 2015

	Oct '14 - Apr 15	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
5216-3 - Profess Fees - Accounting	8,858.75	14,000.00	-5,141.25	63.28%	14,000.00
5216-4 - Profess Fees - Inspections	9,523.49	4,956.00	4,567.49	192.16%	8,500.00
5216-5 - Profess. Fees - Legal	15,926.92	11,655.00	4,271.92	136.65%	20,000.00
5216-6 - Prof Fees - Special Studies	15,285.00	15,000.00	285.00	101.99%	15,000.00
Total 5216 - Professional Fees	61,868.70	55,761.00	5,807.70	110.42%	73,700.00
5244 - Election Expenses	3,409.40	6,000.00	-2,590.60	56.82%	12,000.00
5250 - Emergency Operations	1,528.22				
5255 - Fire Department - expense					
5255-1 - Burn Fees	0.00	845.00	-845.00	0.0%	1,125.00
5255-2 - Contract	36,000.00	36,000.00	0.00	100.0%	36,000.00
Total 5255 - Fire Department - expense	36,000.00	36,845.00	-845.00	97.71%	37,125.00
5286 - Discretionary Fund	0.00	200.00	-200.00	0.0%	200.00
5316 - Office Supplies	2,736.24	2,931.00	405.24	117.39%	4,000.00
5318 - Postage	1,013.99	1,300.00	-286.01	78.0%	1,300.00
5321 - Building supplies	393.52	600.00	-206.48	65.59%	1,000.00
5328 - Equipment - R & M	2,054.40	1,750.00	304.40	117.39%	3,000.00
5402 - Advertising	3,038.00				
5403 - Web-site	0.00	225.00	-225.00	0.0%	300.00
5415 - Public Notices	2,112.00	2,900.00	-788.00	72.83%	4,000.00
5416 - Insurance	20,130.70	22,050.00	-1,919.30	91.3%	22,050.00
5421 - Dues and Subscriptions	3,889.11	5,050.00	-1,160.89	77.01%	5,861.00
5436 - Training & Travel	1,696.94	1,700.00	-3.06	99.82%	2,275.00
5452 - Code Enforcement					
5452-1 - Salary/Wages	10,980.90	10,876.25	104.65	100.96%	18,645.00
5452-3 - Benefits	477.31	663.25	-185.94	71.97%	1,137.00
5452-4 - Payroll tax	159.23				
Total 5452 - Code Enforcement	11,617.44	11,539.50	77.94	100.68%	19,782.00
5467 - Interest Exp/Bank Fees	203.44	2,000.00	482.20	124.11%	2,000.00
5505 - Leadership Salado	2,482.20	2,500.00	2,500.00	200.0%	5,000.00
5510 - Keep Salado Beautiful Expense	5,000.00	2,500.00	2,500.00	200.0%	5,000.00
5600 - Capital outlay					
5601 - Equipment	7,595.54	4,375.00	3,220.54	173.61%	7,500.00
5603 - Building	22,692.64	20,937.00	1,755.64	108.39%	35,900.00
Total 5600 - Capital outlay	30,288.18	25,312.00	4,976.18	119.66%	43,400.00
Total 5000 - General government	317,071.58	306,296.50	10,775.08	103.52%	453,051.00
9000 - Municipal Court					
9100 - Judge Services	4,000.00	3,500.00	500.00	114.29%	6,000.00
9121 - Municipal Court Payroll Taxes	183.19				
9150 - Salary Municipal Court Clerk	10,874.04	13,566.00	-2,691.96	80.16%	23,257.00
9214 - Utilities	1,479.93	7,000.00	-801.15	88.56%	12,000.00
9216 - Prof. Fees - Legal, Court	6,198.85	700.00	-700.00	0.0%	1,200.00
9282 - Technology Fee	0.00	700.00	-700.00	0.0%	800.00
9283 - Judge Expense	0.00	0.00	0.00	0.0%	600.00
9316 - Supplies	279.00	350.00	-71.00	79.71%	900.00
9317 - Security Fee	0.00	675.00	-675.00	0.0%	900.00
9328 - Maintenance and Repair	1,564.50				
9421 - Dues and Subscriptions	268.00				
9436 - Travel and Training	646.75				
9000 - Municipal Court - Other	0.00	0.00	0.00	0.0%	0.00
Total 9000 - Municipal Court	25,494.26	26,491.00	-996.74	96.24%	44,757.00
6000 - Police Department					
6100 - Salary - Chief of Police	32,466.68	32,830.00	-363.32	98.89%	56,275.00
6101 - Salary / Wages - Officers	88,803.37	88,361.00	442.37	100.5%	151,472.00
6102 - Officers - Hourly	0.00	0.00	0.00	0.0%	0.00
6103 - Officers - Overtime	2,455.08	2,275.00	180.08	107.92%	3,900.00
6106 - Longevity & Certif pay	3,708.00	3,960.00	-252.00	93.64%	3,960.00
6110 - Benefits	25,976.37	25,390.00	586.37	102.31%	43,320.00
6111 - Reserve Officer / Chaplin	0.00	1,456.00	-1,456.00	0.0%	2,496.00
6121 - Payroll Taxes	1,843.39	2,550.00	-706.61	72.29%	4,315.00
6209 - Cell Phones / Communications	2,483.48	3,220.00	-736.52	77.13%	5,520.00

Village of Salado
Profit & Loss Budget Performance
October 2014 through April 2015

	Oct '14 - Apr 15	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
6214 - Utilities	213,333	18,750.00	-17,071.93	8.95%	25,000.00
6301 - Ammunition	414.81	700.00	-285.19	59.26%	1,000.00
6302 - Crime Prevention Supplies	0.00	500.00	-500.00	0.0%	1,000.00
6314 - Auto expenses (fuel, etc)	8,177.78	12,250.00	-4,072.22	66.76%	20,988.00
6316 - Supplies	183.10	2,450.00	-2,266.90	7.47%	4,200.00
6328 - Building R & M	4,588.77	700.00	-284.20	59.4%	1,000.00
6421 - Dues & Subscriptions	415.80	700.00	-284.20	59.4%	1,000.00
6436 - Training & Travel	0.00	581.00	-581.00	0.0%	1,000.00
6455 - Animal Control	0.00	1,463.00	-1,463.00	0.0%	2,508.00
6600 - Police - Capital Outlay	1,678.07	18,750.00	-17,071.93	8.95%	25,000.00
6603 - Officer Equipment	1,678.07	18,750.00	-17,071.93	8.95%	25,000.00
Total 6600 - Police Department	173,408.03	197,436.00	-24,027.97	87.83%	327,954.00
7000 - Maintenance Dept.	376.12				
7100 - Maint. - Salary / wages	17,898.12	18,123.00	-224.88	98.76%	31,068.00
7103 - Maint. - Overtime	560.26	700.00	-139.74	80.04%	1,200.00
7110 - Maint. - Benefits	4,719.70	4,592.00	127.70	102.78%	7,872.00
7121 - Payroll tax	279.71	364.00	-84.29	76.84%	621.00
7209 - Cell phone	145.94				
7214 - Utilities	291.81				
7300 - Maint. - Supplies	298.22	6,400.00	-6,101.78	4.66%	7,400.00
7314 - Maint. - Fuel	460.52	840.00	-379.48	54.82%	1,440.00
7328 - Maint. - R & M	2,427.95				
7329 - Deer Disposal Fee	49.49				
Total 7000 - Maintenance Dept.	27,131.72	31,019.00	-3,887.28	87.47%	49,601.00
8000 - Parks	1,782.59	1,400.00	382.59	127.33%	2,400.00
8214 - Parks - Utilities					
8300 - Supplies	271.13				
8314 - Auto expenses (fuel)	45.78				
8328 - Parks - R & M	1,498.58	2,625.00	-1,126.42	57.09%	4,500.00
Total 8000 - Parks	3,598.08	4,025.00	-426.92	89.39%	6,900.00
10000 - Streets Dept	1,560.00	1,400.00	160.00	111.43%	2,400.00
10283 - Contract labor	1,560.00	1,400.00	160.00	111.43%	2,400.00
10301 - Signage	105.30	700.00	-594.70	15.04%	1,200.00
10314 - Auto expense (fuel)	323.27	525.00	-201.73	61.58%	900.00
10328 - Street R & M	271.12				
6645 - Public Facility Rental	3,095.00				
6650 - Utilities - street	7,282.17	7,581.00	-298.83	96.06%	13,000.00
6670 - Pace Park	75.00				
Total 10000 - Streets Dept	12,711.86	10,206.00	2,505.86	124.55%	17,500.00
Total Expense	574,191.65	589,873.50	-15,681.85	97.34%	914,163.00
Net Ordinary Income	242,106.68	154,287.50	87,819.18	156.92%	49,697.00
Other Income/Expense					
10600 - Streets - Capital Outlay	18,755.72	25,000.00	-6,244.28	75.02%	50,000.00
10650 - Main Street Improvements	47,888.58	200,000.00	-152,111.42	23.94%	400,000.00
10600 - Streets - Capital Outlay	66,644.30	225,000.00	-158,355.70	29.62%	450,000.00
Total Other Expense	-66,644.30	225,000.00	-158,355.70	29.62%	450,000.00
Net Other Income	-66,644.30	-225,000.00	158,355.70	-29.62%	-450,000.00
Net Income	175,462.38	-70,712.50	246,174.88	-248.14%	-400,303.00

Village of Salado
Balance Sheet
As of April 30, 2015
Apr 30, 15

ASSETS

Current Assets

Checking/Savings

1001 · Cash In Bank FSBxxx3002	176,973.74
1050 · FSB CC Holding Acct	48,581.82
1099 · Petty Cash	100.00

Total Checking/Savings 225,655.56

Other Current Assets

1100 · Investments

1116 · Texas Star MM	115,261.00
1117 · MMF - Union State Bank	179,172.61
1120 · TexPool	4,151.04
1122 · CD, First State	550,000.00

Total 1100 · Investments 848,584.65

1200 · Other receivables

1213 · Credit Card Payments Receivable	4,237.44
1215 · Property Tax Receivable	163,196.02
1217 · Franchise Fee Receivable	60,654.45
1218 · Sales Tax Receivable	31,898.57

Total 1200 · Other receivables 259,986.48

1205 · Due To/From Other Funds

1206 · Due From Fund 200 - Hotel/Motel	2,820.00
1206.1 · Due To/From Hotel/Motel Payroll	44,961.66
1207 · Due To/From Chamber	1,875.00
1207.1 · Due To/From Chamber- Payroll	7,815.43
1208 · Due To/From Utilities	15,978.58

Total 1205 · Due To/From Other Funds 73,450.67

Total Other Current Assets 1,182,021.80

Total Current Assets 1,407,677.36

Fixed Assets

1700 · Land	45,576.83
1705 · Building	344,324.51
1710 · Vehicles	116,588.23
1720 · Park Equipment	72,861.61
1725 · Furniture & Fixtures	14,646.20
1730 · Machinery & Equipment	93,439.31
1740 · Infrastructure	326,147.48
1799 · Accumulated Depreciation	-336,175.60

Total Fixed Assets 677,408.57

Other Assets

1900 · Cash and Investments - Restrict

1903 · Restricted Funds, Equipment	48,000.00
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Total 1900 · Cash and Investments - Restrict 48,000.00

Total Other Assets 48,000.00

TOTAL ASSETS 2,133,085.93

Village of Salado
Balance Sheet
As of April 30, 2015
Apr 30, 15

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2100 · Payroll Liabilities

2106 · State unemploy payable (TWC)	75.70
2105 · FICA / Fed. WH Payable	3,636.27
2120 · Aflac Payable	593.66
2140 · TMRS payable	4,173.93

Total 2100 · Payroll Liabilities 8,479.56

2700 · Deferred Revenue

2704 · Deferred Revenue - Ad Valorem 17,885.11

Total 2700 · Deferred Revenue 17,885.11

2800 · Reserve for Special Projects 118,733.64

Total Other Current Liabilities 145,098.31

Total Current Liabilities 145,098.31

Long Term Liabilities

2910 · Compensated Absences 90,564.60

Total Long Term Liabilities 90,564.60

Total Liabilities 235,662.91

Equity

3110 · Investments in Fixed Assets 630,186.16

32000 · Retained Earnings 1,091,774.48

Net Income 175,462.38

Total Equity 1,897,423.02

TOTAL LIABILITIES & EQUITY 2,133,085.93

POLICE DEPARTMENT

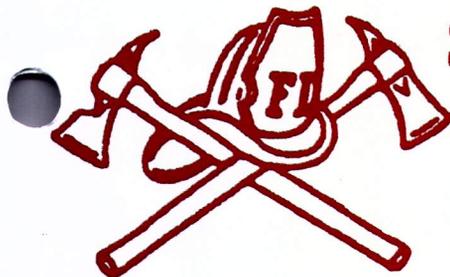
MONTHLY REPORT

FOR THE MONTH ENDING May 31, 2015

GOALS / WORK PLAN	UPDATE
Update General Orders	Last updated in 2004. Currently reviewing and re-writing sections at a time. When individual sections are ready, will bring forward to BOA for consideration
Emergency Operations	<ul style="list-style-type: none"> • Work on identification of individual to serve as Emergency Operations Coordinator • Participate in re-write of Manual • Evaluate existing interlocal agreements, recommend changes as needed; identify new agreements needed, if any • Identify resource list and arrangements goods and materials necessary during emergency
Develop 5 year action/strategic plan	

SPECIAL PROJECTS	
Renovate building and move police department into the building	Renovation almost complete, we are moving into the building, will hold open house in near future
Creating Program called Realtor Watch	Extra attention to homes that are vacant on the market
Midnight madness fun run	Route complete and approved by TXDot
Training report	Officer Laird- Special Investigative Topics
	Officer Post – TLETS Certification Officer Tulloch- TLETS Certification Chief Hensley- TLETS Certification

ACTIVITIES / PERFORMANCE MEASURES	
Calls for service	227 (93% in city,7% outside city)
BREAKDOWN OF TYPE OF CALLS FOR SERVICE	
Average response time	4:18
Offenses	11
Arrests	1
Motor Vehicle Accidents	4
Alarm Calls	15 (8 residential,7 business, 0 Medical)
Total Citations	54



Salado Fire Department

P.O. Box 503

Salado, Texas 76571

Tel. 254-947-8961 • Fax 254-947-1006

In the month of May Salado VFD has responded to the following calls

In the Village

18 - EMS

2 - Fire Calls

4 - MVA

County calls

25 - EMS

4 - Fire

11 - MVA

Shane Berrier

Fire Chief, Salado Vol. Fire Dept.

ACTION PLAN – MULTIPLE YEAR PLAN – MAY 31, 2015 UPDATE

Goal Category	Objective	Activities/Means	Activity type	Resources Needed	Priority	Implementation Schedule	Status / Update
Support business growth (increase membership)	Provide training that assists business growth through marketing	-web site development	Chamber/ CVB		2	2014-2015	This is not a training but a bid process to improve www.salado.com to be more user friendly.
Support business growth	Conduct activities that increase business awareness in the community	-ribbon cutting and groundbreaking	Chamber		1	Ongoing	Currently do both of these functions but would like to really increase our ribbon cuttings to 2 a month.
Support members (increase membership)	Provide training that assists business growth	-Small business counselor available once per week -Basics of Opening a Business	Chamber	Budget Counselors (TDA possibility)	2	2015-2016	Met with Marcus Carr, Director, Central Texas Business Resource Center and he is putting together a Salado proposal.
Support members	Provide opportunities for leveraging resources	-Electric Coalition	Chamber	Current and new businesses	1	Ongoing	Met with the electric coalition and have packets for new members and also renewing members for information. Also, took 10 packets to the Municipal Building for people who are coming in to start a business so that they can use this program if they choose. Invite Paul Smolen to do a presentation.
Support members	Provide opportunities for leveraging resources	-Co-op advertising	Chamber/ CVB	Budget Business support	2	2015-2016	Put together advertising plan for next fiscal year for business participation.
Quality of life	Support quality of life initiatives	-Identify capital improvement and facility projects that improve quality of life	Chamber/ CVB		2	2016-2017	This will also be part of the category, Venue Development.
Tourism development	Hold events that attract tourists and overnight stay	- Wildflower Art Show - Midnight Madness Down Main - Salado Fine Art Invitational - Chocolate & Wine Weekend - Christmas Stroll	Chamber/ CVB	Budget Volunteers New ad campaign marketing	1	2014-2015	Currently hosting these events that bring in overnight guests but need to work on improving all events through new advertising venues (i.e. television, print, and website.) Critique each event and also hold meetings with businesses as to how to make each event better. Working with Belton, Temple, Killeen and Harker Heights and created a new website and coalition called "Destination Central Texas."
Tourism development and awareness	Website improvement	-Event booking -Featuring tourism businesses -Outside critique -Reflect tourism study recommendations -Redesign website	Chamber/ CVB	Budget	2	2015-2016	Create more Salado packages for groups. Work with Wildfire Ranch and Solana Ranch. Also create a package tab on www.salado.com where we have planned their stay.

Goal Category	Objective	Activities/Means	Activity Type	Resources Needed	Priority	Implementation Schedule	
Tourism Awareness	Improve way finding	-Install kiosks -IH 35 Gateway sign	CVB/ Chamber/	Budget	2	2015-2016	Have been working with TxDOT for the last several years for our IH35 gateway sign.
Tourism development	Promote Salado through print materials	-Visitors Guide -Other statewide print material	Chamber/ CVB	Budget Business support	1	2014-2015	Visitors Guide is at the printer. Researching other statewide print material.
Tourism awareness	Promote events that increase tourism	-Electronic sign in town	CVB/ Chamber	Budget Business support	3	2016-2017	
Tourism development	Improve marketing activities and approaches	-Create marketing plan -Reflect tourism study recommendations -Expand use of social media	CVB/ Chamber	Time Budget	2	2015-2016	
Tourism development	Develop new venues	-Develop and implement Tourism / Venue Master Plan – -Ensure community identification initiatives are included -Define what we have & what is missing: Inventory of venues, restaurants, retailers, meeting space (type, hours, presence on road) -Identify resource/person to recruit new attractions	CVB	Time Budget Resource Person to recruit new attractions	1	2015-2016	Adopt an incentives ordinance for landmark properties. Review the Tourism Assessment that was done in 2006 and put together a summary plan as to what the suggestion was, what was completed and review what was not checked off. Have the Chamber of Commerce & Tourism Bureau staff define what we have and what is missing to implement in the Tourism/Venue Master Plan. Identify the resource person to execute the plan.
Tourism development	Improve marketing activities and approaches	-Develop and implement Tourism Master Plan -Establish tourism advisory committees to make marketing, infrastructure investment, and venue recruitment recommendations: -Hotel representatives -Venues representatives (shops, entertainment) -Restaurant representatives	CVB/ Chamber	Time Budget People to serve on tourism advisory committee	1	2015-2016	Have a member of the Chamber Board of Directors lead this committee and put together the representatives from the recommended list. Also, include a banker as part of the committee. The membership committee sent out a survey to all of the Chamber members and this updated Action Plan reflects their comments and/or suggestions.



Goal Category	Objective	Activities/Means	Activity Type	Resources Needed	Priority	Implementation Schedule	
Tourism development	Attract groups (tour and meeting) for destination meetings	<ul style="list-style-type: none"> - Create and distribute materials to recruit tour and meeting groups -utilize social media -develop and execute list of organizations to market to -Identify additional ways to recruit 	CVB/ Chamber	Time Budget	2	2015-2016	Currently have some materials but they all need to be updated.

