

Village of Salado, Texas  
**Board of Aldermen**  
**Minutes**  
**Regular Meeting**  
6:30 p.m. Thursday, February 4, 2016  
Municipal Building, 301 N. Stagecoach Road

**Present:** Mayor Skip Blancett, Alderman Frank Coachman, Alderman Amber Dankert, Alderman Michael McDougal, Alderman David Williams.

**Absent:** Mayor Pro Tempore Fred Brown.

**Others Present:** Kim Foutz, Village Administrator; Mary Ann Ray, Village Secretary; Jack Hensley, Chief of Police; Shane Berrier, Chief, Salado Volunteer Fire Department.

**I. Call to Order.**

Mayor Blancett called the meeting to order at 6:30 p.m.

1. The Mayor opened the meeting with a moment of silence.
2. The Mayor called on Eagle Scout candidate Joseph Shuler to lead the Pledge of Allegiance. The Mayor then led the Texas Pledge of Allegiance.

**II. Proclamations / Special Recognition.**

None.

**III. Public Comments.**

3. Linda Reynolds, 507 Santa Rosa, commended the Board of Aldermen for its retreat on Saturday, January 30, 2016, and suggested a timeline surrounding the outer walls of the Municipal Building as reference for anyone who desired to learn the history of Salado.

Darlene Walsh, 1110 Mill Creek Drive, offered a position paper that explains her opinion on the recent events in the Village (see attached).

Allie Guenther, 410 N. Church St., spoke of her love for Salado and asked everyone to work together for the improvement of the Village.

**IV. Reports.**

**Mayor's Report** – Mayor Blancett said he has set up a series of “Saturday with the Mayor” sessions at the Municipal Building, during which citizens and groups can sign up for an hour with him to discuss their concerns and issues. Citizens can call the City Secretary or

visit the Municipal Building to set an appointment. He discussed a meeting he had with the citizens of Salado Oaks Drive about their concerns that their street will be used as a point of access for the Sanctuary development; he said that encouraging communication has been received from Sanctuary as a result of the meeting. He also discussed the low-water crossing and reported that an anonymous matching donation of \$10,000 has been offered to help pay for the cleanout.

**Police Department Report** – Chief Hensley reported that the reopening of the southbound I-35 service road at Thomas Arnold Road has improved traffic through that intersection. He reported a slight increase in crime in the Village, including six calls from citizens reporting a scam in which someone purports to be from the Internal Revenue Service. See attached report.

**Fire Department Report** – Chief Shane Berrier reported several upcoming fund-raisers for the department. The department will conduct its first Fire School at the new station on FM 2484. The school will be open to the State of Texas, with a maximum of 40 seats. Graduates will receive a Technician I certificate. The new brush truck should arrive around May or June. See attached report.

**Chamber of Commerce/Tourism Bureau Report** -- Alderman McDougal spoke on behalf of Executive Director Mary Poche', who was ill. He reported that the Supervisory Board will meet tomorrow to examine the Chamber's contract with the Village/

**Village Administrator's Report** -- Administrator Foutz reported that she is working on alternate alignment along Main Street for the sewer line; she hopes to have an update for the February 11 workshop. She is continuing to work on an update to the Transportation Plan. The application for the Texas parks and Wildlife Department trails grant was submitted by the February 1 deadline. If the Village wins the grant, it will help pay for a trail from Van Bibber north along Main Street, then east to the Sculpture Garden. The Village received a response letter from TxDOT relating to the workshop that took place January 25; copies of the letter are available at the Municipal Building.

## V. **Consent Agenda.**

4. Consider approving the Consent Agenda items:
  - a. Minutes, January 21, 2016, Regular Meeting
  - b. Minutes, January 25, 2016, Called Workshop
  - c. Minutes, January 30, 2016, Special Called Meeting and Planning Retreat
  - d. A Resolution (R-2016-135) supporting the designation of Salado as a Cultural District through the Texas Commission on the Arts.
  - e. An Order of Election for May 7, 2016, to elect a Mayor and two position on the Village of Salado Board of Aldermen.
  - f. A Resolution (R-2016-137) calling for a Joint Election on May 7, 2016, with the Salado Independent School District (ISD) Board of trustees and the Salado Public Library District for the Election.

*Alderman McDougal made a motion to approve the Consent Agenda as presented. Alderman Dankert seconded.*

Discussion: Alderman Williams asked to remove Item 4d from the Consent Agenda for individual discussion.

*The motion to approve Items 4a, b, c, e and f carried unanimously.*

Jill Shipman, President of the Public Arts League of Salado, explained the designation of Cultural District and the Village's obligations. The Village will have no financial obligations. The designation of Cultural District will enable PALS to receive more grant funds for sharing the arts in the Village.

*Alderman Coachman made a motion to approve Item 4d. Alderman Dankert seconded. The motion carried unanimously.*

## **VI. Regular Session.**

### **5. Presentation, discussion, and possible action on a contract for fire protection and emergency services with the Salado Volunteer Fire Department in an amount of \$36,000.**

Administrator Foutz explained that this is substantially the same contract as last year; however, there are some changes in language regarding insurance and indemnity that benefit the Village. The dollar amount is the same as last year.

*Alderman Dankert made a motion to approve the contract with Salado Volunteer Fire Department as presented. Alderman McDougal seconded. The motion carried unanimously.*

### **6. Presentation, discussion and possible action on:**

- a. Board of Aldermen members to Committees pursuant to Resolution R-2016-134, Establishing Committees and Advisory Boards; and
- b. Chairperson and Vice Chairperson of Committees pursuant to Resolution R-2016-134, Establishing Committees and Advisory Boards

Mayor Blancett said he would like to place these items on a workshop for February 11, 2016 because he has not had an opportunity to talk with the Aldermen about these appointments. He directed Administrator Foutz to continue using the current committees until appointments can be made at the February 18, 2016, meeting.

The Mayor asked citizens to step up and consider serving on a board. Applications are still being accepted for Committees and Advisory Boards. The application is available online and at the Municipal Building. He listed the various committees and the Aldermen who serve on each.

*Alderman Coachman made a motion to postpone action on Items 6 and 8 on the Agenda and place both items on the February 11, 2016, workshop Agenda for further recruitment and study. Alderman McDougal seconded. The motion carried unanimously.*

**7. Presentation, discussion and possible action on the appointment of members to the Planning & Zoning Commission, pursuant to Ordinance 2013.08.14, Zoning Ordinance.**

Administrator Foutz explained that one term expired in January. Applications were not sent to the BOA as requested; therefore, she recommends discussing this appointment at the workshop February 11 and appointing on February 18.

*Alderman McDougal made a motion to move Item 7 to workshop February 11 and vote February 18. Alderman Williams seconded. The motion carried unanimously.*

**8. Presentation, discussion, and possible action on the appointment of members to Committees and Advisory Boards pursuant to Resolution R-2016-134, Establishing Committees and Advisory Boards.**

See Item 6.

**9. Discussion and possible action on authorizing changes in staffing to include: a) add part-time maintenance technician, approximately 25 hours per week; and b) change part-time office clerk to full-time office clerk, 40 hours per week; and directing the Village Administrator to bring forth the associated budget amendment.**

Administrator Foutz explained that this item arose from the Board of Alderman retreat on January 30. These revisions to Village staffing will require a budget amendment; she is asking for a directive to move forward with these plans. Funds will come from changes to the contract for the wastewater plant superintendent and a change in electrical provider.

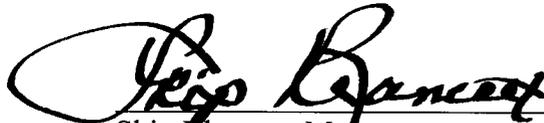
*Alderman Coachman made a motion to approve changes in staffing as presented. Alderman Dankert seconded. The motion carried unanimously.*

**VII. Executive Session.**

None.

**VIII. Adjourn.**

*Alderman Williams made a motion to adjourn. Alderman Dankert seconded. The meeting was adjourned at 7:55 p.m.*

  
Skip Blancett, Mayor

  
Mary Ann Ray, Village Secretary



**POLICE DEPARTMENT**

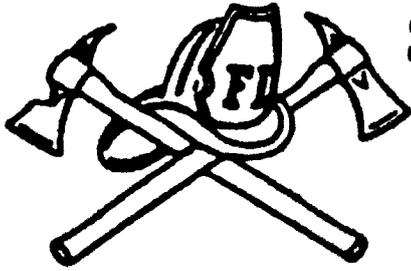
**MONTHLY REPORT**

**FOR THE MONTH ENDING January 28, 2016**

Update General Orders	Have been reviewing the current operations manual and updating the policies to meet the Best Practices guideline. There are currently 169 sections in the Best Practices manual. 47 sections have been completed and pending committee review.
Emergency Operations	<ul style="list-style-type: none"> <li>• The Emergency Operations Plan and Annexes have been completed, however we will continue to gather additional data. This will be presented at a workshop</li> <li>• Need to assign someone to serve as Emergency Management Coordinator</li> <li>• The annex's are completed and we are now in compliance with the state standards. We are now working on the Basic Plan and will have this on a future work shop agenda. We are drafting ordinances and resolutions that may be used in the event of a disaster. Need to establish interlocal agreements with partners in the area that will assist us during an emergency.</li> <li>• Identify resource list and arrangements for goods and materials necessary during emergency Pending committee review</li> </ul>
Develop 5 year action/strategic plan	The construction of a Police Department strategic plan 2014 / 2018 Has been completed.

Early Outdoor Warning Systems	Starting to gather information about vendors and types of programs.
Episcopal Church 5K run (1-2-16)	Over 250 participants
Presentation to Library Staff	HB 30.07 Open carry laws
SABA Training	Operational Emergency Medical Advisory Council
New officers	1 officer in FTO program, 1 officer in final stage of hiring process





# Salado Fire Department

P.O. Box 503

Salado, Texas 76571

Tel. 254-947-8961 • Fax 254-947-1006

In the month of January Salado VFD has responded to the following calls

## In the Village

17 - EMS

2 - Fire Calls

4 - MVA

## County calls

21 - EMS

10 - Fire

6 - MVA

Shane Berrier

Fire Chief, Salado Vol. Fire Dept.

## Salado Chamber of Commerce/Tourism Bureau 2016-2017 ACTION PLAN UPDATE – February 4, 2016

CATEGORY	DESCRIPTION	CURRENT STATUS	EXPECTED OUTCOME
Chamber	Ribbon Cuttings	Goosehead Insurance Feb. 2, 2016	Increase Ambassador and other business attendees to show support; reinforce open communication and Chamber programs
Chamber	Quarterly Breakfast	March 2, 2016 Holiday Inn Express – NRG Simply Smart – Jessica Dusek	Quality informational programs to assist business in running their business – expect to continue to add to attendance numbers so members know it as a “Value Add” to their membership
Chamber	Ambassador Program	Program Revamp – Draft Stage	Gather information about what works and what needs to be added to create quality program; expect to add a more varied demographic and increase members
Chamber	Annual Banquet	Complete as of January 28, 2016	Goal to double budgeted net profit (\$4,500) preliminary numbers show between \$8-9 net
Chamber/Tourism	Website Revamp	Ongoing-gathering copy data, photography, etc.	Goal is to have revamped site up by time construction and Stagecoach Restaurant open --mid June
Tourism	Upcoming event	Salado on the Rocks (Feb. 12) radio ad running; posters distributed band, booked; ticket sales happening;	By turning into a weekend marketing push, goal is to secure overnight lodging and local shopping
Tourism	Upcoming event	Wildflower Weekend (April 1-3); posters developed and distributed; artists inquiries occurring and preliminary program work ongoing	Build on an already successful format
Tourism	Venue Master List	Draft in development	Will use for direct marketing to groups, regional meetings etc.
Chamber/Tourism	App for Smart/I Phone	Gathering information regarding vendor and cost	Cutting edge Salado information in a relevant format for Visitors
Chamber/Tourism	Print Materials	Selectively choosing most relevant to process; converting clientele to the idea of “electronic”	Cut printing costs and more relevancy to current clientele desires for information
Chamber Tourism	Marketing Plan	Operating from Draft Status due to learning curve	Complete by mid – February for balance of 2016 budget year

## **POSITION PAPER**

### **Darlene Walsh, Salado Sewer Committee Citizen Member**

- \*\* I am a strong supporter of legal development for Salado and the surrounding areas.**
- \*\* I voted for Salado's 2014 \$10.5 million dollar Sewer Bond Proposal**
- \*\* I support sewer service, as quickly as possible and at the most economical cost, for all Salado business districts**
- \*\* I support the voluntary connection to our sewer system by businesses and property owners.**
- \*\* I support legal and adequate, ingress/egress to the Sanctuary 197 acre development.**
- \*\* I do not support using Salado Oaks Drive as a Sanctuary thoroughfare to Baines Street**
- \*\* I support the increase of Village taxes in 2015/2016 to pay for legal, survey and engineer planning for the Village sewer system.**
- \*\* I do NOT support taking the \$8.2 million bond loan as of Sept. 15, 2015 BEFORE our Village had secured the TCEQ wastewater treatment plant permit, land, or a solid plan for sewer distribution.. We will now needlessly pay \$270,000 interest this year and over \$500,000 interest & principal next year.**
- \*\* I support reviewing all sewage options to ensure we select, and install, the most timely and comprehensive system that allows for future growth and development in the most economical manner.**
- \*\* I support our unique Historic District, its boundaries, and the current retail zoning within it.**
- \*\* I do not support Mixed Use (MU) spot zoning, or preferential treatment, of specific properties within an already zoned residential district.**
- \*\* I do not support 50% off Village taxes for 15 year preferential treatment tax giveaways to Owners who annex property into the Village.**
- \*\* I do not support using taxpayer money, or resources, to pay for Sanctuary development (including rezoning) that devalues, and adversely effects, existing Village businesses and property owners.**

*Please Include with Minutes*