

Village of Salado, Texas  
**Board of Aldermen**  
**Minutes**  
**Regular and Workshop Meeting**  
6:30 p.m. Thursday, November 17, 2016  
Municipal Building, 301 N. Stagecoach Road  
Salado, Texas

**Present:** Mayor Skip Blancett, Mayor Pro Tempore Fred Brown, Alderman Frank Coachman, Alderman Amber Preston Dankert, Alderman Michael McDougal, Alderman David Williams.

**Others Present:** David Miller, Interim Village Administrator; Chrissy Lee, Village Secretary; Judy King, Administrative Assistant; Jack Hensley, Chief of Police; Linda Sjogren, Village Attorney.

**I. Call to Order.**

1. The Mayor called the meeting to order at 6:30 p.m. and opened with a Moment of Silence.
2. The Mayor led the Pledge of Allegiance and the Texas Pledge of Allegiance.

**II. Proclamations/Special Recognition.**

None.

**III. Public Comments.**

3. None.

**IV. Reports.**

**Alderman Reports:**

- Environmental Report – Alderman Dankert reported that they had not met and will not meet again until January 2017.
- ETJ/Annexation Report – Alderman McDougal reported that there is a joint meeting scheduled with the Economic Development Committee at 6:30 p.m. on December 6, 2016. David Miller, Interim Village Administrator, will be at that meeting.
- Ordinance Committee Report – Alderman Williams reported that the committee met to review and draft changes to the Weapons Ordinance to include archery equipment.
- Main Street Report – Mayor Pro Tempore Brown reported that the butterfly benches have been ordered for Main Street. Once they arrive, they will be painted by an auto body shop and placed along Main Street. He also reported that Christmas

decorations will be placed along Main Street on Monday, November 21, 2016 and invited volunteers to join the committee.

- Street Improvement Report – Alderman McDougal reported that he had met with Bryan Neeves, Bell County Engineer, to review the streets of Salado. They discussed specific trouble areas within the Village. The budget to repair the streets is \$51,000 for the 5-year plan. The committee is currently on time and within budget for the plan. He also reported that I35 construction is nearing completion. Barriers will be removed to keep the project on target for a November 2016 completion.
- Economic Development Committee – Alderman Coachman reported that he had met with Interim Administrator David Miller to initiate discussions of a Master Plan for annexing, the west side overlay, and an overall economic development forecast. There was nothing to report regarding the progress of The Sanctuary Development.
- Trails and Parks Committee – Alderman Dankert reported that there had been a request from TxDot for more information for the grant to help fund the project.
- Public Safety / Emergency Management Committee – Chief Jack Hensley reported due to the absence of Alderman Dankert and Alderman McDougal at the committee meeting on November 8, 2016. A meeting was held with CTCOG to review the implications of adding a speed bump to Smith Bluff Road. CTCOG recommended that adding speed bumps could create liability issues for the Village of Salado. Further study will be done before a determination is reached. In the meantime, Chief Hensley stated that adding early morning patrols and issuing warning tickets has successfully slowed traffic in the area.
- Stagecoach /Wastewater Status Report – Mayor Pro Tempore Brown reported that the Interim Administrator David Miller had an upcoming meeting scheduled on Friday, November 18, 2016 to review the Wastewater Project with the Sewer Engineer to become fully informed about the details of the project. Mayor Skip Blancett reported the status of the current Stagecoach Wastewater Plant. He cited that inheriting the Stagecoach Wastewater Plant had been the most expensive endeavor to date for the Village of Salado costing more than \$125,000 to keep it operational last year. A new chlorinator was recently added. He also reported that many meetings had occurred with agencies involved with the new Wastewater Plant project; including, the Federal Fisheries who requested an environmental study of salamanders. It will be conducted by Zarro, an environmental testing company. Work is in process to get the project started in January 2017 with a proposed completion of November 2017.
- Investment Report – Dan Nixon, Investment Officer, reported that the Village of Salado is down a little more that \$1 million dollars from this same time last year. (full report attached)

## V. Consent Agenda.

4. Consider approving the Consent Agenda items:
  - a. Minutes, November 3, 2016, Regular and Workshop Meeting.

*Alderman McDougal made a motion to approve the Consent Agenda as presented. Mayor Pro Tempore Brown seconded. The motion carried unanimously.*

## VI. Workshop Agenda.

5. Presentation from Susan Terry, Keep Salado Beautiful and Jill Shipman, PALS, regarding Village support with administrative functions. The KSB and PALS organizations would like the Village to pay for an employee to work for their organizations preparing grants that benefit Salado 1-2 days per week for 6 months. Discussion was tabled per legal counsel to allow research regarding the appropriate source of funds for this type of arrangement. A review by HR Director Chrissy Lee, will also need to be done to see how that would impact the current employment needs at Village Hall should this employee be removed from that capacity 1-2 days per week for 6 months.
6. Discussion on draft amendments to the weapons ordinance was directed by Alderman David Williams as a representative of the Ordinance Committee. Before discussion ensued, Village Attorney Linda Sjorgen noted that a general law city cannot regulate hunting. Thus, revisions to the current weapons ordinance to include archery equipment was the best option. Alderman Williams reported his findings after researching the current ordinances in place in 21 other cities of like size and description in Texas. Discussion ensued with the Board of Aldermen. It was agreed that revisions to the draft be made before considering further action.

## VII. Regular Agenda.

7. Presentation, discussion, and possible action on a Concept Plan for Windmill Estates, a ± 79.1 acre proposed subdivision located on FM 2268 in the Village's Extraterritorial Jurisdiction.

*Alderman Michael McDougal made a motion to approve a Concept Plan for Windmill Estates, a ± 79.1 acre proposed subdivision located on FM 2268 in the Village's Extraterritorial Jurisdiction. Alderman Amber Preston Dankert Seconded. Motion carried unanimously (5-0).*

8. Discussion and possible action on weapons ordinance amendments. Direct staff to take appropriate action.
9. Discussion and possible action on staffing for grant administration and basic administrative work at Village Hall. Direct staff to take appropriate action.

*Alderman Frank Coachman made a motion to table Agenda Items #8 and #9 until after Executive Session. Mayor Pro Tempore Fred Brown seconded. The motion carried unanimously (5-0).*

The Mayor closed the Regular Session at 8:07 p.m. The Board went into Executive Session at 8:20 p.m. with the Village Attorney and the Interim Village Administrator present.

### **VIII. Executive Session.**

10. Consultation with attorney regarding the legal requirements for the operation of the police department as authorized by Texas Government Code Section 551.071. (Consultation with Attorney)
11. Consultation with attorney regarding the legal requirements for the operation of the municipal court as authorized by Texas Government Code Section 551.071 (Consultation with Attorney).
12. Deliberation of the employment, evaluation, duties, and discipline of the Maintenance Worker for the Village of Salado.

The Board of Aldermen, Village Attorney and Interim Village Administrator emerged from Executive Session at 9:48. Regular session was reconvened by Mayor Skip Blancett.

### **IX. Regular Session.**

13. Presentation, discussion, and possible action on the operation of the police department. Direct staff to take appropriate action.
14. Presentation, discussion, and possible action on the function of Municipal Court Operations. Direct staff to take appropriate action.
15. Discussion and possible action on the employment, evaluation, duties, and discipline of the Maintenance Worker. Direct staff to take appropriate action.

*Interim Village Administrator David Miller reported that there is no action necessary on Items 13-15.*

*In regards to Item #8 tabled from the Regular Agenda, Interim Village Administrator David Miller reported that it will defer back to the Ordinance Committee for further revisions.*

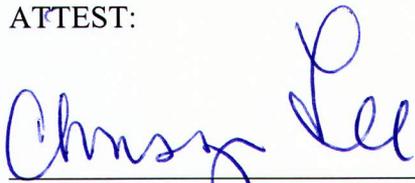
*In regards to Item #9 tabled from the Regular Agenda, Interim Village Administrator David Miller requested that there be no action taken until he can interview the staff member being considered for grant administration and basic administrative work at Village Hall. Alderman Frank Coachman made a motion to approve the request of the Interim Village Administrator. Alderman David Williams seconded. Motion passed unanimously (5-0).*

**X. Adjourn.**

*Alderman David Williams made a motion to adjourn. Mayor Tempore Fred Brown seconded. Motion passed unanimously (5-0). The meeting was adjourned at 9:50 p.m.*

  
Skip Brancett, Mayor

ATTEST:

  
Chrissy Lee, Village Secretary