

**Salado Municipal Building
301 North Stagecoach Road
Salado, Texas
Minutes of Regular Meeting of Board of Aldermen
February 1, 2018 at 6:30 p.m.**

The Board of Aldermen meeting was called to order at 6:32 p.m. by Mayor Pro-tem Fred Brown.

First Baptist Church Associate Pastor Frank Wallace gave the Invocation and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Skip Blancett (arrived at 6:44 p.m.), Mayor Pro-tem Fred Brown, Aldermen Andy Jackson, Amber Dankert, Frank Coachman, and Michael McDougal.

Staff Present: Village Administrator Don Ferguson, City Secretary Cara McPartland, Police Chief Rick Ashe, and Fire Chief Shane Berrier

Mayor Pro-tem Brown assumed duties as presiding officer pending Mayor Blancett's arrival and assumption of duties.

Citizens Communications

Linda Reynolds of 507 Santa Rosa spoke on the Village's recently distributed deer survey and questioned how previously allocated money to deal with deer issues has been spent. She asked that the Board look into this before increasing taxes or borrowing more money.

1. Consent Agenda

- A. Approval of minutes of the Regular Board of Aldermen meeting of January 18, 2018.
- B. Approval of minutes of the Special Board of Aldermen meeting of January 18, 2018.
- C. Approval of minutes of the Special Board of Aldermen meeting of January 25, 2018.

Alderman Jackson moved to approve all Consent Agenda items, as presented. Alderman Dankert seconded. Motion carried on a 5-0 vote.

2. Status Reports

A. Village Administrator's Status Report

- Status report on wastewater issues

Village Administrator Ferguson reported on today's introductory meeting of the Wastewater Impact Fee Advisory Committee and anticipated a final recommendation on maximum rates to be presented to the Board in late March. He noted specific construction milestones and timeframes, including digging and boring for the collection system and treatment plant.

- Status report on hiring of a Director of Tourism

Village Administrator Ferguson reported there will be a public announcement on the hiring of a new director on Friday, February 2, 2018.

- Status report on Right-of-Way Tree Trimming Project

Village Administrator Ferguson reported work is complete on de Grummond and Mill Creek, while work continues on Indian and Chisholm Trails. He anticipated project completion in about two weeks and noted it should finish on budget.

- Status report on community survey relating to deer in the Village of Salado

Village Administrator Ferguson reported that one survey per household has been mailed out and said the response rate from the mail-out has been good. He advised that surveys are due back to the Village no later than February 16, 2018. He expected to bring survey results to the Board during March 2018.

- Status report on upcoming Town Hall Meeting

Village Administrator Ferguson reported that Mayor Blancett's Town Hall meeting on the State of Salado is scheduled for 6 p.m. on Tuesday, February 6, 2018 at the Salado Civic Center. He advised the Salado ISD has also been invited to attend. The meeting will be posted in the event that a quorum of Board members may wish to attend.

In addition, Village Administrator Ferguson reported on the planned update of the Village of Salado's website.

B. Salado Police Chief Status Report

- Status Report on calls for service
- Status Report on Citizens on Patrol Program

Salado Police Chief Rick Ashe reported on calls for service, citations issued, number of arrests, response times, and the Citizens on Patrol (COP) program. He noted specific improvements in citizen outreach planned for this year, including social media, safety awareness, and public involvement. Brief discussion addressed current regulations and enforcement of street parking and other area citizen outreach programs.

C. Salado Fire Chief Status Report

- Status Report on calls for services

Fire Chief Shane Berrier reported on EMS, fire and motor vehicle accident calls in both the Village of Salado and Bell County. Brief discussion addressed extremely dry conditions that pose a significant fire risk, with no major rain expected until April. Fire Chief Berrier noted the burn ban

is currently in effect. Discussion continued on replacement of Fire Department radios, associated grant funding, causes of wildfires, and allocation of ambulance services in the event of simultaneous multiple calls.

Mayor Blancett assumed duties as presiding officer at this time (7:02 p.m.)

3. Ordinances

- A. Consider approval of an ordinance of the Village of Salado, Texas, ordering a General Election on May 5, 2018, for the purpose of electing a mayor and two (2) aldermen of the Village of Salado Board of Aldermen; establishing early voting locations and polling places for the election; making other provisions for the conduct of the election; and providing for findings of fact, severability, conflicting provisions, governing law, proper notice and open meeting, and an effective date. (*Village Administrator*)

Village Administrator Ferguson explained specific provisions of the proposed ordinance and recommended approval.

Alderman McDougal moved to approve the ordinance, as presented. Alderman Coachman seconded. Motion carried on a vote of 5-0.

- B. Consider approval of an ordinance of the Village of Salado, Texas, prohibiting the parking of vehicles or trailers in front yards and requiring recreational vehicles, boats and trailers to be parked in the rear yard behind a fence; providing for severability; providing a penalty and providing an effective date. (*Village Administrator; this item was continued from the January 1, 2018 Regular meeting of Board Aldermen*)

Village Administrator Ferguson reviewed past Board discussions and summarized specific ordinance provisions relating to fencing and visibility. Discussion addressed:

- Standard fencing heights and permit requirements
- Penalties established by the ordinance and enforcement options to maximize compliance
- Publication of ordinance enactment and other means of public notification, if ordinance is approved
- Registered owner of vehicle, boat, trailer, or RV, as responsible party (rather than property owner)
- Screening requirement to include a 7-foot wooden fence
- Effective date of ordinance
- Village Administrator Ferguson's recommendation to include the following language in Attachment A, Section 2(b): "It is presumed the registered owner of the vehicle, boat or equipment is the person who parked, caused, suffered or permitted the vehicle, boat or equipment to be parked in violation of this ordinance."

Mayor Pro-tem Brown moved to approve the ordinance, as presented, to be effective in 30 days from today. Alderman Coachman seconded.

Alderman Coachman moved to amend the previous motion to add the abovementioned language, as recommended by Village Administrator Ferguson. Mayor Pro-tem Brown seconded. Motion carried on a vote of 5-0.

Mayor Blancett called for a vote on the motion, as amended. Motion carried on a vote of 5-0.

4. Discussion and Possible Action

- A. Discuss and consider possible action regarding a proposed joint election agreement between the Village of Salado, Salado Independent School District and the Salado Public Library District relating to the May 5, 2018 elections in Salado, Texas. (*Village Administrator*)

Village Administrator Ferguson recommended approval of the resolution to hold a joint election with Salado ISD and the Salado Public Library District.

Alderman McDougal moved to approve the resolution approving the joint election agreement, as presented. Mayor Pro-tem Brown seconded. Motion carried on a vote of 5-0.

- B. Discuss and consider possible action regarding the 2017 Racial Profiling Report for the Village of Salado Police Department. (*Police Chief Rick Ashe*)

Chief Ashe reviewed reporting requirements and presented the report to the Board, which included statistics on total stops, race/ethnicity of those stopped, reasons for stops, arrests, and searches. He noted that the report shows no signs of racial bias and that the department is in compliance with all State reporting requirements. He advised that officers and vehicles are equipped with video cameras.

In response to Alderman McDougal's inquiry, Chief Ashe spoke on a possible data entry glitch that generated a higher number of "unknown" results in the "Reason for Stop" category than expected. He noted that this item is in addition to required elements of the report. Chief Ashe clarified statistics on reasons for searches.

Alderman Coachman moved to accept the 2017 Racial Profiling Report for the Village of Salado Police Department. Alderman Jackson seconded. Motion carried on a vote of 5-0.

- C. Discuss and consider possible action regarding a proposed mileage reimbursement program for the Salado Police Department's Citizens on Patrol Program. (*Mayor Pro-tem Fred Brown*)

Mayor Pro-tem Brown stated that the 25 citizens on patrol use their own vehicles and gas and felt it would be right for the Village to reimburse them for those expenses. Village Administrator Ferguson offered a possible alternative to the reimbursement program, which would entail the Village providing a vehicle to citizen volunteers. He noted certain opportunities to provide such a vehicle as a better long-term solution than reimbursement. Discussion addressed the typical number of vehicles on the street at night (one vehicle with 2 volunteers); amount of "per mile"

mileage reimbursement; available funds that would need to be budgeted for a reimbursement or for provision of a vehicle; and general support for continuing discussion of this item at the Board's workshop meeting on February 15, 2018.

Mayor Pro-tem Brown moved to continue this item until the Board's meeting on February 15, 2018. Alderman Jackson seconded. Motion carried on a vote of 5-0.

- D. Discuss and consider possible action regarding the allocation of \$2,613.51 presented to the Village of Salado by the County of Bell for school crossing guard, health/nutrition, child abuse prevention/intervention, and drug/alcohol abuse prevention programs in Salado. (*Village Administrator*)

Village Administrator Ferguson explained the funds must be spent on existing school crossing guard programs and recommended that such funds be allocated to the Salado ISD to help fund its school crossing guard program, as has been the practice in the past.

Alderman Coachman moved to approve the allocation of \$2,613.51 to the Salado ISD to help fund its school crossing guard program. Mayor Pro-tem Brown seconded. Motion carried on a vote of 5-0.

- E. Discuss and consider possible action regarding a proposal to designate the Village of Salado as the responsible entity for the Salado Art and Cultural District. (*Village Administrator; this item was continued from the January 18, 2018 Regular meeting of the Board of Aldermen*)

Village Administrator Ferguson explained that the Public Arts League of Salado (PALS) has requested that the Village become the responsible party for the recently created Salado Art and Cultural District, as the District does not meet the Texas Commission on the Arts (TCA) \$45,000 funding requirement. It was stressed that the proposed transfer of responsibility does not obligate the Village to expend \$45,000, but meets the TCA requirement that the responsible entity have at least \$45,000 in funding available, if needed.

PALS President Jill Shipman spoke on the designation as a great honor for the entire Village of Salado that will help all of Salado's various organizations. She advised that PALS does have some funds available and access to grants, but noted the reason the Village is being asked to take the lead, is to facilitate acquiring grant money for certain long-term goals and projects. She stated that PALS is not asking for money from the Village, but for its oversight and help in acquiring and administering grant funding. She also spoke on specific upcoming art-related events.

Discussion addressed requiring quarterly reports from PALS and recorded minutes from PALS board meetings.

Alderman Coachman moved to approve the proposal to designate the Village of Salado as the responsible entity for the Salado Art and Cultural District, to require that any expenditures from Village funds must be approved in advance by the Board of Alderman, and to require regular reporting to the Board. Alderwoman Dankert seconded. Motion carried on a vote of 5-0.

- F. Discuss and consider possible action regarding a proposed interlocal agreement relating to the development, operation and maintenance of the Salado Community Garden.

Village Administrator Ferguson summarized previous approval by the Board to proceed with the Community Garden project and noted that site locations are still under review. He advised of plans to appoint a board and to create a special revenue fund, as there will be certain maintenance and operation costs to the Village. He presented the Memorandum of Understanding (MOU) that sets out responsibilities of the parties involved and he recognized the Herricks and Salado ISD for their contributions. Discussion addressed the garden’s accessibility to children as a priority and an educational opportunity, as well as possible locations for the garden.

Mayor Pro-tem Brown moved to approve the proposed MOU agreement, as presented. Alderwoman Dankert seconded. Motion carried on a vote of 5-0.

- G. Discuss and consider possible action regarding the proposed 2018 Roadway Maintenance Agreement between the County of Bell and the Village of Salado. (*Village Administrator*)

Village Administrator Ferguson recommended approval of the agreement to seal coat portions of Indian Trail, Stagecoach, Tres Vista Court, and Mill Creek Drive at a cost to the Village of \$32,825. Discussion addressed specific locations of improvements and a correction to Exhibit “A” of the agreement to list the street name as *Indian Trail*, rather than *Indian Creek*.

Alderman McDougal moved to approve the 2018 Roadway Maintenance Agreement between the County of Bell and the Village of Salado, including the aforementioned street name correction. Alderman Jackson seconded. Motion carried on a vote of 5-0.

Adjournment

Hearing no further business, Mayor Blancett called the meeting adjourned at 7:54 p.m.

Recorded by:

Cara McPartland

These minutes approved on the 15th of February, 2018.

APPROVED:

Skip Blancett
 Skip Blancett, Mayor

ATTEST:

Cara McPartland
 Cara McPartland, City Secretary

