

Village of Salado
Salado Municipal Building
301 North Stagecoach Road
Salado, Texas
Minutes of Regular Meeting of Board of Aldermen
April 5, 2018 at 6:30 p.m.

The Board of Aldermen meeting was called to order at 6:30 p.m. by Mayor Skip Blancett.

Mayor Blancett gave the Invocation and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Skip Blancett, Mayor Pro-tem Fred Brown, Aldermen Andy Jackson, Amber Dankert, Frank Coachman, and Michael McDougal.

Staff Present: Village Administrator Don Ferguson, City Secretary Cara McPartland, Police Chief Rick Ashe, Fire Chief Shane Berrier, and Tourism Director Chadley Hollas

Proclamations

- A. Proclamation of the Village of Salado, Texas, recognizing Pete Fredenburg for his outstanding accomplishments as Head Football Coach for the University of Mary Hardin-Baylor over the last twenty (20) years and for his valuable service to the community.

After opening remarks by Mayor Blancett and Alderman McDougal, Mayor Blancett presented a proclamation to Pete Fredenburg and his wife Karen, who expressed appreciation for this recognition from the Village of Salado. Coach Fredenburg also recognized Salado High School Coach Alan Haire and was excited to be getting three former Salado High School players this year.

- B. Proclamation of the Village of Salado, Texas, recognizing Major General Douglas M. Chalmers for his outstanding service and contributions made to Fort Hood and the surrounding area, including Salado, while serving as Deputy Commanding General-Support, III Corps and Fort Hood, Texas.

After an introduction by Alderman McDougal, Mayor Blancett presented a proclamation to Major General Chalmers and his wife Helen, who expressed appreciation for this recognition from the Village of Salado. Major General Chalmers reflected fondly on his time at Fort Hood and in Central Texas. He explained the interconnected relationship between the U.S. and United Kingdom military branches and stressed the importance of family, education, specific renovation projects, and sense of community.

A “key to the Village” was also presented to each of tonight’s proclamation recipients.

Citizens Communications

No citizens communications were heard.

1. Consent Agenda

- A. Approval of minutes of the Regular Board of Aldermen meeting of March 15, 2018.
- B. Approval of minutes of the Special Board of Aldermen meeting of March 15, 2018.

Mayor Pro-tem Brown moved to approve the Consent Agenda, as presented. Alderman Dankert seconded. Motion carried on a 5-0 vote.

2. Presentation

Presentation from *Keep Salado Beautiful* regarding the local organization's recent selection as a 2018 Governor's Community Achievement Award winner. (*Susan Terry, Keep Salado Beautiful*)

Susan Terry presented statistics on *Keep Salado Beautiful* (KSB) volunteer efforts that point to a high level of community participation. She thanked all of the volunteers, including those who contribute to garden projects, clean-up events, student programs, Colleen Brooks and family, the "Salado Six," and the Village of Salado. She said the \$90,000 landscape award must be spent on TxDOT right-of-way, with the project to be reviewed and recommended by KSB, but designed and implemented by TxDOT. She provided details on KSB's recommended projects and improvements to the Interstate 35 gateway sign areas and other areas slated for landscaping/lighting enhancements.

Mayor Blancett commended KSB, its volunteers, and Susan Terry for their volunteerism. Mrs. Terry spoke on the upcoming *Make a Difference Day* and *Troll Trot*. The Board and Village Administrator Ferguson expressed gratitude to KSB and to Susan Terry for their hard work and exceptional volunteer spirit.

3. Status Reports

A. Village Administrator's Status Report

- Status report on wastewater issues

Village Administrator Ferguson reported that all major boring work is finished and the last significant concrete pour has been completed at the treatment plant. He stated Oncor has installed new power poles and anticipated installation of mains on Royal Street in about three weeks. He asked the public to stay out of construction zones and away from equipment for their safety. He reported on one minor line relocation due to a water line conflict that did not increase project cost. He advised the Wastewater Impact Fee Advisory Committee is tentatively scheduled to meet next week. He noted that contractor payment applications are being processed. He displayed some project photos and said the project is running on schedule.

- Status report on preparations for the May 5, 2018 General Election in the Village of Salado

Village Administrator Ferguson reported on ballot preparation, certain reporting deadlines, equipment testing date/time, and early/election day voting dates. He noted that election-related information is posted on the Village's website and spoke on recently completed and upcoming website updates.

- Status report on the development of an ordinance regulating the operation of mobile food vendors
- Status report on the development of a revised sign ordinance
- Status report on the development of a governance policy for the Salado Board of Aldermen

Village Administrator Ferguson reported on preparation of draft ordinances (for mobile food vendors and sign regulations) and a draft governance policy to be circulated to Board members prior to their inclusion on the Board's April 19, 2018 meeting agenda. In addition, he noted that the previously approved and repealed "yard parking" ordinance will also be on the April 19th workshop agenda for discussion.

- Status report on development of a community garden

Village Administrator Ferguson reported that Jerry Herrick has made a generous private donation for equipment, materials, and manpower. He stated water line installation and plant pads are complete or very near completion and noted there will be a waiting list for garden space. He advised an upcoming agenda will include an item to appoint members to the Community Garden Advisory Board.

B. Salado Police Chief Status Report

- Status report on calls for service
- Status report on Police Department Awards Program
- Status report on Citizens on Patrol (COP) Program

Chief Ashe reported on March 2018 calls for service, reports written, citations issued, number of arrests, and response time averages. He advised that COP volunteers patrolled for 28 hours (14 shifts) and found 6 unlocked business doors. He reported on officer licensing/training, attendance at the recent chief's conference, and community outreach, including a social media/technology project partnership with Salado ISD students. He also spoke on traffic assistance for the upcoming *Troll Trot* and a successful presentation by Officer David Guthrie for business owners regarding response to active shooters. Alderwoman Dankert complimented officers for their attention to drug and alcohol problems and inquired about use of drug dogs in schools. Chief Ashe advised that Salado ISD would coordinate the use of drug dogs with Bell County Sheriff's Office and that Salado Police Department would be available to provide assistance. Mayor Blancett conveyed a complimentary letter to the Salado Police Department and Mayor Pro-tem Brown requested speed enforcement on Van Bibber.

C. Salado Fire Chief Status Report

- Status report on calls for services

Fire Chief Berrier reported on the number of EMS, fire, and motor vehicle accident calls responded to within Bell County and the Village of Salado for the month of March. He anticipated a busy weekend due to the annual *Salado Smokin' Spokes Bike Ride* on April 7, 2018 and provided details on the event's registration procedures and routes.

D. Tourism Director's Report

- *Salado Cultural Art District* art show at the State Capital
- Development of a Salado marketing plan

Tourism Director Chadley Hollas reported on positive meetings with local business owners/community organizations and on development of a marketing plan. Mayor Blancett commented on the positive feedback received on Mr. Hollas' interaction with the community. Jill Shipman reported on first quarter minutes from the Salado Cultural District meetings and provided details on the upcoming showing of Salado artists at the Texas State Capital in Austin, April 13-20, 2018, and a reception to be held on April 13, 2018 from 6:00 to 8:30 p.m. She hoped artists will have a future opportunity sell their works at the Prellop Gallery location in Salado.

Mayor Blancett encouraged participation at this show which he said is a wonderful showcase for Salado. Jill Shipman estimated more than 37,000 visitors are expected to view the show at the Capital.

In addition, Village Administrator Ferguson stated there will be public notification of a construction-related Royal Street closure. He advised work is scheduled to address some drop-offs on the south side of Royal Street.

Alderwoman Dankert spoke on an upcoming fundraiser, the *Lone Star Legend's Music Fest*, to be held on April 13, 2018 at Johnny's Outback. She said event proceeds will go toward an all-abilities playground in Salado.

4. Discussion and Possible Action

- A. Discuss and consider possible action approving the plans for the first-ever *Texas History Days in Salado* coming up June 8-10, 2018. (*Village Administrator*)

Salado Museum Executive Director and Curator Madeleine Calcote provided details on the heritage tourism-based event to be held June 8-10, including various exhibits, vendors, demonstrations, activities, and advertising efforts. Village Administrator Ferguson advised that Tourism Director Chadley Hollas is helping with event planning and that there will be brief street closures on a small portion of Main Street.

Mayor Pro-tem Brown moved to approve the plans, as presented. Alderwoman Dankert seconded. Motion carried on a vote of 5-0.

- B. Discuss and consider possible action regarding the proposed issuance of the remaining bonds previously approved by voters to help fund development of the Salado Wastewater System. (*Village Administrator*)

Village Administrator Ferguson explained that cash flow projections indicate the need to issue the remaining bonds to ensure funding of project construction and recommended authorization to initiate the bond issuance process.

Village Administrator Ferguson replied affirmatively to Mayor Pro-tem Brown's inquiry regarding the Village's ability to pay the bonds off early.

Alderman McDougal moved to approve authorizing the Village Administrator to initiate the process needed to issue the remaining bonds. Alderman Coachman seconded. Motion carried on a vote of 5-0.

- C. Discuss and consider possible action approving a professional services agreement with *Orrick, Herrington & Sutcliffe LLP* to serve as bond counsel for the Village of Salado, Texas. (*Village Administrator*)

Village Administrator Ferguson stated that the Village's bond counsel, Jerry Kyle, was formerly with Andrews Kurth LLP, but has since joined the law firm of Orrick, Herrington & Sutcliffe LLP. He noted that approval of the agreement is needed to allow Mr. Kyle to continue to serve as the Village's legal counsel on bond-related matters. Jerry Kyle of Orrick, Herrington & Sutcliffe, spoke on Orrick's position as a leading public finance law firm.

Alderman Coachman moved to approve the professional services agreement, as presented. Mayor Pro-tem Brown seconded. Motion carried on a vote of 5-0.

- D. Discuss and consider possible action regarding a proposal to utilize Village of Salado Hotel Occupancy Tax funds to help fund a portion of the cost for a wayfinding sign to be located along the southbound lanes of Interstate 35. (*Village Administrator*)

Village Administrator Ferguson advised that additional funds are needed to complete the wayfinding sign on the north side of Interstate 35 due to a fundraising shortfall of approximately \$13,200. He noted that wayfinding signage is an allowable expenditure of Hotel Occupancy Tax (HOT) proceeds, which currently total just over \$100,000.

Merle Stalcup spoke on fundraising efforts to date and requested that the Board consider approval of an expenditure of \$13,900 from HOT funds for completion of the sign.

Discussion addressed the timeframe for completion of the southbound sign and electrical power to be provided for both the north (currently solar-powered) and southbound signs.

Alderman Coachman moved to approve an expenditure of up to \$13,500 of HOT funds to fund a portion of the cost for a wayfinding sign to be located along the southbound lanes of Interstate 35. Alderman McDougal seconded. Discussion addressed the amount included in the motion and whether the Tourism Director was involved in discussion of this issue. Village Administrator Ferguson advised that this matter is a policy issue for the Board's consideration. Motion carried on a vote of 5-0.

- E. Discuss and consider possible action regarding the appointment of members to the Salado Tourism Advisory Board. (*Village Administrator*)

Village Administrator Ferguson advised of the proposed board's membership and composition, as follows: four representatives of the Salado overnight accommodation industry; two Salado business operators not associated with the overnight accommodation industry; and one at-large member who resides within the corporate limits of Salado. He noted that interest in service on this board has been expressed by Johnny Shipman, who would be one of four members representing the Salado overnight accommodation industry, if approved. Discussion addressed the intent of the membership's residency requirements and agreed on presentation of possible appointees at the Board's next meeting.

- F. Discuss and consider possible action authorizing the purchase of a digital audio recording system for the meeting chambers at the Salado Municipal Building and amending the FY 2018 General Fund Budget to reflect the expenditure. (*Village Administrator*)

Village Administrator Ferguson reviewed past discussion of this item and the need for a better quality solution in order to make recordings available on the Village's website.

Mayor Pro-tem Brown moved to authorize the purchase of a digital audio recording system for the meeting chambers at the Salado Municipal Building and amending the FY 2018 General Fund Budget to reflect the expenditure. Alderwoman Dankert seconded. Motion carried on a vote of 5-0.

- G. Discuss and consider possible action approving an amendment to the street lighting agreement between the Village of Salado and Oncor. (*Village Administrator*)

Village Administrator Ferguson recommended approval to replace broken high pressure or mercury vapor street lights with properly shielded and more efficient LED light fixtures, which would save the Village in electricity costs. Discussion addressed yellow-tagged specialty lights and the possibility of adding those lights to Oncor's inventory.

Alderman McDougal moved to approve an amendment to the street lighting agreement between the Village of Salado and Oncor, as presented. Alderman Coachman seconded. Motion carried on a vote of 5-0.

Alderman McDougal recognized Alderman Coachman's professional accomplishments and recent honor bestowed by Killeen ISD naming him as a "KISD Distinguished Graduate." Alderman Coachman expressed appreciation for this award.

Adjournment

Hearing no further business, Mayor Blancett called the meeting adjourned at 8:22 p.m.

Recorded by:

Cara McPartland

These minutes approved on the 19th of April, 2018.

APPROVED:


Skip Blancett, Mayor

ATTEST:


Cara McPartland, City Secretary

