

**Village of Salado**  
**Salado Municipal Building**  
**301 North Stagecoach Road**  
**Salado, Texas**  
**Minutes of Regular Meeting of Board of Aldermen**  
**April 18, 2019 at 6:30 p.m.**

The Board of Aldermen meeting was called to order at 6:30 p.m. by Mayor Skip Blancett.

Mayor Blancett gave the Invocation and the Board of Aldermen led the Pledge of Allegiance to the United States and Texas flags.

Board Members Present: Mayor Skip Blancett, Mayor Pro-tem Frank Coachman, Aldermen Andy Jackson, Michael Coggin, and Michael McDougal.

Salado High School Representative Present: Grace Barker

Staff Present: Village Administrator Don Ferguson and City Secretary Cara McPartland

### **Proclamation**

A proclamation of the Village of Salado, Texas, recognizing Sebastian Welch for earning the rank of Eagle Scout and for his contributions to the community and to those in need.

Mayor Blancett presented the proclamation to Eagle Scout Sebastian Welch, who thanked the Board of Aldermen and everyone in the community for supporting him in achieving his goals. Sebastian's father spoke highly of his son's accomplishments and positive experiences with scouting over the years.

### **Citizens Communications**

Susan Bradshaw of 1409 Elizabeth Circle provided details on the Fifth Annual Easter Egg Hunt to be held Saturday, April 20<sup>th</sup> in Sherrill Park, including activities and event sponsors.

#### **1. Consent Agenda**

- A. Approval of minutes of the Regular Board of Aldermen meeting of April 4, 2019.
- B. Approval of minutes of the Special Board of Aldermen meeting of April 4, 2019.
- C. Approval of minutes of the Special Board of Aldermen meeting of April 8, 2019.
- D. Approval of minutes of the Special Board of Aldermen meeting of April 11, 2019.
- E. Approval of minutes of the Special Board of Aldermen meeting of March 12, 2019.
- F. Approval of minutes of the Special Board of Aldermen meeting of February 11, 2019.
- G. Approval of the March 2019 Financial Statements for the Village of Salado.

Alderman McDougal moved to approve all Consent Agenda items, as presented. Alderman Jackson seconded. Motion carried on a vote of 4-0.

## **2. Village Administrator's Status Report**

- **Wastewater Project Update**

Village Administrator Ferguson reported the collection system and treatment plant are now officially open and service applications are being accepted. He said wastewater flows from the Stagecoach plant have been redirected to the Village's new treatment plant and anticipated decommissioning of the Stagecoach plant to begin soon. He advised that extension of wastewater lines to Salado ISD properties is complete and the project is moving forward.

- **Salado Property Reappraisals**

Village Administrator Ferguson reported that Bell County Appraisal District (BCAD) notices are reflecting large increases in property values and that property owners have until May 15<sup>th</sup> to protest the proposed values. He encouraged those who wish to protest to speak with BCAD about their appraisals and ask questions pertinent to the protest process.

- **Gateway Signage Lighting Project**

Village Administrator Ferguson reported TxDOT has identified locations in planter beds for solar panel array poles needed to light the signs and anticipated that TxDOT will decide whether or not to approve the locations next week. He advised that the signs will have new controllers.

- **Low Water Crossing Improvement Project**

Village Administrator Ferguson reported specifications are being finalized for an automatic gate system for both the single- and two-lane low water crossings. He advised that the Village is working with Central Texas Council of Governments (CTCOG) to secure grant funding. He reported that potential installation of a high water sensor alert system at the two crossings is being explored. He noted that public works personnel will be clearing debris up/downstream from the one-lane low water crossing next week.

- **Minimum Lot Size Task Force**

Village Administrator Ferguson reported that this limited purpose committee is scheduled to hold its first organizational meeting next Thursday, April 25, 2019 at 6:00 p.m. at the Municipal Building.

In addition, Village Administrator Ferguson reported receipt of the April 2019 sales tax check, representing February 2019 collections, in the amount of \$41,263 up thirty-nine (39) percent from the same period last year, and the largest April check in the Village's history, with about half of the increase attributable to a State audit adjustment. He noted fiscal year-to-date collections are up about fourteen percent from the same period last year, and continue to run well ahead of budget.

## **3. Workshop**

- A. Conduct interviews of applicants for positions on the Village of Salado Planning and Zoning Commission. (*Village Administrator*)

Mayor Blancett explained interview procedures and the following applicants were interviewed:

- 1) Paul Cox
- 2) Donald Krause
- 3) Jim Hodgins
- 4) Ronnie Tynes

Mayor Blancett felt the interview process was beneficial and Alderman Coggin favored adhering to a uniform set of questions and allotted response times. Mayor Blancett thanked applicants for their time.

- B. Discuss and consider issues relating to the possible appointment of an associate judge for the Salado Municipal Court. (*Village Administrator*)

Village Administrator Ferguson requested continuance of this item until the Board's next workshop meeting.

- C. Discuss and consider the findings of the 2019 Village of Salado Street Condition Survey. (*Village Administrator*)

Village Administrator Ferguson explained the survey spreadsheet, including methodology for prioritizing streets and establishing improvement categories.

Discussion addressed total amount of the survey's improvements (\$4,000,000 to \$5,000,000); need to plan for long range funding; estimated costs to improve specific streets; cost-prohibitive ribbon curbing; and need for associated drainage improvements (not included in this survey). Village Administrator Ferguson noted that the Street Improvement Committee will be reviewing the survey in order to make recommendations to the Board at a future date.

#### **4. Discussion and Possible Action**

- A. Discuss and consider possible action appointing members of the Village of Salado Planning and Zoning Commission. (*Village Administrator*)

Village Administrator Ferguson advised that three positions need to be filled, as the Commission is scheduled to meet on April 23, 2019. Mayor Blancett entertained nominations.

Mayor Pro-tem Coachman felt that Ronnie Tynes would be uniquely qualified to serve on the Economic Development Committee and wanted to approach him about serving on that committee. As such, Mayor Pro-tem Coachman moved to appoint Paul Cox, Donald Krause, and Jim Hodgins to members of the Planning and Zoning Commission. Alderman McDougal seconded. Motion carried on a vote of 4-0.

- B. Discuss and consider possible action appointing judges, clerks and the Early Voting Ballot Board for the 2019 Village of Salado General Election. (*Village Administrator*)

Village Administrator Ferguson recommended approval of judges, clerks, and Early Voting Ballot Board members, as follows:

Election Day

L. Eldon Miller, Presiding Judge  
 LeNora Miller, Alternate Presiding Judge  
 Ben Liles, Election Day Clerk  
 Emme Alvarez, Election Day Clerk  
 Janice Morin, Election Day Clerk

Early Voting Ballot Board

Lyndal Cabaniss  
 Bonnie Smith  
 Ann Moore

Early Voting Clerk

Susan Jackson  
 L. Eldon Miller, Alternate

Deputy Early Voting Clerks

L. Eldon Miller  
 LaNora Miller  
 Ben Liles  
 Jennifer Umpleby  
 Belia Rodriguez

Alderman McDougal moved to approve the judges, clerks, and Early Voting Ballot Board members, as presented. Alderman Jackson seconded. Motion carried on a vote of 4-0.

- C. Discuss and consider possible action declaring Thursday, May 2, 2019, as *Major General Paul Funk Day* in the Village of Salado. (*Village Administrator*)

Alderman McDougal spoke highly of Lieutenant General Paul Funk and noted the correction to his rank (as opposed to Major General). He explained the ranking system for generals, with four-star ranking as the highest attainable rank in the military, and noted that Lieutenant General Funk is highly respected and admired for his many accomplishments throughout his exceptional military career. Village Administrator Ferguson advised that Alderman McDougal and Mayor Blancett will also be presenting Lieutenant General Funk with a key and proclamation at Fort Hood.

Alderman McDougal moved to approve May 2, 2019 as *Major General Paul Funk Day* in the Village of Salado. Alderman Jackson seconded. Motion carried on a vote of 4-0.

- D. Discuss and consider possible action approving plans for the *2019 Belton Lions Club Annual Bike Ride* on Saturday, May 18, 2019. (*Village Administrator*)

Village Administrator Ferguson recommended approval of the plans and highlighted the ride's route.

Mayor Pro-tem Coachman moved to approve the plans for the *2019 Belton Lions Club Annual Bike Ride* on Saturday, May 18, 2019, as presented. Alderman Jackson seconded. Motion carried on a vote of 4-0.

- E. Discuss and consider possible action approving plans for the 2019 Salado Youth Soccer Association Fun Run & Walk on Saturday, May 18, 2019. (*Village Administrator*)

Village Administrator Ferguson recommended approval of the plans, including the walk/run route and traffic control.

Alderman Jackson moved to approve plans for the 2019 Salado Youth Soccer Association Fun Run & Walk on Saturday, May 18, 2019, as presented. Mayor Pro-tem Coachman seconded. Motion carried on a vote of 4-0.

#### Addendum to Agenda

#### 4. Discussion and Possible Action

- F. Discuss and consider possible action regarding Contract Amendment No. 5 with Matous Construction LP relating to demolition of the existing Stagecoach Wastewater Treatment Plant. (*Village Administrator*)

Village Administrator Ferguson explained this amendment would allow Matous Construction to decommission the plant at a cost of \$130,536.95. He advised that TCEQ notified the Village late today that the closure plan was approved. He noted the contractor feels work can begin next week and understands the need to minimize impact of the decommissioning as much as possible. He advised the contractor will probably work 10-12 hour days, Monday through Thursday only. He provided details on the scope of work and anticipated completion in about 30-35 days.

Alderman Jackson moved to approve Contract Amendment No. 5 with Matous Construction LP relating to demolition of the existing Stagecoach Wastewater Treatment Plant, as presented. Alderman McDougal seconded. Motion carried on a vote of 4-0.

- G. Discuss and consider possible action regarding the annual performance review of the Village Administrator. (*Mayor Skip Blancett*)

Mayor Blancett closed Open Session and convened Executive Session at 8:13 p.m. pursuant to Chapter 551.074 of the Texas Government Code for discussion of personnel matters.

Mayor Blancett adjourned Executive Session and reconvened Open Session at 8:42 p.m. No action was taken in Executive Session.

Alderman McDougal moved to approve a 5.75 percent salary increase for Village Administrator Ferguson based on the Board's discussion and exemplary performance. Alderman Jackson seconded. Motion carried on a vote of 4-0.

**Adjournment**

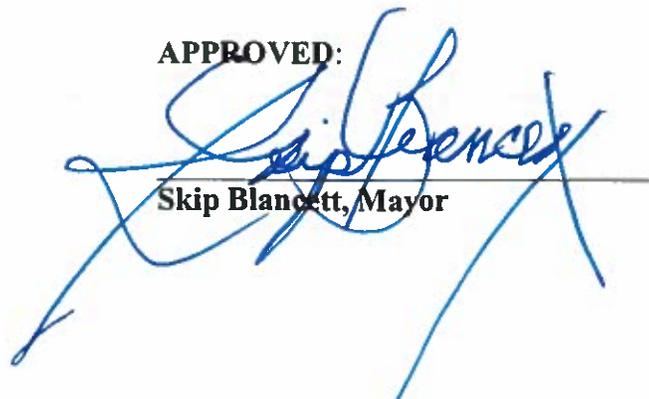
Mayor Pro-tem Coachman moved to adjourn. Alderman Jackson seconded. Mayor Blancett called the meeting adjourned at 8:44 p.m.

Recorded by:

Cara McPartland

These minutes approved on the 2<sup>nd</sup> of May, 2019.

**APPROVED:**



**Skip Blancett, Mayor**

**ATTEST:**

  
**Cara McPartland, City Secretary**

